

PETERSFIELD TOWN COUNCIL

A meeting of the Petersfield Town Council was held at the Town Hall, Petersfield on 5 December 2006.

PRESENT:

- Mr R Ayer (Town Mayor)
- Mrs H Ayer
- Mr A Baird
- Mr V Clarke
- Mrs L Daubney
- Mr B Dutton
- Mr K Hick (left during item C 0523)
- Mr C Jenner (left during item C 0523)
- Mr P Molloy
- Mr H Sandeman
- Ms M Vincent
- Mr G Watkinson

Also in attendance:

- Mr N Hitch (Town Clerk)
- Mrs S Watts (Responsible Financial Officer)
- Mr M Cartwright (County Councillor)

Petersfield Herald

and 1 member of the public

C 0511 TOWN MAYOR'S REMARKS

The Town Mayor made the following remarks:

- The 2007 programme of Hampshire Farmers' Markets has been published on their website. Please note that there are monthly markets for Petersfield the first one being on the 7th January.
- The Town Council have been asked by the Petersfield Community Association to field a team of 8 at their Trivial Supper Quiz on Saturday 3rd February. Those who represented 'The Town Council Wizards' last year will recall a very pleasant evening. He hoped that he would be able to accept this invitation on behalf of members.
- Members were reminded of the Town Mayor's Charity Concert this Thursday in aid of the Kings Arms Project. The Mayor expressed his delight at the support he has received from Councillors and Officers - please continue to promote the Concert - tickets are on sale from the Tourist Information Centre.
- Members were advised that the Town Mayor was unable to attend the East Hants Association of Parish & Town

Councils meeting tomorrow evening. Anyone able and willing to attend was requested to inform the Clerk.

C 0512 APOLOGIES FOR ABSENCE

No apologies were received

C 0513 DECLARATIONS OF INTEREST

The following personal interest was declared:

Mr Watkinson as he is a member of the Winton Players. Minute number C 0526 refers.

The following prejudicial interest was declared:

Mr C Jenner as he is a retained fireman. Minute number C 0519 (c) refers

C 0514 APPROVAL OF MINUTES

RESOLVED that the minutes of the meeting of the Petersfield Town Council held on 6 November 2006 (previously distributed) be approved and signed.

C 0515 PLANNING COMMITTEE REPORT

RESOLVED that the minutes of the Planning Committee meetings held on 7 and 21 November 2006 (previously distributed) be received.

C 0516 EXTRACTS

RESOLVED that the extracts from the decisions of the East Hampshire District Council's South Planning Committee, notified during November 2006 be received.

It was then

RESOLVED that the meeting be adjourned for 15 minutes in order for Councillors to discuss topics (which do not appear on the agenda) with members of the public.

As no member of the public wished to speak the meeting was re-convened.

C 0517 COUNTY COUNCILLOR'S REPORT

Mr Cartwright advised members that Stoner Hill had been re-opened on schedule, last Thursday having been shut for 8 months. Also, The Hampshire Action Teams are now operational and the first meeting has been held that considered Highways issues.

C 0518 DISTRICT COUNCILLORS REPORT

Mrs Ayer advised members that East Hampshire District Council had won an award for the Rural Access Play Project that promoted children's wellbeing. This had been presented the previous evening.

C 0519 COMMITTEE REPORTS

RESOLVED

(a) Grounds Committee

that the minutes of the meeting held 16 November 2006 be received.

(b) Public Halls Committee

that the minutes of the meeting held 20 November 2006 be received.

(c) Finance and General Purposes Committee

that the minutes of the Finance and General Purposes Committee held on 23 November 2006 be received.

C 0520 TOWN CLERK'S REPORT

Members received and noted the Town Clerk's report, a copy of which is attached to these minutes for information

C 0521 REPRESENTATION ON OUTSIDE BODIES - MEMBERS' REPORTS

Mr Watkinson - Petersfield Open Air Swimming Pool

It was reported that the Swimming Pool has had a good year, making a small profit

Mr Molloy - Petersfield Tomorrow

Members were reminded that the Steering Group needs to be dissolved with the creation of the Town Centre Partnership and the importance of the Town Council being fully involved in the new Partnership was stressed.

C 0522 SCHEDULE OF PAYMENTS MADE IN NOVEMBER 2006

Members noted that the solar heating grant to the Swimming Pool should have been for Purchase Number P611015 and not P611016.

RESOLVED that the Schedule of Payments made in November 2006 be received and approved, copy attached to these minutes for information.

C 0523

ANTI-SOCIAL BEHAVIOUR WORKING PARTY

Members received the notes of the working party meeting held on 22 November 2006 and were asked to consider recommendations concerning barbecue areas on the Heath and the provision of Youth Shelters.

Opinion was divided on the consultation regarding the barbecue area. The view was expressed that consultation should be done first with the views being taken into account before a decision was made, but others considered that a consultation couldn't be started until agreement in principle had been made. Members commented that many people today would rather use a portable barbecue than bring a picnic. It was also commented that the Heath was a natural area, it should be retained as such and a vision needed to be held of what the Heath would look like in the future. Following a full debate, it was:

RESOLVED that the consultation process be commenced with Petersfield residents on the proposed siting of a barbecue area on the Heath adjacent to the Sussex Road car park and the results be brought to the Grounds Committee for consideration and action.

A recorded vote was requested prior to voting:

FOR: Mr R Ayer, Mr P Molloy, Mrs H Ayer, Mr B Dutton, Mr G Watkinson, Mr V Clarke

AGAINST: Mr C Jenner, Ms M Vincent, Mr K Hick, Mrs L Daubney, Mr H Sandeman

ABSTAINED: Mr A Baird

Mr K Hick left the meeting at 7.13pm

Members then considered the recommendation to provide Youth Shelters in the town.

An amendment to the recommendation was proposed:

That the Heath be removed from the list of potential sites for a Youth Shelter.

A recorded vote was requested prior to voting:

FOR: Mr C Jenner, Mrs L Daubney, Mr B Dutton, Ms M Vincent

AGAINST: Mr R Ayer, Mr P Molloy, Mr H Sandeman, Mr V Clarke, Mrs H Ayer, Mr G Watkinson

ABSTAINED: Mr A Baird

A further amendment was proposed:

That the Town Council support the provision of Youth Shelters in Petersfield at any or all of its Open Spaces or Sports Grounds and that this be referred to the Grounds Committee for the consultation process to be started.

Before discussion took place, it was:

RESOLVED that Standing Orders be suspended to allow Sergeant Bromell to address Councillors.

Sergeant Bromell advised members from the Police perspective that an advantage of Youth Shelters included enabling the Police to direct young people to a place if they were congregating in an inappropriate area, or gathering in numbers that might cause concern for the public. Suitable sites were up to the Town Council to assess, but ideally would be accessible to the youth, be in an area with which the youth had some affinity and be visible to the police without being intrusive.

Members asked various questions including expressing concern at the recent experience of such shelters in Surrey, evidence of their success, the numbers housed per shelter, the visibility of the shelters and the suitability of the Heath as a site.

The meeting was then re-convened.

A lengthy and full debate followed, at the conclusion of which the proposed amendment to the recommendation was defeated.

A recorded vote was requested prior to voting:

FOR: Mr C Jenner, Mr B Dutton, Mr H Sandeman

AGAINST: Mr R Ayer, Mr V Clarke, Mr P Molloy, Mrs H Ayer, Ms M Vincent, Mrs L Daubney

ABSTAINED: Mr G Watkinson, Mr A Baird

Mr C Jenner left the meeting at 8.02pm

A further amendment was then proposed, following which it was:

RESOLVED that the Town Council support the provision of Youth Shelters in Petersfield at any or all of its Open Spaces or Sports Grounds and that the consultation process be started by the Anti Social Behaviour Working Party

C 0524 **INCLUSION OF ABSENT ON MINUTES**

Following discussion, it was:

RESOLVED that until Standing Orders are reviewed and an item for absence is included on an agenda no recording of absence is to be included in the minutes of further meetings

C 0525 **PETERSFIELD COMMUNITY HOSPITAL INFORMATION BOARD**

Members considered the merits of advertising in this way and following a discussion, it was:

RESOLVED not to take an advertising space on the information boards to be erected in Petersfield Hospital

C 0526 **FINAL DRAFT BUDGET 2007/2008**

Members were presented with the Second Draft Budget for approval. It was noted that spending of £37,000 on Health and Safety matters had to be included, along with other essential decoration and repair that meant a lot to our premises users. It was also acknowledged that some budget items had been deferred for the second or third year in order to restrict the proposed Precept increase.

RESOLVED that the Final Draft Budget be accepted for the year 2007/08 and that a Precept of £424,235 be approved.

A recorded vote was requested prior to voting

FOR: Mr R Ayer, Mr P Molloy, Mr H Sandeman, Mr V Clarke, Mrs H Ayer, Mrs L Daubney, Mr G Watkinson, Ms M Vincent, Mr B Dutton

AGAINST: Mr A Baird

There being no further business the meeting closed at 8.45pm

CLERKS REPORT

Members are reminded that the items within this report are provided for information only and are not available for debate. If it is considered that an item listed within the report should be debated fully by members, then it will be placed on the next appropriate Committee or Council agenda. Any member wanting clarification or further information on any aspect of items within the report, please contact me in advance of the meeting.

General Reading and Information

The following publications have been received and are available for members to read:

- * Notes from EHDC's Building Successful Communities Panel held on 11th October 2006
- * The 8th edition of the Town & Parish Standard published by The Standards Board for England
- * Action News Update for November 2006
- * Campaign to Protect Rural England newsletter autumn 2006
- * Countryside Voice – the magazine of the Campaign to Protect Rural England
- * The Hampshire Playing Fields Association Annual Report and Accounts
- * Update on the South East Plan issued by the South East Regional Assembly
- * Local Council Review
- * South Downs Joint Committee Annual Review 2005/06
- * Community Transport News issued by Hampshire County Council
- * Friends of Petersfield Heath Newsletter
- * Hampshire Playing Fields Association newsletter
- * Petersfield Open Air Swimming Pool financial report for October 2006
- * Waste Watchers Recycle for Hampshire Issue number 20
- * The Local Column news publication from the Local Channel
- * Local Council Review – White Paper Special
- * Hampshire Now
- * EHDC Partners Magazine

Other Information

- 1 HAPTC have advised that their AGM for next year will be held on 13th October 2007 at the Intech Centre
- 2 NALC have issued a summary of the key points contained within the recently published White Paper. I am attending a workshop at Winchester on 28th November run by South East Employers that will further expand on the issues affecting us from the White Paper.
- 3 A leaflet entitled 'Helping you plan your journeys around south east England for the period October 2006 to January 2007 has been received outlining major roadworks in the region.
- 4 I have been informed by the Petersfield & District Angling Club that three members have been disciplined by the club following an incident on Saturday 29th July 2006. The members concerned have been banned for a total of five years starting in 2007 and will no longer be allowed to fish the Heath Pond.
- 5 A letter of praise and appreciation has been received from the Festival for Young People following their recent event in the Festival Hall. Staff were thanked for being hospitable

and helpful at all stages of their project, with special thanks being expressed to Dave Hayes for his availability, helpfulness, assistance and quick pragmatic responses.

- 6 A copy of the Powerpoint presentation delivered by Chris Boothman, Head of Legal services for the Standards Board for England has been received from HAPTC and is available for any member who wishes to see it.
- 7 HAPTC have advised me that alterations to the Model Contract are currently being negotiated that was published in the national Terms & Conditions for Clerks in 2004 and approved by both NALC and SLCC.
- 8 East Hampshire District Council have advised me that the consultation document for the Standards and Code of Conduct for Councillors is likely to be published very shortly. The consultation period is likely to be short – perhaps only six weeks – so we will need to act quickly to make our views known. EHDC are considering communicating the details of the terms of the revised Code by arranging meetings in central or convenient areas to which everyone would be invited. I have offered to host one such event here, if desired.
- 9 East Hampshire District Council have completed the Town & Parish Survey of Community Facility Provision which will be used to assess the need for developer contributions in the future. The results are available on the EHDC website by looking in Planning, Local Development Framework and then clicking on Studies and Research at the bottom of the page.

Neil Hitch
Town Clerk
28th November 2006

Revised Copy
Petersfield Town Council
 Schedule of Payments for November 2006

Purchase Number	Supplier	Description	Net	VAT	Gross
P 608069	Voice Grounds Care Ltd	Extra work during August 2006	370.00	64.75	434.75
P 610010	Commercial Gas Services Ltd	Supply & Install Boiler to Dressing Room - Fest Hall	2377.00	415.98	2792.98
P 610021	Castle Trading	Janitorial Supplies - Festival Hall	93.15	16.30	109.45
P 610022	JMS Janitorial Supplies Ltd	Janitorial Supplies - Festival Hall	97.43	17.05	114.48
P 610034	A.W. Clear	Rotovating and spraying allotments	105.00	0.00	105.00
P 610035	Tempo Employment Agency	Temporary cleaning staff	31.00	5.43	36.43
P 610036	Alfred Maltby & Son	Bound & lettered Town Council minutes	65.00	0.00	65.00
P 610037	Waldron's Cleaning Services	Window cleaning - Town & Festival Hall, SVH & Ave Pav	350.00	61.26	411.26
P 610038	Aluminium Access Products Ltd	Service & repair telescope - Festival Hall	256.50	44.90	301.40
P 610042	UK Office Systems	Black Toner for photocopier	35.00	6.13	41.13
P 610044	M Way Property Services	Repair to brickwork & installation of baby changing unit - Festival Hall	187.00	0.00	187.00
P 610046	British Business Gas	Supply to Town hall	352.34	61.65	413.99
P 610047	Petersfield Lions Club	Returned deposit	250.00	0.00	250.00
P 610048	Sheet WI	Refund due to no heating in Sheet Village Hall	30.81	0.00	30.81
P 610049	P/F Flower Arrangement Club	Returned deposit	250.00	0.00	250.00
P 610050	Big Southern Promotions	Returned deposit	250.00	0.00	250.00
P 610050	Festival for Young People	Returned deposit	250.00	0.00	250.00
P 610052	Petersfield Youth Theatre	Returned deposit	250.00	0.00	250.00
P 610053	Petersfield in Bloom	Returned deposit	250.00	0.00	250.00
P 610054	National Childbirth Trust	Returned deposit	250.00	0.00	250.00
P 610055	Charlotte Stephenson (Boogie Babies)	Returned deposit	150.00	0.00	150.00
P 611000	Ms Denise Curtis-Raleigh	Returned deposit	150.00	0.00	150.00
P 611001	Save the Children	Returned deposit	250.00	0.00	250.00
P 611002	Petersfield Conservatives	Returned deposit	250.00	0.00	250.00
P 611003	HCFWI	Returned deposit	250.00	0.00	250.00
P 611004	The winton Players	Returned deposit less deduction	120.00	0.00	120.00
P 611005	British Telecommunications plc	Phone bill - 01730 231 030	41.38	7.24	48.62
P 611006	British Telecommunications plc	Phone bill - Town Hall	520.19	91.90	612.09
P 611007	British Telecommunications plc	Phone bill - 01730 263 365	165.56	28.97	194.53
P 611008	Southern Electric	Supply to Festival Hall	1105.01	193.37	1298.38
P 611009	British Telecommunications plc	Phone bill - 01730 269 671	41.35	7.23	48.58
P 611010	British Telecommunications plc	Phone bill - 01730 269 578	42.59	7.45	50.04
P 611011	Southern Electric	Supply to Avenue Pavillion	194.59	9.72	204.31
P 611012	Southern Electric	Supply to WC - Heath Road	59.75	2.98	62.73
P 611015	Petersfield Open Air Swimming Pool	Grant Aid	3500.00	0.00	3500.00
P 611016	Petersfield Open Air Swimming Pool	Grant Aid (Solar Heating)	3000.00	0.00	3000.00
P 611017	Petersfield Citizen's Advice Bureau	Grant Aid	5278.75	0.00	5278.75
P 611019	EHDC	Graffiti removal - Love Lane & Avenue Pavillion	341.55	59.77	401.32
P 611021	D Burrows	Tarmac Sheet Allotment track	450.00	0.00	450.00
P 611022	Stage Services Ltd	Industrial steps and platform	452.00	79.10	531.10
P 611023	Institute of Public Finance	CIPFA VAT reference manual	110.00	0.00	110.00
P 611024	Society of Local Council Clerks	2 x publications - Points of Order + Street Use and the Law	27.45	0.00	27.45
P 611026	Hampshire Flag Company	Site review to fix halyard	75.00	13.13	88.13
P 611027	NALC	2 x delegates - Shaping Communities Conference	220.00	38.50	258.50
P 611028	Stage Services Ltd	Repairs to rigging - Festival Hall	150.00	26.25	176.25
P 611030	Eden Springs UK	Water cooler supplies	7.18	1.26	8.44
P 611032	Newspaper Licensing Agency	Fee for licence to copy cuttings from newspapers	174.66	30.57	205.23
P 611033	Veolia Environmental Services	Waste container exchange - Avenue Pavillion	57.16	10.00	67.16
P 611034	Veolia Environmental Services	Waste container exchange - Town Hall	114.32	20.01	134.33
P 611035	Sevenside Recycling	Recycle paper - Town Hall	30.00	5.25	35.25
P 611037	Voice Grounds Care Ltd	Oct maintenance - The Heath, litter & grounds	2510.30	439.30	2949.60
P 611038	Voice Grounds Care Ltd	Removal of sofa bed from Love Lane	25.00	4.38	29.38
P 611039	Voice Grounds Care Ltd	Oct extras & removal 2 benches & installation 5 benches	430.00	75.25	505.25
P 611040	C. Kates & Son	Fix outside tap at Heath	38.60	6.76	45.36
P 611041	HAPTC	Clerk's get-together in December	5.00	0.00	5.00
P 611042	Castle Trading	Cleaning supplies Festival Hall/Avenue Pavillion	86.05	15.06	101.11
P 611045	Georgina Cooke-Priest	Returned deposit	150.00	0.00	150.00
P 611046	Lion & Unicorn Players	Returned deposit	250.00	0.00	250.00
P 611047	Vodafone	Festival Hall Manager & MCO - mobile phones	47.70	8.34	56.04
P 611050	Voice Grounds Care Ltd	Oct maintenance - open spaces, litter & grounds	3884.52	679.79	4564.31
P 611055	Zurich Municipal	Public Liability Cover for BMX track & war memorial	457.22	22.86	480.08
P 611056	British Gas	Gas supply for Avenue Pavillion	131.66	6.58	138.24
P 611057	Acorn Office Supplies	Stationery	188.03	32.94	220.97

Petersfield Town Council
Schedule of Payments for November 2006

P 611058	Southern Electric	Supply to Town Hall	399.52	69.91	469.43
P 611059	Access Plus Marketing Serv.	Payslips	31.00	5.43	36.43
P 611060	Mrs A Zeid	Return of deposit	150.00	0.00	150.00
P 611061	Cash	Petty Cash - Various	57.10	0.00	57.10
P 611065	Salaries & expenses	Payroll November 2006	13199.48	0.00	13199.48
P 611066	PAYE & NI	Employees PAYE & NI	5052.42	0.00	5052.42
P 611067	Pensions	Employees Pension contributions	3355.77	0.00	3355.77
		TOTAL PAYMENTS NOVEMBER 2006	53878.09	2692.75	56570.84

SMS