

PETERSFIELD TOWN COUNCIL

A meeting of the Public Halls Committee was held at the Town Hall, Petersfield, on Monday 21 February 2005.

PRESENT: Mr P Molloy (Vice Chairman)
Mr A Baird
Mr G Watkinson

Also in attendance: Mrs B Macken (Town Clerk)
Mrs L Farley (Administration Officer)
Mr P Jones (Maintenance/Contracts Officer)

Petersfield Herald

and 0 members of the public

PH 0630 CHAIRMAN'S COMMENTS

The Chairman had no comments to make on this occasion.

PH 0631 APOLOGIES FOR ABSENCE

Apologies for absence were received from Mr Hick and Mrs. Ayer.

PH 0632 APPROVAL OF MINUTES

RESOLVED that the minutes of the meetings held on 17 January 2005 be approved and signed, subject to the addition of Mrs. Ayer's name to the list of those having given apologies for absence.

PH 0633 DECLARATIONS OF INTEREST

The following interests were declared:

Mr. Watkinson - PH 0635 D - personal interest as the Town Council-appointed representative to the Petersfield Open Air Swimming Pool.

Mr. Watkinson - PH 0636 A - personal interest as the Town Council-appointed representative to the Petersfield Society for Special Needs.

RESOLVED that the meeting be adjourned for a five minute period, in order for members of the public to discuss matters of interest with Councillors.

As no questions were forthcoming it was

RESOLVED that the meeting be re-convened.

PH 0634 FESTIVAL HALL MANAGER'S REPORT

Members received and noted the Festival Hall Manager's report, a copy of which is attached to these minutes for information.

PH 0635 SHEET VILLAGE HALL - FIRE ALARM SYSTEM

Members were advised by the Maintenance/Contracts Officer that he had ascertained that there was no statutory requirement for an automatic fire alarm system to be installed at the Hall. Provision of a means to raise an audible alarm was, however, necessary and it was suggested that a manually operated rotary bell be installed at a cost of £49 plus VAT. This released £1551 from the budget which was needed for virement for the following :

£250 to 16/213 - insurance excess for roof repair
 £250 to 16/200 - insurance excess Festival Hall WC
 £400 to 16/213 - repair to toilets and outside lights at The Avenue Pavilion
 £350 to 16/200 - additional work to kitchen extension
 £250 to 19/408 - play equipment urgent repairs.

Following consideration it was

RECOMMENDED that a manually operated bell be installed and that the following virements be agreed:

£250 to 16/213 - insurance excess for roof repair
 £250 to 16/200 - insurance excess Festival Hall WC
 £400 to 16/213 - repair to toilets and outside lights
 £350 to 16/200 - additional work to kitchen extension
 £250 to 19/408 - play equipment urgent repairs.

PH 0636 FESTIVAL HALL**A. InSync Technology Car Parking Spaces**

Members received a further letter from the tenants of Suite 3 at the Festival Hall offices, InSync Technology regarding the parking provision. They were willing to pay an additional amount above their monthly rental for the additional three spaces required. Members were advised that a season ticket for the Festival Hall Car Park for 2005/2006 would cost £560 for 12 months and £305 for 6 months.

Following consideration and discussion it was

RECOMMENDED that InSync Technology be offered three additional car parking spaces at a yearly cost of £500 per space, on condition that they monitor the use of these spaces.

B. Perkins Slade Limited - Temporary Car Parking

Members received and noted a letter regarding the temporary parking that had been allowed at the Festival Hall Car Park. It was also

RECOMMENDED that if the recommendation at A. be approved, Perkins, Slade Ltd. be advised of this arrangement.

C. Hiring Regulations - Review

Members were asked to give initial consideration to a review of the Hiring Regulations. Following discussion, it was

RESOLVED that the Festival Hall Manager be invited to note any amendments he wished to be incorporated and these would be considered at the next meeting of this Committee.

D. Solar Heating for Petersfield Open Air Pool

Members were informed that a date had not yet been received for the proposed study of the Festival Hall roof. This item would therefore be deferred.

E. Festival Hall office suite

Members received and noted a report from the RFO that £376.86 from the dilapidations money (£17K) had been used to facilitate repairs to the roof and the water heater in the kitchen. It was

RECOMMENDED that this be noted by the F&GP Committee.

F. Proposed Cinema

Members received an update from Mr Baird, a copy of which is attached to these minutes. Following discussion on various aspects of the proposal it was

RECOMMENDED

- (i) that Mr. Baird seek advice on the health and safety aspects involved.
- (ii) that Mr. Baird prepare a breakdown of costs for consideration at the next meeting of Council.

PH 0636

THE AVENUE PAVILION**A. Environmental Health**

Members received a report and recommendations from a recent inspection which had been carried out at the request of a hirer. They expressed their concern at the standard of cleanliness and deteriorating facilities that were reported; but the difficulties experienced by the Caretaker and the fact that suggested improvements had not been included in recent budgets, was pointed out. Following discussion, it was

RESOLVED

(i) that Mr. Baird prepare a schedule of regular cleaning works necessary for The Avenue Pavilion (with recourse to advice from Officers)

(ii) that the Town Clerk seek guidance from the Manager of the Community Centre, where a similar inspection had recently been carried out.

B. Dog Training

Members received advice from the Environmental Protection Officer at EHDC regarding the use of the Pavilion for Dog Training: and advice from the Town Council's Insurers that, provided the guidelines laid down were followed, no additional premium would be required.

Following consideration it was

RESOLVED that , having checked that the Environmental Health department had no further suggestions, permission be given for dog training to be held at the Avenue Pavilion providing the prospective hirer agrees to carry out the following measures after each hire:

1. Sweep the Hall to ensure that it is free of dog hair.
2. Have disinfectant available to mop up any "accidents" immediately.
3. Mop the floor and other surfaces with disinfectant and leave dry after the class.
4. Ensure that a suitably-qualified person is in attendance to treat any dog bites.
5. Ensure that dogs are kept under the full control of the owner while in the immediate surrounds of the building.

PH 0637 SHEET VILLAGE HALL

A. St Mary Magdalen, Sheet

Members received a request from Revd. Rob Dewing for either a reduction in the hire charge or an arrangement whereby a practical contribution to the upkeep of the building is made.

Following consideration it was

RECOMMENDED that The Revd. Dewing be advised the Committee regretted that it felt unable to make a special case and did not feel able to recommend a reduction in the hire charge, nor enter into such an arrangement as proposed, in view of the very special rate currently charged.

B. Sheet Village Association - Keys

Members considered the approval of the issue of keys to the Hall, following a review of its use by the Association over the last three months, but

RESOLVED that the Secretary be informed that the Committee regretted it did not feel able to approve the issue of keys to the building.

There being no further business the meeting closed at 7.40p.m.