



NEIL HITCH
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*The Town Hall
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15 September 2009

Dear Councillor

I hereby summon you to attend a meeting of the Public Halls Committee that will be held on Monday 21 September 2009, in the Council Chamber, Town Hall, Petersfield, commencing at 6.30 p.m.

Yours sincerely,

Neil R Hitch
Town Clerk

N.B. ANY MEMBERS WHO ARE UNABLE TO COME TO THE TOWN COUNCIL OFFICE TO READ CORRESPONDENCE MAY, UPON REQUEST TO THE TOWN CLERK, HAVE RELEVANT PAPERWORK COPIED AND SENT.

AGENDA

1. Chairman's comments.
2. To receive apologies for absence.
3. To receive and record Declarations of Interests
4. To approve the minutes of the Public Halls Committee meeting held on 20 July 2009 (previously distributed).
5. Public Representation - Councillors to receive representation from members of the public provided they (public) have given due notice of their intention to the Town Clerk no later than 10.30 am on the day of the meeting. The maximum time limit allowed per person is 3 minutes although this may be reduced if a large number of people express their wish to address councillors.
6. To receive the Festival Hall Manager's report.
7. Town/Festival Hall
 - a. To receive and consider estimates for budgeted works:
 - i. Outside Lights at Festival Hall
 - ii. Replacement of 8 foot strip lights in Festival Hall
 - iii. Sockets to stage
 - b. To consider new leases at Festival Hall Offices for:
 - i. Boulter Mossman
 - ii. P S Financial Services
 - c. To receive and consider notes from the Festival Hall Users meeting held on 31 July 2009.
 - d. To receive and consider notes from the halls Sub - committee meeting held on 20 July 2009.



- e. To consider method of disposal for the damaged Mayor's and UDC Boards which have been replaced as part of the fire re-instatement work.
8. The Avenue Pavilion - to receive and consider a letter from a resident regarding car parking at The Avenue Pavilion.
9. To receive and consider notes from the Avenue Pavilion and Sheet Village Hall Users Meeting held on 21 July 2009.
10. Budget 2010 - 2011 - to consider items from the Best Value Improvement Plans for inclusion in the Revenue and Capital Budget for 2010 - 2011 and any other items for the draft budget.

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