

PETERSFIELD TOWN COUNCIL

Minutes of a Meeting of the Public Halls Committee held in the Council Chamber, Town Hall, Petersfield, on Monday 9th May 2016 at 6.30 p.m.

PRESENT Cllr Mrs V Morgans (Chairman), Cllr P Humpries, Cllr J Palmer, Cllr Ms M Vincent and Cllr G Watkinson

Also in attendance: Cllr J Deane, Mr N Hitch (Town Clerk), Mr Jon Tucker (Festival Hall Manager) & Mr S Field (Committees Manager). There were 2 members of the public and no press present.

PH 0860 **CHAIRMAN'S COMMENTS**

The Chairman welcomed Cllr D Holdaway to his first meeting, and mentioned that the Kings Arms would be present at the next Public Halls Meeting to present their ideas and thoughts for a shared facility with the Town Council at the Avenue Pavilion

PH 0861 **APOLOGIES FOR ABSENCE**

Apologies were received from Cllr Mrs H Ayer

PH 0862 **DISPENSATION UNDER SECTION 33 OF THE LOCALISM ACT 2011**

No requests for dispensation were received

PH 0863 **DECLARATIONS OF INTEREST**

There were no declarations of interest

PH 0864 **APPROVAL OF MINUTES**

The Public Halls Committee minutes of the meeting held on the 11th April 2016, previously circulated, were approved.

RESOLVED: that the Minutes of the Meeting of the Public Halls Committee, held on 11th April 2016, be approved

PH 0865 **PUBLIC REPRESENTATION**

There were no public representation requested

PH 0866 **FESTIVAL HALL MANAGER'S REPORT**

Members received and noted the Festival Hall Manager's report for May 2016. (*attached as Appendix A*). Members wished to thank Jon and Michael for their efforts to install the new speakers as both had given up a significant amount of their spare time to achieve this. Members enquired whether the Festival Hall Manger could provide attendances against the number of hours shown in the usage section of the report.

PH 0867 **UTILITY REPORTS FROM AUDITEL**

Members received and approved the monthly utility reports from Auditel for the Festival Hall for the month of March (*attached as Appendix B*)

PH 0868 **REPAIRS TO LOVE LANE PAVILION ROOF**

The Town Clerk informed members that the chosen contractor E Canterbury was unable to carry out the work until October 2016. As this was urgent work, it was

RESOLVED: **That the contractor H. Monfared (Builders) Limited be appointed to carry out this work**

PH 0869 **FESTIVAL HALL EXTENSION REPORT**

Members received a report written by Cllrs Mrs Ayer and Watkinson, which outlined ideas for the replacement of the Festival Hall extension. Cllr Watkinson outlined the preferred idea for a two storey extension, and asked members to provide ideas of use and submit them to the Office Manager for registering. It was also suggested that initial discussions be held with Planning Officers to determine the boundary limitations on any building extension. The ground floor would still need to accommodate toilets and a kitchen. It was also suggested that an architect was employed once ideas had been agreed

RESOLVED: **That members submit their (ideas) suggestions on potential uses for the proposed ground floor and first floor extension for the Festival Hall to the Office & Committee Manager by 20th June, so that ideas could be presented to the Public Halls July Meeting and that initial informal discussions be held with Planning Officers to determine the maximum developable footprint of the building.**

CONFIDENTIAL

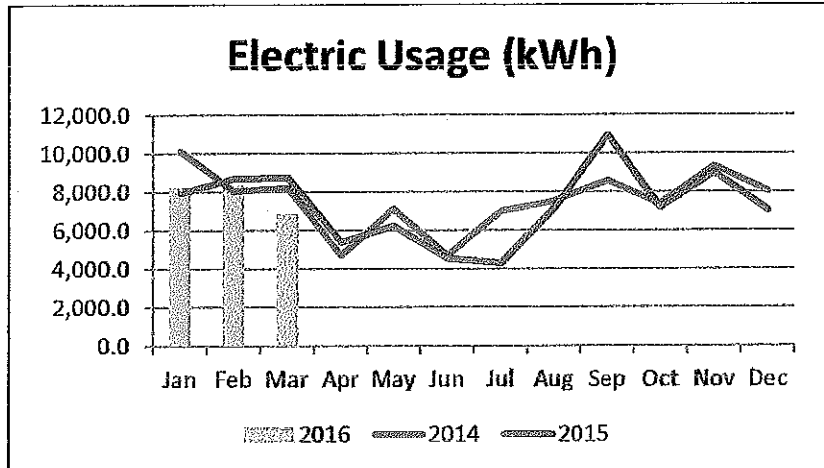
There were no confidential matters.

There being no further business, the meeting closed at 7.05 pm.

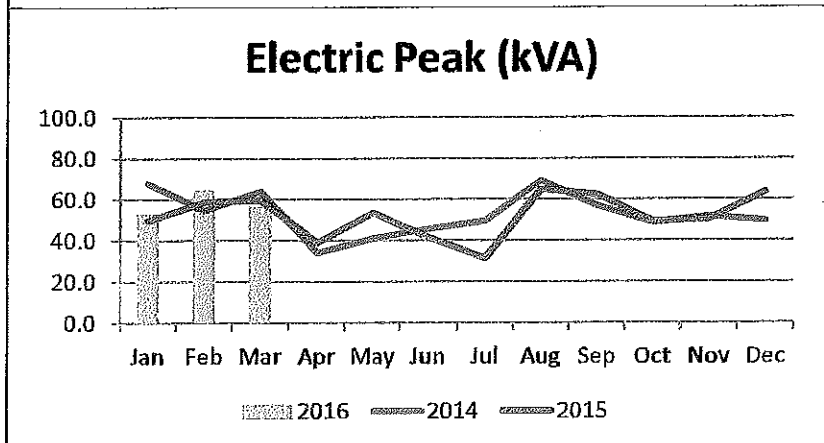
Petersfield Town Council Auditel Monthly Utility Report – March 2016

Site: Town Hall

This report is intended to give a short summary of the utility usage at the Town Hall site. Further details or additional information can be obtained from Neil Woolmer.

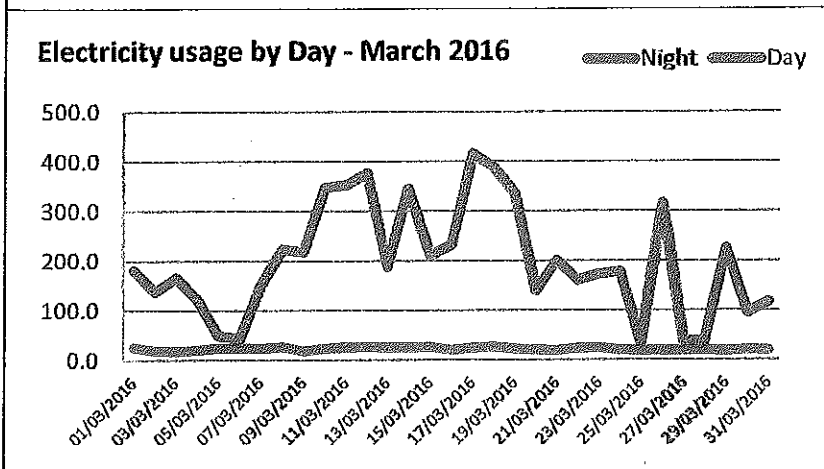


Usage down 21% in March on the previous year.



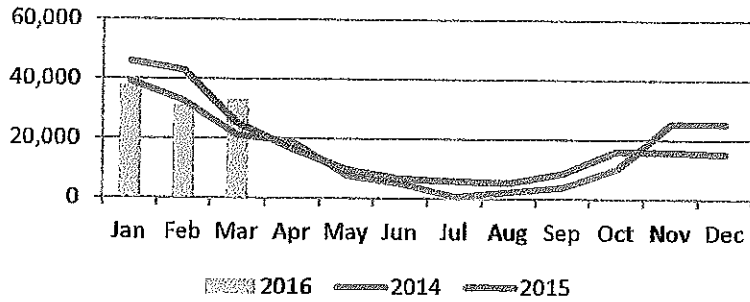
100 kVA Available Capacity

Peak demand was 56.8 kVA in March of the 100 kVA capacity available. Down 5% on the previous year.



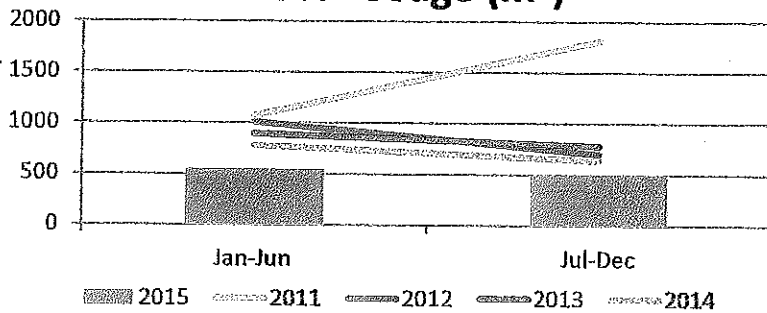
Day and Night kWh usages for March.

Gas Usage (kWh)



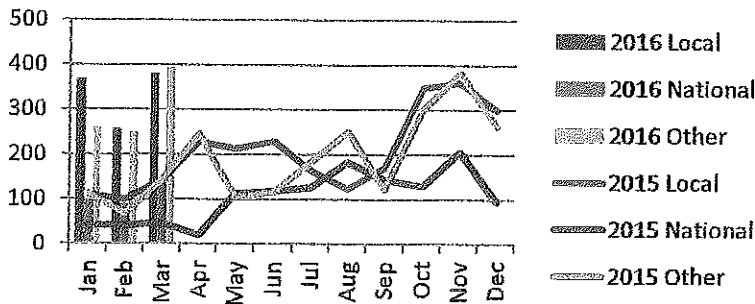
Gas usage was up 31% against March 2015.

Water Usage (m³)



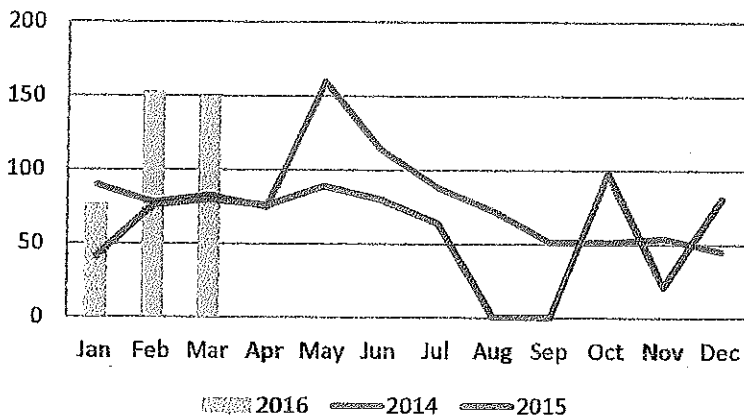
Last 6 months usage 23% lower than same period last year.

Landline Usage (Mins)



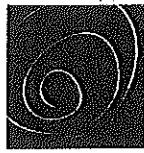
Local & National call usage increased by 162% and 204% respectively and Other Calls were up 176% in March.

Mobile Usage (Mins)



Was 500 Orange pre purchased minutes switched to O2 during October.

March 2016 minutes used were 88% higher compared to March 2015.



THE
**FESTIVAL
HALL**
PETERSFIELD

Festival Hall Managers Report

May 2016

Events

- 7th-15th May Lion and Unicorn Players
- 20th-29th May Petersfield Theater Group
- 30th May Hampshire Blood service
- 7th-12th June Curtain Up!

Usage

Below are the usage statistics for April.

- Festival Hall 4 bookings 232 hours booked
- Rose Room 8 bookings 140 hours booked

General

- The Portable Appliance Testing has been carried out at the Town/Festival Hall and Avenue Pavilion.
- The 4 Booms have been installed in the Festival Hall and the Lower able bar tested.
- The New Nexo Speaker system has been installed in the Festival Hall and is getting its first use this week.

Love Lane

- The Sounder circuit of the Fire Alarm has been rewired solving the long running fault.

Jon Tucker
09/05/16

Town and Festival Hall Ground floor plan

