



NEIL HITCH
Town Clerk

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*The Town Hall
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15 January 2010

Dear Councillor,

I hereby summon you to attend a meeting of the Finance and General Purposes Committee to be held at the Town Hall, Petersfield on Thursday 21 January 2010 at 6.30 pm.

Yours sincerely,

Neil Hitch
Town Clerk

N.B. ANY MEMBERS WHO ARE UNABLE TO COME TO THE TOWN COUNCIL OFFICE TO READ CORRESPONDENCE MAY, UPON REQUEST TO THE TOWN CLERK, HAVE RELEVANT PAPERWORK COPIED AND SENT.

AGENDA

1. Chairman's Comments
2. To receive apologies for absence.
3. To receive and record Declarations of Interest.
4. To approve the minutes of meeting held on 17 December 2009 (copies previously distributed).
5. Public Representation - Councillors to receive representation (including items that appear on the agenda) from members of the public provided they (public) have given due notice of their intention to the Town Clerk no later than 10.30 am on the day of the meeting. The maximum time limit allowed per person is 3 minutes although this may be reduced if a large number of people express their wish to address councillors.
6. To consider financial and other recommendations from committees.
7. To receive and note Financial Report from Town Clerk.
8. To receive and note latest bank reconciliation.
9. To receive, consider and recommend to Council draft Schedule of Meetings for 2010/2011.
10. To receive and consider recommendations from Grants Panel for grant awards for 2nd tranche of grants 2009/2010.
11. To give consideration to sites for grit bins to be provided.

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12. Staff Matters - to receive notes of Staff Panel meeting held 15 November 2009.

