

PETERSFIELD TOWN COUNCIL

A meeting of the Public Halls Committee was held at the Town Hall, Petersfield, on Monday 17 January 2005.

PRESENT: Mr K Hick (Chairman)
Mr P Molloy
Mr A Baird
Mr G Watkinson

Also in attendance: Mrs B Macken (Town Clerk)
Mrs S McMorran (Deputy Town Clerk)
Mr P Jones (Maintenance/Contracts Officer)
Ms K Burke (Steep Cinema)

Petersfield Herald
Petersfield Post

and 0 members of the public

PH 0542 **CHAIRMAN'S COMMENTS**

The Chairman advised that the Avenue Pavilion and Sheet Village Hall Users Meeting would be held in the Council Chamber on 3 March 2005, not at Sheet Village Hall.

He also advised that crockery hire charges would remain the same in 2005/2006 as 2004/2005 - PH 0361 (ii) refers.

Finally the Chairman paid tribute to the late Sue Wright and asked that his appreciation of her work for the Town Council be recorded.

PH 0543 **APOLOGIES FOR ABSENCE**

No apologies for absence were received.

PH 0544 **APPROVAL OF MINUTES**

RESOLVED that the minutes of the meetings held on 15 November 2004 be approved and signed.

PH 0545 **DECLARATIONS OF INTEREST**

Mr Watkinson declared a personal interest as he was the Town Council representative for Petersfield Open Air Swimming Pool, minute number PH 0549/A refers and he also declared a personal interest as he was a member of Winton Players, minute number PH 0549/B refers.

RESOLVED that the meeting be adjourned for a five minute

period, in order for members of the public to discuss matters of interest with Councillors.

As no questions were forthcoming it was

RESOLVED that the meeting be re-convened.

PH 0546 **PROPOSED CINEMA**

A. Report from Ms K Burke on Steep Cinema Club

Ms Burke explained to those present that tickets for films were only available to members of the club not to the general public. Funds for the equipment for the cinema had been obtained through a legacy (from Sir Alec Guinness) and lottery funding. Films were shown every other week on either a Friday or Saturday evening. Themed evenings and some children's films were also shown. The average age of the audience was 50 plus with an average audience number of 40. Alcohol and ice creams were also sold at the film shows. Ms Burke advised that the cinema club was very hard work but worthwhile. Finally she offered to help with any other queries that may arise in the future. Following Ms Burke taking questions the Chairman thanked her for attending the meeting and giving the committee so much information.

B. Update from Mr Baird on plans for Petersfield Cinema

Mr Baird advised those present that he had received correspondence from Kevin Orman, CineMobile and Lewes Cinema, a copy of which is attached to these minutes.

Following discussion it was

RESOLVED that Mr Orman be invited to look at the Festival Hall and advise on costs for the showing of films following which a further report would be presented to committee.

PH 0547 **FESTIVAL HALL MANAGER'S REPORT**

Members received and noted the Festival Hall Manager's report, a copy of which is attached to these minutes for information.

PH 0548 **OUTSTANDING WORKS FOR 2004/2005**

The Maintenance/Contracts Manager, Mr Jones, advised members that all budgeted work had now been ordered

with the exception of the fire alarm at Sheet Village Hall (see attached schedule for information). He had ascertained from the Fire Officer that a full alarm system was not required but some detectors were necessary. Mr Jones would report back to the next meeting of committee. This was noted.

PH 0549 **FESTIVAL HALL:**

A. Solar Heating for Petersfield Open Air Pool (POASP)

Members received a request from POASP for permission to use the Festival Hall extension roof for the installation of solar panels, following a study by IT Power.

Following discussion it was

RESOLVED that permission be given for the study with a report back to committee before permission for use of the roof is considered. Tenants of the Festival Office Suites to be notified of the study.

B. Licensing Act 2003

Members received correspondence from the Winton Players seeking clarification on the arrangements to be made by the Town Council in respect of the Festival Hall.

The Town Clerk advised those present that forms were still awaited by EHDC which would give details of any changes, although it was unlikely that the new Licensing Act would have a major impact on hirers of the Festival Hall. This was noted. The Town Clerk to write to Winton Players to advise them of the current situation.

C. InSync Technology

Members received a request from the tenants of Suite 3 of the Festival Hall offices that their car park allocation be increased from 2 to 5.

Following consideration it was

RESOLVED that the status quo remain with InSync Technology's allocation of car parking spaces remaining at 2.

PH 0550 THE AVENUE PAVILION**A. Petersfield In-Between Club**

Members received correspondence from the Petersfield In-Between Club regarding facilities at the Avenue Pavilion including the lack of baby changing facilities, lack of disposal for clinical waste, adequate hand drying equipment in the disabled WC, storage for cleaning equipment and updated flooring in the kitchen, WC and cloakroom areas.

The Town Clerk also advised that Environmental Health at EHDC had carried out (unannounced) an inspection of the Avenue Pavilion. The Officer had reported verbally to the Town Clerk that the kitchen, sanitary ware and flooring were below standard and needed replacing. Once the report had been received it would be placed on the agenda for discussion. The RFO had advised that capital monies could be used for the necessary works.

Following discussion it was

RESOLVED that the In-Between Club be advised that their concerns were noted by the committee and that they be asked to attend the Users Meeting in the Council Chamber on the 3 March 2005 and to raise the questions at that meeting for discussion by all users of the Pavilion.

B. Dog Training

Members received a request for permission to use the Pavilion for dog training sessions.

Officers explained that this proposed hire had come to committee for decision as the Pavilion was used by many children's groups and concerns had been raised regarding hygiene.

Following discussion it was

RESOLVED that Environmental Health at EHDC be asked for advice following which the matter would be considered again by the committee.

PH 0551 LOVE LANE PAVILION

Members were advised that Petersfield Town Juniors had requested re-imburement of unauthorised work to the Pavilion shutters in the sum of £110.45, no budget was available for this payment.

Following consideration and discussion it was

RESOLVED that this money would not be re-imbursed to the Petersfield Town Juniors Football Club

PH 0552 **SHEET VILLAGE HALL - USE OF WC FACILITIES BY SHEET PCC**

Members were advised that no bookings had been taken during the three month trial period - PH 0278 refers. This was noted following which it was

RESOLVED that the Sheet PCC be contacted to ascertain if they wish to continue the arrangement. If they wished to do so the position would be reviewed in January 2006.

There being no further business the meeting closed at 8 pm.