

**PETERSFIELD TOWN COUNCIL**

A meeting of the Finance and General Purposes Committee was held on Thursday 18 January 2007 at the Town Hall, Petersfield.

**PRESENT:** Mr V Clarke (Chairman)  
Mr C Jenner  
Mr P Molloy  
Mr G Watkinson

**ALSO IN ATTENDANCE:** Mr N Hitch (Town Clerk)  
Mrs S McMorran (Deputy Town Clerk)

Petersfield Post  
Petersfield Herald  
0 members of the public

**F 0570**      **CHAIRMAN'S COMMENTS**

The Chairman advised those present of the following:

- The Internal Auditors interim report had been received and would be an agenda item for the next meeting of the committee
- A Workshop regarding The Local Network Fund organised by Community First and partners was available for members to attend, free of charge on the evening of 8 February 2007 at The Winton House Centre. Any members interested in attending were asked to contact the Town Clerk
- A VAT inspection was due to take place at the beginning of February 2007

**F 0571**      **APOLOGIES FOR ABSENCE**

Apologies for absence were received from Mr Dutton and Mrs Ayer.

**F 0572**      **DECLARATIONS OF INTEREST**

The following personal interests were declared:

Mr Watkinson, Town Council representative  
Petersfield Open Air Swimming Pool, minute number F 0575 refers

Mr Clarke, Town Council representative Petersfield  
Open Air Swimming Pool, minute number F 0575 refers

The following prejudicial interests were declared:

Mr Clarke, financial interests Sheet Village Association and Petersfield Heritage, minute number F 0575 refers.

**F 0573      APPROVAL OF MINUTES**

**RESOLVED** that the minutes of the meeting held on 14 December 2006 be approved.

**F 0574      RECOMMENDATIONS FROM OTHER COMMITTEES**

**A.      Grounds Committee**

**G 0583 Sheet Recreation Ground - Sheet Scout Hut**

**RECOMMENDED** that it be agreed, in principle, to a new Scout Hut for 1<sup>st</sup> Sheet (St. Mary's) Scout Group at Sheet Recreation Ground with a lease of 25 years.

**B.      Public Halls Committee**

**PH 0596 B - Petersfield Hi-Lights Storage Area - Rent Review**

**RESOLVED** that the annual rental for the storage area at the Town/Festival Hall to Petersfield Hi-Lights be increased by 3% to £83.08 plus VAT.

**PH 0596 E - Boulter Mossman, Electricity Supply**

**RESOLVED** that the Town Council carry out the necessary works to provide a sub meter and re-wiring of the Air conditioning as detailed in the attached report at Appendix A with Officers obtaining costs and presenting these costs to a future meeting of the committee.

**F 0575      GRANTS - 2<sup>ND</sup> TRANCHE**

Members received and considered recommendations for awards in the second tranche of Grants for 2006/2007.

Mr Clarke, having declared a prejudicial interest, left the meeting during consideration of grants to Sheet Village Association and Petersfield Heritage.

Following consideration it was

**RECOMMENDED** that the following grants be awarded:

Artscape	£1000	L G Act 1972 Sec 145
PAINT	£ 500	L G Act 1972 Sec 145
Petersfield Heritage	£ 500	L G Act 1972 Sec 145
Petersfield United Reform Church	£ NIL	URC to be advised to apply to Town Council for CIF funding
Petersfield Youth Theatre	£ 500	L G Act 1972 Sec 145
The Rotunda Arts Project	£ 500	L G Act 1972 Sec 145
Friends of Petersfield Heath Rotherlands Conservation Group	£1000	L G Act 1894 Sec 8 (k)
Sheet Village Association	£ NIL	
1 <sup>st</sup> and 2 <sup>nd</sup> Sheet Guides	£ 200	L G Act 1972 Sec 137
Vitalise	£ 323.10	L G Act 1972 Sec 137
Petersfield Open Air Pool	£ NIL	

**F 0576      SCHEDULE OF MEETINGS FOR 2007/2008**

Members received a draft schedule of meetings for the next municipal year, May 2007 - April 2008. Following consideration it was

**RECOMMENDED** that the schedule of meetings for the municipal year May 2007 - April 2008 as attached to these minutes at Appendix B be approved.

**F 0577      WOODBURY AVENUE RESIDENTS ASSOCIATION - PARKING**

Members received correspondence from the Chairman of the Woodbury Avenue Residents Association seeking the support of the Town Council in their request to Hampshire County Council to have parking restrictions in Woodbury Avenue to assist the ingress and egress to the road.

Some members did not feel this matter was the business of the Town Council as it was a Highways matter. It was felt the Residents Association should seek the support of their County Councillor. Following further discussion it was

**RESOLVED** that the letter be noted and that the Woodbury Avenue Residents Association be wished good luck in their efforts to achieve parking restrictions in Woodbury Avenue.

F 0578

HAMPSHIRE ASSOCIATION OF PARISH AND TOWN COUNCILS  
(HAPTC)

**A. Constitution of HAPTC**

Members received and noted the constitution of HAPTC.

**B. NALC Direct Access Scheme for Larger Local Councils**

Members received details of the NALC Direct Access Scheme for Larger Local Councils and were asked to consider if they wished the Town Council to join the scheme. Following consideration it was

**RESOLVED** that the Town Council join the NALC Direct Access Scheme for Larger Local Councils providing there was no additional cost to the Town Council. If costs were involved the matter would be brought back to committee for further consideration.

F 0579

EXTERNAL AUDIT

Members received and considered the external auditor's report for accounts for year ended 31 March 2006. The Chairman reported that it had been advised that the Town Council Fidelity Guarantee insurance cover be increased from £250,000 to £637,000. The Town Clerk advised that he thought the figure should be higher to take into account the fixed term deposit account. Following discussion it was

**RESOLVED** that the Town Clerk ascertain the premium to increase the Fidelity Guarantee insurance cover and present to the next meeting of committee.

F 0580

PENNS FARM PLAYING FIELDS - USE BY PETERSFIELD TOWN JUNIORS FOOTBALL CLUB

Members were asked to consider the continued use of three football pitches by the Petersfield Town Juniors Football Club at Penns Farm Playing Fields until the end of the season (April 2007) at a charge of £400. This proposal had been endorsed by the Grounds committee at their meeting held on 11 January 2007. Following consideration it was

RESOLVED that the Petersfield Town Juniors Football Club be given permission to continue to use the three football pitches at Penns Farm Playing Fields until the end of the season (April 2007) at a charge of £400.

There being no further business the meeting closed at 7.25 pm.

**Electricity Supply to Boulter Mossman, Suite 1, Festival Hall Office Suite**

It has now been ascertained that our Tenants, Boulter Mossman have been paying for electricity used by tenants of Suite 2.

Boulter Mossman are currently metered to pay costs for the communal areas shared with Suite 2 i.e. Stairs, landing, WCs and kitchen and also the air conditioning which is in Suite 2.

A sub-meter is required for the costs for the communal areas - these costs would then be split 50/50 with the tenants of suites 1 and 2. The invoice would be sent to the Town Council and then the tenants recharged. Costs for this work to be borne by the Town Council.

The Air conditioning needs to be rewired to the correct meter for the tenants of Suite 2. Costs for this work to be borne by the Town Council.

It has been agreed that Boulter Mossman will endeavour to calculate, using an outside consultant, the estimated costs associated with this matter since they took up their tenancy. Boulter Mossman will expect recompense for this amount (to be notified and agreed as soon as possible) and the Town Council will have to take steps to claw back this cost from the previous and current tenant of Suite 2.

Susan McMorran  
20 December 2006

# PETERSFIELD TOWN COUNCIL

## Schedule of Meetings 2007/2008 DRAFT

## APPENDIX B

Meeting	Day and Time	May	June	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr
COUNCIL	Monday 6.30pm	14	4	2	6		8	5	3	7	4	3	7
GROUND S	Thursday 6.30pm	17	14	12		13	18	15		17	14	13	17
PUBLIC HALLS	Monday 6.30pm	21	18	16		17	22	19		21	18	17	21
FINANCE & GENERAL PURPOSES	Thursday 6.30pm	24	21	19		20	25	22	13	24	21	20	24
PLANNING	Tuesday 5.30pm	15	12	10	7	4	2	13	11	8	12	11	8
		29	26	24	21	18	16	27	18	29	26	25	22
HIGH MEADOW	Monday 6.30pm			9						28			

Bank/Local Gov Holidays: 7 & 28 May, 27 Aug, 25, 26, 27, 28, 31 Dec 2007, Jan 1, 21 and 24 March 2008 Annual Town Meeting TBA