

PETERSFIELD TOWN COUNCIL

Minutes of a Meeting of the Public Halls Committee held in the Council Chamber , Town Hall, Petersfield, on Monday 10th April 2017 at 6.30pm

PRESENT Cllr Mrs H Ayer (Chairman), Cllr Mrs V Morgans, Cllr J Palmer, Cllr Ms M Vincent and Cllr G Watkinson

Also in attendance Mr N Hitch (Town Clerk), Ms Marian Cross (Office Administrator, Minute Taking). There were no members of the public present. There were no members of the press present.

PH 0832 **CHAIRMAN'S COMMENTS**

The Chairman welcomed everyone to the meeting.

PH 0833 **APOLOGIES FOR ABSENCE**

Apologies were received from Cllr P Humphries.

PH 0834 **DISPENSATION UNDER SECTION 33 OF THE LOCALISM ACT 2011**

No requests for dispensation were received.

PH 0835 **DECLARATIONS OF INTEREST**

No declarations of interest were received.

PH 0836 **APPROVAL OF MINUTES**

The Public Halls Committee minutes of the meeting held on 13th March 2017, previously circulated, were approved subject to PH0756 being amended from RESOLVED to RECOMMENDED.

RESOLVED: That the Minutes of the Public Halls Committee, held on 13th March 2017, be approved subject to PH0756 being amended from RESOLVED to RECOMMENDED.

PH 0837 **PUBLIC REPRESENTATION**

There was no public representation.

PH 0838 **FESTIVAL HALL MANAGER'S REPORT**

Members received and noted the Festival Hall Manager's report for April 2017 (*attached as Appendix A*). A Member asked if the Festival Hall Manager could provide the Public Halls Committee a list of projects that were planned this year and note those completed and not completed and if not, the reason why.

PH 0839

UTILITY REPORT FROM AUDITEL

Members received and approved the monthly utility reports from Auditel for the Festival Hall for the month February 2017 (*attached as Appendix B*).

In view of the confidential nature of the business about to be discussed, it was

RESOLVED: That the public and press be asked to leave the meeting for the confidential session.

CONFIDENTIAL

STAFF OR OTHER CONFIDENTIAL MATTERS

PH 0840

A Member confirmed that the person that was offered the position of the Avenue Pavilion Cleaner had not accepted and so the job will have to re-advertised. It was confirmed that the Festival Hall now has three members of staff for the Hall Supervisor position.

PH 0841

UPDATE FROM THE KINGS ARMS

RESOLVED: That the Town Clerk request a definite reply from the King's Arms in time for the next Public Halls meeting in May.

PH 0842

FUTURE ARRANGEMENTS FOR WEST WING TOWN HALL CHAMBERS

RESOLVED: That the Town Clerk reply to Sutton Winson suggesting that the Council would be amenable to an offer, which would need to include the costs of business rates as well as rent. Secondly, the Council should consider a decision for the future use of the west wing of the 1st floor of the Town hall and wishes to consider possible future plans for the area in greater detail with proposed drawings and an outline of costs.

There being no further business, the meeting closed at 7.45 pm



Festival Hall Manager's Report

April 2017

Events

- | | |
|---|--------------------------------------|
| • 3 rd – 9 th April | Save the Children - Boutique Bonanza |
| • 13 th and 15 th April | Giant Charity Easter Market |
| • 22 nd April | Open Air Pool Film Showing |
| • 23 rd -30 th April | Winton Players |
| • 2 nd May | Blood Donor Session |
| • 4 th -5 th May | Elections |

Usage

Below are the usage statistics for March.

Standard hours available to hire in March(8am-11pm): 465

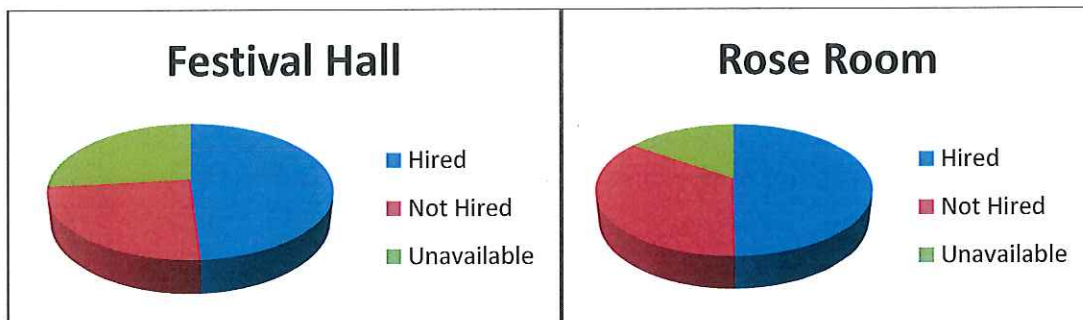
A facility could be unavailable to hire for a number of reasons, including: the Festival Hall may be in use so the Rose Room cannot be used; maintenance being carried out; or a hire finishes late in the evening.

Festival Hall

- 228 hours booked.
- 113 hours not hired.
- 124 hours unavailable (Mainly due to the house Light Installation)

Rose Room

- 74 hours booked.
- 117 hours not hired.
- 181 hours unavailable.



General

The Fire alarm and emergency lights have been serviced with nothing to report.

Jon Tucker
06/04/17

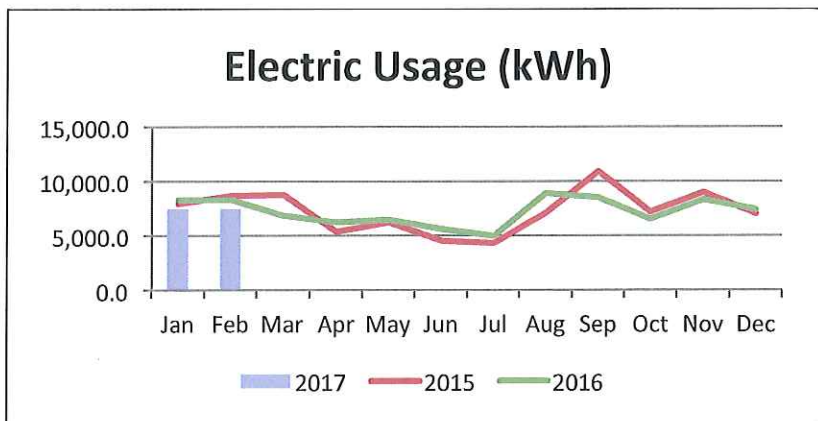
This report is also available to you online at:
<https://sites.google.com/a/auditel.co.uk/ptc>



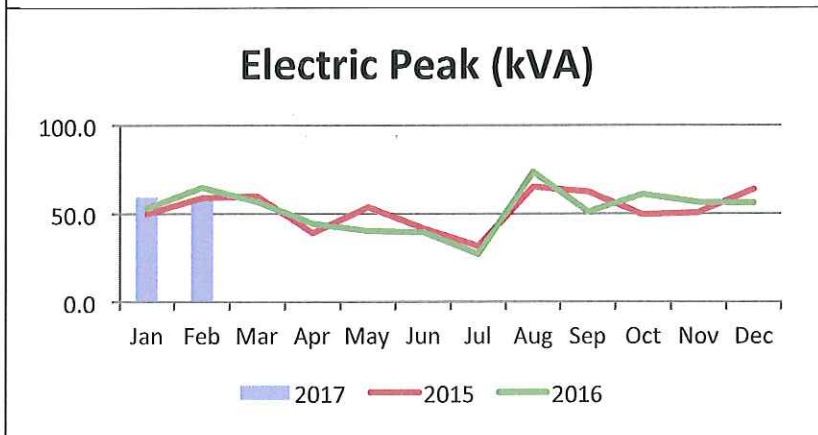
Petersfield Town Council Auditel Monthly Utility Report – February 2017

Site: Town Hall

This report is intended to give a short summary of the utility usage at the Town Hall site. Further details or additional information can be obtained from Neil Woolmer.

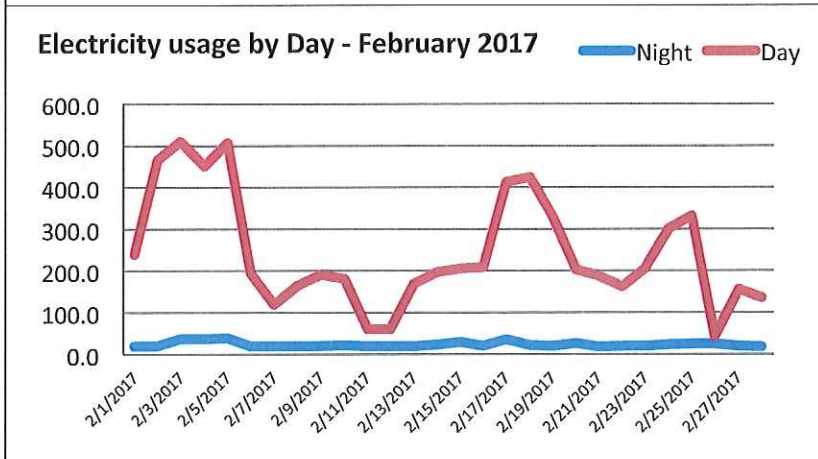


Usage down 11% in February on the previous year.



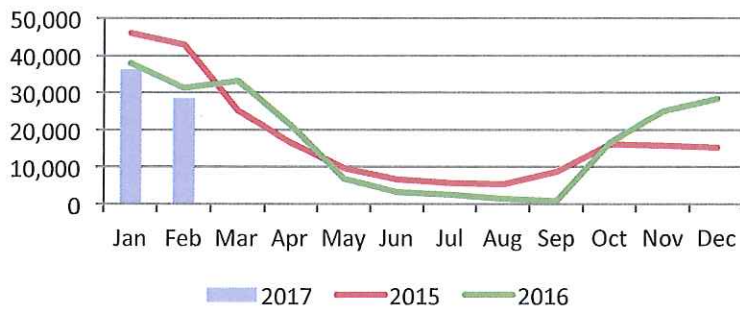
100 kVA Available Capacity

Peak demand was 57.9 kVA in February of the 100 kVA capacity available. Down 11% on the previous year.



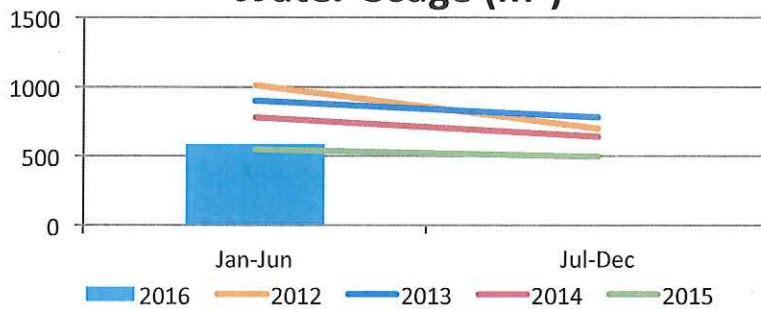
Day and Night kWh usages for February.

Gas Usage (kWh)



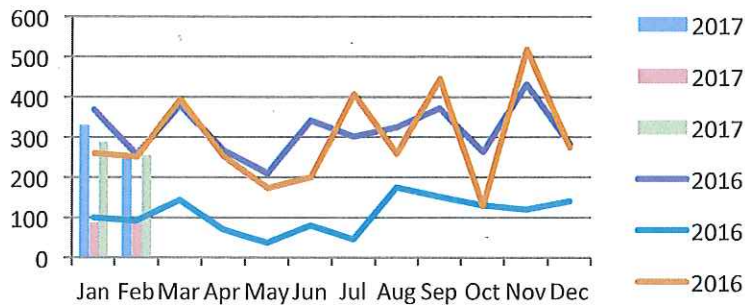
Gas usage was down 9% against February 2016.

Water Usage (m³)



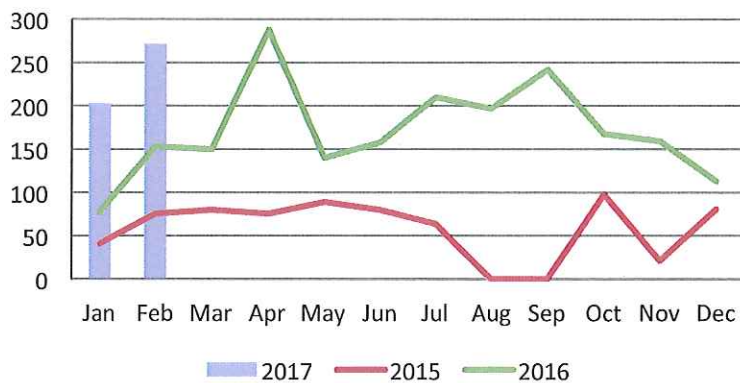
Last 6 months usage 23% lower than same period last year.

Landline Usage (Mins)



Local call usage decreased by 2% and National calls decreased by 3%. Other call types, i.e, to mobiles decreased by 2%. When compared to the same period last year.

Mobile Usage (Mins)



Mobile usage was up 78% on February 2016, the biggest user in terms of cost was number 07765 553311 and the biggest minute's user was 07765 553311.