

PETERSFIELD TOWN COUNCIL

A meeting of the Town Development Committee was held at the Council Chamber, Town Hall, Petersfield on 11th November 2016 at 3.00 pm.

PRESENT: Cllr J Palmer (Chairman), Cllr P Humphries , Cllr J Matthews, Cllr P Strawbridge, Cllr Mrs J Butler, Cllr V Clarke, Mr R Mocatta (South Downs National Park Authority), Mr R Besant, Mr R Oppenheimer, Mr S Pritchard, and Mr T Struthers

Also in attendance: Mr N Hitch (Town Clerk), Steve Field (Office & Committees Manager), Cllr J Deane and 2 members of the public. There were no members of the Press present.

T 0407 CHAIRMANS REMARKS

The chairman welcomed everyone to the meeting, and informed the meeting that progress had been made on a number of fronts, and updates would be provided during the meeting. It was considered that not as much progress had been made over the summer months, but projects were now moving forward.

T 0408 APOLOGIES FOR ABSENCE

Apologies had been received from Cllrs Mrs M Vincent, Cllr D Holdaway, Ms L Ferraby, and Mr S Watts.

T 0409 GRANTING OF DISPENSATION UNDER SECTION 33 OF THE LOCALISM ACT (2011)

There were no requests for dispensation.

T 0410 DECLARATIONS OF INTEREST

There were no declarations of interest.

T 0411 APPROVAL OF MINUTES

The Town Development Committee minutes of the meeting held on 7th October 2016, previously circulated, were approved.

RESOLVED: that the minutes of the Town Development Committee, held on 7th October 2016, be approved.

T 0412 PUBLIC PARTICIPATION

Nigel Wells from Festival of Young People wished to enquire regarding the meeting that should have been set up regarding the Love Lane development. The Town Clerk indicated that doodlepoll had been used to try to convene a meeting, but it had proved difficult to find a date when everyone was

available. It was agreed that the Town Clerk would set up another doodlepoll to find a suitable date.

Mr Wells then asked whether the Town Council wished to receive a monthly report or an update from FoYP regarding the Love Lane development. Members felt that this was unnecessary unless major steps had been made.

Mr Wells then asked whether a member from the TDC could be appointed to the Love Lane Community Development? Members felt that this would be premature, and that much more detail and support from the community needed to be in place before this would be required.

RESOLVED: that the Town Clerk set up another doodlepoll to organise a meeting between Cllr J Palmer, Cllr Mrs Julie Butler (District Councillor), Chris Patterson (SDNPA), community officer Jude Simpson (EHDC) and Bob Coleman (EHDC)

T 0413 **FUNDING REQUIREMENTS**

Members discussed funding requirements for the year 2017-18, and funds for community events, professional fees for exploration work at Penns A & B, and Townscape Heritage Scheme to put bids together were required. It was

RECOMMENDED: that £10,000 be budgeted for community (public) engagement events, £20,000 be budgeted for professional fees, and £10,000 be budgeted for the Townscape Heritage Scheme

RESOLVED: that Cllr J Butler would explore possible funding from EHDC for Townscape Heritage Scheme

T 0414 **APPOINTMENT OF A DEVELOPMENT OFFICER**

Members discussed the potential of 106 agreement funding through SDNPA to support a Development Officer who would assist with Town Development Committee projects. It was noted that there was still funds available in the SDNPA section 106 pot.

There was also the potential resource of a ranger, when the Queen Elizabeth Country Park is revamped, which would be helpful for any tree projects and projects such as Merritts Meadow.

RESOLVED: that the Town Clerk maintain contact with SDNPA regarding the offer of 106 funding

and Cllr Mrs J Butler explore the possibility of a share of resource with projects

T 0415 **PUBLIC CONFERENCING FACILITY**

Members received an update from Cllr P Strawbrige regarding a company that he met who could provide public conferencing, where members of the public could log into a site to be polled, or share their views on a particular project. This may be considered for future events.

RESOLVED: that the Council invite the company to demonstrate the software at a future meeting

T 0416 **PROGRESS ON RESOLUTIONS AND ACTIONS**

Members reviewed the spreadsheet detailing progress on projects and past committee actions. Various actions were updated although it was noted that a number of actions related to the same project and potentially could be amalgamated.

In respect of affordable housing, it was noted that we knew the number of units of affordable housing, but not always the mix between 100% affordable housing and shared ownership housing, which also forms part of the affordable housing. The Town Council would want to know whether the town would benefit, or whether the developer would benefit from shared ownership housing as there was no difference in the land value presented between an affordable property and a shared ownership property.

RESOLVED: that where it is feasible, a discussion takes place on behalf Petersfield Town Council regarding the mix of affordable housing and detailed valuation is obtained, including affordable housing, ensuring that the shared ownership portion of the development only provides a break even profit for the developers

T 0417 **RECENT PLANNING APPLICATIONS**

Members had received copies of the Planning Committee agendas that had taken place since the last committee meeting

Planning application 05330 needs to be flagged up to planning committee to consider compliance with the Petersfield Neighbourhood Plan

T 0418 **PROJECT REVIEWS**

- **The Square (TS)** - Still awaiting a meeting with HCC and EHDC. Simon Jenkins is in support of this meeting. A Conservation Area Management Plan still exists with SDNPA which was rejected but

never completed. This was refined in the Petersfield Neighbourhood Plan

RESOLVED: that a copy of the Conservation Area Management Plan be sent to the South Downs Committee Representative who will investigate and report back on this matter

- **Self Build (JP)** – Members were advised that a meeting of the steering group met, but unfortunately the representative from the East Sussex Active Group was unable to attend. A legal body is now being formed, and will hopefully be in place by the end of the year.
- **Infrastructure Delivery Plan (PH)** – Cllr P Humphries had met with the Office Manager to complete the information, and give some consideration to the priority of the projects. Members were asked for their ideas of the criteria that should be used to prioritise the projects.

RESOLVED: that the Projects file should be re-loaded into the drop box area, and that members should provide their feedback regarding criteria for priority by 1st December 2016

- **Penns Place Sports Hub (PS)** – A proposed layout of the Penns Place Sports hub was shared with members, and an application had been submitted to SDNPA to remove the hedgerows where required. It was agreed by members that signs should be placed in the area, informing the public if permission was granted, along with a press article. It was also discussed that adult outdoor exercise equipment could be considered in key areas around the sports hub
- **Highways (RB)** – There is still a lack of engagement
- **Green Infrastructure (TS)** – Tree survey completed and results are now being uploaded. Information will be available soon

There being no further business, the meeting closed at 5.15 p.m.