



NEIL HITCH
Town Clerk

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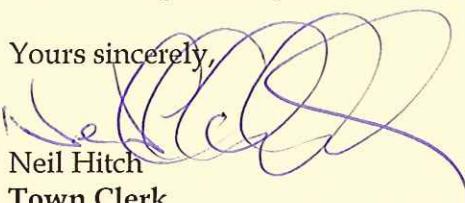
*The Town Hall
Heath Road
Petersfield
Hampshire
GU31 4EA*

1st June 2010

Dear Councillor,

I hereby summon you to attend a meeting of the Petersfield Town Council to be held in the Council Chamber at the Town Hall, Petersfield, on Monday 7th June 2010 commencing at 6.30 p.m.

Yours sincerely,


Neil Hitch
Town Clerk

AGENDA

1. Town Mayor's remarks.
2. To receive and record apologies for absence.
3. To receive and record declarations of interests.
4. To approve as a correct record and authorise the signing of the minutes of the meeting of the Petersfield Town Council held on 10th May 2010 (previously distributed).
5. To receive reports of the Planning Committee meeting(s) held on 11th and 25th May 2010 (previously distributed).
6. Public Representation - Councillors to receive representation (including agenda items) from members of the public provided they (public) have given due notice of their intention to the Town Clerk no later than 10.30 am on the day of the meeting. The maximum time limit allowed per person is 3 minutes although this may be reduced if a large number of people express their wish to address councillors.
8. To receive a presentation from Alison Hemmings and Sharon Makepeace from East Hampshire District Council updating Council on the progress made with the Rival Moor Play Project.
9. To receive the County Councillors' Report.
10. To receive the District Councillors' Report.



9. To receive the reports of the meetings of the following Committees and approve any recommendations contained therein:
 - a) Grounds Committee held 13th May 2010 (previously distributed)
 - b) Public Halls Committee held 17th May 2010 (previously distributed)
 - c) Finance and General Purposes Committee held 20th May 2010 (previously distributed)
11. To receive the Town Clerk's Report.
12. Representation on Outside Bodies - no notice of reports received.
13. To receive and approve schedule of payments for May 2010 (attached).
14. Finance:
 - a) To approve a Report on the Review of Internal Audit for 2009/10 (previously distributed with Finance and General Purposes Committee papers) and approve the recommendations contained therein.
 - b) To receive and approve the Town Council Annual Accounts for the year ending 31st March 2010 (previously distributed).
 - c) To approve the Accounting Statements and Annual Governance Statement for the Annual Return for the year ending 31st March 2010 (previously distributed).
 - d) To receive and approve the Annual Accounts for The Heath Charity for the year ending 31st March 2010 (attached).
 - e) To receive the Asset Register as at 31st March 2010.
15. To consider a request from the Association of Petersfield Businesses to hold the Christmas Lights Switch-on event on 19th November 2010.

~ End ~



QUALITY
TOWN
COUNCIL