

PETERSFIELD TOWN COUNCIL

Minutes of a meeting of the Petersfield Town Council held at the Town Hall, Petersfield on 3 March 2008.

PRESENT: Mr P Molloy (Town Mayor), Mr R Ayer, Mrs H Ayer, Mr V Clarke, Mr K Hick, Mr C Jenner, Ms M Vincent, Mr C Shore, Mr G Watkinson and Mr S Wisdom.

Also in attendance: Mr N Hitch (Town Clerk), Mrs S McMorrان (Deputy Town Clerk), Mrs J Butler (EHDC) Petersfield Post, Petersfield Herald and 3 members of the public.

C 0654 TOWN MAYOR'S REMARKS

The Town Mayor reminded those present that the Petersfield Awards would be taking place prior to his Charity Dinner and Dance on 4 April 2008. Tickets for the Petersfield Awards were £5 and £30 for the Dinner and Dance.

All Councillors, Officers and Staff had been invited to attend the PACT Women's World Day of Prayer service on 7 March at 1.30 pm in St. Peter's Church.

C 0655 APOLOGIES FOR ABSENCE

Apologies for absence were received from Messrs Aiston, Bowers, West and Cartwright.

C 0656 DECLARATIONS OF INTEREST

Mr Watkinson declared a personal interest as he was member of Winton Players, minute number C 0670 refers

Mr Molloy declared a prejudicial interest as he was organising the Mayors Charity Event, minute number C 0662C refers

Mr Jenner declared a personal interest as he was an employee of the Hampshire Fire and Rescue Service, minute number C 0668 refers

C 0657 APPROVAL OF MINUTES

RESOLVED: that the minutes of the meeting of the Petersfield Town Council held on 4 February 2008 be approved.

C 0658 PLANNING COMMITTEE REPORT

RESOLVED: that the minutes of the Planning Committee meetings held on 12 and 26 February 2008 be received.

It was then

RESOLVED that the meeting be adjourned for 15 minutes in order for Councillors to discuss topics (which do not appear on the agenda) with members of the public.

As no questions were forthcoming the meeting was re-convened.

C 0659 **SOUTH DOWNS NATIONAL PARK**

Public Inquiry Update/Invitation to join the South Downs Campaign

To allow Mrs Margaret Paren of the South Downs Campaign to speak it was

RESOLVED to suspend standing orders.

Mrs Paren advised that the Inspector had agreed to hear evidence on the principle of inclusion of the Western Weald in the South Downs National Park.

Programming of the inquiry had been somewhat chaotic. The Legal Representations on the impact of the NERC Act and Meyrick Case should have been completed but there was another session on 18 March 2008 to finally complete the paper. Natural England, Hampshire County Council and South Downs Campaign all believed that the Inspectors decision to exclude the Western Weald was illegal.

South Downs Campaign was due to give evidence from 15 - 17 April when 8 papers would be presented, including 1 on Petersfield.

Mrs Paren was grateful for the strong objection lodged by the Town Council but as this matter was the biggest issue to hit the Town ever she hoped the Town Council would want to do more. She outlined options open to the Town Council:

- Give full support to South Downs Campaign's evidence and write to the Inspector saying that South Downs Campaign will speak for the Town Council (as Lewes Town Council had done)
- Add the Town Council's name to the evidence being produced by the Petersfield Society
- Give evidence in its own right.

Mrs Paren urged the Town Council to become members of the South Downs Campaign and to write to the Inspector giving the Town Council's full support to the South Downs Campaign's evidence.

Mrs Paren then took questions from councillors.

The meeting was re-convened.

Following further consideration it was

RESOLVED that
A. **the Town Council support the South Downs Campaign and join the group**

- B. the Town Council support the submission from the Petersfield Society, when seen
- C. the Town Council support the submission from East Hampshire District Council, when seen
- D. the Town Council write to the Inspector to advise him that the submission from the South Downs Campaign (when seen) represent the wishes of the Town Council

C 0660

COUNTY COUNCILLOR'S REPORT

Cllr Sam Payne had sent a written report to The Town Clerk, a copy of which is attached to these minutes at Appendix A for information

C 0661

DISTRICT COUNCILLORS REPORT

Mr Ayer reported that the Development Policy Panel had received a presentation by Inspace Planning Limited on their study of Open Space and Recreation Facilities conducted across the District as required by Government. The study was relevant down to Parish level and included a Playing Pitch strategy and a build facilities study. Included in the list of key recommendations were to improve quality, quantity and access to children and young peoples' spaces and provision of new allotments. The study was likely to be of considerable interest and importance to the Town Council. The study would be in the form of an interactive database and would be published on the District's web site in April or before. The Town Clerk would, Mr Ayer was sure, bring the content of interest to Petersfield to Council or Committee as appropriate.

Mr Ayer went on to report that the District Council had resolved the Council Tax for 2008/2009. The detail of the report had been changed on the day because the Hampshire Police Authority had decided to change its share from £134.54 for a D Band Taxpayer to £135.54. The Council Tax for a Band D Taxpayer in Petersfield was £1397.34. The breakdown of this figure was as follows: County £999, Police Authority £135.54, District £127.67, Fire and Rescue £58.23 and Town Council £76.90. this gives a Tax Base (Petersfield) of 6021.94.

Mrs Ayer reported that a no cold calling zone was being established in the Oaklands Road area of Petersfield. This may be expanded to other parts of Petersfield if successful.

Mrs Butler advised those present that she had been working with CAB and other organisations regarding debt and debt advice. It was hoped to work with 11 - 18 year olds at The Petersfield School to

advise on debt. Mrs Butler hoped the work would be fruitful to get people out of the debt trap. The Town Clerk asked Mrs Butler to let him know if she needed any help with distributing information.

C 0662

COMMITTEE REPORTS

RESOLVED:

(a) **Grounds Committee**

that the minutes of the meeting held 14 February 2008 be received.

G 0618 C Memorial Seat

RESOLVED that the kind offer from Mrs Jane Welsh to donate a memorial seat for the Heath be accepted

G 0618 E Easter Fair

RESOLVED that permission be given for Burnett's Fun Fair to park three vehicles overnight the day before set up for the Easter Fair at no extra charge.

(b) **Public Halls Committee**

that the minutes of the meeting held 18 February 2008 be received.

(c) **Finance and General Purposes Committee**

that the minutes of the Finance and General Purposes Committee held on 21 February 2008 be received.

F 0636/G 0618A Boating Rights on The Heath - Annual Rent Review

RESOLVED that the rent for the Boating Rights on Heath Pond be increased by 5% from 1 April 2008.

F 0636/G 0618B Tenancy of Boat House - Annual Rent Review

RESOLVED that the rent for the Tenancy of the Boat House on The Heath be increased by 5% from 1 April 2008

F 0636/G 0620 The Avenue Playing Field - Fence

RESOLVED that a bid be made to East Hampshire District Council in the sum of £13578 for the provision of a bow top 1.2m high galvanised railings

fence with posts set in concrete along the boundary between The Avenue and the Avenue Playing Fields together with a 1m wide gate.

Prior to discussion the Town Mayor left the meeting and the Deputy Town Mayor took the chair.

F 0636/PH0629 B Town Mayor's Charity Event Festival Hall

RESOLVED that the additional hours requested for the 3 and 5 April 2008 in the Festival Hall be charged at the normal rates and that the event must finish by 11.45 pm on 4 April 2008 as stated in the hiring regulations.

The Town Mayor re-joined the meeting and re-took the chair.

RESOLVED to evoke standing order 36 c and alter the order of business. The Anti-Social Behaviour working party report would be discussed prior to The Town Clerk's report.

C 0663 **ANTI-SOCIAL BEHAVIOUR WORKING PARTY**

Members received a report from the Chairman of the Working Party, Mrs Ayer, copy attached to these minutes at Appendix B for information.

The Town Mayor reminded those present that the Working Party had previously resolved to hold a public meeting to discuss the provision of Youth Shelters. The Town Clerk advised that a public meeting could not be held during the Annual Meeting of the Town as some members had indicated. The meeting could be held after the Annual Meeting of the Town if members wished but it was Officers advice that a separate date should be set for a public meeting. No decision could be taken at a public meeting. The results of the public meeting would be presented to Council for a final decision on the matter. This was noted. The Clerk also suggested that the format of the meeting could be interactive.

Concern was raised regarding the status of the Heath Trustees voting on such matters in Council. The Clerk advised that he was still awaiting advice from the Charity Commission.

The Chairman of the Working Party was in favour of a public meeting and she hoped many different images of types of Youth Shelters would be on display. The Police and other agencies involved in the Anti-Social Behaviour working party would also be asked to attend the public meeting for their input.

Following further discussion it was

RESOLVED that a public meeting be held to discuss the provision of Youth Shelters and where to site them in Petersfield with the decision on the date of the meeting delegated to Officers.

To enable PC Mick Hurst to address the meeting it was

RESOLVED to suspend Standing Orders

PC Hurst advised those present that the Police, PCSO's and the Safer Neighbourhoods Teams had all had a part in the recommendation as they were part of the Anti-Social Behaviour Working Party. The PCSO's had undertaken surveys and consultations with young people. The Police saw the need for areas for youths to gather other than the Town Centre. Youth Shelters gave young people some where to go and gave a sense of ownership to the youth. He advised that any member of the team would be happy to attend the public meeting to answer questions. PC Hurst then took questions from members.

The meeting was re-convened.

C 0664 **TOWN CLERK'S REPORT**

Members received the Town Clerk's report a copy of which is attached at Appendix C to these minutes.

C 0665 **REPRESENTATION ON OUTSIDE BODIES**

Mr Ayer - Petersfield Tomorrow

Mr Ayer advised that Hampshire County Council Officers had been discussing the Town access plan which was due to start in April 2009. Petersfield Tomorrow would be encouraged to take part in the process.

Ms Vincent - Petersfield in Bloom

Ms Vincent advised that Kebell Homes would be sponsoring the Town side of the MacDonald's roundabout where a wild flower meadow would be planted.

Mr Hick - Twinning Association

Mr Hick advised that voting would be taking place on Sunday for the Mayor of Barentin. A visit to Barentin had been organised for the end of May and Warendorf would be visiting Petersfield in mid July.

C 0666 SCHEDULE OF PAYMENTS MADE IN FEBRUARY 2008

RESOLVED: that the Schedule of Payments made in February 2008 be received and approved, copy attached to these minutes at Appendix D for information.

C 0667 HAMPSHIRE TRUSTEES FORUM

Members received and noted the Town Clerk's report from the Hampshire Trustees Forum which he attended on 19 February 2008, copy attached to these minutes at Appendix E for information.

C 0668 EAST HANTS GROUP OF HAMPSHIRE FIRE AND RESCUE SERVICES

Members were asked to consider a request to erect a notice board for notices and posters relating to community safety in the Foyer of the Festival Hall.

Some members did not agree that the Festival Hall foyer was an appropriate place for such a notice board but all members were supportive of the idea of such a notice board. Rams Walk was suggested as a more suitable site. It was suggested that outside the Festival Hall may be a good position.

Following further discussion it was

RESOLVED that the Town Council welcome the provision of a notice board from East Hants Group of Hampshire Fire and Rescue Services for notices and posters relating to community safety in the Town and a site should be considered within the next month.

C 0669 PADDOCK WAY - MINI-CREW

Members received and noted a report from Mrs Ayer regarding the recent mini-crew held at Paddock Way, copy attached to these minutes at Appendix F for information.

C 0670 CAPITAL BUDGET

RESOLVED that the recommendations from Grounds and Halls and Finance and General Purposes committees be approved (F 0643 refers).

Members were reminded that they needed to vote on the top six projects on the future capital projects to be fully funded as detailed in the Town Clerk's report, a copy of which is attached to these minutes at Appendix G.

Before voting commenced it was

RESOLVED that the meeting extend past 9 pm to allow the business in hand to be completed.

Voting took place. Following the results of the voting it was

RESOLVED that the following projects are the top six future capital projects to be fully funded:

1. C16 Festival Hall Lighting Desk
- 2= C21 Sheet Village Hall Kitchen
- 2= C2 Play Equipment Replacement
- 4 C23 Rose Room Carpet
- 5 C27 Heath Toilets Refurbishment
- 6 C6 Heath Pond Boardwalk

Town Clerk to amend the report dated 22 February 2008.

There being no further business the meeting closed at 9.10 pm

Appendix A.

Neil Hitch

From: Samantha Payne [spayne1701@yahoo.co.uk]
Sent: 03 March 2008 11:03
To: Neil Hitch
Subject: Report

Hello Neil

I have some good news to report to this weeks TC meeting:

HAT update:

County Councillors were asked to give recommendations for the 2008/09 traffic management investigation programme. This meant we had to prioritise a list of schemes in our divisions for the Traffic Management team to study the feasibility and possibly lead to implementation. (They were quite careful not to give us any firm assurances!). For my top priority I asked for a review of on street parking in Petersfield and for my second I requested study into the traffic around The Spain area, Sheep Street and Hylton Road.

I have already had some feedback about the parking review. When Cllr Cartwright and I met with officers in November last year they were hoping to conduct a review this year for the entire town. Unfortunately they did not receive funding so this cannot happen now which is very disappointing however they will still be looking to do it piece by piece and they are drawing up the plans how to do this at the moment. Once they have firm details of this review they will invite Cllr Cartwright and I to have a look and then I'm sure the Town Council will be consulted then too.

The Town Access Plan is definitely going ahead next year and I know that HCC have been proactively encouraging groups to feed into this view.

Good News

Last week I was informed that the 67 bus from Petersfield to Winchester is to be reinstated to its original timetable! It came about after a lot of pressure from residents across the route and with a great effort from officers who worked very hard to find a suitable timetable but ultimately concluded that the original schedule worked best!

Kind Regards

Sam Payne

Sent from [Yahoo! Mail](#).
A Smarter Inbox.

03/03/2008

PETERSFIELD TOWN COUNCIL

15th February
2008

Youth Shelter and Play Equipment

REPORT DETAILS

PURPOSE OF REPORT

This report seeks Town Council approval to place a Youth Shelter and play equipment suitable for teenagers on the Heath and at Love Lane Recreation Ground.

RECOMMENDATIONS

It is recommended that Petersfield Town Council authorise:

- a) A Youth Shelter and associated play equipment suitable for teenagers such as a Teen Swing or climbing structure be placed on the Heath.
- b) A Youth Shelter and associated play equipment suitable for teenagers be placed on Love Lane. Recreation Ground.
- c) All should comply as far as reasonable with the DDA.
- d) The police and youth service be consulted about the preferred siting options for the Youth Shelters at Love Lane and The Heath. The Chairman to visit The Petersfield School and The Kings Arms to ascertain the preferred type of play equipment at each site.

RESOURCING IMPLICATIONS

The land belongs to the Town Council.
Planning permission is not required.
Funding will have to be put in place through applications for grants or Developers Contributions.

CONSULTATION

The Town Council consulted widely on this project and the result of the consultation was presented to Full Council on the 4th February 2008.

The consultation involved residents, young people and stakeholders as below:

- a) Friends of Petersfield Heath
- b) PADAC
- c) Boating and café franchise
- d) Nearby residents
- e) Residents of Petersfield
- f) Young people in various locations around Petersfield

- g) Police
- h) Youth Service
- i) Fire and Rescue

The preferred shelter sites resulting from the residents survey were: Love Lane (27%), Borough Rd (26%), The Heath (25%) and The Avenue (21%). The results from the youth survey were The Heath (41%), Love Lane Recreation Ground (30%), The Avenue (12%) and Borough Hill Recreation Ground (9%).

CONTRIBUTION TO COUNCIL POLICIES:

To promote access for the disabled to all Petersfield Town Council's open spaces and sports grounds. ┌

To encourage full use by the public of all facilities available at Petersfield Town Council's sports grounds. ┌

The Council should provide community leadership to groups and individuals within the Parish. ┌

The Council will ensure that the views of parishioners are sought and taken into account, wherever practicable. ┌

ANTI SOCIAL BEHAVIOUR WORKING PARTY

1.0 BACKGROUND (REASON FOR REPORT)

There is anti social behaviour in Petersfield that is upsetting for residents and increases the fear of crime. It is important to realise that much of the anti social behaviour is committed by people in their 20s and 30s many of whom have been drinking.

2.0 SUBJECT OF REPORT/OPTIONS AND CONSIDERATIONS

It is important for us as a council to do what we can to support the outcomes for young people from 'Every Child Matters', a government White Paper.

The outcomes are:

- a) stay safe
- b) enjoy and achieve
- c) be healthy
- d) make a positive contribution
- e) achieve economic well-being.

By providing a safe meeting place for young teenagers we are helping to achieve the first three outcomes. If we encourage them to help us find funding then we are also helping to achieve d and e.

There is also a government paper titled Youth Matters. By involving young people in the youth shelter project we would be supporting at least two of these outcomes: 'things to do places to go' and 'empowering young people'.

We also have a duty under the Crime and Disorder Act 1998, Section 17. The Crime and Disorder Act 1998 promotes the practice of partnership working to reduce crime and disorder and places a statutory duty on police and local authorities to develop and implement a strategy to tackle problems in their area. In doing so, the responsible authorities are required to work in partnership with a range of other local public, private, community and voluntary groups and with the community itself.

A group of parents whose children had been attending the Acorns Play Scheme held a meeting to express their concern that now their disabled children were older there was no-where for them to go where they would be safe but have some independence. By providing a safe meeting place complying with the DDA as far as is reasonable we would be helping these young people and their parents.

Through citizenship lessons at TPS it is apparent that some of our Young People feel strongly that there is nothing for them to do. Through the ASP WP the police have told us that they would like somewhere for young people to meet that is away from the Square. This is where many congregate at the moment. Unfortunately large groups of young people, even if not misbehaving, can cause the feeling of intimidation and fear of crime to other members of the public, which is the main reason the Police move such groups on. The Youth Service and PCSOs work best when they know where young people are likely to congregate.

3.0 RISK ASSESSMENT (TO INCLUDE ENVIRONMENTAL AND FINANCIAL RISKS)

If this project is not realised then it is likely that ASB will continue at present levels and young people will continue to believe that local government and Councillors do not listen to them and so have no meaning for them.

External funding for this project may not be achieved in full

4.0 CONCLUSION

That the extensive consultation by the Town Council has indicated support for Youth Shelters with the preferred sites being The Heath and Love Lane Recreation Ground.

CLERKS REPORT

Members are reminded that the items within this report are provided for information only and are not available for debate. If it is considered that an item listed within the report should be debated fully by members, then it will be placed on the next appropriate Committee or Council agenda. Any member wanting clarification or further information on any aspect of items within the report, please contact me in advance of the meeting.

General Reading and Information

The following publications have been received and are available for members to read:

- ✂ Clerks and Councils Direct
- ✂ South Downs Focus
- ✂ Charity Commission News January 2008
- ✂ Hampshire Now Magazine
- ✂ South Downs Joint Committee Annual Review 2006-2007
- ✂ The Petersfield Society January 2008 Newsletter
- ✂ Action News Update from Community Action Hampshire
- ✂ ACAS News Spring 2008
- ✂ Festive News – newsletter of the Festive Lighting Company
- ✂ The Playing Field Newsletter from the Hampshire Playing Fields Association
- ✂ Sheet News
- ✂ Planning Hampshire's Future, Winter 2008

Other Information

- 1 East Hampshire District Council have outlined their plans to support the communities affected by the Post Office's closure programme. The strategy is available for anyone wishing to see it.
- 2 Hampshire County Council have outlined their plan to undertake a Town Access Plan in Petersfield during 2009/10. The Plan would take forward transport and accessibility improvements for the town, utilising the information Petersfield Tomorrow currently have from the residential questionnaire.
- 3 It is planned to hold a Local Food Festival on 31st May and 1st June 2008, in conjunction with the Farmers' Market. It is also intended to hold a further community festival over the August Bank Holiday week-end from Saturday 23rd – Monday 25th. Further information is available from www.petersfieldevents.co.uk.
- 4 Thank you letters have been received from Petersfield Youth Theatre and the Petersfield Guide Group for the grants awarded to them in the recent round of 'Grant Aid' applications considered.

Neil Hitch
Town Clerk
26th February 2007

Petersfield Town Council
Schedule of Payments for February 2008

Appendix D

Purchase Number	Supplier	Description	Net	VAT	Gross
P 801049	Hampshire County Council	Janitorial supplies	33.48	5.86	39.34
		January extras: Litter pick & empty bin at Paddock Way, mowing & strimming Paddock Way, Safety inspection Paddock Way & Sheet Common Cycle track, 2 x litter pick Sheet Rec, Path spraying Paddock Way			
P 801057	Voice Grounds Care		102.37	17.91	120.28
P 801058	Voice Grounds Care	January maintenance, Heath, litter & grounds	1641.10	287.19	1928.29
P 801059	Voice Grounds Care	Jan maintenance - open spaces, litter & grounds	2539.50	444.41	2983.91
		January extras: Removal of Silver Birch tree on footpath by cricket pavilion, clearance of rubble from Tilmore allotments			
P 801060	Voice Grounds Care		125.00	21.88	146.88
P 801061	Colin Norgate	Carving P Molloy on Mayor's board	192.00	0.00	192.00
P 801062	Stage Services	Inspection & test of stage rigging	1410.00	246.75	1656.75
P 801063	TAS Software	End of year stationery	22.00	3.86	25.86
P 801064	Hampshire County Council	Janitorial supplies	172.15	30.13	202.28
P 801065	JMS Janitorial Supplies	Janitorial supplies	49.32	8.63	57.95
P 801066	Petersfield Hi-Lights Society	Return of deposit	250.00	0.00	250.00
P 801067	SOCS	Return of deposit	250.00	0.00	250.00
P 801068	Assoc. of Petersfield Business	Return of deposit	250.00	0.00	250.00
P 801069	Petersfield Citizens Advice Bureau	Second payment for grant	5550.00	0.00	5550.00
P 801070	Petersfield Voluntary Centre	Grant Aid	500.00	0.00	500.00
P 802000	South East Water	Water bill for public convenience, The Heath	145.53	8.06	153.59
P 802001	South East Water	Water bill for Tilmore allotments	28.79	8.06	36.85
P 802002	South East Water	Water bill for Sheet allotments	8.06	0.00	8.06
P 802003	British Gas (Business)	Gas bill for FH	1799.57	314.92	2114.49
P 802004	Southern Electric	Electricity bill for FH	961.82	168.31	1130.13
P 802005	BT	Telephone bill for FH	421.57	72.98	494.55
P 802006	BT	Telephone bill for FH	166.75	29.18	195.93
P 802007	Neopost	Credit for franking machine	500.00	0.00	500.00
P 802008	South East Water	Water bill for Sheet Village Hall	15.99	8.06	24.05
P 802009	The Fabric House & Sewing Box	Green baize for tables - FH	222.13	38.87	261.00
P 802010	Melanie Myers	Return of deposit	150.00	0.00	150.00
P 802011	Catherine Knowles	Return of deposit	150.00	0.00	150.00
P 802012	Friends of Guiding	Return of deposit	250.00	0.00	250.00
P 802013	Miss C Fry	Return of deposit	150.00	0.00	150.00
P 802014	Gay Murphy	Return of deposit	150.00	0.00	150.00
P 802015	BT	Telephone bill for FH	43.26	7.57	50.83
P 802016	Hampshire County Council	Janitorial supplies	90.65	15.86	106.51
		Grant Aid			
P 802017	Home Start Butser		1100.00	0.00	1100.00
P 802019	BT	Telephone bill for FH	43.96	7.69	51.65
P 802020	BT	Telephone bill for FH	44.68	7.03	51.71
P 802021	Southern Electric	Electricity bill for AP	179.38	8.96	188.34
P 802022	Southern Electric	Electricity bill for Public Convenience, Heath	92.48	4.62	97.10
P 802023	Salaries	Staff salaries for February 2008	12722.87	0.00	12722.87
P 802024	Pensions	Staff pension contributions	3401.94	0.00	3401.94
P 802025	PAYE & NI	Staff contributions	4832.55	0.00	4832.55
P 802027	Phonographic Performance Ltd	Public Performance Licence fees SVH & AV	246.92	43.21	290.13
P 802028	Sevenside recycling	Waste Pickup Town Hall	10.00	1.75	11.75
P 802029	Link Direct	Petersfield Town Council Newsletter distribution	293.44	51.35	344.79
P 802030	Veolia	Container Exchange - Town Hall	126.24	22.09	148.33
P 802031	SAS Playgrounds Ltd	Gate work at Festival Hall	105.00	18.38	123.38
P 802032	Robin Burleigh	Tree work at The Avenue	400.00	0.00	400.00
P 802033	Veolia	Container Exchange - Avenue Pavilion	47.34	8.28	55.62
P 802034	Robin Burleigh	Tree work at Bell Hill Common	680.00	0.00	680.00
P 802035	Voice Grounds Care	Clearance of Blocked Ditch in Field adjacent to Woods Meadow	60.00	10.50	70.50
P 802036	Voice Grounds Care	Remark Football Pitch at Penns	250.00	43.75	293.75
P 802037	MacDonald Oates Solicitors	Professional Charges for Petersfield Rugby Club Lease	190.00	33.25	223.25
P 802041	Peter A Housden & Sons	Resurfacing of tennis courts excluding colour spray	10920.00	1911.00	12831.00
P 802043	English Landscapes	Empty dogs bins (18) various	964.08	168.71	1132.79
P 802044	Southern Electric	Suite 3 Town Hall rebilled charges	58.78	10.27	69.05
P 802045	Vodafone	Mobile Phone charges	58.57	10.24	68.81
P 802047	Vitalise	Grant Aid	269.25	0.00	269.25
P 802048	Petersfield in Between Club	Grant Aid	400.00	0.00	400.00
P 802049	Petersfield Guides	Grant Aid	700.00	0.00	700.00
P 802050	Petersfield Twinning Association	Grant Aid	600.00	0.00	600.00

Petersfield Town Council
Schedule of Payments for February 2008

P	802051	Petersifeld in Bloom	Grant Aid	350.00	0.00	350.00
P	802052	Rotherlands Conservation Group	Grant Aid	800.00	0.00	800.00
P	802053	SOCS	Grant Aid	500.00	0.00	500.00
P	802054	Petersfield Musical Festival	Grant Aid	500.00	0.00	500.00
P	802055	Artscape	Grant Aid	500.00	0.00	500.00
P	802056	Petersfield Youth Theatre	Grant Aid	450.00	0.00	450.00
P	802057	British Gas (Business)	Gas bill for Avenue Pavilion	277.29	13.86	291.15
P	802061	Donna MacDonald	Allotment Deposit	60.00	0.00	60.00
P	802062	Mr & Mrs Clark	Allotment Deposit	60.00	0.00	60.00
P	802073	Friends of Hants County Youth Orchestra	Deposit return	250.00	0.00	250.00
P	802074	Acorn Office Supplies	Stationery	46.15	8.08	54.23
P	802079	Cash	Petty Cash	119.60	0.00	119.60
TOTAL PAYMENTS FEBRUARY 2008				61051.56	4121.51	65173.07

S.M.D.

Hampshire Trustees Forum

I attended a meeting of the Hampshire Trustees Forum at Lyndhurst on Tuesday 19th February, led by solicitors from Blake Laphorn Tarlo Lyons who specialise in Charity Law.

The objective was to update those present on the implications of The Charities Act (2006) and The Companies Act (2006) as it affects Charities.

The Charities Act (2006)

The main objective of this legislation is to simplify and de-regulate Charity law.

The main changes are as follows:

- 1 The Charity Commission now has the power to direct Trustees on the use of assets if they consider it appropriate. It also has powers as a regulator.
- 2 The Charity Commission can also obtain a warrant from a Justice of the Peace giving it authority to enter premises and seize documents that it considers may be relevant to an inquiry. Potentially this includes the homes of individual Trustees.
- 3 Changes have been agreed to the audit thresholds for charities that are not companies.
 - Professional audit is required if the governing documents requires it, gross annual income is over £500,000, or annual income is over £100,000 and the charity has assets of over £2.8 million.
 - Independent examination of accounts is required if annual income is over £10,000. If income is over £250,000 the independent examiner must be a member of a professional body named in the Act.
 - If income is below £10,000 accounts must be prepared and be available on request.
- 4 If mortgaging charity land, changes have been made to the restrictions that must be complied with
- 5 All charities can now purchase Trustee Indemnity Insurance provided the insurance meets certain requirements and is not expressly forbidden in the governing document.
- 6 Trustees may be excused personal liability if the Charity Commission believes the Trustee acted honourably.

- 7 Trustees can now alter the administrative provisions in the charities governing document even if there is no power to do so within the governing document.
- 8 Permanent endowments can be spent if the funds are not serving their original purpose effectively. Charity Commission consent is required and a public notice may be necessary. If consent is given, it will usually be to authorise the purchase of a suitable asset.
- 9 Charities must meet the Public Benefit Test. The Annual Report must include a statement on how the Test requirements are being met for all financial years ending after 1st April 2008. Part of the requirement is that people in poverty must not be excluded from the opportunity to benefit.

Companies Act (2006)

The Act applies to all companies limited by guarantee and to public & private share companies. It does not apply to Charitable Incorporated Organisations or Community Interest Companies.

The main terms of the Act refer to 'housekeeping' matters for companies.

A Charitable Incorporated Organisation is a new corporate body for charities. They are:

- registered with the Charity Commission, not Companies House
- has a model constitution and fewer governance provisions than a normal company
- has less onerous provisions for preparing accounts
- only submits one annual report and return to the Charity Commission
- lower costs than a normal company
- codified duties for directors and members
- European company law does not apply
- companies limited by guarantee, Community Interest Companies and Industrial & Provident Societies can convert to become a Charitable Incorporated Organisation if they wish.

It seems that the Government are trying to encourage charities that wish to be incorporated to become Charitable Incorporated Organisations.

Neil Hitch
Town Clerk
21st February 2008

Anti Social Behaviour Working Party

Very early in the existence of this working party it was suggested that providing play equipment in the Paddock Way area might help combat anti social behaviour.

Hampshire constabulary was asked to help with the siting of this equipment to prevent it becoming a source of ASB itself.

Initially there was some squabbling over these goodies but eventually things settled down.

There was still some disturbance in the area and it was made a Priority by the Task and Coordinating group which meant the Crime Prevention Officer had a look at the area and suggested things that could be done to improve the situation.

At this point residents and Ward Councillors took part in an environmental audit to discuss her findings. A wide range of agencies was represented including members of the Community Safety Team, Police, PCSOs, ACSOs, EHDC Environmental Services, Youth Service, Fire and Rescue and the Petersfield Housing Association. It was decided to hold a Mini CREW (Crime reduction Environment Week) over one day in the half term holiday.

During this time 4 skips of rubbish were collected, gardens tidied and Fire and Rescue carried out a letter drop before a bouncy castle and BBQ were set up. When it was all finished there was a very clean and tidy area, hopefully to be kept that way.

We would like to thank all who helped on this day and especially the residents who took to the event with such enthusiasm. A 'thank you' day is due to be held when the weather improves. The PHA has also funded a bench and bins via the Town Council.

Petersfield Town Council

Appendix G

Future Capital Projects To Be Fully Funded

22nd February 2008

<u>BVIP ID</u>	<u>Priority</u>	<u>Project</u>	<u>Projected Cost</u> £	<u>Sum Allocated</u> £	<u>Sum Spent</u> £	<u>Balance</u> £	<u>Additional Notes</u>
<u>Grounds Committee</u>							
C2	G1 (6)	Play Equipment Replacement	500,000.00	5,000.00		5,000.00	Annual Sum £15K to be precepted
C6	G4	Heath Pond Boardwalk	n/k	0.00		0.00	
C9	G2 (10)	Youth Shelters	20,000.00	0.00		0.00	ASB Working Group
C26	G5	Penns Field 'B' Recreational Use	n/k	0.00		0.00	Football Foundation grants
C27	G3	Heath Toilets Refurbishment	100,000.00	0.00		0.00	
C28	G6	Avenue Playing Field Play Equipment	15,000.00	0.00		0.00	
Grounds Committee Total			635,000.00	5,000.00	0.00	5,000.00	
<u>Halls Committee</u>							
C10	H8	Festival Hall Tiered Seating	30,000.00	0.00		0.00	Planned for 2020
C11	H9 (13)	Festival Hall Floor	35,000.00	0.00		0.00	Review need for project spring 2008
C13	H7	Air Conditioning Units for Offices	20,000.00	0.00		0.00	Planned for 2012
C15	H2	Festival Hall Sound Desk	20,000.00	2,000.00		2,000.00	Planned for 2015
C16	H1	Festival Hall Lighting Desk	20,000.00	12,000.00		12,000.00	Planned for 2008
C20	H11	Avenue Pavilion Acoustics	2,000.00	1,000.00		1,000.00	Planned for 2008
C21	H3	Sheet Village Hall Kitchen	7,000.00	0.00		0.00	Planned for 2009
C22	H12	Festival Hall Extension/Kitchen/Meeting Room	300,000.00	0.00		0.00	
C23	H5	Rose Room Carpet	20,000.00	11,000.00		11,000.00	Planned for 2009
C25	H6	Festival Hall Boiler Replacement	60,000.00	0.00		0.00	Planned for 2010
C29	H4	Town Council Reception Area Alterations	20,000.00	0.00		0.00	Planned for 2009
C30	H10	Additional Toilets at Sheet Village Hall	n/k	0.00		0.00	
Halls Committee Total			534,000.00	26,000.00	0.00	26,000.00	
<u>Finance & General Purposes Committee</u>							
C18	F1	Council Chamber Table & Chairs	10,000.00	0.00		0.00	
Finance & General Purps Committee Total			10,000.00	0.00	0.00	0.00	
All Committees Total			1,179,000.00	31,000.00	0.00	31,000.00	

Petersfield Town Council

Capital Reserves Budget

31st January 2008

<u>BVIP ID</u>	<u>Priority</u>	<u>Project</u>	<u>Projected Cost</u> £	<u>Sum Allocated</u> £	<u>Sum Spent</u> £	<u>Balance</u> £	<u>Additional Notes</u>
<u>Grounds Committee</u>							
C1	4=	Safagrass Erosion Control	40,000.00	20,000.00		20,000.00	Additional £20K from Dvlpers Contribs
C3	3	Heath Pond Bank Stabilisation	20,000.00	20,000.00		20,000.00	Meetings being held with PADAC
C4	4=	DDA Accessible Paths	10,000.00	10,000.00		10,000.00	Needs to link in with play equip replacement
C5	8	Skate Park Replacement	200,000.00	50,000.00		50,000.00	Extra from Dvlpers Contribs plus grants
C7	12	Pond Boardwalk Boundary Fence & Buttress	6,000.00	6,000.00		6,000.00	Code Mandatory. To be prioritised shortly
C8	1=	Tennis Courts Refurbishment	26,440.00	16,440.00		16,440.00	Dvlpers Contrib application £10K agreed
Grounds Committee Total			302,440.00	122,440.00	0.00	122,440.00	Order issued Work to be done Feb/Mar 08
<u>Halls Committee</u>							
C12	1=	Town Hall Windows	117,137.00	117,560.00	4,000.00	113,560.00	Contractor & supplier to be appointed
C14	11	Festival Hall Ventilation System	20,000.00	10,000.00		10,000.00	Building Regs delay with window spec
Halls Committee Total			137,137.00	127,560.00	4,000.00	123,560.00	Quotations coming to Committee shortly
<u>Finance & General Purposes Committee</u>							
C19	7	Projector Laptop & Whiteboard	5,000.00	4,795.00		4,795.00	Possible contrib from EHDC awaited
C24	9	Town Hall Computer System	5,000.00	5,000.00		5,000.00	Specifications being drawn up
Finance & General Purps Committee Total			10,000.00	9,795.00	0.00	9,795.00	
All Committees Total			449,577.00	259,795.00	4,000.00	255,795.00	
<u>Total Capital Reserves</u>							
Active Projects			255,795.00				
Projects to be Fully Funded			31,000.00				
Total			286,795.00				