



NEIL HITCH
Town Clerk

Tel. (01730) 264182
Fax. (01730) 231164

e-mail Deputy@petersfield-tc.gov.uk
www.petersfield-tc.gov.uk

*The Town Hall
Heath Road
Petersfield
Hampshire
GU31 4EA*

16th September 2011

Dear Councillor,

I hereby summon you to attend a meeting of the Finance and General Purposes Committee to be held at the Town Hall, Petersfield on Thursday 22nd September 2011 at 6.30 pm.

Yours sincerely,

Neil Hitch
Town Clerk

N.B. ANY MEMBERS WHO ARE UNABLE TO COME TO THE TOWN COUNCIL OFFICE TO READ CORRESPONDENCE MAY, UPON REQUEST TO THE TOWN CLERK, HAVE RELEVANT PAPERWORK COPIED AND SENT.

AGENDA

1. Chairman's Comments.
2. To receive and record apologies for absence.
3. To receive and record Declarations of Interest.
4. Public Representation - Councillors to receive representation (including items that appear on the agenda) from members of the public provided they (public) have given due notice of their intention to the Town Clerk no later than 10.30 am on the day of the meeting. The maximum time limit allowed per person is 3 minutes although this may be reduced if a large number of people express their wish to address councillors.
5. To approve the minutes of meeting held on 21st July 2011 (copies previously distributed).
6. To consider financial and other recommendations from committees.
7. To receive and note Financial Report from Town Clerk.
8. To receive and note latest bank reconciliation.
9. To receive and note the completed Annual Return for the year ended 31st March 2011 following the conclusion of the External Audit.
10. To give further consideration to the provision of an SLR for Petersfield (C 0206 (c) refers)).
11. To receive an invitation to submit a proposal for local transport initiatives that would meet access needs in the local area from East Hampshire District Council.
12. Budget 2012 - 2013 - to consider items from the Best Value Improvement Plans (distributed with Grounds Committee Agenda papers) for inclusion in the Revenue and Capital Budget for 2012 - 2013 and any other items for the draft budget.

~ End ~

