

PETERSFIELD TOWN COUNCIL

A meeting of the Petersfield Town Council was held at the Town Hall, Petersfield on 4 July 2005.

PRESENT: Mr V Clarke (Town Mayor)
Mrs H Ayer
Mr R Ayer
Mr A Baird
Mrs J Butler
Mr B Dutton
Mr K Hick
Mr C Jenner
Mr P Molloy
Mr H Sandeman
Ms M Vincent
Mr G Watkinson

Also in attendance: Mrs B Macken (Town Clerk)

Petersfield Herald
Petersfield Post

and 0 members of the public

C 0146 TOWN MAYOR'S REMARKS

The Town Mayor expressed his pleasure that the visit to Petersfield and Sheet of "Lord and Lady Nelson and the Duke of Wellington" had been so successful. A video of the day would be available from the Museum in due course.

Mr. Clarke reported that he had sent copies of "Petersfield Then and Now" and "Petersfield at War" to Petersfield, Canada, to mark their centenary celebration. He had also had the pleasure of meeting the Mayor of Barentin and his Wife on their visit to Petersfield. Mr. Clarke reported on the demonstration that had been held that morning in The Square, to protest against the closing of The Grange maternity unit.

Finally, the Town Mayor reminded Councillors of their duty to make their own declarations of interest during the course of meetings, rather than using written statements.

C 0147 APOLOGIES FOR ABSENCE

All Members being present, there were no apologies for absence.

C 0148 DECLARATIONS OF INTEREST

The following interests were declared:-

- Mr. Clarke Item C 0162 prejudicial interest as a member of the Royal British Legion and Sheet Village Association.
- Mr. R. Ayer Item C 0155 personal and prejudicial interest as a member of the POASP Management Committee
 Item C 0162 personal interest as a member of the Royal British Legion (not Petersfield branch)
 Item C 0162 personal interest as grandchildren are members of the Petersfield Youth Theatre
 Item C 0162 prejudicial interest as member of the Petersfield Area Neighbourhood Watch Management Committee.
 Personal interest as the Town Council-appointed Representative to the Rotherlands Conservation Group
 Item C 0163 personal interest in Staff Matters.
- Mr. Jenner Item C 0163 personal interest because of allegations made against him to the Standards Board for England.
- Mrs. H. Ayer Item C 0162 personal interest as grandchildren are members of the Petersfield Youth Theatre.
 Item C 0163 personal interest in Staff Matters.
- Mr. Watkinson Item C 0162 personal interest as member of the Winton Players
 Item C 0162 personal interest as Town Council-appointed Representative to the POASP
 Item C 0162 personal interest as Town Council-appointed Advisor to Sheet Village Association
- Mr. Dutton Item C 0163 personal interest in Staff Matters.

C 0149 APPROVAL OF MINUTES

RESOLVED that the minutes of the meeting of the Petersfield Town Council held on 6 June 2005 be approved and signed.

Mr. Watkinson sought clarification on when the funding for Petersfield Marketing Ltd. (management) would be released, reminding those present of

resolution F 0795 (iv) which had stated that no funds be paid to Petersfield Marketing Ltd. (PMTI) for either lights or management until a report had been received from him; and that his report had been given at the last meeting (C 0083 refers). Following discussion, it was

RESOLVED that release of the funding be considered at the next meeting of the F&GP Committee; and if it was approved, that the F&GP Committee be permitted to resolve the matter.

C 0150 APPLICATIONS TO LICENSING JUSTICES

The following application was noted:

Brewers Fayre and TO David **LANGLEY**
Premier Travel Inn
Buckmore Farm
Winchester Road
Petersfield

C 0151 PLANNING COMMITTEE REPORT

RESOLVED that the minutes of the Planning Committee meetings held on 7 and 21 June 2005 (previously distributed) be received.

C 0152 EXTRACTS

RESOLVED that the extracts from the decisions of the East Hampshire District Council's South Planning sub-Committee, notified during June 2005 be received.

It was then

RESOLVED that the meeting be adjourned, in order for members of the public to discuss matters of interest with Councillors.

As no questions were forthcoming the meeting was re-convened.

C 0153 COUNTY COUNCILLOR'S REPORT

Having sent apologies for his absence, Cllr. Cartwright was not present to give a report to this meeting.

C 0154 DISTRICT COUNCILLOR'S REPORT

No report was given at this meeting.

C 0155

COMMITTEE REPORTS**RESOLVED****(a) Grounds Committee**

that the minutes of the meeting held on 16 June 2005 be received.

(b) Public Halls Committee

that the minutes of the meeting held on 20 June 2005 be received

(c) Finance and General Purposes Committee

that the minutes of the Finance and General Purposes Committee held on 23 June 2005 be received.

F 0139/B PH 0120/B Spot lights in Festival Hall - **RESOLVED** that further consideration be given at the next meeting of the Public Halls Committee, when it was hoped that further information would have been received from the Green A Team.

F 0139/B PH0120/C POASP Solar Heating
RESOLVED that the Town Council co-operate with the POASP to support this project and that the POASP be asked to:

- i) seek confirmation from a Structural Engineer that the roof is suitable for the installation of solar panels (Structural Engineer for original building was Howard Newby and Partners)
- ii) Outline future maintenance plans for both the solar panels and the roof covering.
- iii) carry out an independent survey to ascertain the suitability of the Festival Hall roof at POASP expense.
- iv) insurance cover be taken out by the POASP in respect of possible damage to that area of the Festival Hall roof relating to these works.

F 0139/B PH 0122 - **RESOLVED** that a new kitchen be fitted in the Avenue Pavilion, from Capital Funds, with a specification (to meet the requirements of the Environmental Health Dept. of East Hampshire District Council) supplied by the Maintenance/Contracts Manager, in the maximum sum of £3,500 plus VAT.

C 0156 **REPRESENTATION ON OUTSIDE BODIES - MEMBERS' REPORTS**

Mr. Clarke	Rail Users Group
(on behalf of Mr. Keefe)	
	East Hampshire District
	Association of Parish and Town
	Councils
Ms. Vincent	Petersfield in Bloom
Mr. Dutton	Citizens' Advice Bureau
	Petersfield Community
	Association

C 0157 **SCHEDULE OF PAYMENTS MADE IN JUNE 2005**

RESOLVED that the Schedule of Payment made in June 2005 be approved, subject to clarification on items P 506016 and P 506017 (copy attached to these minutes for information).

C 0158 **BARENTIN COAT OF ARMS**

Members were asked to give consideration to the siting of the carved stone coat of arms that had been presented to the Town Council by the Mayor of Barentin. Following discussion, it was

RESOLVED that the Town Mayor approach the Twinning Committee and the builders at the Ramshill development, with a view to the coat of arms being placed within the wall at the entrance to the development.

C 0159 **LARGER LOCAL COUNCILS FORUM**

Members received and noted minutes from EHDC of the meeting held on 25 May 2005.

C 0160 **PENNSFIELD**

Members received and noted correspondence from Kebbells Homes via the Town Council's agent Keats of Petersfield.

C 0161 **SIGNAGE IN LAVANT STREET**

A letter was received from a shopkeeper in Lavant Street, seeking the Town Council's support to inform and attract trade to the area. It was suggested that a working party be formed to initially meet with the traders (or their representatives) to discuss their suggestions. Members agreed that steps needed to be taken to encourage shoppers to

discussion should include the Contracts Manager at EHDC, Petersfield Marketing Ltd. and Petersfield Tomorrow. It was

RESOLVED

(a) that the writer be invited to form a group of Lavant Street traders

(b) that this group approach Petersfield Marketing Ltd. and Petersfield Tomorrow with a view to obtaining their support

(c) that once formed, the group invite Mrs. Ayer (St. Peter's ward) and Ian Eyres to a meeting.

C 0162 GRANTS/FUNDING

Prior to discussion on the applications relating to the Royal British Legion and Petersfield Area Neighbourhood Watch, Messrs. Ayer and Clarke left the meeting.

A. First Tranche 2005/2006

Following consideration it was

RESOLVED that the following grants be awarded:

PACT	£250	LG Act 1972 Sect 145
Royal British Legion	£800	LG Act 1972 Sect 145
P/F Youth Theatre	£800	LG Act 1972 Sect 145
P/F Musical Festival	£500	LG Act 1972 Sect 145
P/F Round Table	£800	LG Act 1972 Sect 145
P/F Counselling Service	£510	LG Act 1972 Sect 142
PADAC	£423	LG(Misc Prov) Act 1976
P/F Neighbourhood Watch	£250	LG and Rating Act 1997
Rotherlands Conservation Group	£300	LG Act 1894 Sect 8 (k)
Sheet Village Assoc	£400	LG Act 1894 Sect 8 (k)

Having received advice from SLCC and NALC that Home Start Butser was eligible under Sec. 137, it was

RESOLVED

(i) that a grant of £53.65 be made to Home Start Butser under LG Act 1972 Sect 137.

(ii) that, in the light of the advice received, Furniture Helpline and Headway Portsmouth be invited to re-apply for grants during the second tranche.

B. Letters of Thanks

Members received and noted letters of thanks from Petersfield Open Air Swimming Pool and Petersfield Voluntary Centre.

In view of the confidential nature of the business about to be discussed it was

RESOLVED to evoke standing order 36 m to exclude the public and press.

Mrs. Ayer and Messrs. Ayer and Dutton left the meeting at 8.05 p.m.

CONFIDENTIAL**C 0163 STAFF MATTERS**

Members received the recommendations of the Staff Panel and F&GP Committee and considered the contents of a letter which the Town Mayor had received from the Unison South East Regional Organiser. Following lengthy discussion, it was

RESOLVED

(i) that the Town Mayor contact ACAS to ascertain further details of the mediation offered by them.

(ii) that the outstanding issues and proposed changes to procedures be dealt with in accordance with the timetable produced by the Chairman of the Staff Panel.

(iii) that copies of the recent Job Evaluation be distributed to all Councillors, following which they be accepted.

(iv) that extracts from the Job Evaluation (relating to themselves and as specified by South East Employers) be distributed to all Members of Staff together with details of the process of appeal against the evaluation, once this has been received from South East Employers.

Mr. Jenner left the meeting at 8.40 p.m.

There being no further business the meeting closed at 8.48 p.m.

Petersfield Town Council

Schedule of Payments for June 2005

Purchase Number	Supplier	Description	Net	VAT	Gross
P 502026	Sandra Mercer	Returned Deposit	100.00	0.00	100.00
P 505050	Portsmouth Publishing & Printing Ltd	Public notices	68.00	11.90	79.90
P 505051	Classic Recruitment	Temporary staff - Festival Hall	502.57	87.95	590.52
P 505052	Business Gas	Supply to Town Hall	181.10	31.69	212.79
P 505053	Business Gas	Supply to The Avenue	263.74	13.18	276.92
P 505054	Acorn Office Supplies	Stationery supplies for Town Hall Offices	138.76	24.28	163.04
P 505055	EHDC	Returned Deposit	200.00	0.00	200.00
P 505056	Petersfield Town Juniors	Returned Deposit	200.00	0.00	200.00
P 505057	Onyx UK Ltd	Container exchange - Avenue Pavilion	53.16	9.30	62.46
P 505058	Onyx UK Ltd	Container exchange - Festival Hall	106.32	18.61	124.93
P 505059	Alan J Harland	Fees for Council's internal audit service	1200.00	210.00	1410.00
P 506000	Gwen Girdwood	Fees for Locum to Council meeting 16 May 05	130.21	0.00	130.21
P 506002	Petersfield Voluntary Centre	Room hire for Petersfield Tomorrow	6.50	0.00	6.50
P 506004	Petersfield Rugby Club Ltd	Community Initiative Funding	2500.00	0.00	2500.00
P 506006	Lucion Environmental LLP	Credit: Testing asbestos sample from Tilmore Allotments	-12.50	-2.19	-14.69
P 506007	Lucion Environmental LLP	Testing asbestos sample from Tilmore Allotments	25.00	4.38	29.38
P 506008	UK Office Systems	Quarterly service charge for photocopier	242.46	42.43	284.89
P 506009	Southern Electric	Supply to Festival Hall	762.32	133.40	895.72
P 506010	Allan Lang (Forestry)	Tree work to Heath	850.00	148.75	998.75
P 506011	Southern Electric	Supply to Sheet Village Hall	64.56	3.22	67.78
P 506012	Business Gas	Gas supply to Sheet Village Hall	204.49	10.22	214.71
P 506013	Fiona Gibbon	Returned Deposit	100.00	0.00	100.00
P 506014	Mrs A Bell	Returned Deposit	100.00	0.00	100.00
P 506016	Philip Voice Ltd	Litter Collection - Misc Grounds & open spaces	558.61	97.76	656.37
P 506016	Philip Voice Ltd	Grounds Maintenance Misc Grounds & open spaces	4142.78	724.98	4867.76
P 506017	Philip Voice Ltd	Grounds Maintenance - The Heath	1031.30	180.48	1211.78
P 506017	Philip Voice Ltd	Litter Collection - The Heath	2033.02	355.78	2388.80
P 506019	V R Clarke	Reimbursement for book purchase - Mayor's allowance	34.19	0.00	34.19
P 506020	Salaries June 2005 inc' expenses	Payroll June 2005	12300.66	0.00	12300.66
P 506021	Inland Revenue	PAYE & NI June 2005	4706.66	0.00	4706.66
P 506021	Hampshire County Council	Superannuation	2543.77	0.00	2543.77
P 506024	National Childbirth Trust	Returned Deposit	200.00	0.00	200.00
P 506025	Mr M Birch	Returned Deposit	100.00	0.00	100.00
P 506027	Mr M Wilson	Returned Deposits (2 allotments)	80.00	0.00	80.00
P 506028	Home Start Butser	Returned Deposit	200.00	0.00	200.00
P 506029	The Cashmere Centre	Returned Deposit	200.00	0.00	200.00
P 506030	Petersfield Operatic Society	Returned Deposit	200.00	0.00	200.00
TOTAL PAYMENTS JUNE 2005			36317.68	2106.12	38423.80

Barbara Macken