

PETERSFIELD TOWN COUNCIL

Minutes of a Meeting of the Public Halls Committee held in the Council Chamber, Town Hall, Petersfield, on Monday 11th April 2016 at 6.30 p.m.

PRESENT Cllr Mrs H Ayer (Chairman), Cllr V Morgans, Cllr M Vincent and Cllr G Watkinson

Also in attendance: Mr N Hitch (Town Clerk), Mr Jon Tucker (Festival Hall Manager) & Mr S Field (Committees Manager). There were 2 members of the public and no press present.

PH 0785 CHAIRMAN'S COMMENTS

The Chairman welcomed everyone to the meeting, and read out a positive letter from a gentleman called Arthur who visited the Festival Hall, the Rose Room and the Council Chamber to check out the hearing equipment on behalf of one of their lip reading members. Also, one of the speakers in the Festival Hall was not working properly and would need to be replaced. Further discussion determined that all 4 speakers would need to be replaced at an approximate cost of £10,000. This would be formally considered by Finance & General Purposes Committee as it had happened too late to be included on this meeting agenda

PH 0786 APOLOGIES FOR ABSENCE

Apologies were received from Cllr P Humphries and Cllr J Palmer

PH 0787 DISPENSATION UNDER SECTION 33 OF THE LOCALISM ACT 2011

No requests for dispensation were received.

PH 0788 DECLARATIONS OF INTEREST

There were no declarations of interest

PH 0789 APPROVAL OF MINUTES

The Public Halls Committee minutes of the meeting held on the 14th March 2016, previously circulated, were approved.

RESOLVED: that the Minutes of the Meeting of the Public Halls Committee, held on 14th March 2016, be approved

PH 0790 PUBLIC REPRESENTATION

Mr S Auty was invited to speak in respect of the report he had submitted regarding the redevelopment of the temporary Festival Hall extension. Mr Auty asked that the Council consider the long term view, rather than dealing with ad-hoc items as they were required. It was then pointed out that the buildings provided two functions - Festival Hall and Town Council Offices. The use of space should be considered, and it was suggested that the Council

consider employing a Theatre Consultant. A Theatre Consultant contact that Mr Auty had made has offered an initial visit free of charge. Full details are provided in a report

PH 0791 **FESTIVAL HALL MANAGER'S REPORT**

Members received and noted the Festival Hall Manager's report for April 2016. (*attached Appendix A*). The Festival Manager asked whether anyone knew of a requirement for the old curtains. The Town Clerk would send an email around to his Town Clerk colleagues to offer the curtains.

PH 0792 **UTILITY REPORTS FROM AUDITEL**

Members received and approved the monthly utility reports from Auditel for the Festival Hall for the month of February (*attached Appendix B*)

PH 0793 **LOVE LANE PAVILION**

Members received a verbal report detailing an insurance claim for the recent Storm Katy damage.

Members received a second report and quotes regarding the leaking roof. After consideration it was

RECOMMENDED: **That contractor B at a cost of £1250 should be selected to carry out the work**

PH 0794 **TOWN AND FESTIVAL HALL BOILERS**

Members received a report detailing replacement costs for the current boilers located at the Town and Festival Hall. After consideration it was

RECOMMENDED: **That contractor A at a cost of £45,359.98 should be selected to carry out the work**

In view of the confidential nature of the business about to be discussed, it was

RESOLVED: **that the public and press be asked to leave the meeting for the confidential session.**

CONFIDENTIAL

PH 0795 **FESTIVAL HALL REPAIRS FOR WATER INGRESS**

A further revision of costs from the contractors, facilitated by Boulton Mossman, will provide a further £3050 saving. Based on this revision it is

RECOMMENDED: **That the revised costs from the chosen contractor are accepted**

There being no further business, the meeting closed at 8.00 pm.



Festival Hall Managers Report

April 2016

Events

- 10th-17th April Winton Players
- 18th-24th April Save The Children (Boutique Bonanza)
- 5th -6th May PCC Elections
- 7th-15th May Lion and Unicorn Players

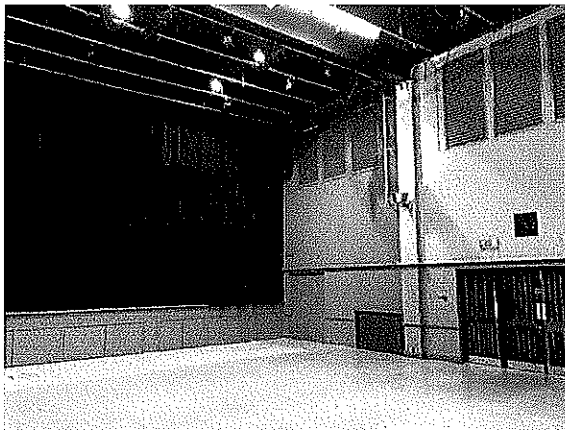
Usage

Below are the usage statistics for March.

- Festival Hall 7 bookings 252 hours booked
- Rose Room 4 bookings 46 hours booked

General

- The New Drapes have been Hung and the Louvre Panels installed.



- The Fire Alarm and Emergency lights have been serviced with only one fitting needing to be replaced.
- The Roof Safety equipment has been recertified.

Avenue Pavilion

- The New boiler has been installed and is now fully operational.

Jon Tucker
11/04/16

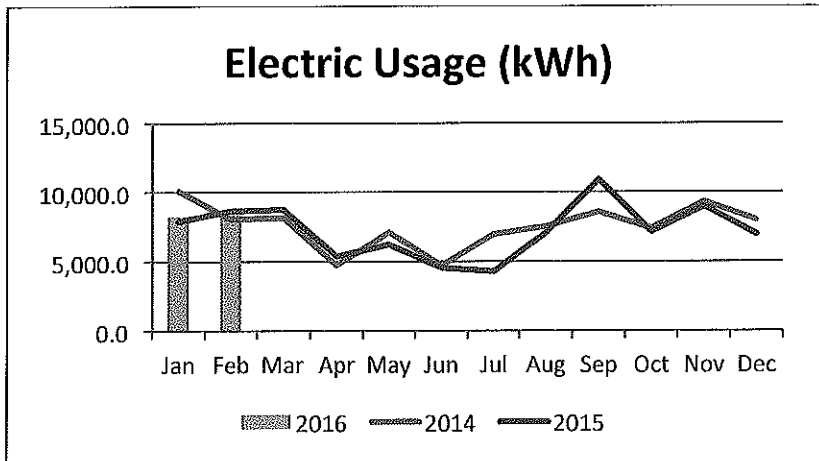
This report is also available to you online at:
<https://sites.google.com/a/auditel.co.uk/ptc>



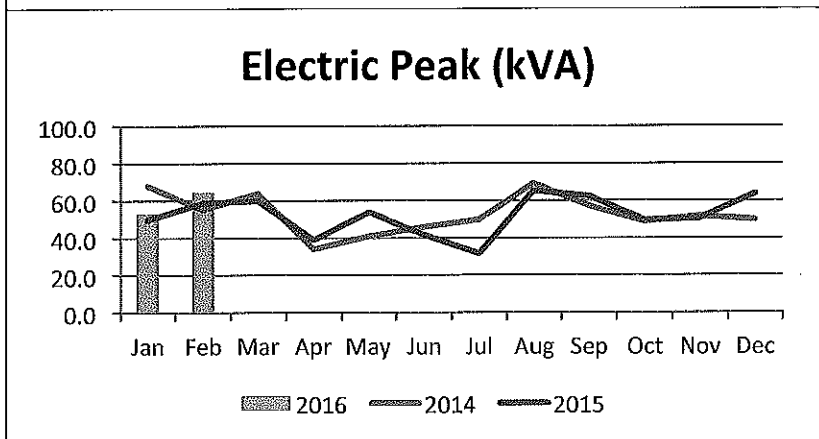
Petersfield Town Council Auditel Monthly Utility Report – February 2016

Site: Town Hall

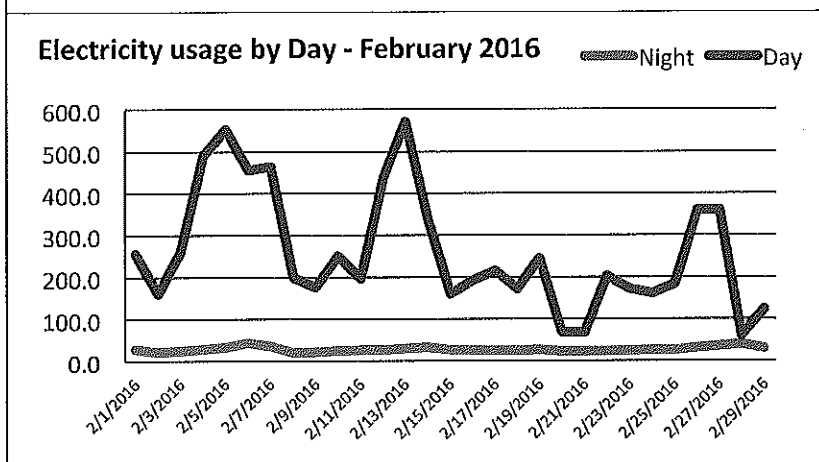
This report is intended to give a short summary of the utility usage at the Town Hall site. Further details or additional information can be obtained from Neil Woolmer.



Usage down 4% in February on the previous year.

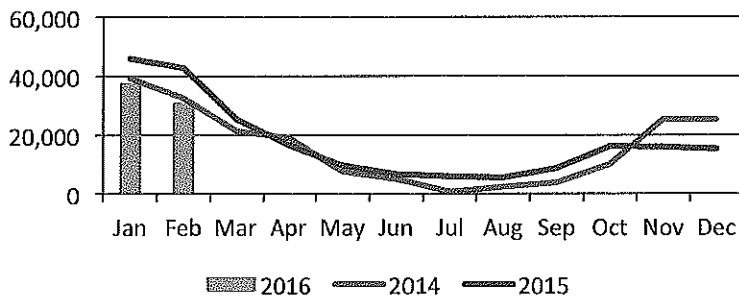


100 kVA Available Capacity
 Peak demand was 64.7 kVA in February of the 100 kVA capacity available. Up 10% on the previous year.



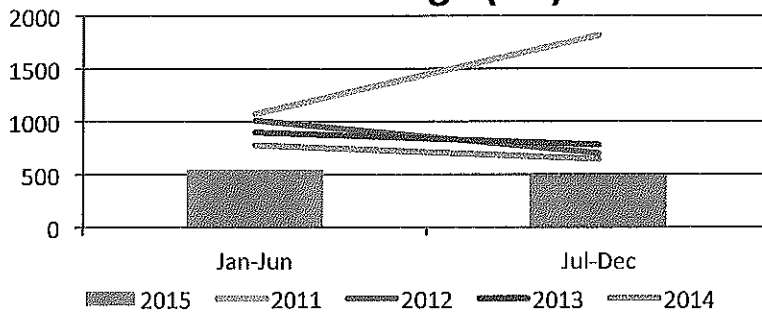
Day and Night kWh usages for February.

Gas Usage (kWh)



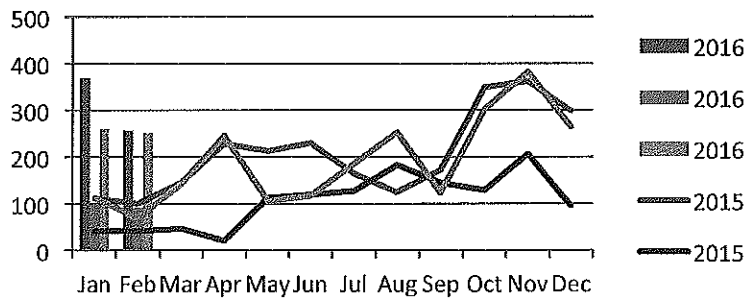
Gas usage was down 27% against February 2015.

Water Usage (m³)



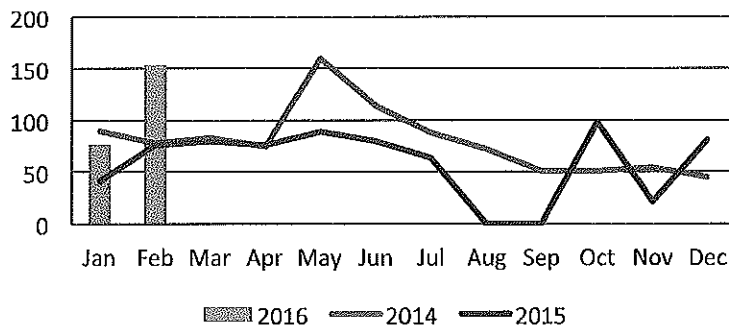
Last 6 months usage 23% lower than same period last year.

Landline Usage (Mins)



Local & National call usage increased by 157% and 122% respectively and Other Calls were up 264% in February.

Mobile Usage (Mins)



Was 500 Orange pre purchased minutes switched to O2 during October.

February 2016 minutes used were 101% higher compared to February 2015.