

PETERSFIELD TOWN COUNCIL

A meeting of the Town Development Committee was held at the Council Chamber, Town Hall, Petersfield on 8th April 2016 at 3.00 pm.

PRESENT: Cllr J Palmer (Chairman), Cllr J Matthews (Vice Chairman), Cllr J Deane, Cllr Ms M Vincent, District Cllr Mrs J Butler (EHDC), and County Councillor V Clarke (HCC)

Also in attendance: Cllr P Strawbridge, Neil Hitch (Town Clerk) and Mr S Field (Committees Manager) plus 1 member of the public. There were no Press present.

T 0768 CHAIRMAN'S REMARKS

The chairman welcomed everyone to meeting

T 0769 APOLOGIES FOR ABSENCE

Apologies had been received from Mr R Besant (PNP), Mr R Mocatta (SDNPA), Mr T Struthers (Petersfield Society) and Cllr P Humphries

T 0770 GRANTING OF DISPENSATION UNDER SECTION 33 OF THE LOCALISM ACT (2011)

There were no requests for dispensation.

T 0771 DECLARATIONS OF INTEREST

It was proposed that all non-elected members of the Petersfield Town Development Committee provide a Declaration of Interest.

RESOLVED: **That the Declaration of Interest form be issued to non-elected members of the committee for them to complete and return**

T 0772 PUBLIC PARTICIPATION

T 0773 COMMENTS FROM MR S AUTY

Mr S Auty was invited to speak. He shared that the Terms of Reference for the Petersfield Town Development Committee had not yet appeared on the web site, (although it was pointed out that these had been made available through the Council Minutes), and that the April agenda had not been posted on the notice board. He also commented that future Chairman's Remarks should include general comments regarding the previous representations from developers

No requests to speak had been received.

T 0774 PROGRESS ON RESOLUTIONS FROM PREVIOUS MEETING

- Any planning notification of a significant size will be notified to the TDM committee, and comments made that can then be forwarded to the Planning Committee
- Cllr J Butler shared that we may be able to acquire a 1/3 of a persons help. A letter addressed to the leader of the Council is required to request this help. The cost of this shared resource is not currently known. It is also advisable to speak to the SDNP.

RESOLVED: That a letter be written to the leader of East Hants District Council requesting this help, and also speak to the SDNP

T 0775 **REVIEW RECENTLY SUBMITTED PLANNING APPLICATIONS**

Town Council members are to be encouraged to attend district council meetings to represent Town Council views. Comments raised at the Planning Meeting on 4 April regarding the Causeway Farm development, as well as additional comments, should be presented by Petersfield Town Council at the next meeting being held in Midhurst

RESOLVED: That Cllr J Matthews and Cllr J Deane should attend the meeting being held in Midhurst, and represent all our views regarding the Causeway Farm development

T 0776 **FINAL TWO APPOINTMENTS TO COMMITTEE**

Cllr J Matthews had written an article to advertise the two vacancies in the Petersfield Post and on the Petersfield Town Council website. It was noted that the advert would be published in the Petersfield Post on Wednesday 13th April.

RESOLVED: That the advert be place into the Petersfield Town Council web site

T 0777 **FUNDING STREAMS FOR PROJECTS**

Cllr J Palmer asked whether there was a known list of funding streams, and pots of money available via 106.

RESOLVED: That Mr C Patterson be contacted to advise on available funding

T 0778 **TRACKING OF PROJECTS**

The Office Manager indicated that information had been recorded, but further discussions were needed in respect of what information was required, and in what format

RESOLVED: That Cllr J Palmer and the Office Manager meet to discuss the information required, including to ensure that the projects are kept on track, and members are adequately informed

T 0779 **PROJECT REVIEW - THE SQUARE**

A meeting was held at EHDC to discuss the trees and wider use of the square, and how any developments to the square should be considered with the guidelines of the Petersfield Neighbourhood Plan. It was determined that two groups should be formed to further discuss as follows:

- Engagement Group to explore what the community would like to see in a redeveloped square
- Technical Group to decide on the future of the trees

However, there did not appear to be any steering set up to ensure that this happened, and that decisions could be carried forward.

RESOLVED: That Cllr J Butler arrange a meeting between Petersfield Town Council and EHDC. Town Councillors should consider who they would like to be present at the meeting and inform Cllr J Butler

T 0780 **PROJECT REVIEW - SELF BUILD**

H11 - Land north of Reservoir Lane. Landowners are very keen for this development to go ahead. The plan is for 11 developments on this site. A CLT (Community Land Trust) is being set up to develop the infrastructure, and funding for this is being sought.

H2 - Buckmore Farm. Part of this land belongs to the County Council. Cllr V Clarke was asked to investigate and report back.

T 0781 **PROJECT REVIEW - INFRASTRUCTURE DELIVERY PLAN**

Members received a report from Cllr P Humphries (*report attached*)

T 0782 **PROJECT REVIEW - PENNS PLACE SPORTS HUB**

Work is going on in the background to re-structure the layout of the playing fields. Consultancy will be required to assist with this.

RECOMMENDATION: That the sum of £12,000, placed in Earmarked Reserves for the development of Penns Field 'B' be made available for the consultancy work.

RESOLVED:

Cllr Mrs J Butler to set up a meeting to discuss the requirements, and how this project may be moved forward

T 0783

PROJECT REVIEW - HIGHWAYS

Members received a report from Mr R Besant (*report attached*)

T 0784

PROJECT REVIEW - GREEN INFRASTRUCTURE

Members received a report from Mr T Struthers (*report attached*)

There being no further business, the meeting closed at 4.30 p.m

Some Brief Notes On the SDNP Infrastructure Delivery Plan

The Infrastructure Delivery Plan (IDP) lists all infrastructure needed to support sustainable growth in the National Park, as set out in their emerging Local Plan.

Projects identified on the IDP will be considered for funding through the Community Infrastructure Levy (CIL) following adoption in 2016. Projects may include the provision of new infrastructure, or the improvement, replacement, operation and maintenance of existing infrastructure.

The infrastructure delivery plan includes:

Categories	Project Examples
Transport	Cycle paths
Education	Primary schools
Health	GP Surgeries
Social & Leisure	Sports centres; culture
Services & Facilities	Village halls; emergency services
Green Infrastructure	Biodiversity projects; open space
Utility Services	Broadband; waste management

The CIL can be used to fund the provision (capital), improvement, replacement, operation (revenue) or maintenance of infrastructure.

At the Local Parish Scale, projects are categorised according to the table in the above Structure section along with figures for the total funding required for each type of infrastructure. Projects are generally under £20,000 and likely to be funded by parish proportion of CIL income as Town and Parish Councils receive 15% or 25% of CIL income from development in their area directly from SDNPA as a lump sum, for use on smaller scale projects. SDNPA is committed to supporting parish-scale projects including through top-up funding from CIL and other funding mechanisms where the parish agrees to add value through Ecosystems Services enhancement and where the SDNPA Purposes are supported.

CIL funding must be spent on infrastructure to support growth in the Local Plan but SDNPA has complete discretion over the location and type of infrastructure provided. Funding will be applied to the provision, improvement, replacement, operation or maintenance of infrastructure except for 5% of receipts which can be spent on administrative expenses. Funding can be used for capital or revenue projects in support of infrastructure.

Fifteen per cent of CIL receipts will be passed directly to the parish council where chargeable development takes place (capped at a total of £100 per existing house per year in the parish). **This increases to twenty five per cent where an adopted Neighbourhood Plan is in place.**

Having been out for consultation there is to be a public hearing beginning at 9:30am on Wednesday 11 May 2016 in Memorial Hall, North Street, Midhurst, West Sussex, GU29 9DH. This is to consider whether the Community Infrastructure Levy [CIL] Charging Schedule meets the requirements of the Planning Act 2008 and the relevant CIL Regulations, as amended, in respect of legal compliance and viability.

Draft Highways Parking Strategy
for IDP

PNDP Vision	Description	Stakeholders	How to deliver	Proposed Action
GAP 3	Pulens Lane/Durford Road	HCC		
	Bell Hill/Winchester Road	HCC		
	Swan Street	HCC		
	Tilmore Road/Station Road	HCC		
GAP 4	Town Centre & Market Square	HCC		
	Lavant Street improvements	EHDC/ Market Mgmt		
GAP 5	New additional parking at railway Station & tesco	EHDC/Network rail/Tesco		
	Access to Festival Hall Car Park from Tor way	HCC/EHDC/PTC		
GAP 7	Improve Parking signage	HCC/EHDC		
	Increase parking control zone	HCC/EHDC		
GAP 8	Provide parking Management control	HCC/EHDC		
	Provide more cycle racks	PTC/EHDC/HCC		
GAP 9	Improve bus services provision	HCC		

Petersfield i-Tree Survey Project 2016 Outline Proposal

A meeting of the South Downs National Park Authority, East Hampshire District Council, Petersfield Town Council and The Petersfield Society was held on 2nd February 2016 to discuss the future of Petersfield Square and the town centre with reference to the policies and aspirations of the Neighbourhood Plan. An essential ingredient will be the consideration of, and proposals for, the natural environment including trees. Current information on these trees is fragmented and incomplete. A new inventory will help inform those who have responsibility to implement the Neighbourhood Plan and those who decide the future of the town's trees by way of determining applications, or otherwise, for works including pruning, pollarding or felling, to trees in the Conservation Area or covered by TPOs. The inventory will also provide the opportunity to inform and enthuse Petersfield residents, workers and visitors about the importance of the town's natural environment and ecosystem.

The Petersfield Society has agreed to make an inventory during the summer of 2016 using the i-Tree Eco system with volunteers trained to undertake the necessary observations and measurements of Petersfield's trees to obtain an overall objective assessment of species, height, diameter, condition, life stage and cover which can be compared to that of other towns and monitored over time. The plan initially is to prepare a complete inventory of the 183 or so trees each of which makes an important contribution to the town centre. This will be followed by a sample survey of all trees on publicly and privately owned land in the Conservation Area, in school grounds and in the principal areas of existing and proposed green spaces identified in the Neighbourhood Plan. The surveys will be audited in detail to develop a management plan.

Outputs from the i-Tree survey include quantitative information on the spectrum of tree species and its diversity, the condition and life stage of Petersfield's trees and thus their resilience to hazards such as pests and diseases. In addition, important ecosystem services given by the trees, including reduction of stormwater runoff, air pollution mitigation, improvement of building energy use, carbon sequestration and visual amenity are quantified and monetised. This information can all be used in the future management of Petersfield's trees, but also for broader planning purposes.

i-Tree is a state-of-the-art, peer-reviewed software suite from the United States Department of Agriculture Forest Service that provides urban forestry analysis and benefits assessment tools. It has been used widely across the world to examine urban trees and their value to the communities in which they are located. In the UK, the first i-Tree survey was carried out in Torbay in 2011. Since then surveys have been undertaken in many other locations including Lewes in the South Downs National Park. The i-Tree methodology has been approved in an independent study of valuation tools sponsored by Natural England. It is also supported by the Forestry Commission, Tree Council, and Trees for Cities.

The i-Tree survey will require volunteers, funding £4 -5K and publicity together with the agreement of PTC, EHDC, HCC and SDNPA. It is hoped to initiate the survey in early May 2016 and undertake the training for volunteers in late May.

Table 1

Policy	Name	Area	Partners	Existing reports etc.	PNP Actions
NEP1 The network of green Infrastructure and open spaces will be developed and linked to the surrounding countryside for community use and enjoyment.	Petersfield		HCC SDNP Rangers Ramblers USA Walking for Health Petersfield Society	Definitive Footpath Map	Need for up-to-date survey of condition and to determine if any further links to be developed
NEP2 The green network and the open spaces detailed in Table 11 and shown in Figure 7 are designated as Local Green Space in accordance with NPPF paragraphs 76-77 and will be preserved and enhanced for public access and informal recreational use. Essential utility infrastructure will be permitted, where the benefit will outweigh any harm, or it can be demonstrated that there are no reasonable alternatives available.	G1 The Heath	36.31	See below	See below	See below
	G2 Green Space East of Causeway Farm New Allocation	25.02	David Wilson Homes Bovis Homes	Survey required of trees, biodiversity and access possibilities	New allocation - project plan and implementation programme to be developed post planning application 2017 onwards
	G3 Tilmore Brook Green Finger New Allocation	6.25	PTC Owner?	Survey required of trees, biodiversity and access possibilities	New allocation - project plan and implementation programme to be developed 2017 onwards
	G4 Green Space North of Buckmore Farm New Allocation	2.78	Gentian Developments	Survey required of trees, biodiversity and access possibilities	New allocation - project plan and implementation programme to be developed 2017 onwards
	G5 Merlitts Meadow New Allocation	2.34	PTC?	Survey required of trees, biodiversity and access possibilities	New allocation - project plan and implementation programme to be developed 2017 onwards
	G6 Land East of Tilmore Road New Allocation	2.16	PTC Owner?	Survey required of trees, biodiversity and access possibilities	New allocation - project plan and implementation programme to be developed 2017 onwards
	G7 Bell Hill Recreation Ground	2.28	PTC		
	G8 Land Either Side of Borough Hill	1.26	PTC		
	G9 Borough Hill Recreation Ground & Land adjoining railway line	1.00	PTC		
	G10 Woods Meadow (Tilmore Recreation Area)	0.61	PTC		
	G11 Recreation Ground South of Paddock Way	0.79	PTC		
	G12 Rotherlands Nature Reserve New Allocation	7.3	See below		
	G13 Land South of Borough Road New Allocation	4.58	PTC		
NEP3 Development which detracts from the landscape, archaeological, ecological or history value of the Heath will not be permitted. Development which would detract from the landscape, archaeological, ecological or historic value of the Heath and its townscape setting will not be permitted. Proposals that would enhance the accessibility, understanding or enjoyment of the biodiversity assets of the Heath will be approved provided its distinctive character, history, biodiversity and recreational value is retained.	G1The Heath		PTC Friends of the Heath Petersfield Museum English Heritage	The Heath Conservation Management Plan	Management Plan to be kept under review
NEP4 Development which damages or adversely affects the Rotherlands Nature Reserve will not be permitted. Development in proximity to the Rotherlands Nature Reserve will be required to protect and enhance the Reserve, as shown in Figure 7 and detailed in Table 11. Any proposals which detract from the landscape, nature conservation status and setting of the Reserve will not be permitted.	G13 Rotherlands Nature Reserve		PTC Rotherlands Conservation Group	Rotherlands Nature Conservation Management Plan	Management Plan to be kept under review
NEP5 Protecting and enhancing Petersfield's setting in its environment. All new development that affects the setting of the town within its environment must make a positive contribution and ensure that the sensitivity of its landscape quality is recognised and enhanced	Petersfield		EHO SDNPA Developers		Ensure that SDNP Guidance is up-to-date and relevant and that EHO as agent implements through planning applications
NEP6 Links to the countryside All new developments which lie on or adjacent to the footpath and cycling links identified in Figure 9 and, in particular, the Hangers Way, Serpents Trail and Shipwrights Way, should not prejudice the retention and enhancement of these routes and should contribute to new links as appropriate.	Hangers Way Serpents Trail Shipwrights Way		HCC SDNPA Sustrans		Check and review that details of conditions etc, is up-to-date

Policy	Name	Area	Partners	Existing reports etc.	PNP Actions
<p>NEP7 Biodiversity, trees and woodlands Proposals which result in a loss of biodiversity will not normally be permitted. A sequential approach to the impact of development on biodiversity should be applied as follows:</p> <ul style="list-style-type: none"> • Harm will be avoided; • If it cannot be avoided (that is, through locating development on an alternative site with less harmful impacts) then • the impact of development should be adequately mitigated. 	Petersfield including Conservation Area		Petersfield Biodiversity Group Petersfield Society - iTree Survey	Bio-diversity Action Plan for Petersfield 2013	iTree Survey 2016 (see separate note)