



NEIL HITCH
Town Clerk

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Dear Councillor

7 October 2011

The Town Hall
Heath Road
Petersfield
Hampshire
GU31 4EA

I hereby summon you to attend a meeting of the Grounds Committee to be held on **Thursday 13 October 2011 in the Town Hall Council Chamber, Heath Road, Petersfield, commencing at 6.30 p.m.**

Yours sincerely,

Neil Hitch
Town Clerk

N.B. ANY MEMBERS WHO ARE UNABLE TO COME TO THE TOWN COUNCIL OFFICE TO READ CORRESPONDENCE MAY, UPON REQUEST TO THE DEPUTY TOWN CLERK, HAVE RELEVANT PAPERWORK COPIED AND SENT.

AGENDA

1. Chairman's comments.
2. To receive and record apologies for absence
3. To approve the minutes of the Grounds Committee meeting held on 15 September 2011 (previously distributed).
4. To receive and record Declarations of Interest.
5. Public Representation - Councillors to receive representation (including items on the agenda) from members of the public provided they (public) have given due notice of their intention to the Town Clerk no later than 10.30 am on the day of the meeting. The maximum time limit allowed per person is 3 minutes although this may be reduced if a large number of people express their wish to address councillors.
6. To receive the Maintenance Contracts Officer's report.
7. To receive an update on the provision of new play equipment at The Heath and Bell Hill Recreation Ground.
8. To consider the location for an Oak Tree which will be donated by the Hampshire Gardens Trust to every town and parish council in Hampshire to celebrate the Queens Diamond Jubilee. This is a Hampshire County Council initiative.
9. To receive and consider cost for work to the paving at The Avenue Pavilion to rectify trip hazards.
10. To receive a report and recommendations from the Town Clerk, following the working party meeting and subsequent meeting regarding Allotment devolution to Sheet and Tilmore Allotment Association.



~ End ~

Q
QUALITY
TOWN
COUNCIL