

PETERSFIELD TOWN COUNCIL

A meeting of the Petersfield Town Council was held at the Town Hall, Petersfield on 3 July 2006.

PRESENT:

- Mr R Ayer (Town Mayor)
- Mrs H Ayer
- Mr A Baird
- Mr V Clarke
- Mrs L Daubney
- Mr B Dutton
- Mr K Hick
- Mr C Jenner
- Mr P Molloy
- Mr H Sandeman
- Ms M Vincent
- Mr G Watkinson

Also in attendance:

- Mr N Hitch (Town Clerk)
- Mrs S McMorran (Deputy Town Clerk)
- Mr M Cartwright (HCC Councillor)
- Petersfield Herald

and 1 member of the public

C 0172

TOWN MAYOR'S REMARKS

The Town Mayor welcomed the new Town Clerk, Neil Hitch.

The Town Mayor went on to inform those present that he had attended a meeting of East Hampshire Association of Parish and Town Councils on 14 June 2006 where it had been reported that there had been a significant reduction in landfill waste in favour of incinerator waste. EHAPTC also expressed concern at what is perceived to be falling standards in the area's rights of way network and action was being taken to inform the appropriate authority of these concerns.

The Town Mayor also attended a Legal Update Seminar (SLCC/HAPTC event), which was also attended by the new Town Clerk.

Councillors were asked to note that Andrew Ferrier had been appointed as the District Council's Monitoring Officer from 1 July 2006.

Finally the Town Mayor advised those present that the stand for the Ramshill Fun Day on Saturday 8 July was progressing well. He asked any Councillors

that were able to assist with the manning of the stand between 1pm and 5pm to contact him.

C 0173 APOLOGIES FOR ABSENCE

No apologies for absence.

C 0174 DECLARATIONS OF INTEREST

The following interests were declared:

Mr Ayer declared a personal and prejudicial interest as he was on the management committee of the Petersfield Open Air Pool - minute number C 0186 refers. Mr Ayer also declared a personal interest as he was a Governor of Herne Junior School - minute number C 0186 refers.

Mrs Ayer declared a personal interest as she was an associate member of the Governing Body at The Petersfield School - minute number C 0186 refers.

Mr Clarke declared a personal and prejudicial interest as he was fundraising on behalf of the Petersfield Open Air Pool and he was also financially involved in Sheet Village Association - minute number C 0186 refers.

Mr Jenner declared a personal interest as he was a family member of the NCT - minute number C 0186 refers.

Mr Watkinson declared a personal interest as he was the Town Council representative for the Petersfield Open Air Pool - minute number C 0186 refers.

Mr Hick declared a personal interest as he was involved with Petersfield Musical Festival - minute number C 0186 refers.

C 0175 APPROVAL OF MINUTES

RESOLVED that the minutes of the meetings of the Petersfield Town Council held on 5 June 2006 (previously distributed) be approved and signed.

C 0176 PLANNING COMMITTEE REPORT

RESOLVED that the minutes of the Planning Committee meeting held on 6 and 20 June 2006 (previously distributed) be received.

C 0177 **EXTRACTS**

RESOLVED that the extracts from the decisions of the East Hampshire District Council's South Planning Committee, notified during June 2006 be received.

It was then

RESOLVED that the meeting be adjourned for 15 minutes in order for Councillors to discuss topics (which do not appear on the agenda) with members of the public.

The Town Clerk advised those present that he was very happy to take up his post as Town Clerk. He asked that all Councillors contact him to arrange a time to visit their wards to give them an opportunity to point out those things that needed attention and action. This was noted.

Mr Paul Gooding expressed his concern that the Town Council had not debated the proposed new parish of Sheet. He felt that the knowledgeable input of the Town Council was very necessary.

Mr Gooding was advised that the Town Mayor shared these concerns but explained that due process was being followed. When an application was eventually made to EHDC consultation with other bodies, including the Town Council would take place. The Secretary of State would make the final decision regarding a new parish.

Mr Gooding was assured that full public debate would take place when consultation began.

The meeting was re-convened.

C 0178 **COUNTY COUNCILLOR'S REPORT**

Mr Cartwright welcomed the new Town Clerk. He advised those present that surveys regarding Stoner Hill were being carried out including studies regarding doormice and bats as requested by English Nature. It was hoped that work would commence at the end of August and that the road would be re-opened by the start of 2007. The County Council had a statutory duty to repair and open the road.

C 0179 **DISTRICT COUNCILLORS REPORT**

No District Councillor wished to give a report.

C 0180 **COMMITTEE REPORTS**

RESOLVED

(a) Grounds Committee

that the minutes of the meeting held 15 June 2006 be received.

(b) Public Halls Committee

that the minutes of the meeting held 19 June 2006 be received.

(c) Finance and General Purposes Committee

that the minutes of the Finance and General Purposes Committee held on 22 June 2006 be received.

F 0164/PH 0146 Festival Hall Office Suite 2
Communiweb

RESOLVED that agreement be given to the assignment of the lease providing all regulations as laid down in the lease were met.

F 0166 Bus Shelters

Some members felt that it should not be the responsibility of the Town Council to take on the Bus Shelters in Dragon Street. Other members disagreed and felt that the Town Council should take on the two Dragon Street shelters as the Town Council had already taken responsibility for the two shelters in The Square. Following further, lengthy debate it was

RESOLVED that the Town Council does not accept the offer from Hampshire County Council to take over the ownership and maintenance of the two bus shelters in Dragon Street.

F 0168 Charter 88

RESOLVED that members reply as individual councillors if they wished to offer support to Charter 88.

F 0171 Community Empowerment Awards

RESOLVED that the skate park project be entered for the Community Empowerment Award.

C 0185 UNIVERSITY OF WALES QUALITY PARISH REVIEW

Members received a questionnaire and letter from the University of Wales who were conducting a Review on behalf of DEFRA.

Members were asked to consider sections of the questionnaire. Following which it was agreed that the following be reported in the questionnaire:

Section 4

4.1 Proved Beneficial: **Don't' Know**

4.3 **Not detrimental**

It was also

RESOLVED that seeking re-accreditation be a future agenda item.

C 0186 GRANTS

Members received the recommendations for the awards for the first tranche of grants.

Following consideration it was

RESOLVED that the following grants be awarded:

Herne Junior School	£300	- L G Act 1972 Sec 145
PACT	£250	- L G Act 1972 Sec 145
PAINT	£500	- L G Act 1972 Sec 145
Petersfield Musical Festival	£500	- L G Act 1972 Sec 145
Petersfield Round Table	£500	- L G Act 1972 Sec 145
Petersfield Youth Theatre	£500	- L G Act 1972 Sec 145
SOCS	£500	- L G Act 1972 Sec 145
The Studio at TPS	£500	- L G Act 1972 Sec 145
Sheet Village Assoc	£250	- L G Act 1894 Sec 8(k) for maintenance of fences and hedges
Petersfield & Liss NCT	£ 90	- LGA 1972 sec 137
Petersfield Open Air Pool	£3,500	- LG(MP) CT 1976 Sec 19 - CIF BUDGET
Hampshire Riding Therapy Centre	NIL	
The Petersfield Society	£1000	- Parish Councils Act 1957 s.2

Those members that had declared a prejudicial interest left the room when these items were discussed.

C 0187 TEARFUND - FAIRTRADE TOWN

Members received and considered a request from Tearfund that the Town Council supports a PACT commitment to making Petersfield a 'Fair Trade Town'.

Following consideration it was

RESOLVED that the Town Council supports the PACT commitment to make Petersfield a Fair Trade Town by offering a choice, including Fair Trade Products, at it's meetings.

C 0188 STAFF MATTERS

Union Representative - Reasonable Time Off Agreement

Following discussion it was

RESOLVED that the Reasonable Time Off Agreement be approved and accepted by the Town Council, as amended with the removal of the paragraphs relation to the Branch Secretary, with the proviso that this could be re-negotiated if circumstances changed.

CONFIDENTIAL

RESOLVED to evoke Standing Order 36m to exclude the Press and Public for the remainder of the meeting.

C 0189 CONFIDENTIAL STAFF MATTERS

A. Sheet Village Hall and Avenue Pavilion
 Caretakers Review of Pay Structure

RESOLVED that the salary for the Sheet Village Hall Caretaker be set at SCP 10 pro-rata to 17 hours per week.

RESOLVED that the salary for the Avenue Pavilion Caretaker be set at SCP 10 pro-rata to 17 hours per week.

B. Responsible Financial Officer - Salary
 Entitlement

RESOLVED that the salary entitlement from 1 April 2005 to 31 March 2006 be agreed and paid forthwith.

There being not further business the meeting closed at 8.05 pm.

Petersfield Town Council

Schedule of Payments for June 2006

	Purchase Number	Supplier	Description	Net	VAT	Gross
P	605046	Farnham Castle Newspapers	Public Notices	9.85	1.72	11.57
P	605049	Safety Glazing	Replace vandalised glass in Avenue Pavilion door	127.29	22.28	149.57
P	605052	AS Electrics	Repairs to Love Lane Pavilion	180.26	31.55	211.81
P	605057	Drum Housing	Returned Deposit	250.00	0.00	250.00
P	605058	Petersfield Hi-Lights Society	Returned Deposit	250.00	0.00	250.00
P	605059	SOCS	Reimbursement and Returned Deposit	282.15	5.63	287.78
P	605060	Tempo Employment Agency	Temporary Staff	385.00	67.38	452.38
P	605061	Tempo Employment Agency	Temporary Staff	385.00	67.38	452.38
P	605062	HAPTC	Legal update Training	40.00	0.00	40.00
P	606000	Tampen & Tampen Ltd	Dishwasher supplies - Rose Room kitchen	111.78	19.56	131.34
P	606001	Business Gas	Supply to Town Hall	225.15	39.40	264.55
P	606002	Voice Grounds Care Ltd	Litter Collection - Misc Grounds & open spaces	613.46	107.36	720.82
P	606002	Voice Grounds Care Ltd	Grounds Maintenance Misc Grounds & open spaces	4242.21	742.39	4984.60
P	606003	Voice Grounds Care Ltd	Grounds Maintenance - The Heath	1056.05	184.81	1240.86
P	606003	Voice Grounds Care Ltd	Litter Collection - The Heath	2081.81	364.32	2446.13
P	606006	Safety Glazing	Repair to Mens Toilet window - Avenue Pavilion	68.35	11.97	80.32
P	606007	SLCC	Regional Conference at Reading	80.00	0.00	80.00
P	606008	Tempo Employment Agency	Temporary Staff	385.00	67.38	452.38
P	606010	Telequip Ltd	Technical to install phone line & handset - Town Hall	143.50	25.11	168.61
P	606012	Bennett & Fountain	Lamps for Festival Hall	19.55	3.43	22.98
P	606013	Tempo Employment Agency	Temporary Staff	297.00	51.98	348.98
P	606014	Southern Electric	Supply to Festival Hall	1066.05	186.55	1252.60
P	606015	Acorn Office Supplies	Stationery supplies & new desk - Town Hall	512.83	89.76	602.59
P	606016	Clear Round Pest Services	Additional Pest Control on the Heath	55.00	9.63	64.63
P	606017	PW Hayler	Fencing Heath/Sussex Rd disabled parking	634.00	110.95	744.95
P	606018	PW Hayler	Repairs to fence - Heathfield Rd/Penns Field	125.00	21.88	146.88
P	606019	Eden Springs UK Ltd	Drinking Water	7.18	1.26	8.44
P	606020	NALC	Liverpool Conference and dinner - DTC & Mayor	400.00	70.00	470.00
P	606021	LexisNexis Butterworths	Arnold Baker Publication 7th edition	60.00	0.00	60.00
P	606024	PW Hayler	Fencing at Avenue Playing Fields	110.00	19.25	129.25
P	606025	Veolia Environmental Services	Container Exchange - Avenue Pavilion	57.16	10.00	67.16
P	606026	Veolia Environmental Services	Container Exchange - Town Hall	114.32	20.01	134.33
P	606027	Cluson Engineering Ltd	Protective Work Wear - Town & Festival Hall	326.25	57.14	383.39
P	606028	Peter Greinke	Photograph of Town Mayor	113.00	0.00	113.00
P	606029	Drum Housing Association	Returned Deposit	250.00	0.00	250.00
P	606030	Mrs F Rose	Returned Deposit	150.00	0.00	150.00
P	606031	Mrs Natasha Harris	Returned Deposit less unpaid hire charge	149.84	0.00	149.84
P	606032	PACT	Returned Deposit	150.00	0.00	150.00
P	606034	Salaries June inc' expenses 2006	Payroll June 2006	10246.65	0.00	10246.65
P	606035	Hampshire County Council	Superannuation	2481.77	0.00	2481.77
P	606036	Inland Revenue	PAYE & NI June 2006	3736.21	0.00	3736.21
P	606037	Southern Electric	Supply to Sheet Village Hall	116.19	5.80	121.99
P	606038	Sevenside Recycling	Recycle paper collection	47.50	8.31	55.81
P	606039	JMA Electrical	Replace 3 lights at Town/Festival Hall	283.49	49.61	333.10
P	606040	Tempo Employment Agency	Temporary Staff	385.00	67.38	452.38
P	606042	Business Gas	Supply to Sheet Village Hall	242.09	12.10	254.19
P	606046	Inner Spirit	Returned Deposit	250.00	0.00	250.00
P	606047	Home Start Butser	Returned Deposit	250.00	0.00	250.00
P	606052	Vantech Media	Website hosting package	110.00	0.00	110.00
P	606054	TAS Software	Payroll Software full upgrade	74.00	12.96	86.96
P	606057	EHAPTC	Returned Deposit	150.00	0.00	150.00
P	606058	Heather Lester	Returned Deposit	150.00	0.00	150.00
P	606059	Outcomes UK	Returned Deposit	250.00	0.00	250.00
P	606060	Show Stoppers	Returned Deposit	250.00	0.00	250.00
			TOTAL PAYMENTS JUNE 2006	34536.94	2566.24	37103.18