

PETERSFIELD TOWN COUNCIL

Minutes of a Meeting of the Public Halls Committee held in the Council Chamber, Town Hall, Petersfield, on Monday 8th July 2013 at 6.30 p.m.

PRESENT Cllr C Mills (Chairman), Cllr G Budden, Cllr V Clarke, Cllr A Tarver, Cllr Ms M Vincent and Cllr G Watkinson.

Also in attendance: Mr N Hitch (Town Clerk), Mr J Tucker (Festival Hall Manager), Mrs A Church (Committee Administrator) and 1 member of the public.

PH 0169 CHAIRMAN'S COMMENTS

The Chairman had no comments.

PH 0170 APOLOGIES FOR ABSENCE

There were no apologies for absence.

PH 0171 DISPENSATION UNDER SECTION 33 OF THE LOCALISM ACT 2011

No requests for dispensation were received.

PH 0172 DECLARATIONS OF INTEREST

There were no declarations of interest.

PH 0173 APPROVAL OF MINUTES

RESOLVED: that the Minutes of the meeting of the Public Halls Committee, held on 10th June 2013, be approved.

PH 0174 PUBLIC REPRESENTATION

No requests to speak had been received.

PH 0175 FESTIVAL HALL MANAGER'S REPORT

Members received and noted the Festival Hall Manager's Report, a copy of which is attached to these Minutes at Appendix A.

PH 0176 UTILITY REPORT FROM AUDITEL

Members received the monthly utility report from Auditel for the Festival Hall for May 2013. It was noted that the electric peak usage had dropped considerably in May. The mobile telephone usage had also been lower.

The Town Clerk confirmed that Auditel co-ordinated all the utility contracts, checking pricing and negotiating better rates with providers. Auditel received half of any savings made for The Petersfield Town Council over the life-time of a contract, with the benchmark being the starting price at the renewal of that contract.

PH 0177 ADVERTISING THE FESTIVAL HALL - WORKING PARTY REPORT

The Working Party reported that they had produced a half page information sheet which had been included in the August 2013 issue of the PTC Newsletter which would be distributed shortly.

The Working Party report on the Festival Hall leaflet was not yet available and would be made at the September 2013 meeting of the Public Halls Committee.

PH 0178 REQUEST TO ERECT TEMPORARY DISPLAY BOARDS

A request had been received from the Lion and Unicorn Players to erect temporary display boards to advertise their shows. The boards would be fixed to the legs supporting the Petersfield Town Council's current map boards. They would be on display for three weeks before a show and removed afterwards.

It was noted that the notice boards on the Causeway, which belonged to Hampshire County Council, often had out of date notices but it was not the responsibility of Petersfield Town Council to remove them.

RESOLVED: that any organisation/group, wishing to use the Petersfield Town Council's notice boards, should apply to the Petersfield Town Council on each occasion. For future requests, permission would be granted by the Chairman and the Town Clerk. This would be given in writing with the proviso that any advertising should be removed within five working days from the end of the event.

RESOLVED: that the request from the Lion and Unicorn Players to erect temporary display boards to advertise Peter Grimes be granted, subject to the policy detailed in the above Resolution.

DAMAGE TO THE AVENUE PAVILION

The Town Clerk reported that repairs, at a cost of around £1,000.00, had been made recently to the guttering and tiles at The Avenue Pavilion. However, within a week of the repairs having been carried out, the guttering and tiles had again been damaged by balls being kicked on to them.

The Committee considered the further repair now needed and what could be done to prevent such incidents in the future. The matter had already been reported to the anti-social services at EHDC to try to put in place more supervisory presence. It was felt that installing a CCTV camera may not be effective as it could become the target of the ball kicking. However, EHDC had possessed a mobile CCTV camera which may be still available to trial.

It was also noted that the Town Clerk would be making a request to the Grounds Committee to consider building a purpose-built kick wall to deter people from kicking against the end wall of The Avenue Pavilion.

RESOLVED: that the repairs to the guttering and tiles at The Avenue Pavilion should again be made but through the insurance company in the first instance.

RESOLVED: that a request be made to EHDC for the loan of their mobile CCTV camera if it is available.

There being no further business, the meeting closed at 6.50 p.m.



Festival Hall Managers Report

July 2013

Events

- 8th July Neighborhood plan
- 12th July TPS Sports Awards
- 16th July Hampshire Music Service
- 21st July Classique School of Dance
- 23rd July New Savoy Cinema
- 24th July Toy Fair
- 2nd August Hampshire Blood Service

Usage

Below are the usage statistics for July.

- Festival Hall 9 Bookings 85 hours Booked
- Rose Room 10 Bookings 84 hours Booked

General

- The Fire Risk assessment has been undertaken and I am awaiting the report.
- The South side of the building has had its fixed wiring test.
- Stage Electrics have carried out the 6 monthly service of the theatrical equipment.

Jonathan Tucker
Festival Hall Manager
03/07/13