

**PETERSFIELD TOWN COUNCIL**

A meeting of the Finance and General Purposes Committee was held on Thursday 14 December 2006 at the Town Hall, Petersfield.

**PRESENT:** Mr V Clarke (Chairman)  
Mrs H Ayer  
Mr C Jenner  
Mr P Molloy  
Mr G Watkinson

**ALSO IN ATTENDANCE:** Mr N Hitch (Town Clerk)  
Mrs S McMorran (Deputy Town Clerk)  
Mr Adam Craig (HCC Officer)

0 Press  
0 members of the public

**F 0527** **CHAIRMAN'S COMMENTS**

The Chairman had no comments.

**F 0528** **APOLOGIES FOR ABSENCE**

An apology for absence was received from Mr Dutton.

**F 0529** **DECLARATIONS OF INTEREST**

The following personal interests were declared:

Mr Watkinson - Town Council Representative  
Petersfield Open Air Swimming Pool - Minute number  
F 0534 refers  
Mr Watkinson - Property opposite the proposed site  
for bus shelter - F 0533 refers  
Mr Clarke - Town Council Representative Petersfield  
Open Air Swimming Pool - Minute number  
F 0534 refers  
Mr Molloy - Trustee of Winton House Centre  
(Petersfield Voluntary Centre) - Minute number F  
0534 refers

The following prejudicial interest was declared:

Mr Jenner - his business interests (Cleaning  
Company) Minute number F 0533 refers

**F 0530** **APPROVAL OF MINUTES**

**RESOLVED** that the minutes of the meeting held on  
23 November 2006 be approved.

As Mr Craig had been delayed in traffic it was

**RESOLVED** to evoke standing order 36 c and alter the order of business - the item regarding bus shelters would be taken once Mr Craig had arrived.

**F 0531**      **CRIMINAL RECORDS BUREAU (CRB) CHECKS**

Members were asked to give consideration to CRB checks for the Assistant Festival Hall Manager and three contractors (play ground inspection and toilet maintenance). The total cost of the checks would total £220.

Members agreed that the Town Council should fund a CRB check for the Assistant Festival Hall Manager but not for the contractors staff. Following discussion it was

**RESOLVED** that a CRB check be undertaken for the Assistant Festival Hall Manager and that the Contractor fund CRB checks for his staff (toilet maintenance and playground inspections) if appropriate.

**F 0532**      **CITY EXPLORER MAP**

Members received information regarding a new publication to be produced by Sal Cardu of City Explorer Maps and were asked to consider if the Town Council wished to use the reverse side for text to promote tourism to the Town. There would be no cost to the Town Council as the map would be funded from advertising. Following discussion it was

**RECOMMENDED** that the proposal for a City Explorer Map with Town Council information on the reverse be considered by Full Council and that Mr Sal Cardu be invited to attend the meeting to present details, if required.

**F 0533**      **BUS SHELTERS IN THE CAUSEWAY**

Mr Craig informed members that as part of the development at Grange Road, Transport Developers Contributions were available in the sum of £8,000 for the provision of a bus shelter in The Causeway. The County Council would organise the installation of the bus shelter at a cost of £3600 and the remainder of the funds would be offered to the Town Council for maintenance of the shelter, which would become the property of the Town Council.

It was suggested that a shelter was also required on the opposite side of the road.

Mr Craig offered to investigate the possibility of two bus shelters on the Causeway. He expressed concern that there may be problems with objections from residents with the other proposed site as houses were close by.

Following consideration it was

**RECOMMENDED that**

1. The Shelter on The Causeway with a solid back panel against the fence be accepted and agreed
2. An additional Shelter be investigated by Mr Craig with details and costs available for the January Council meeting

Mr Jenner left the meeting prior to discussion of the next item as he had declared a prejudicial interest

3. A contract for the cleaning and maintenance of all bus shelters owned by the Town Council be explored.

**F 0534 FUNDING - PERENNIAL CLIENTS**

Members were asked to give consideration to the dates that perennial clients should be paid grants.

Following consideration it was

**RESOLVED that grants be paid on the following dates:**  
 Citizens Advice Bureau 50% in first week of May 2007 and 50% in first week of November 2007  
 Petersfield Open Air Swimming Pool 50% in third week of April 2007 and 50% in first week of October 2007  
 Petersfield Voluntary Centre full amount in first week of May 2007  
 Petersfield Marketing Ltd full amount for Christmas Lights in first week of May 2007 and full amount for management in first week of September 2007.

There being no further business the meeting closed at 7.25 pm