



NEIL HITCH
Town Clerk

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*The Town Hall
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27 July 2010

Dear Councillor,

I hereby summon you to attend a meeting of the Petersfield Town Council to be held in the Council Chamber at the Town Hall, Petersfield, on Monday 2 August 2010 commencing at 6.30 p.m.

Yours sincerely,

Neil Hitch
Town Clerk

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AGENDA

1. Town Mayor's remarks.
2. To receive and record apologies for absence.
3. To receive and record declarations of interests.
4. To approve as a correct record and authorise the signing of the minutes of the meeting of the Petersfield Town Council held on 5 July 2010 (previously distributed).
5. To receive reports of the Planning Committee meeting(s) held on 6 and 20 July 2010 (previously distributed).
6. Public Representation - Councillors to receive representation (including agenda items) from members of the public provided they (public) have given due notice of their intention to the Town Clerk no later than 10.30 am on the day of the meeting. The maximum time limit allowed per person is 3 minutes although this may be reduced if a large number of people express their wish to address councillors.
7. To receive the County Councillors' Report.
8. To receive the District Councillors' Report.
9. To receive the reports of the meetings of the following Committees and approve any recommendations contained therein:
 - a) Grounds Committee held 15 July 2010 (previously distributed)
 - b) Public Halls Committee - no meeting held in July.
 - c) Finance and General Purposes Committee held 22 July 2010 (previously distributed)



10. To receive the Town Clerk's Report.
11. Representation on Outside Bodies - no notice of reports received.
12. To receive and approve schedule of payments for July 2010 (to be distributed).
13. To give further consideration to the request from the Association of Petersfield Businesses to turn on the Christmas Lights on 19 November 2010, C 0144 July 2010 refers.
14. To receive and note report from the Town Clerk regarding his attendance at the Summer Seminar in Cheltenham.
15. To receive and note the minutes of the East Hampshire Association of Parish and Town Councils held on 9 June 2010.
16. To receive notice of the HALC AGM due to take place on 23 October 2010 at the Performing Arts Centre, St Swithuns's School, Winchester 9 am - 1pm and to nominate two delegates to attend.
17. To receive notice of the EHDC Larger Councils' Forum due to be held on 6 October 2010 at Penns Place from 6.30pm, to nominate two representatives to attend and put forward any agenda items, if required.

CONFIDENTIAL

18. Staff Matters - to receive a report from the Staff Panel via Finance and General Purposes committee.

~End~