



NEIL HITCH
Town Clerk

Tel. (01730) 264182
Fax. (01730) 231164

e-mail Deputy@petersfield-tc.gov.uk
www.petersfield-tc.gov.uk

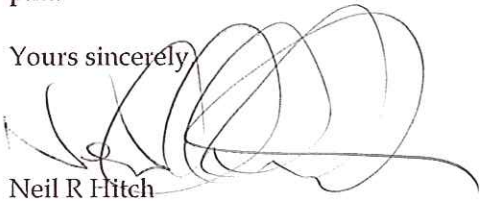
The Town Hall
Heath Road
Petersfield
Hampshire
GU31 4EA

12 May 2009

Dear Councillor

I hereby summon you to attend a meeting of the Public Halls Committee that will be held on Monday 18 May 2009, in the Council Chamber, Town Hall, Petersfield, commencing at 6.30 p.m.

Yours sincerely,



Neil R Hitch
Town Clerk

N.B. ANY MEMBERS WHO ARE UNABLE TO COME TO THE TOWN COUNCIL OFFICE TO READ CORRESPONDENCE MAY, UPON REQUEST TO THE TOWN CLERK, HAVE RELEVANT PAPERWORK COPIED AND SENT.

A G E N D A

1. To elect a Deputy Chairman
2. Chairman's comments.
3. To receive apologies for absence.
4. To receive and record Declarations of Interests
5. To approve the minutes of the Public Halls Committee meeting held on 16 March 2009 (previously distributed).

To suspend Standing Orders for 5 minutes (if appropriate) for councillors to discuss topics (which do not appear on the agenda) with members of the public.
6. To receive the Festival Hall Manager's report.
7. Town/Festival Hall - Lighting Board - to receive estimates and award order.
8. To set dates for Users Meetings - suggested dates:
 - a. 21 July 2009 at Sheet Village Hall for Avenue Pavilion and Sheet Village Hall Users commencing at 7 pm
 - b. 30 July 2009 at Rose Room for Festival Hall Users commencing at 7 pm.
9. To receive and consider offers from Zurich Insurance regarding the following items:
 - a. Festival Hall Floor repair
 - b. Chroming of hand rails in Town Hall Foyer
 - c. Replacement Stage Curtains in Festival Hall

~ End ~

