

PETERSFIELD TOWN COUNCIL

A meeting of the Petersfield Town Council was held at the Town Hall, Petersfield
On 19th November 2015 at 6.30 pm.

PRESENT: Cllr Mrs L Farrow (Town Mayor), Cllr Mrs H Ayer, Cllr Ms M Vincent, Cllr J Deane, Cllr P Humphries, Cllr J Matthews, Cllr Mrs V Morgans, Cllr J Palmer, & Cllr G Watkinson.

Also in attendance: Mr N Hitch (Town Clerk) Mr S Field (Committees Manager), County Councillor V Clarke, District Councillor Ben Bentley and 1 member of the public. There were no Press present.

C 0478 TOWN MAYOR'S REMARKS

The Town Mayor shared that she had been invited to see an excellent production of the Lion and Unicorn Players, and had been to Petersfield School to a presentation of the Duke of Edinburgh awards. The Mayor also said that the young people she met that night were very impressive. The most formal and serious event was Remembrance Sunday, which had been well supported. Councillors were asked to share their own thoughts about this year's Remembrance Sunday.

C 0479 APOLOGIES FOR ABSENCE

Apologies for absence had been received from Cllr S Noble, Cllr P Strawbridge and Cllr K Moon.

C 0480 GRANTING OF DISPENSATION UNDER SECTION 33 OF THE LOCALISM ACT (2011)

There were no requests for dispensation.

C 0481 DECLARATIONS OF INTEREST

There were no declarations of disclosable pecuniary interest made.

C 0482 APPROVAL OF MINUTES

RESOLVED that the Minutes of the Meeting of Petersfield Town Council, held on 22th October 2015 be approved and signed with one amendment from Cllr S Noble to rescind the seeking to appoint an independent surveyor in ref C 0424.

C 0483 PUBLIC PARTICIPATION

No requests to speak had been received.

C 0484 COUNTY COUNCILLORS' REPORTS

Cllr V Clarke

Cllr Clarke read out his report to the Council. *(A copy of his report is attached as appendix A).*

A discussion followed about the dimming of specific street lights, and it was pointed out that individual street lights could not be dimmed, but it was noted that street lights could only be dimmed on each circuit of lights

Cllr K Moon

Cllr K Moon provided a report *(A copy of his report was provided with the Agenda for this meeting)*

C 0485

DISTRICT COUNCILLORS' REPORTS

Cllr B Bentley

Cllr B Bentley read out his report to the council *(A copy of his report is attached as appendix B)*

A discussion followed regarding enforcement of stopping vehicles that were parked half on and half off pavements. It was explained that whilst it was an offence to drive on a pavement, it was not an offence to be semi-parked on a pavement. The question was also asked about cars parking over a cycle lane. Cllr Bentley would investigate this issue and report back.

Some questions were also raised about the recent 'Cosy East Hampshire' scheme. Details were on the EHDC website.

C 0486

TOWN CLERK'S REPORT

Members received and noted the Town Clerk's report dated 12th November 2015. *(A copy is attached to these Minutes as Appendix C)*

C 0487

COMMITTEE REPORTS

(a) Planning Committee

RESOLVED

that the Minutes of the Planning Committee held on 13th October and 3rd November be received

(b) Public Halls Committee

RESOLVED

that the Minutes of the Public Halls Committee on 9th November be received

(c) Grounds Committee

RESOLVED

that the Minutes of the Grounds Committee on 12th November be received

It was noted that the Council had been approached to maintain the flower beds at Petersfield Station, and this matter would be considered in a future Grounds meeting. A consultation paper is expected, which Cllr Ayer will follow up

(c) Finance & General Purposes Committee

RESOLVED

that the Minutes of the Finance & General Purposes Committee meeting held on 16th November 2015 be received.

REPRESENTATIONS ON OUTSIDE BODIES

There were no representations on outside bodies

C 0488

FINANCE -SCHEDULE OF PAYMENTS FOR OCTOBER 2015

RESOLVED

The schedule of payments for October 2015 were received and approved. The Schedule is attached to these minutes (*as appendix D*)

In view of the confidential nature of the business about to be discussed it was

RESOLVED

that the public and press be asked to leave the meeting for the confidential session

F0477 Ramshill Open Spaces

RESOLVED:

that the Town Council agrees;

1. to adopt the public open spaces on the Ramshill Estate providing the existing contract between Taylor Wimpey and Greenbelt can be terminated by mutual consent subject to an appropriate commuted lump sum of money for open spaces maintenance being provided equivalent to the amount payable under the section 106 agreement dated 10th February 2003
2. that the play area be brought up to its original standard and meeting Rospa requirements or an equivalent lump sum being provided to enable this work to be completed
3. To appoint a sub-committee consisting of the Town Mayor, Chairman of Finance & General Purposes Committee, Chairman of Grounds Committee and the Town Clerk with delegated authority to take the matter forward.

There being no further business, the meeting closed at 7.40 p.m

County Councillor's report for November 2015

In 2010 the County Council set itself the target of reducing carbon emissions by 20% over 5 years, which would represent a reduction of 30,000 tonnes of Carbon Dioxide. The total savings to date are 22.8%, which has reduced energy costs by £2.7m, with a further £275,000 carbon tax savings in this year alone. 20 PV systems have now been put on 20 schools, which are producing efficiency savings of £20K per annum and the generation of 200,000kWh of energy every year. A further 20 installations are on the way

Figures have recently been published for the Registration Department for Hampshire. In the last year there were 8,683 births and 9,413 deaths, 4,620 marriage ceremonies, 10,859 marriage notices and 1,172 British citizens. The Registration Service has now been given extra responsibility to work with other agencies to prevent fraud, especially benefit fraud, potential identity fraud and sham marriages. It has also to report concerns about vulnerable people.

From October to April, all of Hampshire's 51 salting vehicles are on standby 24/7, and road conditions, weather, wind speed, rainfall and air temperatures are continuously monitored. All salt bins are now filled, and with two new salt barns at Broadmarshy full, Hampshire's countywide supply of salt is complete. Hampshire's Priority 1 routes are routinely salted when the road surface temperature is forecast to drop below zero degrees Celsius and ice or frost is predicted. Further information about salting routes, maps and community salt bins is available on www.hants.gov.uk/roads/weather-on-roads

The County Library Service is currently undergoing a review of its services, with Petersfield Library being one of only eleven Tier 1 libraries (there are 4 tiers) in the County. There will be no reduction in the hours of any library, though operating costs will be reduced by the withdrawal of poorly used collections, eg CDs, Games and DVDs and better use of IT and shared facilities. Large libraries are likely to stop providing retail space (eg cards, gifts etc) but explore commercial partners to provide a retail offer. At present 7m books per year are issued in Hampshire, which is above the rate for similar sized counties in the UK.

There is a problem with Mobile Libraries, which are leased by the County, in that they cost almost 6 times as much for each visit by the public compared with a visit to a normal library. There is likely to be a pilot of up to 5 new community library exchange facilities and the possible free loan of an eReader with training to download eBooks.

Report for Petersfield Town Councils meeting November 2015 from Cllr Ben Bentley (District Councillors Report)

- **PCSOs:**

The 3 new PCSOs funded for by the district council, are now fully integrated in to their roles alongside the Local Police and the current PCSOs. These new PCSOs will be covering Petersfield as well other areas in East Hampshire in keeping all our communities safe.

- **Protecting your homes from flooding:**

EHDC are trying to spread the word and warn residents from the risk of flooding in our areas. There is a number of sand bags that are available from EHDC but this are very limited and will be offered on a priority basis. They are trying to promote early warning by using the environmental agencies phone number or website

Tel = 0845 988 1188

www.flood-warning-information-service.gov.uk

- **East Hampshire's Cosy Scheme**

I thought I would take this opportunity to quickly promote EHDCs COSY scheme with winter coming thick and fast. The scheme is to help residents make their homes more energy efficient; the scheme has now been extended and will run until March 2016. The scheme is to reward residents with cash back incentives when making energy efficient changes to their properties. This is up to 50% for solid wall installations to 25% for boiler and double glazing upgrades. For further information please phone the number below or visit the website:

Tel = 01730 234317

www.easthants.gov.uk/cosy

- **Community forum:**

The recent Petersfield and surrounding areas Community Forum at Penns Place was a great opportunity for the local residents to receive what was a fantastic presentation from the neighbourhood plan team. For future information the next community forum is Tuesday the 12th of January to be held at EHDCs offices.

- **Councillors grant scheme:**

I would also like to use this opportunity again to promote the Councillors community grant scheme. This scheme allows each district councillor to grant up to £4500 per year with a maximum of £1000 being granted at any one time. If you have any residents or know of any schemes/ideas which may benefit from this scheme please push them towards the Petersfield councillors as I believe most still have grants available.



CLERKS REPORT

Members are reminded that the items within this report are provided for information only and are not available for debate. If it is considered that an item listed within the report should be debated fully by members, then it will be placed on the next appropriate Committee or Council agenda. Any member wanting clarification or further information on any aspect of items within the report, please contact me in advance of the meeting.

General Reading and Information

The following publications have been received and are available for members to read:

- ✱ Community First Havant & East Hampshire Enewsletter number 84 and 85
- ✱ Community First Volunteer Service Newsletter
- ✱ Newsletter distributed by Hampshire Constabulary concerning 'Embrace' – a national charity providing practical, emotional and specialist support for children and young people after serious crime.
- ✱ Action News Update from Community Action Hampshire
- ✱ Clerks and Councils Direct
- ✱ Partners Online form East Hampshire District Council

Other Information

- 1 The next Community Forum will be held on Tuesday 12th January 2016 at East Hampshire District Council's Chamber in Penns Place from 6.30 p.m.
- 2 All members need to be aware of their Register of Interest Forms and consider whether there have been any changes since it was last written. If there is a need for any change to be made please contact me and I will supply a fresh document for completion.

Neil Hitch
Town Clerk
12th November 2015

Petersfield Town Council
Schedule of Payments for October 2015

Cheque Number	Payee Name	Details	Net	VAT	Gross
015831	Kate O'Reilly	Deposit returns	75.00	0.00	75.00
015832	Paul Savage	Deposit returns	75.00	0.00	75.00
015833	Xantria White	Deposit returns	75.00	0.00	75.00
015834	Petty Cash	To restore Petty Cash Float	60.96	6.92	67.88
DD808850	Sita UK Ltd	Sita UK Ltd	322.97	64.59	387.56
015835	The Petersfield School	TPS Prize	20.00	0.00	20.00
015836	Hannah Cromarty	Deposit returns - allotment	60.00	0.00	60.00
015830	Trans Cambridge & Counties	Precept half year transfer	22000.00	0.00	22000.00
DDOct15AP	East Hants District Council	East Hants	158.00	0.00	158.00
DDOct15FH	East Hants District Council	East Hants	2145.00	0.00	2145.00
DDOct15	WPS Insurance Brokers & Risk S		1216.35	0.00	1216.35
015837	Petersfield Youth Theatre	Deposit returns - allotment	250.00	0.00	250.00
015838	Louise Harris	Deposit returns - AP hire	75.05	0.00	75.05
015839	Auditei		610.22	0.00	610.22
015840	BDO LLP	Audit Fees	2341.20	0.00	2341.20
015978	Bradway Park QRA	Deposit Return	150.00	0.00	150.00
015961	Ciison Engineering Ltd	Grounds Equipment	34.80	0.00	34.80
015963	Friends of Petersfield Heath		100.00	0.00	100.00
015964	G Burley and Sons Ltd		5037.68	0.00	5037.68
015965	H. Monfared Ltd	Builders	1080.00	0.00	1080.00
015976	Karin Hewson	Deposit Return	75.00	0.00	75.00
015975	Libby Stockel	Deposit Return	75.00	0.00	75.00
015967	Microshade Business Consultant		480.00	0.00	480.00
015968	Moviola Ltd	Cinema	249.70	0.00	249.70
015971	Mrs Michelle Snow	Temp Staff	1064.26	0.00	1064.26
015966	Oceon Securities (UK) Ltd		672.00	0.00	672.00
015969	Petersfield Cricket Club	Perential Grant (this cheque is to be returned to us)	2500.00	0.00	2500.00
015977	Petersfield Youth Theatre	Deposit Return	250.00	0.00	250.00
015979	Sudapoom Collin	Deposit Return	75.00	0.00	75.00
15972	Tampen and Tampen Ltd		26.89	0.00	26.89
015962	The Festive Light Company Ltd	Christmas Lights	9797.10	0.00	9797.10
015970	Trade UK	Screwfix	289.87	0.00	289.87
015973	Voxt		120.00	0.00	120.00
015974	Weed Management		558.00	0.00	558.00
015834	Petty Cash	September	60.96	6.92	67.88
015829	Burley & Sons Ltd	Grounds Maintenance High Meadow Trust	55.94	11.19	67.13

Petersfield Town Council Schedule of Payments for October 2015

DD1509371	Wages	Wages for month of October 2015	15928.37	0.00	15928.37
Direct Debit	WPS Insurance Brokers	Final payment of insurance for year 2014/15 August	1406.41	0.00	1406.41
Direct Debit	Focus Group	Telephone calls and line rental - Town Hall offices September	91.17	18.23	109.40
Direct Debit	Haven Power	Electricity bill for the Town/Festival Hall	935.50	187.10	1122.60
Direct Debit	WEX Europe Services Ltd	Diesel fuel card for the grounds staff vehicle	59.25	11.85	71.10
Direct Debit	Orange	Mobile phones for staff, August Bill	92.61	18.52	111.13
Direct Debit	British Gas	Avenue Pavilion Final Electricity bill for 24th of June 2015 - 31st of July 2015	56.71	2.83	59.54
Direct Debit	British Telecommunications Plc	Phone Bill	382.12	78.83	460.95
Direct Debit	Southern Water	Waste Water bill for Avenue Playing Fields	130.46	0.00	130.46
Direct Debit	Sita UK Ltd	Rental of skip	395.22	79.04	474.26
Direct Debit	Southern Water	Wastewater for Town/FH January to July 2015	1257.25	0.00	1257.25
Direct Debit	Southern Water	Wastewater for Public Conveniences on The Heath - January to July 2015	863.02	0.00	863.02
Direct Debit	South East Water	Water bill for Tilmore Allotments - February to July 2015	194.63	0.00	194.63
Direct Debit	South East Water	Water bill for Town/FH January to July 2015	661.25	0.00	661.25
Direct Debit	Veolia ES	Container exchange for AP & Town Hall	217.20	43.44	260.64
Direct Debit	Orange	Mobile phone bill for AP Caretaker, FH Manager, Heath Pond Assoc, Groundsmen September Bill	90.52	18.10	108.62
Direct Debit	Haven Power	Electricity bill for Festival/Town Hall August 2015	602.05	120.41	722.46
Direct Debit	Focus Group	Telephone calls and line rental - Town Hall offices August	89.80	17.96	107.76
Direct Debit	Network	Rental for groundsman vehicle	370.56	74.11	444.67
Direct Debit	First Data	Monthly charge for card machine	21.33	4.27	25.60
Direct Debit	Cardnet	Monthly Service charge for card transactions	28.51	0.00	28.51
Direct Debit	Aviva	Buildings and contents insurance monthly payment	1216.35	0.00	1216.35
Direct Debit	EHDC	Rates payment for AP	158.00	0.00	158.00
Direct Debit	EHDC	Rates payment for FH	2145.00	0.00	2145.00
Direct Debit	Dual Energy	Electricity bill for Heath Toilets August & September	140.00	0.00	140.00
Direct Debit	Grenke Leasing	Monthly charge for defibrillators	156.00	0.00	156.00
Direct Debit	Wages & Salaries	Wages for month of September 2015	12308.63	0.00	12308.63
Direct Debit	Dual Energy	Electricity bill for Avenue Pavilion August & September	140.00	0.00	140.00
Direct Debit	Orange	Fees and Charges	108.62	0.00	108.62
Direct Debit	Cardnet		25.50	0.00	25.50
Direct Debit	CNG Ltd		350.62	0.00	350.62
Direct Debit	CNG Ltd		38.21	0.00	38.21
Direct Debit	Dual Energy	Purchase Ledger Payment	70.00	0.00	70.00
Direct Debit	Dual Energy	Purchase Ledger Payment	70.00	0.00	70.00
Direct Debit	East Hamts District Council		158.00	0.00	158.00
Direct Debit	East Hamts District Council		2145.00	0.00	2145.00
Direct Debit	First Data	Purchase Ledger Payment	25.60	0.00	25.60
Direct Debit	Focus Group		111.71	0.00	111.71

