

**PETERSFIELD TOWN COUNCIL**

A meeting of the Petersfield Town Council was held at the Town Hall, Petersfield on 3 October 2005.

**PRESENT:** Mr V Clarke (Town Mayor)  
Mrs H Ayer  
Mr R Ayer  
Mr A Baird  
Mr B Dutton  
Mr K Hick  
Mr C Jenner  
Mr P Molloy  
Mr H Sandeman  
Mr G Watkinson

**Also in attendance:** Mrs B Macken (Town Clerk)  
Mrs L Farley (Administration Officer)  
Petersfield Herald  
Petersfield Post  
Cllr Payne  
Cllr Cartwright

and 0 members of the public

**C 0337**

**TOWN MAYOR'S REMARKS**

The Town Mayor began his remarks by stating that item 28 would be in confidential session, as details of the meeting have yet to be reported back to the Football Club and it would be inappropriate to hold a discussion in open session at this time.

The Town Mayor informed those present that Cllr. Julie Butler had resigned from the Town Council. The Town Mayor paid tribute to Cllr. Butler's role over the last 2 ¼ years as a Town Councillor and thanked her for her valuable contribution to the Town Council.

He went on to advise members that a letter had been received informing the Town Council that the Birth Centre and The Grange would re-open as soon as safe staffing levels across the whole service were in place.

The Town Mayor reported that he had had a meeting with a retailer in the Folly Market regarding lack of publicity for the Folly Market. He had informed Petersfield Marketing of the problem and hoped that the ward Councillors would also become involved.

He also advised the meeting that a Post Office would be opening at The Master Robert Inn in Buriton on the 17 October.

The Town Mayor advised that he and the Town Clerk had recently attended the NALC conference. Further details were available from the Town Clerk.

The Town Mayor was delighted to commend two recent events in which the youth of Petersfield played a very important role - The Great Butser run and the Youth Theatre's performance of "Whistle Down the Wind".

Finally the Town Mayor said that an invitation had been received from Petersfield's Twin town of Barentin for a delegation of up to 50 people to celebrate Barentin's 100 anniversary from 13 - 17 July 2006. The Twinning Association had been informed and the Town Mayor was suggesting period costume for the visit.

**C 0338      APOLOGIES FOR ABSENCE**

An apology for absence was received from Cllr Ms Vincent

**C 0339      DECLARATIONS OF INTEREST**

The following interests were declared:-

Mr. Jenner - Personal interest because six Officers had made an allegation against him (C 0365 refers).

Mr. Dutton - Personal interest in Staff Matters under discussion (minute number C 0365 refers).

Mr. Ayer - Personal interest in Licencing and Town/Parish Councils as he is a member of the Licencing Authority Committee (minute number C 0362 refers).

Mrs. H. Ayer - Personal interest in Staff Matters under discussion (minute number C 0365 refers).

Mr. Watkinson - Personal interest as he is a user of Public Halls (minute number C 0349 refers).

**C 0340      APPROVAL OF MINUTES**

**RESOLVED** that the minutes of the meeting of the Petersfield Town Council held on 1 August 2005 be approved and signed.

**C 0341      APPLICATIONS TO LICENSING AUTHORITIES**

The following application was noted:

- (a) Esso Snack and Shop TO Sandra VERHEIST  
 Ramshill Service Station  
 London Road  
 Petersfield
- (b) Queens Head TO Lucy VIGNOLA  
 Sheet  
 Petersfield

**C 0342 PLANNING COMMITTEE REPORT**

**RESOLVED** that the minutes of the Planning Committee meetings held on 2, 16 and 30 August and 13 and 27 September 2005 (previously distributed) be received.

**C 0343 EXTRACTS**

**RESOLVED** that the extracts from the decisions of the East Hampshire District Council's South Planning Committee, notified during August and September 2005 be received.

It was then

**RESOLVED** that the meeting be adjourned, in order for members of the public to discuss matters of interest with Councillors.

As no questions were forthcoming the meeting was re-convened.

**C 0344 COUNTY COUNCILLOR'S REPORT**

Cllr. Michael Cartwright began his report on parking schemes under development and that the whole of Petersfield must be considered. He went on to mention other reports concerning bus subsidies, South Downs AONB, Project Integra and the Fire Authority.

Cllr. Payne went on to report on residential parking schemes, traffic and sign issues and recent flooding in Petersfield.

**C 0345 DISTRICT COUNCILLOR'S REPORT**

Mr. Ayer reported on the way that the District Council have changed the structure and quantity of panels. There are now 3 panels matching the top level priorities of the Council and they are:

1. Building Successful Communities

2. Protecting the Environment
3. Providing Good Quality Services

**C 0346**      **COMMITTEE REPORTS**

**RESOLVED**

**(a) Grounds Committee**

that the minutes of the meeting held on 8 September 2005 be received.

**(b) Public Halls Committee**

that the minutes of the meeting held on 12 September 2005 be received and a missing page sent out to Members the following day.

**(c) Finance and General Purposes Committee**

that the minutes of the Finance and General Purposes Committee held on 15 September 2005 be received.

**C 0347**      **REPRESENTATION ON OUTSIDE BODIES - MEMBERS' REPORTS**

Mr Clarke	Petersfield Rail Users Forum
(on behalf of Mr. Keefe)	
Mr Ayer	Rotherlands Conservation Group
Mr Molloy	Petersfield Tomorrow
Mr Watkinson	POASP
	Petersfield Marketing Ltd
Mr Hick	Twinning Association
	Petersfield Museum

**C 0348**      **SCHEDULE OF PAYMENTS MADE IN AUGUST AND SEPTEMBER 2005**

**RESOLVED** that the Schedule of Payments made in August and September 2005 be approved, however, in future the description of telephone bills must include the location of the telephones.

**C 0349**      **BEST VALUE IMPROVEMENT PLAN**

**(a) Grounds Committee**

**RESOLVED** that the following projects be added to the Best Value Improvement Plan:-

- (i) the provision of CCTV on the lighting stands at the Petersfield Town Football Club, with a category of Beneficial.

(ii) the provision of low level lighting beside the skateboard facility, with a category of Important.

(iii) the provision of gravel areas adjacent to seats on the Heath with a category to be confirmed.

**(b) Public Halls Committee**

**RESOLVED** that the following projects be added to the Best Value Improvement Plan:-

(i) alterations to the Town Council office Reception shutter, to improve the facility for disabled members of the public, with a category to be confirmed.

**(c) Finance and General Purposes Committee**

**RESOLVED** that the following projects be added to the Best Value Improvement Plan:-

(i) None.

C 0350

**LOVE LANE SPORTS GROUND**

**(a) Play equipment**

**RESOLVED** that the EHDC Officer concerned be advised that the Town Council decline the request to site new play equipment on Love Lane Sports Ground.

Cllr Mr Baird left the meeting at 7:30pm

**(b) Open Spaces Developers Contributions**

**RESOLVED** that 2 officers from EHDC be invited to come and speak to Town Councillors and that Open Spaces Developers Contributions be considered after this has taken place.

**(c) Anti social behaviour working party - skateboard equipment**

**RESOLVED** that a number of skateboard equipment manufacturers and installers be advised that the Town Council was minded to acquire new equipment and also be invited to respond with details of how they would consult with users, Councillors and Officers to produce a design and provide such a facility.

C 0351

**STREET LIGHTING**

**(a) Bids for 2006/7**

Following discussion it was

**RESOLVED** that the following site be recommended to Hampshire County Council for inclusion within the Community Safety Initiative Programme for 2006/7:-

(i) Foot of Highfield Rd on the way to Woods Meadow

**(b) Proposed street lighting at School Lane, Sheet**

Members received a report from Cllr. Watkinson in which he reported on the proposed lighting at School Lane, Sheet in particular and on the cost of installing and maintaining lamp posts and the energy costs involved, in general. Following discussion it was

**RESOLVED** that the information be noted and the resolution at C 0349 (a) (i) confirmed.

C 0352

**BUS SHELTERS****(a) Removal of bus shelters in the Town Centre**

Members considered the correspondence that had been forthcoming between HCC, Adshel and the Town Clerk following which it was

**RESOLVED** that the advice of the Principal Landscape Architect, HCC regarding the removal of bus shelters in the Town Centre be accepted.

**(b) Advertising on bus shelters**

Following brief discussion, it was

**RESOLVED** that the Planning Committee discuss the merits of advertising on bus shelters within the Town Centre, at their meeting on 25<sup>th</sup> October 2005.

C 0353

**HAMPSHIRE ASSOCIATION OF PARISH AND TOWN COUNCILS****(a) AGM**

**RESOLVED** that Cllr. Ayer represent the Town Council at the AGM to be held on Saturday 8<sup>th</sup> October 2005 in Winchester.

**(b) Annual Report for 2005**

The Report was received and the contents noted.

C 0354

**GRANTS**

Letters of thanks for grants made, were received from Petersfield Youth Theatre and Home Start Butser and the contents noted.

C 0355

**SIGNAGE IN LAVANT STREET**

Cllr. Mrs. Ayer reported that no contact had been made by the group and Mrs. Ayer volunteered to approach a wider arena of Lavant St traders.

C 0356

**PAYMENT OF ALLOWANCES FOR TOWN/PARISH COUNCILLORS**

Members reviewed their decision of October 2004 not to claim such allowances, following which it was

**RESOLVED** that the status quo remain.

C 0357

**PUBLICATION SCHEME**

Members reviewed their decision of March 2005 to suspend the current charging policy, following which it was

**RESOLVED** that this decision be confirmed and be reviewed in 1 year's time.

C 0358

**SIGNING AND SEALING OF DOCUMENTS**

(a) **A. R. Burnett - Easter Fair 2006/2007/2008**

**RESOLVED** that the above Agreement be signed and sealed.

(b) **John Wall and Son - Taro Fair 2006/2007/2008**

**RESOLVED** that the above Agreement be signed and sealed.

C 0359

**PROPOSED TWINNING WITH WARENDORF**

Members were invited to consider the drawing up and signing of a twinning charter with Warendorf, Germany and following discussion it was

**RESOLVED** that the Twinning Association be invited to prepare a Twinning Charter between Warendorf and Petersfield.

C 0360

**ASBESTOS SURVEY**

Following a request from Cllr. Ayer for an update on the current situation, the MCO advised that he had made little progress, due to pressure of work in recent months.  
It was then

**RESOLVED** that

- (a) the MCO be asked to make this his number 1 priority with a target of completion by the November Public Halls Committee Meeting and
- (b) that the MCO seek 3 estimate/quotes for a type 1 survey from suitable qualified contractors for buildings not already surveyed.

**C 0361      EHDC COUNCIL STRATEGY 2005-2008**

The Strategy was received and the contents noted.

**C 0362      LICENSING AND TOWN/PARISH COUNCILS**

**(a)      The role of town and parish councils in determining premises licences under the 2003 Licensing Act**

Members received details from the Principal Licensing Officer, EHDC, which were welcomed.

**(b)      The role of the Town Council**

Members gave consideration to the role that they wished the Town Council to play in the determination of premises licences, following which it was

**RESOLVED** that the list of ongoing applications be noted when they arrive, on fortnightly planning agendas, for Members to decide for themselves of their involvement.

**C 0363      CLOSURE OF PETERSFIELD AMBULANCE STATION**

A report on the closure of the Petersfield Ambulance Station was received from Cllr. Jenner.

In view of the confidential nature of the business about to be transacted, it was

**RESOLVED** to evoke standing order 36 m to exclude the public and press.

**CONFIDENTIAL**

C 0364

DISCUSSIONS BETWEEN CHURCHERS COLLEGE AND THE  
PETERSFIELD TOWN FOOTBALL CLUB IN RESPECT OF A  
LAND SWAP

A report on the above discussions was received from Cllr. Ayer and the contents noted. It was then agreed that a letter of intent would be sent supporting the continuation of these discussions and ideas.

C 0365

RECOMMENDATIONS FROM THE STAFF PANEL AND F&GP  
COMMITTEE

Following discussion it was

**RESOLVED** that the list of actions to be carried out following the meeting with Representatives of ACAS, be amended to read as follows:-

(1) (2a) Working with Unison: that the Regional Secretary be invited to attend any meeting of the Staff Panel where his input might be considered beneficial.

(2) (2b) Role of the Staff Panel: that any Members of Staff be made aware of any agenda item for Staff Panel meetings relating to themselves, and that they have the opportunity to speak to the Staff Panel prior to the commencement of the meeting.

(3) (2c) Standing Orders: that amendments to Standing Orders, felt to be necessary as a result of the Staff Panel's deliberations, be recommended to F&GP.

(5) (2e) Workload plan: that Members address enquiries concerning all major issues to the Town Clerk, who will then refer them to the appropriate officer for action. Enquiries about minor issues to be addressed directly to the appropriate officer.

(10) (2j) Recognition of examination success: that this item be referred back to the Staff Panel for further consideration, pending the receipt of further professional advice. The Town Clerk advised those present that this resolution was against her advice.

Cllr Mr Watkinson left the meeting at 10:33

(11) (2k) File notes: that where either Officers or Councillors feel file notes are necessary, their content be agreed by all parties concerned and they

be signed and dated. Where the other party/parties are not in agreement with the content, the reason for this to be added to the file note.

(12) (21) Staff Panel minutes: that recommendations only be recorded, rather than minutes, for a trial period until 31<sup>st</sup> March 2006.

**C 0366**      **EXTERNAL ASSISTANCE**

A letter from Cllr. Ayer to the Town Clerk was received and the contents noted.

There being no further business, the meeting ended at 10:40p.m.