

## PETERSFIELD TOWN COUNCIL

A meeting of the Petersfield Town Council was held at the Town Hall, Petersfield  
on 24 October 2013 at 6.30 pm.

**PRESENT:** Cllr P Marshall (Chairman), Cllr G Budden, Cllr V Clarke, Cllr J Deane, Cllr Mrs J Dickinson, Cllr Mrs L Farrow, Cllr Mrs S Harwood, Cllr C Mills, Cllr W Organ, Cllr A Tarver, Cllr Ms M Vincent and Cllr G Watkinson

**Also in attendance:** Mr N Hitch (Town Clerk), Mrs A Church (Committee Administrator), Cllr J West (HCC and EHDC) and the Petersfield Herald.

### C 0390 TOWN MAYOR'S REMARKS

The Town Mayor reported on the civic duties that he had carried out since the last meeting:

- Accepted an invitation from the Mayor of Alton to attend a Concert in St Lawrence's Church, Alton, on 21 September.
- Attended a Memorial Service at Winchester Cathedral on 22 September.
- Accepted an invitation to open the re-named Lloyds Bank (originally Lloyds TSB) in The Square on 25 September.
- Attended the Annual Dinner of Petersfield Air Cadets on 28 September.
- Attended the Diabetes UK Concert in the Festival Hall on 19 October.
- Accepted an invitation to attend a Reception by the Army held at Frensham Heights School on 23 October.

The Town Mayor advised that there would be a meeting of the Community Rail Partnership on 6 November 2013 from 3 - 5pm at the East Hampshire District Council Offices at Penns Place. If a Councillor was able to attend this meeting, they should advise the Town Clerk.

### C 0391 APOLOGIES FOR ABSENCE

There were no apologies for absence.

### C 0392 GRANTING OF DISPENSATION UNDER SECTION 33 OF THE LOCALISM ACT (2011)

There were no requests for dispensation.

C 0393      DECLARATIONS OF INTEREST

There were no declarations of disclosable pecuniary interest made.

C 0394      APPROVAL OF MINUTES

**RESOLVED** that the Minutes of the Petersfield Town Council meeting held on 19 September 2013 be approved and signed.

The Town Clerk advised on the progress on the matters arising from his previous reports to the Council:

- (a)      *Speed Limit Reminders for Petersfield:* Helen Freeston from Community First had agreed to organise the co-ordinating and training of the volunteers who would be moving the speeding reminder signs to the various designated positions in Petersfield. The Town Clerk had prepared a draft pro forma risk assessment sheet for Helen Freeston to consider.
  
- (b)      *Financial Regulations & Standing Orders:* The Financial Regulations were now completed. The Standing Orders were almost completed, subject to further information requested from the Hampshire Association of Local Councils. The draft documents would then be put before the Town Council's Working Party for discussion.

C 0395      PLANNING COMMITTEE REPORT

**RESOLVED** that the Minutes of the Planning Committee meetings held on 1 October and 22 October 2013 be received.

C 0396      PUBLIC PARTICIPATION

No requests from members of the public to speak had been received.

C 0397      COUNTY COUNCILLORS' REPORTS

Cllr Clarke gave his report for October 2013. (*A copy is attached to these Minutes as Appendix A.*)

C 0398      DISTRICT COUNCILLORS' REPORTS

There were no reports from District Councillors.

COMMITTEE REPORTS

## RESOLVED:

(a) Public Halls Committee

Cllr Mills (Chairman of the Public Halls Committee) detailed to the Town Council the action agreed to address the car parking issues at The Avenue Pavilion. Following a trial period of three months, there would be a review by the Public Halls Committee.

**RESOLVED** that the Minutes of the Public Halls Committee held on 14 October 2013 be received, together with one appendix.

(b) Grounds Committee

**RESOLVED** that the Minutes of the Grounds Committee meeting held on 17 October 2013 be received.

G 0365 TO CONSIDER HOW RAGWORT ON THE HEATH SHOULD BE TREATED, FOLLOWING A REQUEST FROM THE FRIENDS OF PETERSFIELD HEATH

Councillors discussed in detail whether the ragwort, which was not a heathland plant, should remain on The Heath where it would spread and be difficult to control effectively. It was noted that it could be dangerous to animals if ingested. Removal would need to be by pulling or spraying.

**RESOLVED** that, because ragwort was not a heathland plant, total eradication of the ragwort on The Heath should be carried out by volunteers from the Friends of Petersfield Heath.

(c) Finance and General Purposes Committee

**RESOLVED** that the Minutes of the Finance and General Purposes Committee meeting of 17 October 2013 be received, together with three appendices.

G 0360 FINAL PLANS AND COSTINGS OF THE PROPOSED PLAY AREAS AT BOROUGH ROAD AND WOODS MEADOW  
(Minutes CO319/G0286 September 2013 refer)

The Town Clerk advised that there was just under £145,000 available for Petersfield in Developers Contributions.

**RESOLVED** that an application be made for Developers Contributions to pay for the total cost of £129,861.33 for the proposed play areas at Borough Road (£59,906.00) and Woods Meadow (£69,955.33), as outlined in the final plans provided.

G 0361 QUOTATION DATED 10 SEPTEMBER 2013 FOR EROSION CONTROL IN THE HEATH TODDLER AREA

The Council discussed the quotation received for controlling the erosion in the toddler area on The Heath for which funds were available. The work needed to be carried out urgently as it was now a Health & Safety issue. It was usual to obtain three quotations for work to be put in hand but, as an exception because of the urgent Health & Safety issue, the Council agreed that the one quotation from Greenspan, a company known to Petersfield Town Council and experienced in play areas, should be accepted.

**RESOLVED** that the quotation of £10,688.14 dated 10 September 2013 from Greenspan Projects for the erosion control at the toddler area at The Heath Pond, to be paid from earmarked Capital Reserve.

F 0377 EXTERNAL AUDITOR'S CERTIFICATE AND OPINION REGARDING THE ACCOUNTS FOR THE YEAR ENDING 31 MARCH 2013

**RESOLVED** that the External Auditor's Certificate and Opinion regarding the accounts for the year endings 31 March 2013 be received, noted and approved.

C 0400 TOWN CLERK'S REPORT

Members received the Town Clerk's report. (A copy is attached to these Minutes as Appendix B.)

The Town Clerk advised that the Petersfield Cricket Club had informed him that, at the end of the cricket season, Petersfield had been ranked as the most improved cricket ground in Hampshire. Consequently, two representatives of the Town Council and their spouses had been invited to an Awards Dinner to be held at the Ageas Bowl, Southampton, on 8 November 2013. It was agreed that Cllr Mills (representing the Chairman of the Grounds Committee) and Cllr Deane would attend.

C 0401 REPRESENTATION ON OUTSIDE BODIES

Petersfield Swimming Pool

Cllr Clarke advised that the solar panels, installed in Petersfield Swimming Pool, were now generating income.

C 0402

**FINANCE**

**Schedule of Payments**

**RESOLVED** that the Schedule of Payments for September 2013 be received and approved; a copy is attached to these Minutes as Appendix C.

C 0403

**TO AGREE THE PROCESS FOR THE 2014-2015 BUDGET**

The Town Clerk advised that all Committees had now submitted their requests for the 2014-2015 budget. The Town Clerk would convene a meeting with the Town Mayor and the Chairmen of the Finance & General Purposes Committee, Public Halls Committee and Grounds Committee. This Working Party would then recommend a first draft budget to the Finance & General Purposes Committee.

It was noted that a finance report by the Chancellor was awaited to know whether Town Councils would be restricted by being included in the Referendum Capping Scheme. Also, it was not yet known whether East Hampshire District Council would again be making a grant to cover the Council Tax Benefit Scheme loss.

C 0404

**TO RECEIVE AND NOTE THE MINUTES OF THE PUBLIC MEETING OF PETERSFIELD TOWN COUNCIL, HELD ON 30 SEPTEMBER 2013, CONCERNING THE FUTURE OF BULMER HOUSE RESIDENTIAL CARE HOME**

The Town Council received and noted the Minutes of the Public Meeting, held on 30 September 2013 concerning the future of Bulmer House.

Cllr Harwood (Deputy Town Mayor) reported that it had been a very worthwhile meeting and she thanked Cllr Vincent for having arranged it. Cllr Harwood said that there had been much public anger that County Cllr Ms A McNair-Scott had not attended when she had been expected.

A decision on the future of Bulmer House would be published on 9 December 2013.

The Council thanked the Town Clerk for having taken the Minutes at the Public Meeting.

C 0405

**TO RECEIVE AND NOTE THE MINUTES OF THE MEETING OF EAST HAMPSHIRE ASSOCIATION OF PARISH & TOWN COUNCILS HELD ON 11 SEPTEMBER 2013 AT FROXFIELD**

The Town Council received and noted the Minutes of the Meeting of East

Hampshire Association of Parish & Town Councils held on 11 September 2013 at Froxfield.

Automated External Defibrillators (Minute No. 2)

Discussion took place on the information detailed in Minute No. 2 on Automated External Defibrillators, and on where AEDs could be situated in Petersfield. It was understood that one AED was in the Swan Surgery but therefore only available to the public when the Surgery was open. In an emergency, a 999 call would advise where the nearest AED was situated while waiting for an ambulance. A previous attempt to install an AED in the Town Centre had failed from a lack of response from shops willing to have it on their premises.

The Town Clerk advised that the Town Council had two decommissioned red telephone boxes, one at Cranford Road and one outside the United Reformed Church, and a defibrillator could be installed in each of these.

It was agreed that more information was needed before the matter could be further considered and the Town Council would contact the Swan Street and the Grange surgeries for their advice.

**C 0406**      **TO RECEIVE AND NOTE THE REPORT ON THE EAST HAMPSHIRE PASSENGER TRANSPORT FORUM HELD ON 16 OCTOBER 2013.**

The Town Council received and noted the report from Cllr Clarke on the East Hampshire Passenger Transport Forum held on 16 October 2013. *(A copy is attached to these Minutes as Appendix D)*

**C 0407**      **PRELIMINARY INFORMATION RECEIVED FROM EAST HAMPSHIRE DISTRICT COUNCIL REGARDING THE PRECEPT SETTING PROCESS FOR 2014-2015**

The Town Council received and noted the preliminary information from East Hampshire District Council regarding the precept setting process for 2014-2015. It was also noted that there was a risk that the Town Council may lose 6%-7% of the precept in 2014-2015 (equating to approximately £36,000) if the grant, covering the loss caused by the changes to the Council Tax Benefit Scheme, was not paid.

**C 0408**      **PETERSFIELD NEIGHBOURHOOD PLAN**

The Town Council received and noted a report on progress with the Petersfield Neighbourhood Plan. *(A copy is attached to these Minutes as Appendix E)*

Sufficient funds remained to cover the production and printing of the final

draft plan to be drawn up following all the feedback received from the public. An application would be made to the National Park Authority for funding to assist with employing a planner to co-ordinate and finalise all the information by the end of the year.

A meeting of the Joint Core Strategy would be held at the offices of East Hampshire District Council, Penns Place, at 9.30 am. on 29 October 2013. Cllr Harwood would represent the Petersfield Town Council at this meeting.

**C 0409**      **TO CONSIDER HOW TO RECORD INDIVIDUALS WHO HAVE RECEIVED THE MAYOR'S AWARD MEDALS**

Cllr Vincent reported that, to date, there had been eight recipients of the Mayor's Award medal but their details were not officially recorded in one place. After discussion, it was felt that the name and citation of the award for each recipient should be recorded in a leather, bound book.

The Town Mayor advised that, in the New Year, he would be asking Councillors to nominate worthy individuals to be considered for the award of the 2014 Mayor's medal so that a short list of six names could be prepared.

**RESOLVED**      that Cllr Vincent would progress the suggestion to purchase a leather, bound book to record the names and details of recipients of the Mayor's Award medals and would report back to the Town Council with specific details.

**C 0410**      **PROGRESS ON THE ORGANISATION OF THE CIVIC SERVICE (INCLUDING THE DRAFT SERVICE SHEET) FOR THE COMMEMORATION IN 2014 OF THE 70<sup>TH</sup> ANNIVERSARY OF 'D' DAY**  
*(C 0237 September 2013 refers)*

Cllr Farrow reported that she had had a meeting with the Reverend Hughes to ascertain his views and the progress on the organisation of the Civic Service for the commemoration in 2014 of the 70<sup>th</sup> Anniversary of 'D' Day. Reverend Will Hughes wished to hold a Civic Service of Celebration at 6 pm on Friday 6 June 2014. This would be separate from the Commemoration Vigil planned for 6 pm on Sunday 1<sup>st</sup> August 2014 in respect of the outbreak of war.

It was also planned to have a series of events to commemorate key anniversaries such as the Battle of Jutland for which a Victoria Cross medal was awarded to a Petersfield man.

Contact would be made with the local Air Training Cadet Group, Churcher's College Combined Cadet Force, Scout and Guide groups, and all schools.

**C 0411**      **THE FUTURE DEVELOPMENT OF THE PETERSFIELD TOWN COUNCIL WEBSITE**

The Town Clerk reported that the development of the new Petersfield website

was in progress and it was hoped that it would shortly be ready to use. There would need to be a small contingency amount in the budget should extra funding be necessary.

The Town Mayor said that the Petersfield Town Council website should be the main focal website and should link into all other websites.

Councillors were invited to contact Mrs Fiona Mort at Petersfield Town Council if they wished to look at the progress being made on the development of the website.

**RESOLVED** that the future development of the Petersfield Town Council website be discussed further at the meeting of the Town Council on 21 November 2013.

C 0412

**TO CONSIDER THE IDEA OF HAVING A PETERSFIELD BOOK**

The Town Mayor showed Councillors the excellent book on a year in the life of Buriton that had been produced by volunteers and he asked whether Petersfield should consider having such a book.

After considerable discussion, the general feeling was that the logistics for producing a similar book for a town the size of Petersfield were far more complex than for a small village. A suggestion was made to have a town diary for a year, possibly on the website, which would give a much better idea of how many events there would be that could be recorded in a book.

**RESOLVED** that Town Councillors would further discuss the proposals for a Petersfield Book or a Petersfield Diary at their meeting on 23 January 2014 by which time the new Petersfield Town Council website would have been launched.

*There being no further business, the meeting closed at 8.37 pm*



## County Councillor's report for October 2013

The last census cost nearly £500m and employed 35,000 people to go door to door. The Office of National Statistics has said that it wants to change the current model. Its two frontline options are

- a. An internet-based "modernised census"
- b. A rolling annual survey of 4% of the population supplemented by "administrative data" such as education or health records.

The new demographic assumptions on which pensions in Hampshire are based, both now and in the future, show the life expectancy to be:-

Currently aged 65	Men – 89.0	Women – 90.0
Currently aged 45	Men – 90.7	Women – 91.9

With winter approaching, the County Council has been checking their equipment for road clearance. The salt barns are full and new salt spreaders have arrived, bringing the total to over 40. The priority routes have been amended and are now:-

Priority 1 routes	26% of the network and carrying 85% of the traffic
Priority 2 routes	74% of the network and carrying 15% of the traffic

The updated start and finish dates for streetlight replacement have been published. They are:-

Petersfield	Start – Aug 14	Finish – Oct 14
Stroud	Start – Sept 14	Finish – Sept 14
Steep	Start – Sept 14	Finish - Sept 14
Froxfield	Start – Sept 14	Finish – Sept 14
Liss	Start – Oct 14	Finish – Oct 14
Greatham	Start – Nov 14	Finish – Nov 14
Hawley	Start – Nov 14	Finish – Nov 14



## CLERKS REPORT

Members are reminded that the items within this report are provided for information only and are not available for debate. If it is considered that an item listed within the report should be debated fully by members, then it will be placed on the next appropriate Committee or Council agenda. Any member wanting clarification or further information on any aspect of items within the report, please contact me in advance of the meeting.

### General Reading and Information

The following publications have been received and are available for members to read:

- ✱ Minutes of the East Hampshire District Council's Planning Committee of 29<sup>th</sup> August and 19<sup>th</sup> September 2013
- ✱ East Hampshire District Council's Councillor Newsletter Joint Core Strategy Special Edition Number 7
- ✱ East Hampshire District Council's Councillor Newsletter Issue 25, September 2013
- ✱ Direct Information Service Issue number 818 and 819
- ✱ Action News Update from Community Action Hampshire
- ✱ Minutes of the Friends of Petersfield Heath Committee meeting of 17<sup>th</sup> September 2013
- ✱ Havant and East Hampshire Volunteer Centre newsletter
- ✱ Community First Havant and East Hampshire Enewsletter number 36 and 37
- ✱ The Petersfield Society newsletter
- ✱ South Downs National Park Authority Local Plan newsletter Edition number 1 October 2013

### Other Information

- 1 The next Community Forum will be held on Tuesday 7th January 2014 at East Hampshire District Council's Chamber in Penns Place from 6.30 p.m. The final meeting in this civic year's calendar is on 1st April 2014.
- 2 I am advised by East Hampshire District Council that the Petersfield Police Station has been added to the list of 'Assets of Community Value' under the Localism Act 2011.
- 3 Marian Gooding, Linda Daubney and Mary Vincent have all written expressing their surprise at receiving their flowers at the Petersfield in Bloom Presentation evening as well as the pleasure that they are giving them. Councillors are sincerely thanked for them.
- 4 Notification has been received from the Hampshire Countryside Access Team that the closure to footpath 27 has been extended by a further 6 months from 1<sup>st</sup> November 2013. The reason for the closure is to enable repairs at Sheet Mill bridge to be effected.

- 5 I have been approached by the Childrens' Cancer Shop in Petersfield with a request to use the Heath and Pond in an attempt to beat the World Record for the number of people taking part in a 'Ring A Ring A Roses' event. It is being done for the benefit of Cancer Research UK and is planned for Sunday 20<sup>th</sup> October. Clearly this did not allow sufficient time to formally approach you for permission, but having discussed the proposal with the Vice Chairman and Chairman of the Grounds Committee permission has been granted for the use of the Heath & Pond for this event.

Neil Hitch  
Town Clerk  
15th October 2013

## Petersfield Town Council

### Schedule of Payments for September 2013

APPENDIX 'C'

Cheque Number			Net	VAT	Gross
14493	HM Revenue & Customs	PAYE & NI contributions for employees	3073.18	0.00	3073.18
14494	CMUK Visual Safety	First Aid supplies	157.65	31.53	189.18
14495	H Monfared (Builders) Ltd	Callout to adjust chain on flush system in w/c's	52.50	10.50	63.00
14496	Ladderfree Window Cleaning	Window cleaning at FH & AP	267.80	53.56	321.36
14497	Moviola Ltd	Fee for Great Gatsby film & percentage of box office takings- August 2013	276.25	55.25	331.50
14498	Robin Burleigh	Fee for Madagascar film & percentage of box office takings - August 2013	83.41	15.29	98.70
14499	The Spruce Girls	Cut down and clear fallen oak and ash tree at Bell Hill Recreation Ground	130.00	0.00	130.00
14500	Taylor Durant Electrical Contractors	Temporary cleaners for 2 weeks	252.00	50.40	302.40
14501	Travis Perkins	Electrical periodic inspection and report for Town Hall and Festival Hall	1090.00	218.00	1308.00
14502	VoxIT	Raw plugs, sleeves, belts and anchor bits	29.70	5.94	35.64
14503	VoxIT	CANCELLED CHEQUE	0.00	0.00	0.00
14504	P/F Arts & Crafts	New website design, creation and CMS integration	1037.50	207.50	1245.00
14505	Langstone Cost Management (Auditee)	Annual hosting for FH website	100.00	20.00	120.00
14506	Clear Round Pest Services	Return of deposit	250.00	0.00	250.00
14507	G Burley & Sons	Percentage of costs for reduction of Town Hall electricity, PABX telephone system, BT bill for payphones, Town Hall gas and electricity, mobile phone costs, ISDN line rental and call charges, BT broadband, AP electricity and gas, Heath w/c/s electricity	315.53	63.11	378.64
14508	C Kates & Son	Treatment of wasps nest near w/c's on The Heath	40.00	8.00	48.00
14509	Meon Cleaning Services	Grounds maintenance, man and van hours for July 2013	457.02	91.40	548.42
14510	Neopost Ltd	Replacement of damaged waste pipe from kitchen sink, supply and fitting of new pipe, AP	38.20	7.64	45.84
14511	P/F Cricket Club	Cleaning of bus shelters, 2 x The Square, 3 x The Causeway, 1 x Borough Road, 2 x Dragon Street, 2 x Rams Hill	188.00	37.60	225.60
14512	SD Playground Services	Temporary cleaning of AP - August 2013 ( 2 days)	40.00	8.00	48.00
14513	Travis Perkins	Replacement ink cartridges for franking machine and starter pack	229.44	45.89	275.33
14514	UK Office Systems	Grant allocation for grounds maintenance costs - 2nd part of 2 payments	2500.00	0.00	2500.00
14515	WPS Insurance	Playground inspections carried out in August 2013	210.00	42.00	252.00
14516	Hampshire Pension Fund	Automatic gate latch	2.60	0.52	3.12
14517	Agincourt Contractors Ltd	Quarterly service charge for photocopier in Town Hall offices	410.97	82.19	493.16
14518	CPC	Policy admin fee	10.00	0.00	10.00
14519	CPG	Pension contributions from employees	3121.89	0.00	3121.89
14520	Filmbank	Repairs to gutting at Love Lane Pavilion	242.79	48.56	291.35
14521	Greenspan	Medium and Hi-Visibility Vests	26.89	5.38	32.27
		Concentrate Cleaner and Degreaser for Festival Hall	60.00	12.00	72.00
		Single Tile Screening Licence - Festival Hall	150.00	0.00	150.00
		Design work for Borough Road & Woods Meadow Play Areas	950.00	190.00	1140.00

## Petersfield Town Council


### Schedule of Payments for September 2013

14522	Adam Harper	Online survey for Neighbourhood Plan	23.99	0.00	23.99
14523	Olivia Jowett	Deposit Return	150.00	0.00	150.00
14524	Penmans Antiques	Deposit Return	250.00	0.00	250.00
14525	BDO LLP	Auditing of annual return for year ending 31 March 2013	1600.00	320.00	1920.00
14526	G Burley & Sons	Grounds maintenance, High Meadow Trust	267.55	53.51	321.06
		Grounds maintenance for August 2013, various sites	5631.85	1126.37	6758.22
		Grounds maintenance, The Heath, August 2013	1445.19	289.04	1734.23
		Grounds maintenance, Man & Van, August 2013	4196.30	839.28	5035.56
14527	Pro-Line Security	Security lockups at FH, August 2013	27.00	5.40	32.40
14528	PHS Group	Annual duty of care sanitary service AP	53.80	10.76	64.56
		Annual duty of care sanitary service FH	53.80	10.76	64.56
14529	Robin Burleigh	Reduce pine tree and dead wood silver birch trees overhanging the kiosk on The Heath. Clear fallen Field Maple on Woods Meadow	430.00	0.00	430.00
14530	Trade UK (Screwfix)	Pair of taps	16.66	3.33	19.99
14531	Southern Fire Protection Ltd	Annual inspection of fire extinguishers and fire blankets, Town & FH	191.90	38.38	230.28
		Annual inspection of fire extinguishers and fire blankets, AP	45.00	9.00	54.00
14532	Peter Marshall	Mayor's expenses - Various	125.21	0.00	125.21
14533	PTC Town Mayor account	Transfer of funds	90.00	0.00	90.00
14534	Mrs D Wilkins	Return of deposit	150.00	0.00	150.00
14535	Petersfield Town Council	Transfer of funds	220000.00	0.00	220000.00
14536	Cash	Petty Cash	75.15	0.00	75.15
14537	The Festive Lighting Company	Hire charges for Christmas lights	4650.00	930.00	5580.00
14538	SD Playground Services	Bell Hill, repair damaged surfacing with artificial grass (supplied). The Heath, replace worn cradle seat on Cradle Seat swing, Pirate Ship, removal of steering wheel, sand down worn bush and refit, Stockade logs, replace 3 missing/rotten ones, Rocking Horse, remove 4 damaged seats and broken bolts, replace with new. Single point pivot swing, replace worn chain joining links with new ones. Woods Meadow, Action Pack, remove damaged panel & replace with new. Borough Hill, Agility Trail, replace worn foot chains and fit new chain. Remove split lot on swinging log walk and replace bolts. Penns Farm, replace worn chain joining links on Agility Trail, repairs to Scramble net and Birds Nest Swing.	1022.50	204.50	1227.00
14539	The Spruce Girls	Temporary cleaning staff	112.00	22.40	134.40
14540	East Hants CAB	Grant aid payment	6000.00	0.00	6000.00
14541	P/F Open Air Swimming Pool	Grant aid payment	3750.00	0.00	3750.00
14542	Julia Johnson	Return of deposit	150.00	0.00	150.00
Direct Debit	Veolia ES	Container exchange for AP & FH	275.06	55.01	330.07
Direct Debit	Eden Springs	Water supplies for Town Hall offices	23.16	4.63	27.79
Direct Debit	EDF Energy	Electricity bill for Town Hall & FH- August 2013	885.31	177.06	1062.37

# Petersfield Town Council

## Schedule of Payments for September 2013

Direct Debit	British Gas	Gas bill for Town Hall - July to August 2013	128.93	6.44	135.37
Direct Debit	Orange	Mobile phone bill for FH Manager, Halls caretaker and Heath Pond Assoc.	86.80	17.36	104.16
Direct Debit	BT	FH broadband - July to Oct 2013	38.33	7.67	46.00
Direct Debit	BT	Office broadband - July to Oct 2013	93.33	18.67	112.00
Direct Debit	BT	Alarm system charge - July to Oct 2013	42.50	8.50	51.00
Direct Debit	BT	FH phone line - July to Oct 2013	45.13	9.02	54.15
Direct Debit	BT	Office phone line - July to Oct 2013	45.13	9.02	54.15
Direct Debit	Databarracks	Online backup service for mid July to mid August	294.00	58.80	352.80
Direct Debit	First Data	Monthly charge for card machine	21.33	4.27	25.60
Direct Debit	Aviva	Buildings and contents insurance monthly payment - July 2013	885.11	0.00	885.11
Direct Debit	EHDC	Rates payment for AP	152.00	0.00	152.00
Direct Debit	EHDC	Rates payment for FH	2049.00	0.00	2049.00
Direct Debit	Eon	Electricity bill for Avenue Pavilion	43.33	8.67	52.00
Direct Debit	Eon	Electricity bill for Heath Toilets	25.83	5.17	31.00
Direct Debit	Wages & Salaries	Wages for month of September 2013	9563.15	0.00	9563.15
Direct Debit	Computershare Voucher Services	Childcare vouchers for employees	217.00	3.40	220.40
Direct Debit	Focus Group	Call charges and line rental charges for Town Hall offices	79.58	15.92	95.50
		<b>TOTAL PAYMENTS SEPTEMBER 2013</b>	<b>281295.23</b>	<b>5582.58</b>	<b>286877.81</b>

  
 8/10/13

This meeting was mainly about updating everyone on the transport services that are provided by the County Council and discussing the format of the questionnaires that are used, many of them being far too lengthy for individual use as opposed to town and parish council use.

Some facts and figures (useful when the conversation goes flat at a cocktail party)

### Spending

- |  |        |
|--|--------|
| • Support to local bus services                | £4.7m  |
| • School Transport                             | £23m   |
| • Concessionary Travel                         | £12.7m |
| • Community Transport services                 | £1m    |
| • Social Care transport                        | £2m    |
| • Public Transport information and information | £0.5m  |

5 million passenger trips are made each year of which 1 in 6 are made on services funded by the County Council

Hampshire spends £583K subsidising bus services in East Hampshire

In the Petersfield area the subsidised services are

- No 38 Petersfield – Alton
- No 71 Froxfield – Petersfield
- No 73 Petersfield – Bordon
- No 94 Petersfield Town Service
- 

### Children's Transport

The County Council arranges transport for

- 11,500 children to get to school
- 3,500 children with special needs to get to school supported by 600 escorts
- 26 special schools
- 1,386 contract routes from taxis to double deck buses, for the remainder the County Council purchases tickets on local bus, ferry and rail services or pay a mileage rate to parents

### Call and Go

This is a service, usually a minibus, which is available to those living more than 400m from a bus stop, or who do not have access to a car when required to travel, or are disabled or have a mobility or sensory impairment which makes using buses difficult. Our local operator is Community Transport for East Hampshire, and it makes almost 4,000 trips a year in East Hampshire

### Challenges faced by the County Council

- The County Council is an enabler, not an operator
- No direct influence on 72% of commercially operated bus services
- Finite revenue budget for service support
- Rising costs in the bus industry
- Sometimes we are responding to the needs of a small number of people

Vaughan Clarke

**Report on the Petersfield Neighbourhood Plan  
For PTC Meeting on Thursday October 24th 2013**

The Petersfield Neighbourhood Plan is continuing the final stages ready for preparation of a draft Plan. The next Community consultation and engagement process will be the Options Development Weekend this coming Saturday and Sunday in the Rose Room and Festival Hall. The most supported options, plus options for community facilities and infrastructure, will be available for review by the residents of Petersfield. We will continue engagement until the end of the year but will increasingly be with reference to the options and the most popular option that has been identified in this event.

The Consultants CBA Associates together with an urban Planner – SNUG Architects have prepared the presentation and display documentation for the Weekend with the involvement of the Project Team and final agreement by Steering Groups. This will help us to refine the options for locating new housing in Petersfield taking into account the range of housing required by SDNPA following their discussions with EHDC and the Government Planning Inspector, and the feedback from the residents of Petersfield. From the several options for housing sites we will be able to produce a “Preferred Option” together with preferred sites for Community Facilities, (including any Community Centre, additional or new Leisure facilities, Tourist Hotels, Business and Industrial premises), and the residents’ Transport and infrastructure aspirations to coincide with these.

As reported last month, members of the Steering and Project Groups held a series of meetings with major Developers on Thursday September 26<sup>th</sup>. We requested the views of the developers and asked for their cooperation in working with the Neighbourhood Plan findings.

However the SDNPA have, at this late stage, suggested that our current programme is unachievable because:-

- a) the delay in agreeing the Joint Core Strategy and the Inspector taking until the end of the year to hold his public consultation and issue his findings; and
- b) Certain legalities which need to be completed and which now may be concurrent with holiday periods, leading to additional durations.

We have prepared a programme to illustrate this but we are committed to attempt to finalise the draft Neighbourhood Plan in line with the original programme to try to avoid pre-emptive Planning Applications by the developers which are premature to the adoption of the Neighbourhood Plan.

We would like the Plan to be completed early in 2014 and we will be seeking to appoint a Government Inspector in good time to inform the public and hold a referendum on the Plan at the same time as the European Elections in May 2014, but in any case as near to that date as possible.

Richard Besant  
Neighbourhood Plan Steering Group  
October 20<sup>th</sup> 2013.