



NEIL HITCH  
Town Clerk

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*The Town Hall  
Heath Road  
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3 January 2012

Dear Councillor,

I hereby summon you to attend a meeting of the Petersfield Town Council to be held in the Council Chamber at the Town Hall, Petersfield, on Monday 9 January 2012 commencing at 6.30 p.m.

Yours sincerely,

Neil Hitch  
Town Clerk

#### AGENDA

1. Town Mayor's remarks.
2. To receive and record apologies for absence.
3. To receive and record declarations of interests.
4. To approve as a correct record and authorise the signing of the minutes of the meeting of the Petersfield Town Council held on 5 December 2011 (previously distributed).
5. To receive reports of the Planning Committee meeting(s) held on 13 December 2011 (previously distributed) and 3 January 2012 (to be distributed)
6. Public Representation - Councillors to receive representation (including agenda items) from members of the public provided they (public) have given due notice of their intention to the Town Clerk no later than 10.30 am on the day of the meeting. The maximum time limit allowed per person is 3 minutes although this may be reduced if a large number of people express their wish to address councillors.
7. To receive the County Councillors' Report.
8. To receive the District Councillors' Report.
9. To receive the reports of the meetings of the following Committees and approve any recommendations contained therein:
  - a) Grounds Committee - no meeting held in December 2011
  - b) Public Halls Committee - no meeting held in December 2011



- c) Finance and General Purposes Committee held 15 December 2011 (previously distributed).
10. To receive the Town Clerk's Report.
  11. Representation on Outside Bodies - to appoint representative to East Hampshire Road Safety Council due to the resignation of the representative, Cllr Ayer. (Cllr Mrs L Farrow is deputy)
  12. To receive and approve schedule of payments for December 2011.
  13. To appoint a Councillor to sit on the Sheet Governance Review Working Group - next meeting to take place on January 11 2012 at 5.45 at Penns Place.
  14. To re-consider the Budget/Estimates for 2012 -2013 - in light of the EHDC decision to approve the forming of a separate Sheet Parish Council it is thought that the effect of this decision on Petersfield Town Councils budget for 2012/13 needs to be reviewed by the Town Council and for details of any financial effects to be fully studied by all councillors, which may lead to a change in the precept as approved at the last full council meeting. Standing order 47 (a) has been complied with to enable this matter to be re-considered.
  15. To set the date for the Annual Meeting of the Town - the Rose Room is available on the following dates: Tuesday 3 April 2012, Tuesday 10 April 2012 and Monday 30 April 2012.

~ End ~

