

PETERSFIELD TOWN COUNCIL

A meeting of the Petersfield Town Council was held at the Town Hall, Petersfield on 21 November 2013 at 6.30 pm.

PRESENT: Cllr P Marshall (Chairman), Cllr V Clarke, Cllr J Deane, Cllr Mrs J Dickinson, Cllr Mrs L Farrow, Cllr Mrs S Harwood, Cllr C Mills, Cllr W Organ, Cllr A Tarver, Cllr Ms M Vincent and Cllr G Watkinson

Also in attendance: Mr N Hitch (Town Clerk), Mrs A Church (Committee Administrator), Cllr Mrs H Ayer (EHDC) and Cllr R Ayer (EHDC)

C 0467 TOWN MAYOR'S REMARKS

The Town Mayor reported on the civic duties that he had carried out since the last meeting:

- Accepted an invitation to attend the local Scouts Pinewood Derby.
- Accepted an invitation to watch the production 'Peter Grimes' by the Lion & Unicorn Players.
- Took part in the Remembrance Sunday Service and wreath laying.
- Accepted an invitation to the concert given by the Royal Marines Band at Bedales School.
- Accepted an invitation to open the new Tourist Information Centre in the Library.

The Town Mayor advised that the following events were scheduled:

- A collection in The Square to take place on Saturday 23 November in aid of the Philippines Typhoon Appeal – Councillors were invited to take part.
- Speed limit reminders to be installed within the next two weeks; volunteers would be meeting for a final briefing with Helen Freeston from Community First.
- 6 pm Monday 16 December – Carols for the Town in St Peter's Church.
- 7 pm Thursday 19 December – Carols in the Square organised by PACT.

The Council were also advised that a fine display cabinet for the Town Hall foyer, included in the 2013-2014 budget, had been sourced and purchased from a charity shop at a cost of £60.00 which represented a large saving on the budgeted figure of £1,500.00.

It was noted that the Fire Service had been called to The Avenue Pavilion that afternoon, when a burning smell in the ladies' toilets had been reported to the Town Clerk by the In-Between Club. This had been due to a fault in an old

hand dryer which had now been disconnected and would be replaced. Smoke detectors would also be installed in The Avenue Pavilion to improve fire security.

C 0468 **APOLOGIES FOR ABSENCE**

Apologies for absence had been received from Cllr G Budden.

C 0469 **GRANTING OF DISPENSATION UNDER SECTION 33 OF THE LOCALISM ACT (2011)**

There were no requests for dispensation.

C 0470 **DECLARATIONS OF INTEREST**

There were no declarations of disclosable pecuniary interest made.

C 0471 **APPROVAL OF MINUTES**

RESOLVED that the Minutes of the Petersfield Town Council meeting held on 24 October 2013 be approved and signed.

C 0472 **PLANNING COMMITTEE REPORT**

RESOLVED that the Minutes of the Planning Committee meeting held on 12 November 2013 be received.

C 0473 **PUBLIC PARTICIPATION**

No requests from members of the public to speak had been received.

C 0474 **COUNTY COUNCILLORS' REPORTS**

Cllr Clarke informed the Town Council that Cllr West was currently in hospital following an operation.

Cllr Clarke gave his report for November 2013 which covered the grant reduction from the Government and the consequential necessary savings, transport subsidies, and unemployment figures in the Petersfield Hangers Division. *(A copy is attached to these Minutes as Appendix A)*

Reductions in staffing was one area of possible savings being investigated; any move from the minimum wage to the higher living wage would impact on staffing costs. However, it was important to note that, if a Council did sign up for the move to a living wage, then all their suppliers would have to sign up also.

Hampshire County Council has launched a residents' survey on their website <http://survey.hants.gov.uk/budgetsurvey2013.htm>, designed to help gauge which services are most important to residents when considering budgets, and where the public are able to give their views and suggestions.

The Town Council received and noted Cllr Clarke's report.

C 0475

DISTRICT COUNCILLORS' REPORTS

Cllr R Ayer gave his report and made the following comments:

- A late application, received from the Association of Petersfield Businesses for funding from the Hampshire District Council's Devolved Budget in respect of the Christmas lights for Petersfield, was in hand. Guidance on what could be supported by the Devolved Budget can be found on the EHDC website.
- The inspection of the Joint Core Strategy Plan had resumed on 29 October 2013 after its suspension to allow further evidence work to be completed. It was not possible to predict the outcome or whether a further period of consultation would follow.
- East Hampshire District Council were setting up a new board to advise the authority on its future strategy and were advertising for local people, with successful business knowledge and community experience, to apply.

Cllr Mrs H Ayer gave her report and made the following comments:

- A car parking review had taken place and the East Hampshire District Council's magazine "Partners" will briefly explain the changes which include season ticket reductions in Petersfield's outer car parks and other more flexible car parking options.

The Town Council received and noted the District Councillors' reports. They wished also to record a vote of thanks to the District Councillors for Petersfield for their assistance in obtaining necessary financial help for projects from the Council on their behalf.

C 0476

COMMITTEE REPORTS

RESOLVED:

(a) Public Halls Committee

RESOLVED that the Minutes of the Public Halls Committee held on 11 November 2013 be received, together with two appendices.

PH 0422

**TO REVIEW THE WORKING OF THE WEEKEND
TELEPHONE ROTA FOR COUNCILLORS FOR THE
AVENUE PAVILION**

All Councillors were happy to be included on the emergency weekend telephone rota for The Avenue Pavilion and it was noted that there had been no emergency call-outs during the last six months. Each Councillor would be issued with a key and the call-out telephone should be collected from the Council offices during working hours by the on-duty Councillor. Contact numbers of emergency contractors, together with Councillors' telephone numbers, were in the call-out telephone.

RESOLVED that the emergency weekend call-out telephone rota for The Avenue Pavilion be extended to include all Town Councillors.

(a) Grounds Committee

RESOLVED that the Minutes of the Grounds Committee meeting held on 14 November 2013 be received.

G 0449

**REQUEST TO USE PART OF THE HEATH AND POND
FOR HORSE TREKKING FOR YOUNG, ACCOMPANIED
CHILDREN**

The Town Council discussed the request received from Mr John Irving for permission to use part of The Heath and Pond for horse trekking for young, accompanied children for his proposed venture "Young Rambling Adventure on Hooves". It was unanimously agreed that it was not appropriate for such a venture to use The Heath and Pond area.

RESOLVED that permission be refused for the proposed venture "Young Rambling Adventure on Hooves" to take place on The Heath and Pond area.

G 0450

**AREA AND TIMING FOR THE SOWING OF A PACK OF
10,000 POPPY SEEDS PURCHASED FROM THE ROYAL
BRITISH LEGION**

The Town Council agreed that a pack of 10,000 poppy seeds, purchased from the Royal British Legion, should be sown as a remembrance for the 100th Anniversary on 4 August 2014 of the outbreak of WW1. It was noted that the tiny seeds were difficult to scatter but that Steep village has an article on how to plant poppy seeds. Authorisation from the Highways Authority would be required if they were to be sown near a public highway.

RESOLVED that the 10,000 poppy seeds, purchased from the Royal British Legion as a symbol of remembrance for the 100th Anniversary on 4 August 2014 of the outbreak of WW1, should be sown on the verge opposite Dickins Gardens and Antrobus House on Tor Way, subject to approval from the Highways Authority and to obtaining advice on the planting.

G 0451 **PROPOSED RAILWAY TOURIST ATTRACTION ON THE HEATH**

The Town Council considered the request for permission to have a Heath Rail with a 15-inch gauge railway line on The Heath. A previous request for this project had already been turned down by the Town Council.

The Town Council unanimously agreed that such a project was was not appropriate to have on The Heath which was a site of historical importance.

RESOLVED that the Town Council not grant permission to have a railway tourist attraction on The Heath.

Finance & General Purposes Meeting held on 18 November 2013

RESOLVED that the Minutes of the Finance & General Purposes Committee held on 18 November be received, together with two appendices.

G 0447 **REQUEST FROM WALLS FUNFAIR THAT THE TARO FAIR ATTEND AGAIN ON THE HEATH IN 2014 BUT THAT THEY BE GRANTED PERMISSION TO OPEN ON SATURDAY 4TH AND SUNDAY 5TH OCTOBER, LEAVING A CHILDREN'S RIDE IN PLACE FOR MONDAY MORNING 6TH OCTOBER WHICH IS THE TRADITIONAL FAIR DAY**

The Town Council discussed in considerable detail the request received on 20 October 2013 from Walls Funfair requesting changes to their opening days for 2014 for commercial reasons. The Town Council had a duty to keep alive the Charter Day for the Taro Fair which was 6th October. The Charter Day was a defined day, dating back many years, and may not be changed.

The Town Council would accept the recommendation for some financial assistance to be given to Walls Funfair for the Charter Day which fell on a Monday in 2014 but it was stressed that this must not set a precedent; Walls Funfair should be advised that it was a specific, one-off agreement for 2014 only.

The Town Clerk would explore the possibility of having a three year agreement with Walls Funfair from 2015.

RESOLVED that, for 2014, permission be granted to Walls Funfair to hold the Taro Fair on both Saturday 4th & Sunday 5th October, with the proviso that a full fair was held on the Charter Day of Monday 6th October but, exceptionally, at half rental for that Monday.

C 0477 **TOWN CLERK'S REPORT**

Members received the Town Clerk's report. (*A copy is attached to these Minutes as Appendix B.*)

C 0478 **REPRESENTATION ON OUTSIDE BODIES**

No representation to speak had been received.

C 0479 **FINANCE**

Schedule of Payments

RESOLVED that the Schedule of Payments for October 2013 be received, noted and approved; a copy is attached to these Minutes as Appendix C.

C 0480 **MINUTES OF THE MEETING OF THE HAMPSHIRE ASSOCIATION OF LOCAL COUNCILS HELD ON 19 OCTOBER 2013 AT SPARSHOLT COLLEGE**

The Town Council received and noted the Minutes of the Meeting of the Hampshire Association of Local Councils held on 19 October 2013 at Sparsholt College. Although apologies for non-attendance were included in the Minutes, attendees were not and this would be brought to the attention of the Hampshire ALC.

Cllr Mills had attended the meeting which had included an informative presentation by the Hampshire Police and Crime Commissioner, Mr Simon Hayes. As minuted, the Hampshire Police and Crime Commissioner had taken back some of the responsibility for managing the IT and estate to enable the police to be free to do their job of policing.

The Chief Executive had been unable to give his full overview because of time constraints and a copy of this would be requested for the Petersfield Town Council.

C 0481

NOMINATION OF A TOWN COUNCILLOR TO COMPETE FOR DIRECT ELECTION TO THE LARGER COUNCILS' COMMITTEE OF THE NATIONAL ASSOCIATION OF LOCAL COUNCILS (NALC) FOR THE TENURE NOVEMBER 2013 - NOVEMBER 2015

The Town Council received and considered the information from NALC on the nomination of a Town Councillor to apply for election to the NALC Larger Councils' Committee. As the notification had been received only on 21 October 2013 with a closing date of 14 November 2013, it was agreed that this matter should be deferred until the Town Council meeting of November 2014 so that any nomination could be considered in good time for the next tenure from November 2015.

RESOLVED that consideration to nominate a Town Councillor, to compete for direct election to the Larger Councils' Committee of the National Association of Local Councils (NALCO) from November 2015, be deferred until the Town Council meeting to be held in November 2014.

C 0482

MINUTES OF THE MEETING OF THE EAST HAMPSHIRE DISTRICT COUNCIL COMMUNITY FORUM (PETERSFIELD, LISS AND SURROUNDING VILLAGES) HELD ON 9 OCTOBER 2013

The Town Council received and noted the Minutes of the Meeting of the East Hampshire District Council Community Forum (Petersfield, Liss and surrounding villages), held on 9 October 2013 that had been attended by Cllr Mills.

C 0483

RESPONSE TO HAMPSHIRE COUNTY COUNCIL TO THEIR REQUEST DATED 12 NOVEMBER 2013 FOR COMMENTS ON THE GROUNDWATER MANAGEMENT PLAN FOR HAMPSHIRE

The Town Council received and considered the request from Hampshire County Council for detailed comments, by 5 pm on Monday 23 December 2013, on the Groundwater Management Plan for Hampshire. It was agreed that it was important that the opportunity to comment on the plan should be taken up. A Working Party, made up of Cllrs Deane, Dickinson and Harwood, would be set up to consider the implications of the plan for the Peterfield area and report back to the next Town Council Meeting on 12 December 2013. Cllrs Dickinson and Mills agreed to obtain the necessary official data for the Working Party to use in its considerations; these real figures would also be crucial information for the Neighbourhood Plan.

RESOLVED that a Working Party, made of Cllr J Deane, Cllr Mrs J Dickinson and Cllr Mrs S Harwood, would consider the Groundwater Management Plan for Hampshire and report back with their comments to the Town Council at their next meeting on 12 December 2013.

C 0484

PETERSFIELD NEIGHBOURHOOD PLAN

The Town Council received and noted a report dated 18 November 2013 on progress with the Petersfield Neighbourhood Plan. *(A copy is attached to these Minutes as Appendix D)*

The Chairman advised that the referendum date of May 2014 was likely to be deferred. However, the preliminary result of the Joint Core Strategy examination would be available on 22 November 2013. The Chairman also reported that increased public interest in the Neighbourhood Plan had led to two extra people joining the Working Party to assist with the project work. Considerable professional advice would be needed to produce the high quality, final plans to be submitted. The South Downs National Park Authority had given tremendous support to the Neighbourhood Plan Working Party.

There would be more information available at the next Town Council Meeting on 12 December 2013.

C 0485

PROGRESS ON THE ORGANISATION OF THE CIVIC SERVICE (INCLUDING THE DRAFT SERVICE SHEET) FOR THE COMMEMORATION IN 2014 OF THE 70TH ANNIVERSARY OF 'D' DAY

(C 0410 October 2013 refers)

There was no further information to relay since Cllr Farrow's report of the meeting with the Reverend Hughes detailed in the October 2013 Minute C0410.

An information sheet on the events planned with regard to the WW1 anniversaries over the years 2014 - 2017 had been produced by Cllr Clarke and would be put on the Agenda for discussion at the next Town Council Meeting on 12 December 2013. It was suggested that the Twinning Association with Warendorf and Barentin may be interested in taking part and it would be an opportunity to bring together all three countries. Cllr Clarke would contact the Secretary to put forward this proposal. The Town Council wished to commend Cllr Clarke for his considerable efforts in co-ordinating the schedule of events planned to date.

C 0486

THE FUTURE DEVELOPMENT OF THE PETERSFIELD TOWN COUNCIL WEBSITE

The Town Clerk reported that the new Petersfield Town Council website had been launched on 18 November 2013 and Councillors agreed that it was excellent.

The Town Clerk advised that Petersfield-cam had requested to link to the new website and this had been agreed. They had also asked to advertise on the website but the Town Clerk was concerned that the Town Council should be not be seen to be biased in any way. Councillors expressed the view that

there would be no objection for local groups linking in to the Petersfield Town Council website but that it would not be appropriate for independent companies to use it for advertising; it may be possible to post a small article about each local charity on the website. The website "Visit Petersfield" had been very successful and should be the central site for what is going on in Petersfield.

The Chairman commented that the new Petersfield Town Council website should be managed so that the new design was maintained and the website not allowed to fall into disrepute. A Working Party could monitor and manage the website to ensure this.

RESOLVED that a Working Party be set up with Cllr Mills as Chairman, Cllr Tarver, the Town Clerk, and also the Town Mayor should a casting vote be necessary, to review the Petersfield Town Council website on a quarterly basis.

C 0487

TO AGREE THE MEMBERS OF THE WORKING PARTY, CHAIRED BY THE TOWN MAYOR, TO BE SET UP TO ORGANISE AND ADMINISTER THE ANNUAL THEATRICAL AWARD IN RECOGNITION OF THE ACTING ACHIEVEMENTS OF MR DAY-LEWIS

(Minute C 0330 September 2013 refers)

The Town Council agreed that Cllr Ms Vincent and Cllr Watkinson should be the members of the Working Party to be chaired by the Town Mayor; Cllr Mrs Farrow would be an optional member as required.

RESOLVED that the members of the Working Party, chaired by the Town Mayor, to organise and administer the annual theatrical award in recognition of the acting achievements of Mr Day-Lewis, be Cllr Ms M Vincent and Cllr G Watkinson, with Cllr Mrs L Farrow as an optional member as required.

CONFIDENTIAL

Staff Panel

C 0488

TO RECEIVE AND CONSIDER THE NOTES OF THE MEETING OF THE PETERSFIELD TOWN COUNCIL STAFF PANEL HELD ON 29 OCTOBER 2013

The Town Council received and considered the notes of the meeting of the Staff Panel held on 29 October 2013.

RESOLVED that the draft policy regarding time off in lieu of working during the shut-down period be accepted.

There being no further business, the meeting closed at 8.15 pm

County Councillor's report for November 2013

The Government has reduced its grant to the County Council once more, and so in order to ensure no rise in Council Tax in April, a further £19m of savings have to be made. The fact that there is an increased demand for adult social care, means that any savings have to be made in other parts of the budget. At the moment Adult Social Care costs £1m a day in Hampshire, with a further capital spend of £45m this current financial year.

The number of people using the buses in Hampshire is at a 20 year high. There are 310 bus routes in Hampshire and the County Council supports 200 of this, often for only part of a day. Of the 5 million passenger trips a year 1 in 6 are subsidised by the County Council.

The cost of subsidising transport in Hampshire is £43.9m, made up of:-

School Transport	£23m
Concessionary Travel	£12.7m
Support local bus services	£4.7m
Social care transport	£2m
Community transport services	£1m
Infrastructure and information	£0.5m

The latest position on unemployed claimants in the Petersfield Hangers Division is:-

	Age 16 – 24	Aged 25 plus
Froxfield & Steep	1.5%	0.4%
Liss	2.7%	0.8%
Petersfield Bell Hill	2.1%	1.2%
Petersfield Causeway	7.1%	1.2%
Petersfield Heath	2.3%	0.9%
Petersfield Rother	4.7%	0.4%
Petersfield St Marys	0.0%	0.4%
Petersfield St Peters	2.5%	1.3%
The Hangers & Forest	2.7%	0.8%



CLERKS REPORT

Members are reminded that the items within this report are provided for information only and are not available for debate. If it is considered that an item listed within the report should be debated fully by members, then it will be placed on the next appropriate Committee or Council agenda. Any member wanting clarification or further information on any aspect of items within the report, please contact me in advance of the meeting.

General Reading and Information

The following publications have been received and are available for members to read:

- ✱ Petersfield Twinning Association newsletter September 2013
- ✱ The Brendoncare Foundation newsletter Autumn 2013
- ✱ Hampshire Views Autumn/Winter 2013 from the Campaign to Protect Rural England
- ✱ Direct Information Service Issue number 820 and 821
- ✱ Clerks & Councils Direct
- ✱ Canine Partners
- ✱ Food & Friendship newsletter from Age Concern Hampshire
- ✱ Fuel Poverty – October 2013 from the Rural Services Network
- ✱ The Joint Services Contracts Annual Report Year 2 issued by East Hampshire District Council and Winchester City Council Joint Environmental Services Committee
- ✱ Community First Havant & East Hampshire Enewsletter number 38
- ✱ Charity Commission News
- ✱ Action News Update from Community Action Hampshire
- ✱ Countryside Voice magazine from the Campaign to Protect Rural England winter 2013 edition
- ✱ Community First Havant & East Hampshire Enewsletter number 039
- ✱ Local Council Review magazine from National Association of Local Councils
- ✱ Friends of Petersfield Heath Autumn 2013 newsletter
- ✱ Community First Havant & East Hampshire Volunteer Service newsletter
- ✱ Insight magazine from Hampshire & Isle of Wight Freemasonry

Other Information

- 1 The next Community Forum will be held on Tuesday 7th January 2014 at East Hampshire District Council's Chamber in Penns Place from 6.30 p.m. The final meeting in this civic year's calendar is on 1st April 2014.
- 2 A copy of the book, 'This was Rustington: No. 6 Origins of the Village Hall' written by Mary Taylor has been received and is available for any member wishing to read it.

- 3 The auction of the land at Borough Road recreation ground took place on 31st October without the bidding reaching the reserve price.
- 4 Petersfield Open Air Swimming Pool has written thanking the Council for the second part of its annual grant.

Neil Hitch
Town Clerk
14th November 2013

Petersfield Town Council

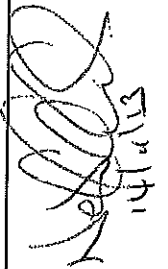
Schedule of Payments for October 2013

APPENDIX 'C'

Cheque Number		Net	VAT	Gross
14543	HM Revenue & Customs	2774.91	0.00	2774.91
14544	Langstone Cost Management			
	PAYE & NI contributions for employees			
	Reduction in bills for Town Hall electricity, telephone maintenance system, BT Bill for payphones, Town Hall gas and electricity, mobile phone bills, ISDN line rental and call charges, BT broadband, mobile phones removed from BT bill			
14545	Farnham Castle Newspapers	235.74	47.15	282.89
14546	Kalamazoo Secure Solutions	11.40	2.28	13.68
14547	Phil Haylor	247.75	49.55	297.30
14548	SD Playground Services	180.00	36.00	216.00
14549	Travis Perkins Trading Co.	210.00	42.00	252.00
	Paint for use in Festival Hall	3.39	0.68	4.07
	Sand for Heath play area	65.80	13.16	78.96
14550	Petersfield Youth Theatre	250.00	0.00	250.00
14551	Antrobus Accountants	250.00	0.00	250.00
14552	Mr D Murphy	250.00	0.00	250.00
14553	Databarracks	294.00	58.80	352.80
14554	G Burley & Sons	28.31	5.66	33.97
	Additional work, pitch overmark for Liss Athletic			
	Man and van hours - Aug & Sept 2013	571.28	114.26	685.54
14555	Hampshire County Council	263.83	52.77	316.60
14556	H Montfared Builders	80.00	16.00	96.00
14557	Maple Electrical Installations	505.80	0.00	505.80
14558	Navigus Planning	3725.00	745.00	4470.00
14559	Robin Burleigh			
	Petersfield Housing Study for Neighbourhood Plan plus consultant support			
	Take down dangerous damaged limb from Oak tree on Penns Playing Fields	150.00		150.00
14560	Regal Environmental Services	250.00	50.00	300.00
14561	Secret Garden	95.50	0.00	95.50
14562	Travis Perkins Trading Co.	16.93	3.39	20.32
14563	Picketts & Pursers	164.80	0.00	164.80
14564	MacDonald Oates Solicitors	250.00	0.00	250.00
14565	John Wall and Son	650.00	0.00	650.00
14566	John Palmer	2619.41	523.88	3143.29
14567	Lindsay McInnes	60.00	0.00	60.00
14568	The Petersfield School	20.00	0.00	20.00
14569	Mrs M Gooding	77.94	0.00	77.94
14570	Hampshire Pension Fund	3177.65	0.00	3177.65
14571	Clive Essex	80.00	0.00	80.00
14572	The Landscape Group	987.48	197.50	1184.98
14573	Farnham Castle Newspapers	22.80	4.56	27.36
	Display advert in Petersfield Herald for council meetings			

Petersfield Town Council
Schedule of Payments for October 2013

14574	Barratt David Wilson	Return of deposit						
14575	Cash	Peity Cash	250.00	0.00	250.00			
14576	British Gas	Electricity bill for Avenue Pavilion	55.71	0.00	55.71			
14577	Acom Office Supplies	Stationery bill for Town Hall offices	78.62	3.93	82.55			
14578	Commercial Gas Consultants	Annual services to all gas appliances in FH/Town Hall & supply of therm-couple leads	277.03	55.43	332.46			
14579	City Explorer	Petersfield illustrated 3D map for Neighbourhood Plan	694.90	138.98	833.88			
14580	G Burley & Sons	Grounds maintenance - various sites for September 2013	100.00	0.00	100.00			
		Grounds maintenance - Cleaner/Handyman Service for September 2013	5631.85	1126.37	6758.22			
		Grounds maintenance - High Meadow Trust	4196.30	839.26	5035.56			
		Grounds maintenance - The Heath	267.55		267.55			
14581	Moviola Ltd	Percentage of ticket sales and costs - October evening film	1445.19	289.04	1734.23			
		Percentage of ticket sales and costs - October day film	159.58	31.92	191.50			
14582	Southern Fire Protection Ltd	Callout for fire alarm Love Lane and also annual service	79.12	15.83	94.95			
		6 monthly test and inspection of emergency lighting system, AP	140.00	28.00	168.00			
		6 monthly test and inspection of emergency lighting system and fire alarm, FH	40.00	8.00	48.00			
14583	SLCC Enterprises	National Clerks conference for Town Clerk and guest	100.00	20.00	120.00			
14584	Woolovers	Return of deposit	595.00	119.00	714.00			
14585	Diabetes UK	Return of deposit	250.00	0.00	250.00			
14586	Clements Fairs	Return of deposit	250.00	0.00	250.00			
14587	Sheet & Tilmore Allotment Association	Prize money for best allotment competition - Tilmore allotments	250.00	0.00	250.00			
Direct Debit	Veolia ES	Container exchange for AP & Town Hall	50.00	0.00	50.00			
Direct Debit	Eden Springs	Sanitisation of water cooler Town Hall offices	252.60	50.52	303.12			
Direct Debit	Focus Group	Calls and line rental for Town Hall phones	25.50	5.10	30.60			
Direct Debit	EDF Energy	Electricity bill for Town/Festival Hall	81.77	16.35	98.12			
Direct Debit	CNG	Gas bill for Avenue Pavilion for September 2013	1159.52	231.90	1391.42			
Direct Debit	Orange	Mobile phone bill for F/H Manager, Handyman & Heath Pond Assoc.	3.78	0.00	3.78			
Direct Debit	First Data	Monthly charge for card machine	91.80	18.36	110.16			
Direct Debit	Aviva	Buildings and contents insurance monthly payment - July 2013	21.33	4.27	25.60			
Direct Debit	EHDC	Rates payment for AP	885.11	0.00	885.11			
Direct Debit	EHDC	Rates payment for FH	152.00	0.00	152.00			
Direct Debit	Eon	Electricity bill for Avenue Pavilion	2049.00	0.00	2049.00			
Direct Debit	Eon	Electricity bill for Heath Toilets	43.33	8.67	52.00			
Direct Debit	Wages & Salaries	Wages for month of September 2013	25.83	5.17	31.00			
Direct Debit	Computershare Voucher Services	Childcare vouchers for employees	9563.15	0.00	9563.15			
		TOTAL PAYMENTS OCTOBER 2013	47856.99	4979.08	52836.07			


14/11/13

**Report on the Petersfield Neighbourhood Plan
For PTC Meeting on Thursday November 21st 2013**

The Petersfield Neighbourhood Plan is continuing the final stages ready for preparation of a draft Plan. The Options Development Weekend was held and considered quite successful with over 500 visitors over the 2 days (although this is a small percentage of the population). The data collected during the event are being evaluated and analysed in order to derive the most preferred Option for land use.

We are considering a further and final public engagement in February March next year at which we will present our Draft Preferred Option for final comments.

We have reviewed the programme again and in view of certain mandatory consultation periods for some of the activities have had to concede that The Referendum will not take place until autumn 2014; the delay is also exacerbated because of the summer holidays.

It is the view of the Steering Group that it is absolutely necessary to have an independent and professional report for the Sustainability / Strategic Environment / Habitat Regulation Assessments so that our Plan is less likely to be challenged by developers.

There are imminent meetings with the SDNPA to ensure that they are broadly in agreement with both our Policies and proposed way forward as they do require our Plan to be in accordance with their own Strategy.

I hope to be able to update you on the status of these discussions next month.

Richard Besant
Neighbourhood Plan Steering Group
November 18th 2013.