



NEIL HITCH
Town Clerk

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*The Town Hall
Heath Road
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23 February 2010

Dear Councillor,

I hereby summon you to attend a meeting of the Petersfield Town Council to be held at the Town Hall, Petersfield, on 1 March 2010 at 6.30 p.m.

Yours sincerely,

Neil Hitch
Town Clerk

N.B. ANY MEMBERS WHO ARE UNABLE TO COME TO THE TOWN COUNCIL OFFICE TO READ CORRESPONDENCE MAY, UPON REQUEST TO THE TOWN CLERK, HAVE RELEVANT PAPERWORK COPIED AND SENT.

A G E N D A

1. Town Mayor's Remarks
2. To receive apologies for absence.
3. To receive and record Declarations of Interest.
4. To approve as a correct record and authorise the signing of the minutes of the meeting of the Petersfield Town Council held on 1 February 2010.
5. To receive reports of the Planning Committee meetings held on 2 and 16 February 2010 (previously distributed).
6. Public Representation - Councillors to receive representation (including agenda items) from members of the public provided they (public) have given due notice of their intention to the Town Clerk no later than 10.30 am on the day of the meeting. The maximum time limit allowed per person is 3 minutes although this may be reduced if a large number of people express their wish to address councillors.
7. To receive the County Councillor's Report.
8. To receive the District Councillors' Report.
9. To receive the reports of the meetings of the following Committees and approve any recommendations contained therein:
 - A. Grounds Committee - meeting held 11 February 2010 (previously distributed)



- B. Public Halls Committee - meeting held 15 February 2010 (previously distributed)
 - C. Finance and General Purposes Committee - meeting held 18 February 2010 (previously distributed)
10. To receive the Town Clerk's Report.
 11. Representation on Outside Bodies:
 - a. To receive members' reports from representation on outside bodies (if any)
 - b. To receive a report and recommendations from the Working Party C 0530 b refers
 12. To receive and approve Schedule of Payments made in February 2010 (to be distributed).
 13. To consider the formation of a working party to organise the celebrations in Petersfield for the Queen's Diamond Jubilee, which will take place on Monday 4 June 2012 - Cllr Clarke.
 14. To consider the investigation of a promotional DVD for Petersfield - Cllr Clarke.
 15. To consider the design guidelines in the Petersfield Town Design Statement and make comments to EHDC by 5pm on Monday 22 March 2010. Hard copy of the Petersfield Design Statement available in the Town Council office and also on line at www.petersfield.pbworks.com or www.petersfieldtomorrow.co.uk
 16. To consider emergency roofing work to the Festival Hall Manager's house to alleviate ventilation problems in the loft area.
 17. To consider a request from Petersfield Tomorrow to make changes to the Town Council map of Petersfield.
 18. To sign and seal the lease for Suite 2, Festival Hall Offices for P S Financial Advisors Limited.

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