



NEIL HITCH  
Town Clerk

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*The Town Hall  
Heath Road  
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GU31 4EA*

13 January 2012

Dear Councillor,

I hereby summon you to attend a meeting of the Finance and General Purposes Committee to be held at the Town Hall, Petersfield on **Thursday 19 January at 6.30 pm.**

Yours sincerely,

Neil Hitch  
Town Clerk

**N.B. ANY MEMBERS WHO ARE UNABLE TO COME TO THE TOWN COUNCIL OFFICE TO READ CORRESPONDENCE MAY, UPON REQUEST TO THE TOWN CLERK, HAVE RELEVANT PAPERWORK COPIED AND SENT.**

#### AGENDA

1. Chairman's Comments.
2. To elect a Deputy Chairman.
3. To receive and record apologies for absence.
4. To receive and record Declarations of Interest.
5. Public Representation - Councillors to receive representation (including items that appear on the agenda) from members of the public provided they (public) have given due notice of their intention to the Town Clerk no later than 10.30 am on the day of the meeting. The maximum time limit allowed per person is 3 minutes although this may be reduced if a large number of people express their wish to address councillors.
6. To approve the minutes of meeting held on 15 December 2011 (copies previously distributed).
7. To consider financial and other recommendations from committees.
8. To receive and note Financial Report from Town Clerk.
9. To receive and note latest bank reconciliation.
10. To give consideration to a Deputy for the Staff Panel and recommend to Council, vacancy due to the resignation of Cllr Ayer.
11. To receive and consider correspondence from EHDC regarding the Sheet Community Governance Review.



12. To receive correspondence regarding production of accounts for Petersfield Marketing Limited, together with copies of the accounts for the year ended 31 August 2011.
13. To receive correspondence from HCC seeking suggestions for any potential transport schemes for the area to help with their process of developing a list of transport schemes for East Hampshire.
14. To receive, consider and make recommendation the draft schedule of meetings for the municipal year May 2012 - April 2013.
15. To receive and consider correspondence from HCC regarding contracts for supported bus services.

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