

PETERSFIELD TOWN COUNCIL

A meeting of the Petersfield Town Council was held at the Town Hall, Petersfield on 7 November 2005.

PRESENT: Mr V Clarke (Town Mayor)
Mr R Ayer
Mr A Baird
Mr B Dutton
Mr K Hick
Mr C Jenner
Mr P Molloy
Mr H Sandeman
Ms M Vincent
Mr G Watkinson

Also in attendance: Mrs S McMorran (Deputy Town Clerk)
Mrs L Farley (Administration Officer)
Petersfield Herald
Petersfield Post

Mr M Cartwright (HCC Councillor)

and 0 members of the public

C 0435 TOWN MAYOR'S REMARKS

The Town Mayor welcomed everyone to the meeting and informed them that it was the 200th anniversary of the birth of Thomas Brassey - the largest railway builder in the world. He built the viaduct in Barentin, Petersfield's Twin Town in France.

Members were invited to Ottakers Bookshop on 15 November at 10.30 am for the launch of Mr Hick's latest book on Petersfield. This was noted.

The Town Mayor congratulated the Round Table for the magnificent fireworks at Bell Hill and also the people of Petersfield who supported the event in large numbers.

All members were invited to the Remembrance Day Service on 13 November and also for refreshments afterwards. The Town Mayor asked that all members of the Town Council stand together at the War Memorial.

The Town Mayor informed those present that The HAPTC Chairman, Alan Lovell was handing over as Chairman and a request had been received for donations for a suitable token of thanks and messages of goodwill. The Town Mayor suggested a sum of £20. Following discussion members felt a letter of appreciation should be sent.

The Town Mayor advised that he had received a questionnaire from EHPTC, which he would complete and return.

C 0436 APOLOGIES FOR ABSENCE

An apology for absence was received from Mrs Ayer.

C 0437 DECLARATIONS OF INTEREST

The following interests were declared:-

Mr Hick declared a personal interest as he received a pension from BT - minute number C 0448 refers. Mr Hick also declared a personal interest as he was a member of Petersfield Operatic Society - minute number C 0443 c refers.

C 0438 APPROVAL OF MINUTES

RESOLVED that the minutes of the meeting of the Petersfield Town Council held on 3 October 2005 be approved and signed with the following amendments:

C 0346 (b) RESOLVED

- (i) Item 9 New extractor fan for FH kitchen: category Essential, resource sought.**
- (ii) Item 46 Survey Crittal windows at FH: category Important, delete "survey", MCO to obtain an estimate for the replacement of windows (in order of priority).**
- (iii) Item 50 Small tables at SVH: category Important, specify four tables.**
- (iv) Item 54 Draught proof/secondary glazing at SVH: category Beneficial.**
- (v) Item 55 Cavity wall insulation for Halls: category Beneficial.**
- (vi) Item 57 Floor cleaner/scrubber/drier machine for The Avenue Pavilion: category Essential.**
- (vii) Item 58 Floor cleaner/scrubber/drier machine for Sheet Village Hall: category Essential.**
- (viii) Item 62 Coat rack for Rose Room: category Essential, specify one.**
- (ix) Item 64 Sign for Town Hall directing users to Festival Hall, Rose Room etc.: category Important.**
- (x) Item 67 SVH replacement kitchen: resource required.**
- (xi) Item 71 Upgrade to ventilation system at Festival Hall: MCO to establish design and cost.**

C 0346 c RESOLVED that the following items be included in the 2006/2007 budget:

- 1. Item 14 Purchase of bunting £1500.**
- 2. Item 20 Additional CCTV £1000 (pa)**
- 3. Item 73 Noticeboard £500.**

Insert at page nine after C 0365 (5) (e) **Mr Dutton left the meeting at 9.55 pm**

C 0439 PLANNING COMMITTEE REPORT

RESOLVED that the minutes of the Planning Committee meetings held on 11 and 25 October 2005 (previously distributed) be received.

C 0440 EXTRACTS

RESOLVED that the extracts from the decisions of the East Hampshire District Council's South Planning Committee, notified during October 2005 be received.

It was then

RESOLVED that the meeting be adjourned, in order for members of the public to discuss matters of interest with Councillors.

As no questions were forthcoming the meeting was re-convened.

C 0441 COUNTY COUNCILLOR'S REPORT

Mr Cartwright reported that a report on Project Integra would go to HCC in December and would then be circulated to other Local Authorities. He also advised that works would be taking place in Pulens Lane (Town Council had been advised previously). Mr Cartwright then took questions regarding road surface repairs in Harrier Way, Dragon Street, Station Road, parking in the High Street during Farmers Markets and the proposed regional fire control centre in Hampshire.

C 0442 DISTRICT COUNCILLOR'S REPORT

Mr Ayer advised those present that he and Mrs Ayer had been contacted by Miss K Pitt regarding aggressive maintenance of the hedgerow at the BT Building. The work had been stopped and taken up with EHDC. It was hoped that a tree preservation order would be taken out if possible but that it was more difficult to control the cutting of the hedge. This was noted.

C 0443

COMMITTEE REPORTS

RESOLVED

(a) Grounds Committee

that the minutes of the meeting held on 13 October 2005 be received

G 0397 RESOLVED that play equipment for the Avenue Playing Field be added to the BVIP with the category beneficial at a sum of £10,000

(b) Public Halls Committee

that the minutes of the meeting held on 17 October 2005 be received

(c) Finance and General Purposes Committee

that the minutes of the Finance and General Purposes Committee held on 20 October 2005 be received

F 0415 (PH0406) RESOLVED that Film Shows organised by the Town Council no longer be considered as it was not viable

F 0415 (PH 0408) Members received the recommendation that all charges be increased by 4% for the financial year 1 April 2006 - 31 March 2007. The Chairman of F & G P advised that he had reservations regarding the proposed increase as hirers were finding it more difficult to meet the increase in charges. The Chairman of Grounds had reservations because he did not think the proposed increase was high enough. He also voiced the opinion that charges should be set after budget deliberations had taken place. Following consideration it was

RESOLVED that the review of charges would be delayed until January 2006 once the budget had been agreed.

F 0419 RESOLVED that the financial strategy be agreed un-amended for the ensuing year.

C 0444

REPRESENTATION ON OUTSIDE BODIES - MEMBERS' REPORTS

Mr Clarke
(on behalf of Dr Keefe)

Rail Users Meeting

Mr Ayer

Transport Group

Mr Watkinson Petersfield Marketing
Ltd/Christmas Lights

Ms Vincent Petersfield in Bloom

C 0445 SCHEDULE OF PAYMENTS MADE IN OCTOBER
2005

RESOLVED that the Schedule of Payments made in October 2005 be approved.

C 0446 SUITE ONE, FESTIVAL HALL OFFICES - BOULTER MOSSMAN
LEASE

RESOLVED that the lease for Suite One, First Floor Offices, Festival Hall with Boulter Mossman be signed and sealed.

C 0447 LARGER COUNCIL FORUM 5 OCTOBER 2005:

A. Notes of the Meeting were received from EHDC and noted members.

B. Mr Watkinson gave a verbal report as he had attended the meeting.

C 0448 REMOVAL OF PUBLIC TELEPHONES

Members were advised that, during budget discussions at the Grounds committee, it had been suggested that consideration be given to the removal of the public telephones provided at Sheet Village Hall, The Avenue Pavilion and the Foyer at the Festival Hall.

Some members considered that the Town Council had a duty under the Children's Act to provide public telephones. Mobile phone reception could be poor at Sheet Village Hall. Children were encouraged not to bring their mobile phones when taking part in productions. Some members disagreed and felt that it was not the responsibility of the Council to provide public telephones. Concern was raised that the telephones cost £600 per year to provide but only generated an income of approximately £3.

A proposal that the phones be removed was lost and it was

RESOLVED that the public telephones at Sheet Village Hall, The Avenue Pavilion and the Festival should not be removed.

C 0449 **SIGNAGE IN LAVANT STREET**

Members received information from Mrs Ayer via Mr Ayer (copy attached to these minutes), which was noted.

Members were advised that Petersfield Marketing Limited were investigating signage. It was suggested that money for the black finger posts may be available from Transport Developer's Contributions. Members were also advised that a large sum from these funds (£102,000) had recently been allocated at a Central Area Community Committee meeting at EHDC.

This was noted.

C 0450 **ATTENDANCE OF EHDC CHAIRMAN TO COUNCIL MEETING**

Members received correspondence from EHDC indicating that Cllr Mrs Yvonne Parker-Smith would like to attend a meeting of the Town Council. Following consideration it was

RESOLVED that Cllr. Mrs Yvonne Parker-Smith be invited to attend the Petersfield Town Council meeting scheduled to take place on 6 February 2006.

C 0451 **GRANTS**

A letter of thanks from Petersfield Open Air Swimming Pool was received and noted.

C 0452 **LOVE LANE PAVILION - LITTLE PIECES NURSERY**

Members were asked to consider advice from the Town Council's Solicitor that the Little Pieces Nursery School be offered a licence to occupy.

Following brief discussion it was

RESOLVED that the advice of the Town Council's solicitor be taken and the Little Pieces Nursery School be offered a licence to occupy.

There being no further business the meeting closed at 7.35 pm

Petersfield Town Council

Schedule of Payments for October 2005

Purchase Number	Supplier	Description	Net	VAT	Gross
P 509034	EHDC	Personal Alcohol Licence Fee	37.00	0.00	37.00
P 504009	Southern Water	Water charges - The Avenue Playing Fields	83.67	0.00	83.67
P 508063	Playsafe Playgrounds	Repairs to Skate Board Equipment	120.00	21.00	141.00
P 509014	UK Office Systems	Photocopier charges - Town Hall	269.88	47.23	317.11
P 509018	Newey & Eyre Ltd	Theatre lamps - Festival Hall	183.00	32.03	215.03
P 509020	Vodafone	Mobile phone bills for MCO & Festival Hall Manager	34.05	5.95	40.00
P 509023	C Kates & Son	Repair tap - Sheet Allotments	24.20	4.24	28.44
P 509028	Petersfield Citizen's Advice Bureau	Grant Aid	5125.00	0.00	5125.00
P 509029	Petersfield Open Air Swimming Pool	Grant Aid	2000.00	0.00	2000.00
P 509030	Petersfield Marketing Ltd	Grant Aid for Christmas Lights	5000.00	0.00	5000.00
P 509031	The Petersfield Society	Returned Deposit	200.00	0.00	200.00
P 509032	Neopost Ltd	Mail franking machine credit	500.00	0.00	500.00
P 509033	Paul Molloy	Travel Expenses to HCC Seminar in Winchester	25.12	0.00	25.12
P 510001	Southern Electric	Supply to Sheet Villag Hall	28.39	1.41	29.80
P 510002	Farnham Castle Newspapers Ltd	Public Notices	9.40	1.65	11.05
P 510004	Philip Voice Ltd	Grounds Maintenance - The Heath	1031.30	180.48	1211.78
P 510004	Philip Voice Ltd	Litter Collection - The Heath	2033.02	355.78	2388.80
P 510005	Philip Voice Ltd	Litter Collection - Misc Grounds & open spaces	558.61	97.76	656.37
P 510005	Philip Voice Ltd	Grounds Maintenance Misc Grounds & open spaces	4142.78	724.98	4867.76
P 510006	Onyx Uk Ltd	Container Exchange - Town Hall	132.90	23.26	156.16
P 510007	Onyx Uk Ltd	Container Exchange - Avenue Pavilion	66.45	11.63	78.08
P 510008	Travis Perkins	Lavatory Indicator Bolt - Misc Halls	35.34	6.18	41.52
P 510009	D Burrows	Alterations to Heath Rd Gate	500.00	0.00	500.00
P 510009	D Burrows	Fit external tap to Heath Toilets	55.00	0.00	55.00
P 510010	D Burrows	Repair toilet - Avenue Pavilion	88.60	0.00	88.60
P 510012	Christie Intruder Alarms	Supply and fit code lock - Festival Hall	230.00	40.25	270.25
P 510013	EHDC	Council Tax - Sheet Village Hall	841.00	0.00	841.00
P 510014	EHDC	Council Tax - Avenue Pavilion	802.00	0.00	802.00
P 510015	EHDC	Council Tax - Town Hall	14876.00	0.00	14876.00
P 510016	Acorn Office Supplies	Stationery Supplies	213.61	37.40	251.01
P 510017	Newspaper Licencing Agency	Basic charge for licence	151.50	26.51	178.01
P 510018	John Wall & Son	Returned Deposit	600.00	0.00	600.00
P 510019	Karen Smith	Returned Deposit	100.00	0.00	100.00
P 510020	Ms Kay Thomas	Returned Deposit	100.00	0.00	100.00
P 510021	Southern Electric	Suite 1 Town Hall Offices Final Bill	0.17	0.02	0.19
P 510023	HAPTC	Vacancy for a Councillor Posters	3.00	0.00	3.00
P 510024	Trevor Towner	Repairs to Town Mayor's badge	30.00	5.25	35.25
P 510025	A W Clear	Work to Tilmore & Sheet Allotments	165.00	0.00	165.00
P 510026	De Lage Landen Leasing	Ramswalk CCTV	460.00	80.50	540.50
P 510027	Vodafone	Mobile phone bills for MCO & Festival Hall Manager	37.88	6.62	44.50
P 510028	Eden Springs UK Ltd	Drinking Water - Town Hall	7.80	1.37	9.17
P 510029	Winton House Centre	Returned Deposit	200.00	0.00	200.00
P 510030	John Wall & Son	Credit owed due to renegotiation of agreement 2005	200.00	35.00	235.00
P 510032	Southern Electric	Supply to Festival Hall	1077.49	188.56	1266.05
P 510033	The Petersfield School	Prize for English	15.00	0.00	15.00
P 510038	Cash	Petty cash reimbursement	104.95	0.00	104.95
P 510045	Rosemary Foundation	Returned Deposit	172.97	0.00	172.97
P 510046	CPRE Hampshire	Returned Deposit	200.00	0.00	200.00
P 510047	Big Southern Promotions	Returned Deposit	200.00	0.00	200.00
P 510048	NCT	Returned Deposit	200.00	0.00	200.00
P 510049	Salaries October 2005 inc. expenses	Payroll October 2005	12243.81	0.00	12243.81
P 510050	Hampshire County Council	Superannuation	2606.78	0.00	2606.78
P 510051	Inland Revenue	NI and PAYE October 2005	4789.98	0.00	4789.98
TOTAL PAYMENTS OCTOBER 2005			62912.65	1935.06	64847.71

Dear Cllr Mrs Ayer,

I met Peter Rowan to get an appreciation of the issues.

The main requirement is to try and get more informative signing for Lavant Street as well as deal with the repairs issue.

Therefore,

Action Points:

Get Black Finger Posts repaired.

Evaluate the practicality of a sign that incorporates details of the Lavant Street Shops in the direction from Central Car Park through the lane neighbouring Pizza Express. Get an idea of costs for signing feature that can be subscribed to by the Lavant Street Shops. Check any property, planning and legal constraints.

Include the introduction of an improved signing from Swan Street Carpark to Lavant Street.

Find ways to incorporate the specialist character of the shops in Lavant Street into any profile material for Petersfield.

Liaison with Area Surveyor, Parking/Highways, and others interests as appropriate.

Please can you clarify the issue re High Street and Folly Market Traders.

Mike Gibbs.

Economic Development and Tourism Manager.

East Hampshire District Council

Penns Place Petersfield GU31 4EX

Direct Tel: 01730 234168 Direct Fax: 01730 234169

For more information on the Council's Economic Development and Business Support Services plus links to other business development agencies then visit:

<http://www.easthants.gov.uk/edo/edo.nsf/webpages/Welcome>

For tourism and visitor information please visit:

<http://www.visit-easthampshire.org.uk/>

Information in this message is confidential and may be privileged. It is intended solely for the person to whom it is addressed. If you are not the intended recipient, please notify the sender, and please delete the message from your system immediately.

web: www.easthants.gov.uk

=