

PETERSFIELD TOWN COUNCIL

A meeting of the Town Development Committee was held at the Council Chamber, Town Hall, Petersfield on 3rd June 2016 at 3.00 pm.

PRESENT: Cllr J Matthews (acting Chairman), Cllr P Humphries, , Cllr P Strawbridge, District Cllr Mrs J Butler (EHDC), Mr R Mocatta (South Downs National Park Authority), Mr T Struthers (Petersfield Society) and Mr R Beasant (PNP)

Also in attendance: Mr N Hitch (Town Clerk), Mr S Field (Office & Committees Manager), Cllr J Deane and 2 members of the public. There were no members of the press present.

T 0044 CHAIRMANS REMARKS

The chairman welcomed everyone to the meeting, and formerly welcomed Cllr P Strawbridge, who had recently been elected onto the Town Development Committee for the new civic year. He also noted that the Causeway Farm development had now been approved by planning.

T 0045 APOLOGIES FOR ABSENCE

Apologies had been received from Cllr J Palmer (Chairman), County Councillor V Clarke (HCC), and Cllr D Holdaway.

T 0046 GRANTING OF DISPENSATION UNDER SECTION 33 OF THE LOCALISM ACT (2011)

There were no requests for dispensation.

T 0047 DECLARATIONS OF INTEREST

There were no declarations of interest.

T 0048 APPROVAL OF MINUTES

The Town Development Committee minutes of the meeting held on 6th May 2016, previously circulated, were approved.

RESOLVED: that the minutes of the Town Development Committee, held on 6th May 2016, be approved.

T 0049 PUBLIC PARTICIPATION

There were were no requests for participation from the public

T 0050 APPOINTMENT OF DEPUTY CHAIRMAN

Cllr J Matthews was nominated and seconded to become Deputy Chairman

T 0051 **TO REVIEW PROGRESS ON RESOLUTIONS AND ACTIONS FROM PREVIOUS MINUTE(S).**

Members noted that the Community Infrastructure Levy should come into place by July of this year.

Members then worked through the actions from previous minutes, and these were updated, where actions had been carried out.

The Office & Committees Manager would update these and distribute a revised list of actions prior to the next meeting.

T 0052 **TO REVIEW PLANNING APPLICATIONS SINCE LAST MEETING AND MAKE COMMENT TO THE PLANNING COMMITTEE WHERE APPROPRIATE**

Members reviewed planning meeting minutes of 10th and 31st May and there were no additional applications to be discussed

T 0053 **TO CONSIDER THE APPOINTMENT OF FINAL 2 NON-COUNCILLORS**

Members received information on all applicants to the appointment of the 2 non-councillor positions. 7 applications had been received, and members were asked to vote for two nominees each. It was

RESOLVED: **That Mr Russell Oppenheimer and Mr Steven Watts be appointed as members to the committee. The Town Clerk was asked to write, confirming these appointments.**

T 0054 **TO CONSIDER APPOINTMENT OF ADDITIONAL CO-OPTED COMMUNITY MEMBERS**

Members agreed that the 5 additional applicants for committee membership would be called upon to participate in specific work, but would not have voting rights on the committee

RESOLVED: **That the Town Clerk writes to the other 5 applicants, explaining how they may be co-opted onto the committee at specific times for specific tasks, but would not have voting rights on the committee**

T 0055 **NEIGHBOURHOOD PLAN POST ADOPTION STATEMENT**

Members received a draft copy of the Neighbourhood Plan Post Adoption Statement, and an email from Chris Paterson (SDNP). It was discussed and determined that the requirement to monitor was not something that Petersfield Town Council would be able to perform, and that perhaps it could

be carried out at Planning Authority Level, either SDNP or EHDC, and that they could then provide an annual or 6 monthly monitoring report, which would be published to Petersfield Town Council. Petersfield Town Council would put into place a reminder system to ensure that the report was produced.

RESOLVED: that the Town Clerk contact Ms Tracy Wood (EHDC Housing), and Mr Chris Paterson (SDNP) to discuss and request that the monitoring is set up. Mr Peter Silvester (EHDC) may also be able to provide some of the information.

T 0056

PROJECT REVIEWS FROM RELEVANT COMMITMENT MEMBERS

- **The Square (TS)** - still awaiting a meeting to be set up. This is being arranged by Cllr Julie Butler
- **Self Build (JP)** - Some progress has been made with H11 and funding through the Community Land Trust is in progress. A meeting to discuss the CLT arrangement is being organised for June.
- **Infrastructure Delivery Plan (PH)** - further information has been provided in a report, and this report is attached to these minutes (*Appendix A*)
- **Penns Place Sports Hub (JB)** - this is awaiting a meeting to be arranged
- **Highways (RB)** - no update. Meeting needs to be organised with County Council. Michelle Green from EHDC may be able to facilitate better access
- **Green Infrastructure (TS)** - Currently working on plotting out all the trees in the Petersfield area. TS will then progress to footpaths.

There being no further business, the meeting closed at 4.25 p.m