

PETERSFIELD TOWN COUNCIL

Minutes of a Meeting of the Public Halls Committee held in the Council Chamber, Town Hall, Petersfield, on Monday 8th February 2016 at 6.30 p.m.

PRESENT Cllr Mrs H Ayer (Chairman), Cllr P Humphries, Cllr V Morgans, Cllr J Palmer, Cllr Mrs M Vincent, and Cllr G Watkinson

Also in attendance: Mr N Hitch (Town Clerk), Mr Jon Tucker (Festival Hall Manager) & Mr S Field (Committees Manager). There were 4 members of the public and no press present.

PH 0613 CHAIRMAN'S COMMENTS

The Chairman welcomed everyone to the meeting and shared that the CTCG (Community Tasking and Coordinating Group), who meet every two weeks in EHDC, had been offered the Council Chamber for their next meeting, as they were not able to meet at EHDC

PH 0614 APOLOGIES FOR ABSENCE

There were no apologies for absence.

PH 0615 DISPENSATION UNDER SECTION 33 OF THE LOCALISM ACT 2011

No requests for dispensation were received.

PH 0616 DECLARATIONS OF INTEREST

There were no declarations of interest

PH 0617 APPROVAL OF MINUTES

The Public Halls Committee minutes of the meeting held on the 11th January 2016, previously circulated, were approved.

RESOLVED: that the Minutes of the Meeting of the Public Halls Committee, held on 11th January 2016, be approved.

PH 0618 PUBLIC REPRESENTATION

No requests from members of the public to speak had been received.

PH 0619 FESTIVAL HALL MANAGER'S REPORT

Members received and noted the Festival Hall Manager's report for February 2016. A copy of the report is attached to these Minutes at Appendix A.

PH 0620 UTILITY REPORTS FROM AUDITEL

Members received and noted the monthly utility reports from Auditel for the Festival Hall for the month of December, a copy of which is attached to these

Minutes at Appendix B. It was noted that increases in telephone charges was due to more staff and more activity.

PH 0621

AVENUE PAVILION HIRING REGULATIONS

A copy of the revised Avenue Pavilion Hiring Regulations was presented to the committee with the following amendments

1. Discount wording in paragraph 1 to be amended to reflect information provided in paragraph 11
2. A paragraph relating to Car Parking rules needs to be included. These should reflect the difference between week day use when the car park is locked after hiring, and weekends when the car park is often left unlocked. A question was raised as to whether car parking spaces could be charged out for specific occasions such as the Craft Fayre who use St Peter's Hall
3. Remove paragraph 35 as this is no longer applicable

RESOLVED: that the revised Avenue Pavilion Hiring Regulations be accepted without further amendment and distributed to all Avenue Pavilion Hirers. The next review will be January 2017

PH 0622

FESTIVAL HALL APPLICATION TO HIRE

A copy of the revised Festival Hall Application to Hire was presented to the committee with the following amendments

1. Fixed deposit figures should be shown in the 'application to hire' as a schedule of fees
2. In point 18, the word all is to be underlined and hi-lighted
3. In point 38, include the location of the deliberators

RESOLVED: that the revised Festival Hall Application to Hire be accepted without further amendment and distributed to all Festival Hall Hirers. The next review will be January 2017

In view of the confidential nature of the business about to be discussed, it was

RESOLVED: that the public and press be asked to leave the meeting for the confidential session.

CONFIDENTIAL

PH 0623

RENT REVIEW SUITE 3 FESTIVAL HALL CHAMBER

RECOMMENDED: After discussions it was agreed that no additional increase in rent would be levied at the rent review due in May 2016

There being no further business, the meeting closed at 6.50 pm.

REF



Festival Hall Managers Report

February 2016

Events

- 10th-14th February Showstoppers Stage School annual show
- 25th-27th February Petersfield Beer and Cider Festival
- 5th March Langrish School Spring Ball
- 7th-20th March Petersfield Musical Festival

Usage

Below are the usage statistics for January.

- | | | |
|-----------------|------------|------------------|
| • Festival Hall | 3 bookings | 278 hours booked |
| • Rose Room | 4 bookings | 46 hours booked |

General

- The Tallescope has been inspected.

Avenue Pavilion

- On The 15th January the on call Councilor (Clr Strawbridge) was called out to the Avenue Pavilion because of a strong smell of gas. An engineer was called and the problem traced back to the gas hob being faulty. An order has now been placed for the hob to be replaced with an electric one, the work is due to take place on the 16th February.

Jon Tucker
8/02/16

This report is also available to you online at:
<https://sites.google.com/a/auditel.co.uk/ptc>

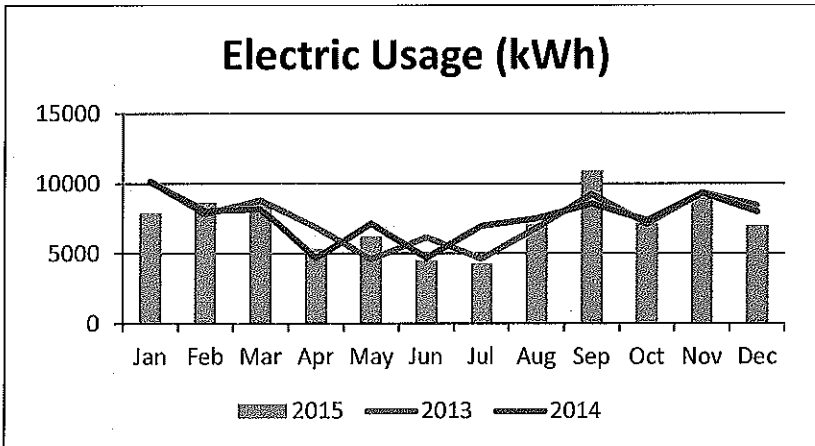


Petersfield Town Council

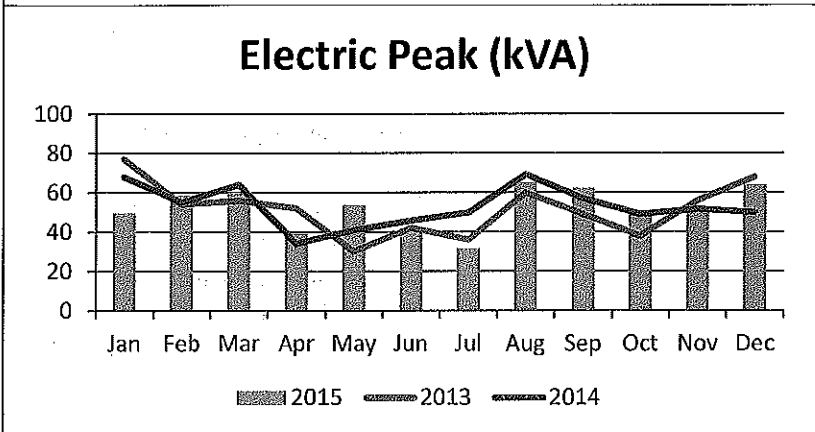
Auditel Monthly Utility Report – December 2015

Site: Town Hall

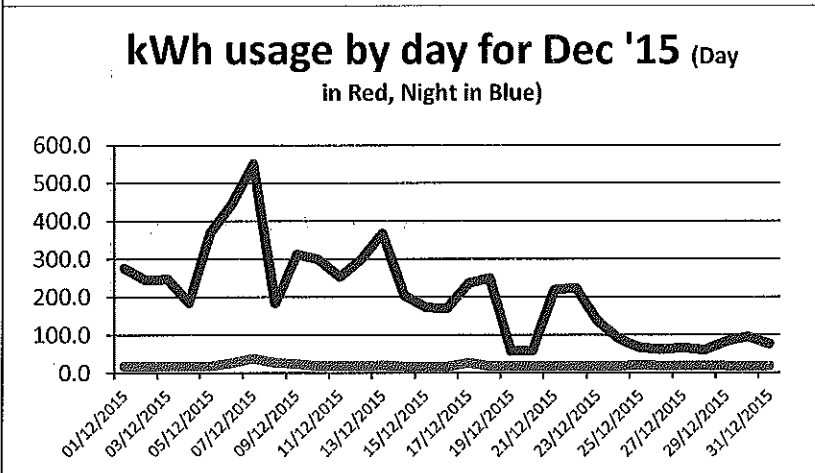
This report is intended to give a short summary of the utility usage at the Town Hall site. Further details or additional information can be obtained from Neil Woolmer.



Usage down 13% in December on the previous year.

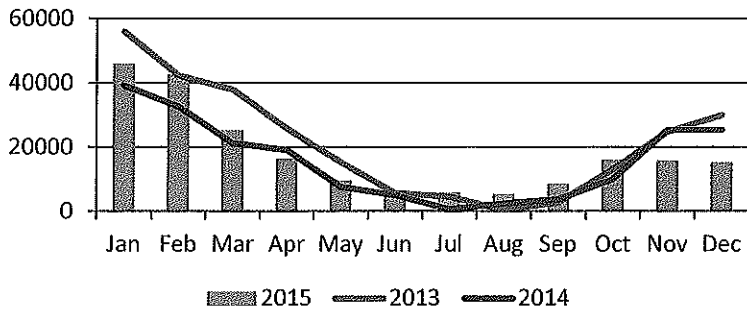


100 kVA Available Capacity
 Peak demand was 63.8 kVA in December of the 100 kVA capacity available. Up 28% on the previous year.



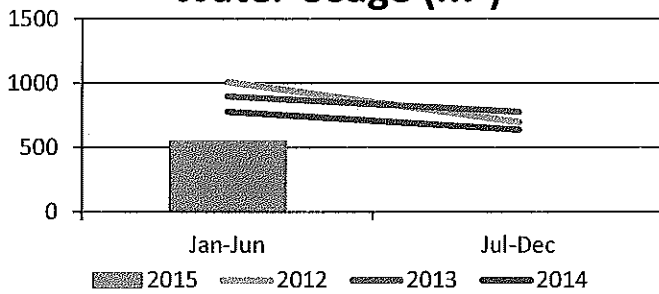
Day and Night kWh usages for December

Gas Usage (kWh)



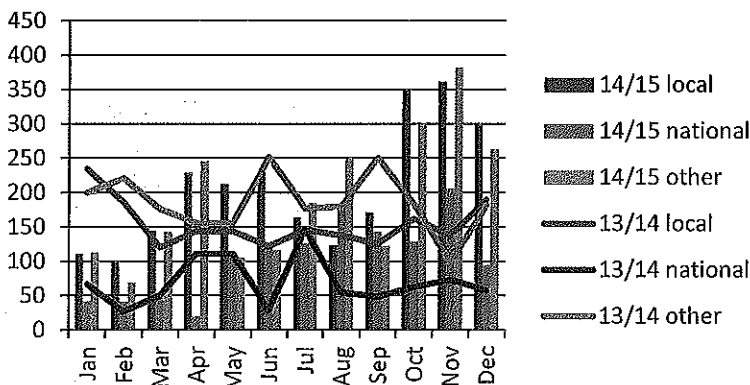
Gas usage was down 40% against December 2014.

Water Usage (m³)



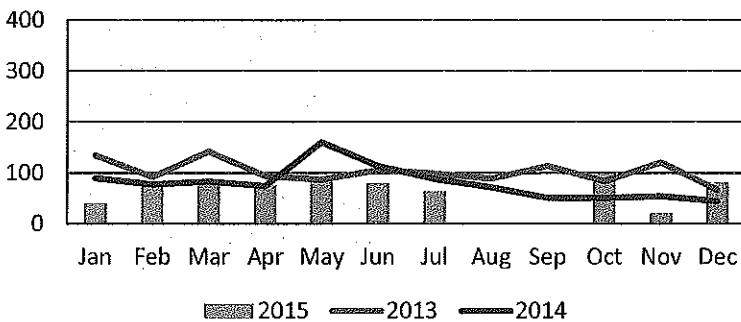
Last 6 months usage 30% lower than same period last year.

Landline Usage (Mins)



Local & National call usage increased by 57% and 64% respectively and Others were up 45% in December.

Mobile Usage (Mins)



Was 500 Orange pre purchased minutes switched to O2 during October.

December 2015 minutes used were almost double that of December 2014.