



NEIL HITCH  
Town Clerk

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*The Town Hall  
Heath Road  
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7 July 2011

Dear Councillor

I hereby summon you to attend a meeting of the Grounds Committee to be held on **Thursday 14 July 2011 in the Town Hall Council Chamber, Heath Road, Petersfield, commencing at 6.30 p.m.**

Yours sincerely,

AP Neil Hitch  
Town Clerk

**N.B. ANY MEMBERS WHO ARE UNABLE TO COME TO THE TOWN COUNCIL OFFICE TO READ CORRESPONDENCE MAY, UPON REQUEST TO THE DEPUTY TOWN CLERK, HAVE RELEVANT PAPERWORK COPIED AND SENT.**

#### AGENDA

1. Chairman's comments.
2. To receive and record apologies for absence
3. To approve the minutes of the Grounds Committee meeting held on 16 June 2011 (previously distributed).
4. To receive and record Declarations of Interest.
5. Public Representation - Councillors to receive representation (including items on the agenda) from members of the public provided they (public) have given due notice of their intention to the Town Clerk no later than 10.30 am on the day of the meeting. The maximum time limit allowed per person is 3 minutes although this may be reduced if a large number of people express their wish to address councillors.
6. To receive the Maintenance Contracts Officer's report.
7. To receive and consider a request from J Wall and Son to change the operating date of the Taro Fair on The Heath (Thursday 6 October 2011) to the 7 and 8 October 2011. A token ride would be available on 6 October so that the Charter was kept intact.



  
QUALITY  
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8. To receive and consider a proposal from Sheet And Tilmore Allotment Association for devolved management of Tilmore Allotments together with a report from the Town Clerk.
9. To consider the creation of a working party to review the content of East Hampshire District Councils Open Space, Sports and Recreation Study and agree appropriate terms of reference.
10. To consider a planting scheme for The Avenue Pavilion which would be funded from £7,000 developers contributions held by EHDC for landscaping works.
11. To receive and consider a report on two trees at St Peter's Churchyard which need urgent work.
12. To receive and consider a progress report regarding Bell Hill and The Heath Play sites upgrading.
13. Heath Pond Association - to review the agreement for the management of Heath Pond by the Heath Pond Association.

~ End ~