



NEIL HITCH
Town Clerk

Tel. (01730) 264182
Fax. (01730) 231164
e-mail Deputy@petersfield-tc.gov.uk
www.petersfield-tc.gov.uk

The Town Hall
Heath Road
Petersfield
Hampshire
GU31 4EA

27 October 2009

Dear Councillor,

I hereby summon you to attend a meeting of the Petersfield Town Council to be held at the Town Hall, Petersfield, on 2 November 2009 at 6.30 p.m.

Yours sincerely,

Neil Hitch
Town Clerk

N.B. ANY MEMBERS WHO ARE UNABLE TO COME TO THE TOWN COUNCIL OFFICE TO READ CORRESPONDENCE MAY, UPON REQUEST TO THE TOWN CLERK, HAVE RELEVANT PAPERWORK COPIED AND SENT.

A G E N D A

- 1, Town Mayor's Remarks
2. To receive apologies for absence.
3. To receive and record Declarations of Interest.

CONFIDENTIAL

4. To receive and consider report and recommendations from the Grounds Maintenance Consultant for the awarding of the Grounds Maintenance Contract commencing 1 January 2010 and to appoint the contractor.

NON- CONFIDENTIAL

5. Presentation from Winton House
6. To approve as a correct record and authorise the signing of the minutes of the meeting of the Petersfield Town Council held on 5 October 2009.
7. To receive reports of the Planning Committee meetings held on 6 and 20 October 2009 (previously distributed).
8. Public Representation - Councillors to receive representation (including agenda items) from members of the public provided they (public) have given due notice of their intention to the Town Clerk no later than 10.30 am on the day of the meeting. The maximum time limit allowed per person is 3 minutes although this may be reduced if a large number of people express their wish to address councillors.



9. To receive the County Councillor's Report.
10. To receive the District Councillors' Report.
11. To receive the reports of the meetings of the following Committees and approve any recommendations contained therein:
 - A. Grounds Committee - meeting held 15 October 2009 (previously distributed)
 - B. Public Halls Committee - meeting held 19 October 2009 (previously distributed)
 - C. Finance and General Purposes Committee - meeting held 22 October 2009 (previously distributed)
12. To receive the Town Clerk's Report.
13. To receive members' reports from representation on outside bodies (if any)
14. To receive and approve Schedule of Payments made in October 2009 (to be distributed).
15. To receive a request from Hampshire Police for funding in the sum of £300 to buy additional lanyards and bells for distribution to the public, as purses are continuing to be stolen from handbags in Petersfield.
16. To consider granting permission to allow the use of the Town Council's map as part of the Petersfield Tomorrow review of map boards and leaflets project.
17. To consider voting on the nominations to the National Association of Local Council's Larger Local Councils' committee.

CONFIDENTIAL

18. Staff Matters - to receive a report from the Staff Panel via Finance and General Purposes committee.