

## PETERSFIELD TOWN COUNCIL

A meeting of the Petersfield Town Council was held at the Town Hall, Petersfield on 20 March 2014 at 6.30 pm.

**PRESENT:** Cllr P Marshall (Chairman), Cllr V Clarke (*from 6.40 pm*), Cllr J Deane, Cllr Mrs L Farrow, Cllr Mrs S Harwood, Cllr C Mills, Cllr W Organ, Cllr A Tarver, Cllr Ms M Vincent and Cllr G Watkinson

**Also in attendance:** Mr N Hitch (Town Clerk), Mrs A Church (Committee Administrator); District Cllr Mrs J Butler, District Councillor R Ayer, Petersfield Herald, and one member of the public.

### **C 0746      TOWN MAYOR'S REMARKS**

The Town Mayor reported on the civic duties that he had carried out since the last meeting:

- Presented the awards at the East Hampshire Volunteer Awards Ceremony held on 27 February 2014 at the Festival Hall. The two main award recipients were each presented with an engraved glass bowl donated by Petersfield Town Council.
- Attended the Annual General Meeting of Petersfield Counselling Services on 13 March 2014 in St Peter's Church.
- Awarded the prizes on 14 March 2014 for the Fairtrade Competition - the event was held in Council Chambers.

The Town Mayor also advised that:

- There were on-going discussions between representatives of the Kings Arms and those of the Community Centre project in Love Lane. A report would be made to Council at their next meeting on 24 April 2014.
- He had been asked to arrange a local conference on 'fracking' and a Town Councillor would need to take on the organisation of the event. Cllr Deane volunteered to take on the task. District Cllr Ayer mentioned that a balanced, and informative presentation on 'fracking' had been held at Penns Place on Wednesday 19 February 2014. He would be happy to work with Cllr Deane on organising the conference.
- He asked whether Councillors thought that a local conference should be organised for 'Dementia Awareness' in the town. The Town Clerk felt that it would be good for the Town Council to be involved in working towards a dementia-friendly High Street but he did not know if any other organisation was already looking into this. Cllr Butler

said that the dementia awareness campaign in East Hampshire had started in the New Forest and was spreading. Cllr Vincent and District Cllr Butler volunteered to assist the Town Clerk in investigating organising a conference.

- An exhibition will be held at the Taro Centre on Saturday 22 March 2014 from 2.30 - 7.00 pm to preview the proposed plans for Durford Oaks Care Home in the Durford Road area. In the morning from 11.30 am - 2.30 pm, the exhibition would be in The Avenue Pavilion for Councillors and other invited guests.
- Current information indicates that there will be a significant noise and safety issue if TAG (business jets) are successful in their application to the CAA for the change in controlled air space over Petersfield. This will be an item on the agenda for the next meeting.

**C 0747**      **APOLOGIES FOR ABSENCE**

Apologies for absence had been received from Cllr G Budden and Cllr Mrs J Dickinson.

**C 0748**      **GRANTING OF DISPENSATION UNDER SECTION 33 OF THE LOCALISM ACT (2011)**

There were no requests for dispensation.

**C 0749**      **DECLARATIONS OF INTEREST**

There were no declarations of disclosable pecuniary interest made.

**C 0750**      **APPROVAL OF MINUTES**

**RESOLVED** that the Minutes of the Petersfield Town Council meeting held on 11 March 2014 be approved and signed.

**C 0751**      **PLANNING COMMITTEE**

**RESOLVED** that the Minutes of the Planning Committee meeting, held on 11 March 2014 be received.

**C 0752**      **PUBLIC PARTICIPATION**

No requests from members of the public to speak had been received.

**C 0753**      **COUNTY COUNCILLORS' REPORTS**

Cllr Clarke gave his report for March 2014 which covered the latest unemployment rates, the flooding and its aftermath, and the County Council

three-year programme (up to March 2015) for the support of troubled families which is having positive outcomes. (A copy is attached to these Minutes as Appendix A)

C 0754

## DISTRICT COUNCILLORS' REPORTS

(a) Cllr Butler reported the following items:

- Flooding: Residents, whose properties were affected by flooding from 1 December 2013 - 31 March 2014, may be eligible for up to three months' exemption from paying Council Tax. Petersfield market traders have been reimbursed one week's pitch fees. Business premises affected will be able to apply for business rate relief and it is anticipated that around 500 shops, restaurants and pubs will qualify.
- Central Car Park - Car Washing: The car washing enterprise has now been granted a six-months licence to enable it to continue.

(b) Cllr Ayer reported the following items:

- Community Forum: The next Community Forum, to be held at 6.30 pm on Tuesday 1 April 2014 at Penns Place, will discuss the Joint Core Strategy and the proposals for new homes in the area.
- EHDC Meeting on 27 February 2014: The Council's Corporate Strategy for 2014-2015 was agreed. Its Vision was very forward looking and was well reported in "The Herald" under the headline "I have a Dream".

The amendments to the Interim Housing Policy statement, resulting from the public consultation, were agreed. This policy does not apply to the 57% of the District inside the National Park, or to Whitehill & Bordon which has a master plan in place. The Interim Statement is required because the Council cannot currently demonstrate a five-year supply of deliverable housing sites. There is a perception that the District Council and the National Park failed in their strategies - however, they did not and their forecasts were accurate.

- EHDC Logo: At the Cabinet on 6 March 2014, a new logo for East Hampshire District Council was agreed. The logo was suitable to be used in both small and large print and, because of the cost, would be introduced gradually.

With reference to the car parks, the Town Mayor said that he had been surprised to learn, from the car park notice boards, that car parking charges were being increased by 20% from 4 April 2014. The Town Council had not been notified in advance of these increased charges. Cllr Ayer said that the car parking review had taken place eighteen months ago and had gone to consultation. It was always the intention to increase the charges in the District Council's car parks but the amount of the increase was not known

eighteen months ago. Cllr Ayer acknowledged that the Town Council and the general public were not forewarned of the actual amounts of the increase.

Following the recent local elections, the Town Council wished to congratulate Cllr Peter Marshall, the current Town Mayor, on having been elected as District Councillor and looked forward to receiving his reports also at future Town Council meetings.

C 0755

#### COMMITTEE REPORTS

##### RESOLVED:

(a) Public Halls Committee

RESOLVED that the Minutes of the Public Halls Committee held on 10 March 2014 be received, together with two appendices.

(b) Grounds Committee

RESOLVED that the Minutes of the Grounds Committee held on 13 March 2014 be received.

(c) Finance & General Purposes Committee

RESOLVED that the Minutes of the Finance & General Purposes Committee held on 17 March 2014 be received, together with two appendices.

#### F 0741 INTERNAL AUDIT SYSTEM

RESOLVED that the Recommendations, made in the summary of the paper dated 10 March 2014 on the review of the internal audit system 2013, be accepted and implemented by the Town Council as follows:

- All recommendations from the Internal Auditor should be implemented unless otherwise approved by Council.
- To complete the update of Standing Orders and Financial Regulations as soon as is practicably possible.
- To undertake a procurement process imminently to replace the current Internal Auditor for the financial year 2014/15.
- To undertake a more pro-active involvement in setting the parameters for what the Internal Auditor looks at annually.

#### F 0742 GROUNDS MAINTENANCE

RESOLVED that the Town Clerk provide for Council a more detailed breakdown of the costs involved in bringing the grounds maintenance in-house; that, if

there was then found to be a saving of at least £15,000 in the first year (including set-up costs), the step should be taken to bring the agreed elements of the grounds maintenance in-house.

**RESOLVED** that, for continuity, Cllrs Marshall, Tarver, Organ and Mrs Farrow should remain as the Grounds Maintenance Working Party for the next municipal year.

#### **F 0743 SUBSIDISED BUS AND COMMUNITY TRANSPORT SERVICES**

**RESOLVED** that the Council set up a Working Party to consider the review by Hampshire County Council of the subsidised bus and community transport services together with a review of the discretionary elements of the Hampshire Concessionary Scheme; that the Working Party complete and return by 31 May 2014 the "Consultation Response Form - Review of Local Bus and Community Transport Services"; that members of the the Working Party be Cllrs Mrs Farrow, Mrs Harwood and Organ, who will report back to Council on 24 April 2014.

Cllr Clarke advised that an East Hampshire Transport Forum would be held at Alton Maltings Centre on Monday morning 31 March 2014 from 10.00 - 12.00. It would be useful if a member of the Working Party could attend this meeting and Cllr Organ volunteered.

#### **C 0756 TOWN CLERK'S REPORT**

Members received and noted the Town Clerk's report dated 13 March 2014. *(A copy is attached to these Minutes as Appendix B)*

#### **C 0757 REPRESENTATION ON OUTSIDE BODIES**

##### *Petersfield in Bloom*

The Working Party, elected in December 2013 to review all aspects of the administration, the awarding of prizes and the content of the event known as Petersfield in Bloom, to date had not reported back to Council. Cllr Mrs Harwood took the opportunity of this agenda item to give an update to the Council on the minor but improved changes made by the Working Party. The next task of the Working Party would be to aim to increase the number of entries to the competition this year. To assist with this, a promotional banner would be put on the Town Council's website. Cllr Harwood confirmed that Pippa Greenwood would be returning to judge this year's event.

The Petersfield in Bloom Working Party would give a further report to Council on 24 April 2014.

C 0758      **FINANCE**

Schedule of Payments

Members received and approved the schedule of payments for February 2014, subject to a correction on Page 1.

**RESOLVED** that the Schedule of Payments for February 2014 be received, noted and approved subject to a correction on Page 1; a corrected copy is attached to these Minutes as Appendix C.

C 0759      **PETERSFIELD NEIGHBOURHOOD PLAN**

The Town Council received and noted a report dated 18 March 2014 on progress with the Petersfield Neighbourhood Plan. *(A copy is attached to these Minutes as Appendix D)*

The Chairman said that a report on the Neighbourhood Plan would be given at the Annual Town Meeting on 9 April 2014.

C 0760      **AGENDA FOR ANNUAL TOWN MEETING - 9 APRIL 2014**

The agenda items for the Annual Town Meeting, to be held on Wednesday 9 April 2014, were received, discussed and approved by the Town Council, subject to an additional agenda item and one change in the order of business.

As in previous years, light refreshments would be provided at the personal expense of the Town Councillors.

C 0761      **EVENTS BEING ORGANISED FOR PETERSFIELD IN 2014-2017 TO COMMEMORATE THE OUTBREAK OF WW1 AND THE MAJOR BATTLES OF THAT WAR**

*(Minute C 0694 February 2014 refers)*

The information sheet on the events planned with regard to the WW1 anniversaries over the years 2014 - 2017 had already been circulated by Cllr Clarke at the December 2013 meeting of the Town Council. *(For ease of reference, a further copy is attached to these Minutes as Appendix E)* It was proposed that the information on the events should also be put on the Town Council's website.

It was noted that the Twinning Association would not be putting on any special event.

C 0762      **CIVIC SERVICE FOR THE COMMEMORATION IN 2014 OF THE 70<sup>TH</sup> ANNIVERSARY OF 'D' DAY** *(Minute C 0695 refers)*

Cllr Farrow reported that the British Legion has confirmed that they will be attending the church service to be held at 6 pm on 6<sup>th</sup> June 2014 and that one

of their members will be the standard bearer. They will provide the format for the cover of the service sheet that is being prepared by Reverend Hughes.

**C 0763**      **TOWN SMALL BUS SERVICE**

The Town Mayor said that he had been told by members of the public that the current bus service No.94 was not adequate as a town bus service and that using taxis was an expensive alternative.

**RESOLVED**      that Standing Orders be suspended to allow Cllrs R Ayer and Mrs J Butler to take part in a discussion.

Considerable discussion took place on the viability of introducing a town small bus service. It was important not to underestimate the challenge this would present and the effect it could have on local taxi firms and the existing No.94 and Age Concern bus services. The current route for the No.94 was funded by a finite sum from Developers' Contributions and extra funding would be needed for any extension to the present route. Information should be sought from the transport department at East Hampshire District Council.

*The meeting was then re-convened.*

**RESOLVED**      that the Working Party, set up to consider the review by Hampshire County Council of the subsidised bus and community transport services together with a review of the discretionary elements of the Hampshire Concessionary Scheme, also explore the feasibility of a town small bus service and report back to Council on 24 April 2014.

**C 0764**      **EAST HAMPSHIRE ASSOCIATION OF PARISH & TOWN COUNCILS**

The Council received and noted the minutes of the meeting of the East Hampshire Association of Parish & Town Councils held on 27 November 2014 at the Triangle Centre, Liss. The Council felt that, although the financial cuts for policing in East Hampshire were considerable, it was important to view the proposed changes in a positive light.

**C 0765**      **ROTHERLANDS CONSERVATION GROUP WORKING PARTY REPORTS**

The Council received and noted the Rotherlands Conservation Group Working Party Reports for December 2013, January 2014 and February 2014. The Town Clerk advised that the condition of the bridge at Rotherlands would need to be checked in the near future.

**C 0766**      **EAST HAMPSHIRE DISTRICT COUNCIL LARGER COUNCILS' FORUM**

The Council received and noted the minutes of the East Hampshire District Council Larger Councils' Forum meeting held on 5 February 2014

In view of the confidential nature of the business about to be discussed, it was

**RESOLVED** that the Press and public be asked to leave the meeting.

**CONFIDENTIAL**

**C 0767** **TO CONSIDER ANY CONFIDENTIAL FINANCIAL OR OTHER RECOMMENDATIONS FROM COMMITTEES**

The Council considered the Grounds Maintenance Review Working Party report dated 20 February 2014 and the breakdown of the figures provided by the Town Clerk.

**RESOLVED** that the Council approve the proposal to bring in-house grounds maintenance work of a labour-intensive nature; that quotations be sought to maintain and service The Heath toilets.

**RESOLVED** that the breakdown headings be incorporated into the accounting system.

**RESOLVED** that the costings of the work envisaged to still be contracted out through a new Grounds Maintenance Contract be confirmed.

**RESOLVED** that contract hire and leasing be investigated by the Town Clerk in respect of a van provision.

**C 0768** **PETERSFIELD TOWN COUNCIL STAFF PANEL MEETING**

The Council received and accepted the notes of the Petersfield Town Council Staff Panel Meeting held on 6 March 2014.

**RESOLVED** that the Council approve that, where appropriate, Scale Points 27 - 31 be used as the ceiling in place of Scale Points 24 - 28 for the Festival Hall Manager.

**RESOLVED** that the Council consider approval of the Policy Statements in respect of the new Local Government Pension Scheme 2014 Regulations next month after consultation with the staff.

**RESOLVED** that the Town Clerk proceed with the consultation on the draft Whistleblowing Policy once the wording had been checked with Ellis Whittam, staff consultants.

*There being no further business, the meeting closed at 8.40 pm*



## County Councillor's report for March 2014

The latest unemployment rate for the area (for January) is:-

Froxfield & Steep	0.2%
Liss	1.0%
Petersfield Bell Hill	0.9%
Petersfield Causeway	1.6%
Petersfield Heath	1.4%
Petersfield Rother	0.8%
Petersfield St Marys	0.9%
Petersfield St Peters	2.0%
The Hangers & Forest	0.5%

The flooding and its aftermath continue to be a major issue. The rise in the level of groundwater seems to be the main problem, especially in Basingstoke where they are trying to pump water into the River Loddon, without creating issues downstream. In Farringdon, there are problems with motorists ignoring signs and the stealing of fuel from the pumps, in Bramdean, with motorists avoiding road closed signs and threatening violence on residents who object to their actions, and groundwater continues as an issue in Hambledon and Finchdean.

There have been some interesting experiments attempted, with water being diverted around Romsey, and fields near Winchester being flooded to protect the centre of the city, plus a road being constructed above an existing road which was flooded.

The County Council has a 3-year programme (up to March 2015) called 'Supporting Hampshire's troubled families'. The object is to target 1,600 Hampshire families with multiple, complex issues, delivering new solutions to persistent problems, leading to lasting, positive change for families and communities. Each troubled family costs the public purse £75,000 per annum. The outcomes will include increased school attendance, less crime and anti-social behaviour and reduced worklessness. To date there have been 397 positive outcomes, with 55 families helped back into work, children now regularly attending school and incidents of anti-social behaviour and low level crime have, to this point, ceased. There are, however, a few families who do not wish to be helped and there will have to be some coercion in the future.



## CLERKS REPORT

Members are reminded that the items within this report are provided for information only and are not available for debate. If it is considered that an item listed within the report should be debated fully by members, then it will be placed on the next appropriate Committee or Council agenda. Any member wanting clarification or further information on any aspect of items within the report, please contact me in advance of the meeting.

### General Reading and Information

The following publications have been received and are available for members to read:

- ✱ Direct Information Service Issue number 827, 828 and 829
- ✱ Greening Petersfield February newsletter
- ✱ Community First Havant & East Hampshire enewsletters numbered 47 and 48
- ✱ Action News Update from Community Action Hampshire
- ✱ Clerks and Councils Direct
- ✱ Minutes of East Hampshire District Council's Planning Committee of 20<sup>th</sup> February 2014

### Other Information

- 1 The next Community Forum will be held in the Council Chamber at Penns Place on Tuesday 1st April 2014 at 6.30 p.m.
- 2 The Winton House Centre has sent a copy of their annual accounts for the year ending 30<sup>th</sup> September 2013 as required under their Perennial Grant status.
- 3 On your behalf I have responded to a consultation on draft Regulations laid before Parliament under section 43 of the Local Audit and Accountability Act 2014. These regulations seek to address the admission and reporting of meetings plus the recording of decisions made by officers under delegation. A copy of the submission was copied to the Town Mayor and Deputy Town Mayor but is also available for any member wishing to have a copy.
- 4 I have received notification of an Exhibition Preview Session being held on 22<sup>nd</sup> March 2014 for the proposed Durford Oaks Continuing Care Retirement Community off of Harrier Way. A Preview Session is being held at The Avenue Pavilion from 11.30a.m.-1.30p.m. and a public exhibition is being held at the Taro Leisure Centre from 2.30-7p.m. on the same day.

Neil Hitch  
Town Clerk  
13th March 2014

# Petersfield Town Council

## Schedule of Payments for February 2014

APPENDIX 'C'

Cheque Number		Net	VAT	Gross
14742	HM Revenue & Customs	2814.04	0.00	2814.04
14743	Filmbank Distributors	117.54	23.51	141.05
14744	Fine Furniture Restoration	111.88	0.00	111.88
14745	MessageMaker Displays	220.00	44.00	264.00
14746	CANCELLED CHEQUE	0.00	0.00	0.00
14747	Performing Rights Society	78.54	15.71	94.25
14748	Winton Players	150.00	0.00	150.00
14749	Clements Fairs	250.00	0.00	250.00
14750	Community First HCH	170.00	0.00	170.00
14751	Children's Concerts	600.00	0.00	600.00
14752	PHS Group	135.20	27.04	162.24
		211.92	42.38	254.30
14753	Langstone Cost Management			
	Reduction in costs for Town Hall electricity, Telephone maintenance system, 2 payphones, Town Hall Gas, mobile phones, ISDN line rental and call charges, broadband, AP electricity and Heath toilets electricity	315.61	63.12	378.73
14754	Blackburne & Haynes	44.00	8.80	52.80
14755	BLT Direct	184.85	36.96	221.81
		5.62	1.12	6.74
14756	Light Angels			
	Installation and take down of Christmas lights, attendance at switch on event, electrical testing of power points, brackets for support of lights, callout to re-set timer	5120.00	1024.00	6144.00
14757	Petaprint Ltd	1595.00	0.00	1595.00
14758	Siemens Financial Services	513.00	102.60	615.60
14759	Children's Concerts	250.00	0.00	250.00
14760	Penman Antiques Fairs	250.00	0.00	250.00
14761	Laura Cosier	150.00	0.00	150.00
14762	UKLRS Ltd	111.00	22.20	133.20
14763	Hampshire Pension Fund	3192.04	0.00	3192.04
14764	Browns Ladders & Ceilings	182.50	36.50	219.00
14765	CPC	28.87	5.77	34.64
	Adaptors and plugs	9.60	1.92	11.52
	Various equipment	107.42	21.48	128.90
14766	John Parnell	56.84	11.37	68.21
14767	Printware	172.82	34.57	207.39
14768	Rob Burlleigh	650.00	0.00	650.00
14769	R&M Microwave Ovens	70.00	14.00	84.00
14770	SD Playground Services	210.00	42.00	252.00
	Playground inspections for January 2014			

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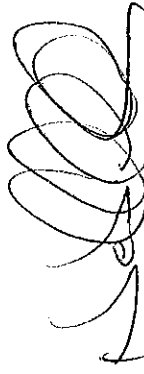
## Schedule of Payments for February 2014

14771	Taylor Durant (Electrical Contractors)	Electrical repairs in Town/FH following inspection	486.00	97.20	583.20
14772	Travis Perkins Trading Co.	Cable ties, various	7.99	1.60	9.59
14773	UK Office Systems	Various toners for photocopier	445.00	89.00	534.00
14774	Simon Hawkes	Return of deposit	250.00	0.00	250.00
14775	Kerri Bartram	Return of deposit	150.00	0.00	150.00
14776	Mr A Wood	Travel expenses	20.80	0.00	20.80
14777	Alan Harland	Internal audit service, review of financial systems	1860.00	0.00	1860.00
14778	Acorn Office Supplies	Stationery order for Town Hall offices	159.65	31.95	191.60
14779	Filmbank Distributors	Rental and charges for film Cloudy With A Chance of Meatballs 2	234.79	46.96	281.75
14780	G Burley & Sons	Grounds maintenance, additional works, pitch overmark Liss Athletic	113.24	22.65	135.89
		Grounds maintenance, man and van hours	571.28	114.26	685.54
		Grounds maintenance, cleaner handyman service, January 2014	4196.30	839.26	5035.56
		Grounds maintenance, The Heath, January 2014	1445.19	289.04	1734.23
		Grounds maintenance, High Meadow, January 2014	267.55	53.51	321.06
14781	Hampshire County Council	Janitorial supplies	172.78	34.56	207.34
14782	H Monfared (Builders) Ltd	Carry out repairs on Bargeboard and Tongue and Groove, AP	1200.00	240.00	1440.00
		Replacement of ballast in AP. Replacement of flood light to external stinwell	520.00	104.00	624.00
14783	LaddersFree Window Cleaning	Boulter Mossman. Replacement of 2 Halogen lamps to rear of FH	275.84	55.17	331.01
14784	Pro Line Security	Window cleaning for FH & AP	126.00	25.20	151.20
14785	Moviola	Security lockups at FH, January 2014	314.37	61.08	375.45
14786	Trade UK (Screwfix)	Percentage of ticket sales for supply of Captain Phillips & postage costs	35.82	7.16	42.98
14787	Travis Perkins Trading Co.	Padlocks & delivery charge	55.95	11.19	67.14
14788	Urban Edge Environmental Consulting	Fencing and topsoil	3358.30	671.66	4029.96
14789	Mr P Marshall	Revised Scoping report and travel expenses for Petersfield Neighbourhood Plan	136.00	0.00	136.00
14790	Showstoppers	Float money for quiz and engraving on dishes for awards	250.00	0.00	250.00
14791	Lidl UK	Return of deposit	250.00	0.00	250.00
14792	Cash	Return of deposit	109.69	0.00	109.69
Direct Debit	Southern Water	Petty Cash	611.06	0.00	611.06
Direct Debit	Veolia ES	Waste water bill for Public conveniences on The Heath - July 2013 to January 2014	322.95	64.59	387.54
Direct Debit	South East Water	Container exchange for AP & FH	118.90	0.00	118.90
Direct Debit	Focus Group	Water bill for Tilmore allotments July 2013 to January 2014	89.04	17.81	106.85
Direct Debit	Eden Springs	Calls and line rental charges for Town Hall phones	25.50	5.10	30.60
Direct Debit	CNG	Sanitisation of water coolers	145.35	7.27	152.62
Direct Debit	EDF Energy	Gas bill for January 2014 for AP	1262.98	252.60	1515.58
Direct Debit	British Gas	Electricity bill for Town/FH for January 2014	1743.62	348.72	2092.34
Direct Debit	South East Water	Gas bill for December 2013 to January 2014 for Town/FH	338.85	0.00	338.85
Direct Debit	South East Water	Water bill for Public conveniences on The Heath	10.80	0.00	10.80
Direct Debit	South East Water	Water bill for Bell Hill Recreation Ground - July 2013 to January 2014			

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## Schedule of Payments for February 2014

Direct Debit	Orange	Mobile phone bill and charges for FH Manager, caretaker, Heath Pond Assoc & Handyman	86.80	17.36	104.16
Direct Debit	First Data	Monthly charge for card machine	21.33		25.60
Direct Debit	Aviva	Buildings and contents insurance monthly payment	1411.29	0.00	1411.29
Direct Debit	EHDC	Rates payment for AP	152.00	0.00	152.00
Direct Debit	EHDC	Rates payment for FH	2049.00	0.00	2049.00
Direct Debit	Eon	Electricity bill for Avenue Pavilion	43.33	8.67	52.00
Direct Debit	Eon	Electricity bill for Heath Toilets	25.83	5.17	31.00
Direct Debit	Wages & Salaries	Wages for month of February 2014	9756.14	0.00	9756.14
Direct Debit	Computershare Voucher Services	Childcare vouchers for employees	21.70	0.34	22.04
		<b>TOTAL PAYMENTS FEBRUARY 2014</b>	<b>53327.30</b>	<b>5102.13</b>	<b>58433.70</b>

  
 3/3/14

## Neighbourhood Plan Report - 18 March 2014

- ITT issued for the Participatory Planning and Design Event on 31 Mar. Tenders received and Allies and Morrison chosen.
- Policy Review meeting held on 10th March, which reviewed around 70% of the policies in preparation for the draft plan. Second meeting scheduled for 3rd April to complete the remaining 30%.
- Draft background sections and policy sections now completed for all topic areas
- Preparations for 9/10 May consultation event have begun. Similar to the Options Weekend, there will be a significant amount of advertising to try and engage the public. Only one option will be presented and the public asked either whether they support the plan or, if not, what would need to change for them to support it.
- EHDC Business Representatives attended a PNP Meeting on 21st Feb to provide advice on Petersfield's Business needs
- The definition of Local Connection has now been agreed. Essentially, it has a Residency and Employment qualification which is similar to the Hampshire Home Choice definitions used by EHDC. However, unlike EHDC, the PNP has specified all neighbouring Parishes, including some that extend into West Sussex.
- A briefing was received from SDNPA on their emerging CIL charging schedule. The results will affect how much affordable housing we can expect for smaller (less than 10) developments. In order to benefit from CIL, it is essential that we have an up to date, realistic and costed Infrastructure Delivery Plan.
- The Business Land allocation is still subject to discussion. With Corries and RAK both wanting to move, there is an opportunity to redevelop the entire area to the East of the station. Given its proximity to transport links and the town, together with a high demand for business premises, a business enterprise centre, or serviced small offices would seem to offer the best opportunity for the town. However, we still need to find 3ha of additional business land and have identified that EHDC/SDNPA have previously considered allocating land to the north of Kingsfernden Lane - although this is in Sheet Parish (who have no business requirement placed upon them).
- Sustainability Appraisal Workshop held on 17 Mar 14 which developed a prioritised list of residential sites to go forward to the next stage of design - see separate report

## Events to commemorate WWI in 2014

- Tues March 16** Museum opens with World War 1 display
- May 1, 2, 3** 'The Accrington Pals' performed by Winton Players in the Festival Hall
- Sun July 20** An interpretative dance project in The Square (Petersfield Museum and 'Dance Up') T.B.C.
- Sun August 3** Commemoration Vigil to mark anniversary of start of WWI in St Peter's Church? At 6pm
- mid October** 'Voices of War'. A talk by Gill Clarke for Petersfield Villages WI
- Sun October 19** Commemoration in St Peter's Church to mark of the start of the Battle of Ypres
- Sunday Nov 9** Remembrance Service in The Square and at the cenotaph

### **Other events**

**Planting of poppies – where and when?**

### **Special exhibitions at Petersfield Museum**

**Petersfield and the Great War** – The display will investigate the Great War from a variety of perspectives, including that of women and children at home, through artefacts, such as parts of army outfits, letters and oral history interviews. (Starts Tues June 3)

**Fashion in the early 20<sup>th</sup> century** - To accompany this year's focus on the Great War, the display will look at fashion from the early 20<sup>th</sup> century, from the complicated and intricate tailoring of the beginning of the century to the years immediately after the War and leading up to the Roaring Twenties. The display encompasses a dressing-up area for children and adults, which will feature several garments of that period. (At the Flora Twort Gallery)

**Petersfield in WWI** – A temporary exhibition in which a local school will work with the Museum to curate their own exhibition about WWI. This will improve their research skills and give them an insight into the way museums operate.

**WWI loans box** – This is a loans box for local schools, aimed at Key stages 2 and 3. The loans box will contain original and replica items from the time of the Great War as well as photographs and documents of Petersfield events during those years. It will also contain activities and teachers resources, with suggestions on how to use the box in class

**Fri June 6** Civic Evensong to mark the 70<sup>th</sup> Anniversary of D-Day

## **Events to commemorate WWI in 2015 – 2018**

### **2015**

- March**                      **An exhibition of Petersfield's Military History in the Museum**
- Fri April 25**              **Commemoration in St Peter's Church to mark the start of the Gallipoli Campaign**

### **2016**

- May 31**                      **Commemoration of the Battle of Jutland (Loftus Jones VC)**
- July 1**                        **Commemoration of the start of the Battle of the Somme**

### **2017**

- July 31**                      **Commemoration of the start of the battle of Passchendaele**