

## PETERSFIELD TOWN COUNCIL

Minutes of a Meeting of the Public Halls Committee held in the Council Chamber, Town Hall, Petersfield, on Monday 14<sup>th</sup> March 2016 at 6.30 p.m.

**PRESENT** Cllr Mrs H Ayer (Chairman), Cllr V Morgans, Cllr J Palmer and Cllr G Watkinson

**Also in attendance:** Mr N Hitch (Town Clerk) who arrived at 7.00 pm, Mr Jon Tucker (Festival Hall Manager) & Mr S Field (Committees Manager). There were 3 members of the public and no press present.

**PH 0701** CHAIRMAN'S COMMENTS

The Chairman welcomed everyone to the meeting.

**PH 0702** APOLOGIES FOR ABSENCE

Apologies were received from Cllr P Humphries and Cllr M Vincent

**PH 0703** DISPENSATION UNDER SECTION 33 OF THE LOCALISM ACT 2011

No requests for dispensation were received.

**PH 0704** DECLARATIONS OF INTEREST

There were no declarations of interest

**PH 0705** APPROVAL OF MINUTES

The Public Halls Committee minutes of the meeting held on the 11<sup>th</sup> January 2016, previously circulated, were approved.

**RESOLVED:** that the Minutes of the Meeting of the Public Halls Committee, held on 8<sup>th</sup> February 2016, be approved with PH0622 point 3 amendment to word 'deliberator' to 'defibrillator'

**PH 0706** PUBLIC REPRESENTATION

No requests from members of the public to speak had been received.

**PH 0707** FESTIVAL HALL MANAGER'S REPORT

Members received and noted the Festival Hall Manager's report for March 2016. A copy of the report is attached to these Minutes at Appendix A. It was agreed that the boiler in the avenue needed to be urgently fixed and so funds were pulled forward from next year to replace the boiler. All broken windows had now been replaced.

**PH 0708** UTILITY REPORTS FROM AUDITEL

Members received and approved the monthly utility reports from Auditel for the Festival Hall for the month of January.

**PH 0709**      **PUBLIC HALLS SUB-COMMITTEE**

Minutes of the Public Halls Sub-Committee held on 8<sup>th</sup> February where received and approved.

Some discussions took place

1. Ticketsource printing was going well, with all current tickets for New Savoy being printed this way, and tickets for the Petersfield Musical Festival also being available from ticketsource via our box office.
2. Festival Hall Extension was considered, with various ideas being put forward, but this would need to be fully investigated at the next meeting. The Chairman asked that everyone go away and consider what the needs and desires were, so that architects could revise the current drawings.

**PH 0710**      **PETERSFIELD BOWLING CLUB USE OF AVENUE CAR PARK**

Members received a letter from Petersfield Bowling Club with a list of dates of when they would like to use the Avenue Car Park. This was discussed, and it was considered that this could make the situation very difficult for hirers of the hall, and hiring out of the hall on days when the car park had been 'loaned out' to Petersfield Bowling Club. In addition to this, the car park would need to be closed at a later time.

**RESOLVED:**                      **that the Town Clerk write a letter to Petersfield Bowling Club confirming that reluctantly permission for use of the car park by the club could not be given**

In view of the confidential nature of the business about to be discussed, it was

**RESOLVED:**                      **that the public and press be asked to leave the meeting for the confidential session.**

**CONFIDENTIAL**

The Town Clerk arrived at 7.00 pm

**PH 0711**      **FESTIVAL HALL REPAIRS FOR WATER INGRESS**

3 quotes were received, and it was considered that further reductions may be achievable by using a different scaffolding approach.

**RESOLVED:**                      **That Boulton Mossman explore all final expenses and savings and re-submit final quotations in time for the next Public Halls meeting being held on 11 April**

*There being no further business, the meeting closed at 7.10 pm.*



## Festival Hall Managers Report

March 2016

### Events

- 7<sup>th</sup> -20<sup>th</sup> March Petersfield Musical Festival
- 22<sup>nd</sup> March New Savoy Cinema
- 24<sup>th</sup> and 26<sup>th</sup> March Giant Easter Market
- 29<sup>th</sup> March Hampshire Blood Service
- 10<sup>th</sup>-17<sup>th</sup> March Winton Players

### Usage

Below are the usage statistics for January.

- |                 |             |                  |
|-----------------|-------------|------------------|
| • Festival Hall | 15 bookings | 197 hours booked |
| • Rose Room     | 8 bookings  | 143 hours booked |

### General

- The stage lifts have been inspected (nothing to report).
- Stage Electrics have carried out the Preventative maintenance inspection.
- The New stage Drapes have been delivered, they will be hung when we get some free time in the Hall.

### Avenue Pavilion

- The gas hob has been replaced with an electric version.
- Three Double glazed windows at the Pavilion have needed to be replaced due to vandalism.
- Over the last three weeks we have had a number of problems with the boiler at the Avenue Pavilion. Firstly the time clock needed replacing then the pump and finally the heat exchanger split which meant that a new boiler was needed. After discussing it with the Mayor and Chairman of F&GP an order was placed and I am pleased to report that the new boiler is now up and running.

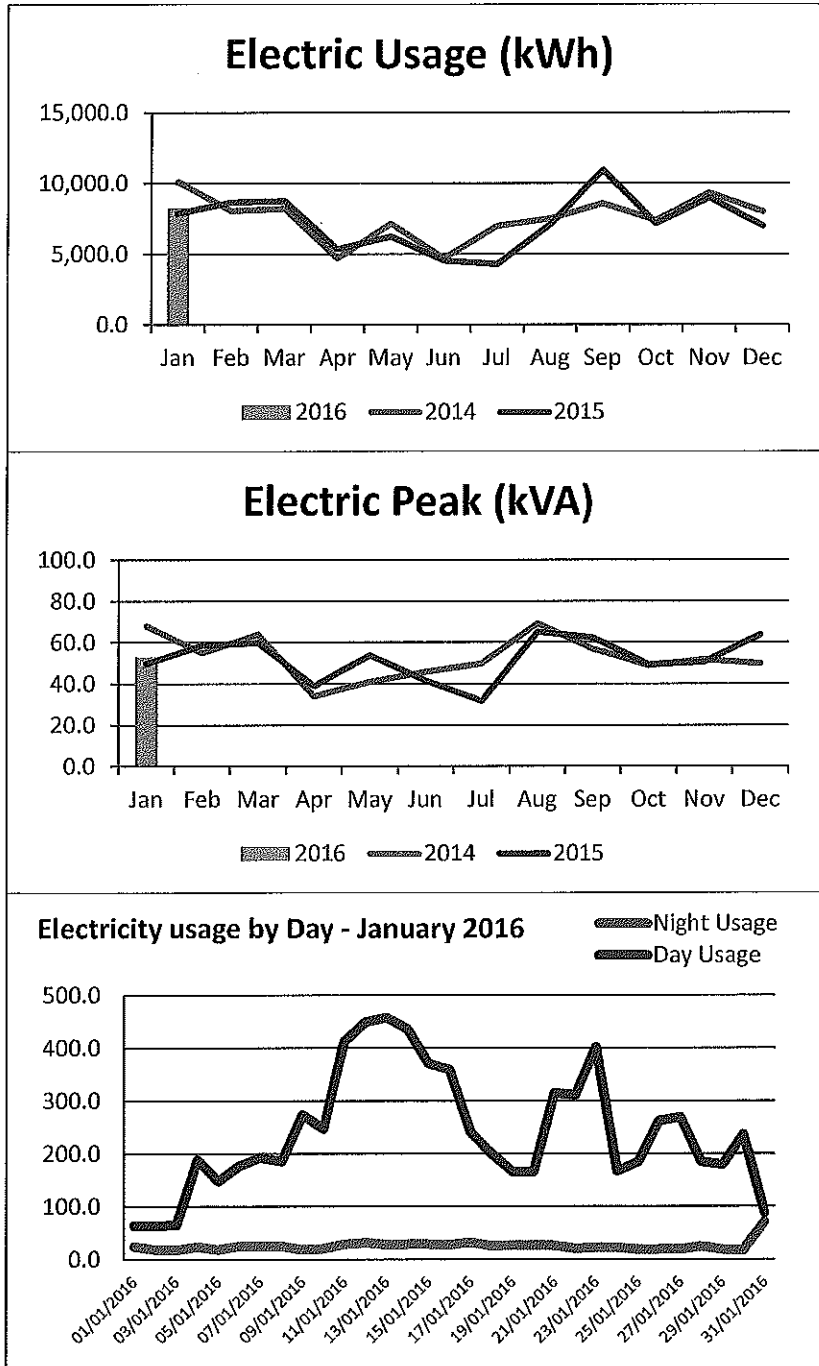
Jon Tucker  
14/03/16

## Petersfield Town Council

### Auditel Monthly Utility Report – January 2016

#### Site: Town Hall

This report is intended to give a short summary of the utility usage at the Town Hall site. Further details or additional information can be obtained from Neil Woolmer.

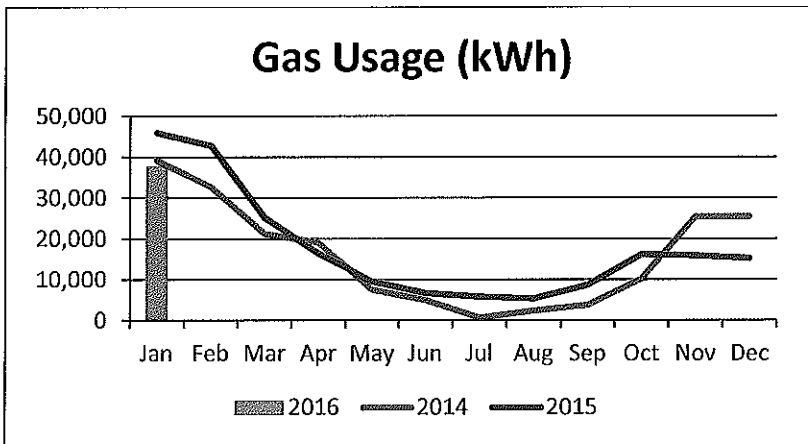


Usage up 4% in January on the previous year.

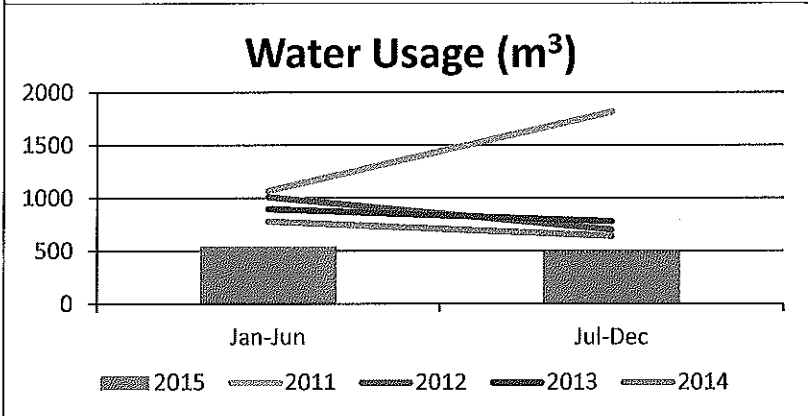
100 kVA Available Capacity

Peak demand was 53.1 kVA in January of the 100 kVA capacity available. Up 7% on the previous year.

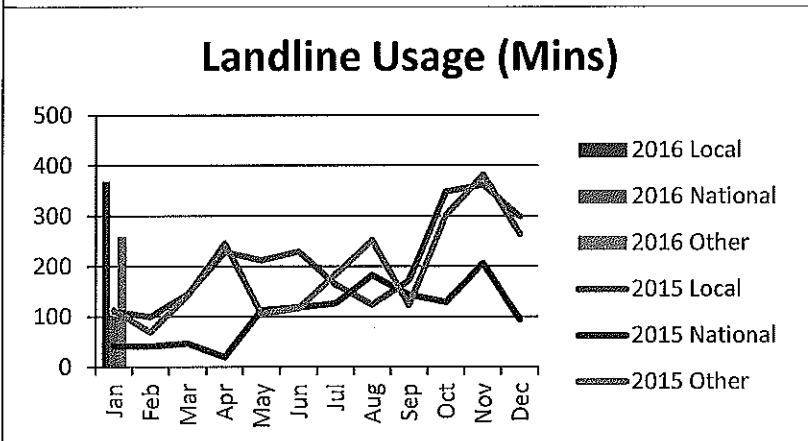
Day and Night kWh usages for January



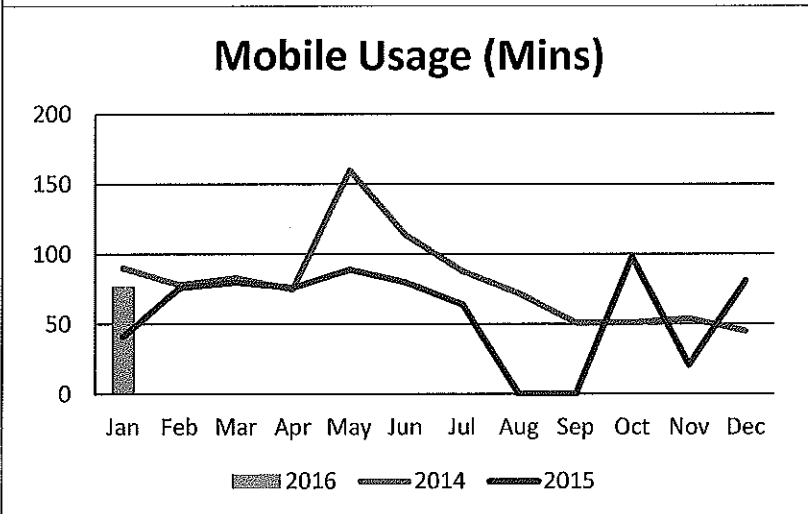
Gas usage was down 18% against January 2015.



Last 6 months usage 23% lower than same period last year.



Local & National call usage increased by 232% and 136% respectively and Other Calls were up 130% in January.



Was 500 Orange pre purchased minutes switched to O2 during October.

January 2016 minutes used were 88% higher compared to January 2015.