



NEIL HITCH
Town Clerk

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*The Town Hall
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13th September 2011

Dear Councillor

I hereby summon you to attend a meeting of the Public Halls Committee that will be held on Monday 19th September 2011 in the Council Chamber, Town Hall, Petersfield, commencing at 6.30 p.m.

Yours sincerely,

Neil R Hitch
Town Clerk

N.B. ANY MEMBERS WHO ARE UNABLE TO COME TO THE TOWN COUNCIL OFFICE TO READ CORRESPONDENCE MAY, UPON REQUEST TO THE TOWN CLERK, HAVE RELEVANT PAPERWORK COPIED AND SENT.

AGENDA

1. Chairman's comments.
2. To receive and record apologies for absence.
3. To receive and record Declarations of Interests
4. To approve the minutes of the Public Halls Committee meeting held on 18th July 2011 (previously distributed).
5. Public Representation - Councillors to receive representation (including items on the agenda) from members of the public provided they (public) have given due notice of their intention to the Town Clerk no later than 10.30 am on the day of the meeting. The maximum time limit allowed per person is 3 minutes although this may be reduced if a large number of people express their wish to address councillors.
6. To receive the Festival Hall Manager's report.
7. To receive a monthly utility report from Auditel summarising and comparing utility usage at the Town and Festival Hall.
8. To receive and consider a report and recommendations regarding the New Savoy Cinema.
9. To receive and consider the notes of the Festival Hall Users Meeting held on 16 August 2011.



10. To receive and consider the notes of the Avenue Pavilion and Sheet Village Hall Users Meeting held on 28 July 2011.
11. To receive and consider the notes of the Halls Sub-Committee held on 18 July 2011.
12. Budget 2012 - 2013 - to consider items from the Best Value Improvement Plans (previously distributed with Grounds Committee Agenda) for inclusion in the Revenue and Capital Budget for 2012 - 2013 and any other items for the draft budget.

~ End ~



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