



NEIL HITCH
Town Clerk

Tel. (01730) 264182
Fax. (01730) 231164
e-mail Deputy@petersfield-tc.gov.uk
www.petersfield-tc.gov.uk

*The Town Hall
Heath Road
Petersfield
Hampshire
GU31 4EA*

16 July 2010

Dear Councillor,

I hereby summon you to attend a meeting of the Finance and General Purposes Committee to be held at the Town Hall, Petersfield on Thursday 22 July 2010 at 6.30 pm.

Yours sincerely,

Neil Hitch
Town Clerk

N.B. ANY MEMBERS WHO ARE UNABLE TO COME TO THE TOWN COUNCIL OFFICE TO READ CORRESPONDENCE MAY, UPON REQUEST TO THE TOWN CLERK, HAVE RELEVANT PAPERWORK COPIED AND SENT.

AGENDA

1. Chairman's Comments.
2. To receive apologies for absence.
3. To receive and record Declarations of Interest.
4. Public Representation - Councillors to receive representation (including items that appear on the agenda) from members of the public provided they (public) have given due notice of their intention to the Town Clerk no later than 10.30 am on the day of the meeting. The maximum time limit allowed per person is 3 minutes although this may be reduced if a large number of people express their wish to address councillors.
5. To approve the minutes of meeting held on 24 June 2010 (copies previously distributed).
6. To consider financial and other recommendations from committees.
7. To receive and note Financial Report from Town Clerk.
8. To receive and note latest bank reconciliation.
9. To receive and note approved unscheduled overtime.
10. To receive and consider report from the Town Clerk regarding Earmarked and Capital Receipt Reserves 2010/2011.

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11. To receive and consider notes from the Staff Panel meeting held 2 July 2010 (previously distributed).



~ End ~

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QUALITY
TOWN
COUNCIL