

PETERSFIELD TOWN COUNCIL

A meeting of the Petersfield Town Council was held at the Town Hall, Petersfield, 19th
October 2017 at 6.30 pm

PRESENT: Cllr J Matthews (Town Mayor) Cllr Mrs H Ayer, Cllr J Deane,
Cllr Mrs L Farrow, Cllr D Holdaway, Cllr P Humphries, Cllr
Mrs V Morgans, Cllr P Strawbridge, Cllr Ms M Vincent, and
Cllr G Watkinson

Also in attendance: Mr N Hitch (Town Clerk), Mr S Field (Committees Manager)
County Cllr R Oppenheimer and 10 members of the public

C 0408 TOWN MAYOR'S REMARKS

The Town Mayor welcomed everyone to the meeting, and shared that he had been to and enjoyed the afternoon matinee of Murder on the Nile. He had also attended Churchers College annual academic year event, where the speaker had been a bodyguard to Nelson Mandela.

The Mayor reminded members that it was Remembrance Sunday on 12th November and members were invited to attend the civic event, as well as assist with refreshments at the Avenue Pavilion afterwards. Members were also reminded that the switching on of the Christmas Lights would be held on 24th November from 5 pm with late night shopping until 8.00 pm

C 0409 APOLOGIES FOR ABSENCE

Apologies were received from Cllr J Palmer

C 0410 GRANTING OF DISPENSATION UNDER SECTION 33 OF THE LOCALISM ACT (2011)

There were no requests for dispensation.

C 0411 DECLARATIONS OF INTEREST

There were no declarations of interest

C 0412 APPROVAL OF MINUTES

RESOLVED that the Minutes of the Petersfield Town Council meeting held on 21st September 2017 be approved and signed.

C 0413 PUBLIC PARTICIPATION

Litter Stakeholder Forum

Mrs Svarovska belonged to Petersfield Society and had lived in Petersfield for 8 years. She had organised litter picking recently and it was good to have the Town Mayor involved in this. It was generally felt that there were few litter problems in Petersfield but there were some definite hot spots.

The proposal was for a group to be formed from the public and private sector, who would either take care of the area near to them, or organise litter picks. A group of people had met recently including Cllr J Matthews, Julie Yardley members of Petersfield Society and others, and it had been suggested that help could be broadened through businesses and organisations such as fast food chains and schools in an effort to reduce and prevent litter. Support had also been received from East Hampshire District Council (Michelle Green and Lucy Whittle). It was noted that Beth was very good at co-ordinating this effort, but Beth hoped that some form of co-ordination and control would come from one of the local government organisations to add strength and focus to the cause. It was considered that East Hampshire District Council may be in a better situation as they may have more resource.

Better co-ordination was also required when work such as hedge cutting was taking place, as many hedges were used to discard litter which would then be visible once the hedge had been cut. If information of work was available, then local organisations or individuals could be called upon to follow up with litter clearance.

Members received some 'humorous' examples of notices that had been used in New Zealand. One idea would be to run a competition for ideas, possibly in the Petersfield Post.

The next litter pick was planned for 24th March 2018, and Beth was hoping to organise at least two a year.

It was agreed that this topic would be discussed further at the November Grounds Committee Meeting

Electoral Boundary Proposal

Ms L Bevan raised several concerns regarding the recent electoral boundaries proposal, and that it was noted in the documentation that Petersfield Town Council had not given any feedback at the initial meetings. It was noted that members and officers had attended one of the initial meetings but there had been no indication of the kinds of changes now being proposed, so at that time there was no concerns to be raised. However, since the release of the full Electoral Boundary Proposal, the Town Council had proactively noted some concerns which would be discussed later in this meeting.

C 0414

DOLPHIN COURT CAR PARK

Members received a brief presentation of the Dolphin Court Car Park proposals from a team representing Thorncliffe. The plan is to build 13 apartments and a number of retail units, opening the area up from Dragon Street with three gabled buildings facing out onto Dragon Street. The mosaic of Petersfield, which is currently integrated into the wall, will be carefully moved, cleaned and restored and located a little further down Dragon Street nearer the bus stop. It was noted that retail units that had been empty in the Dolphin complex in Dragon Street had recently been occupied so there was no reason why additional retail units would not be taken up. 31 parking

spaces were being provided which could be rented during the evening by the residents, but used by businesses during the day.

Cllr P Humphries left the meeting at 7:06 pm

Members asked several questions regarding construction materials and quality of the build, reminding Thorncliffe of the high expectations of the Petersfield Neighbourhood Plan. Members raised concerns about the tight space provided to construct, and that a good Construction Management Plan would be required. Thorncliffe shared that they had carried out lots of work in London in confined places, so could not foresee any problems. A question regarding deliveries to the retail units was asked, and Thorncliffe demonstrated how lorries would be able to access the complex, with plenty of space to manoeuvre their vehicle. The type of likely residents was questioned, and Thorncliffe felt that it was likely to be the older generation downsizing to live near the town centre.

It was noted that this had been a useful exchange of ideas and questions prior to a full planning application being made.

C 0415 COUNTY COUNCILLORS' REPORTS

Cllr R Oppenheimer Cllr R Oppenheimer gave his report (*see appendix A*)

Cllr Oppenheimer added his comments to the electoral boundary discussion that in his view the idea of placing Sheet in a ward with Steep and Froxfield would not be the best option for Sheet, and that it should remain as part of Petersfield. He also felt that at least the boundary lines for district and town council wards should be shared.

C 0416 DISTRICT COUNCILLORS' REPORTS

There were no district councillors present to give a report. However, District Cllr B Ayer gave his support for all that had been said by County Cllr R Oppenheimer

C 0417 TOWN CLERK'S REPORT

Members received and noted the Town Clerk's report dated 13th October 2017. (*A copy is attached to these Minutes as Appendix B*)

C 0418 COMMITTEE REPORTS

(a) Planning Committee

RESOLVED that the Minutes of the Planning Committee held on 3rd October be received

(b) Town Development Committee

RESOLVED that the Minutes of the Town Development Committee held on 6th October be received

(c) Public Halls Committee

RESOLVED that the Minutes of the Public Halls Committee held on 9th October be received

(d) Grounds Committee

RESOLVED that the Minutes of the Grounds Committee held on 12th October be received

(e) Finance and General Purposes

RESOLVED that the Minutes of the Finance and General Purposes held on 16th October be received

F 0398 KINGS ARM PERENNIAL GRANT REQUEST

RESOLVED: that a perennial grant be awarded to the Kings Arms in the next financial year 2018/19, subject to members receiving and giving consideration to the Kings Arms application, and the criteria being met.

RESOLVED: that the sum of £15,000 be included in the first draft budget as a perennial grant to the Kings Arms

It was confirmed by the Town Clerk that financial information had no been received from Kings Arms

F 0399 WHITE LINES - LOVE LANE CAR PARK

RESOLVED: that Contractor C - Monfarads should be awarded the Love Lane Car Park White Lines work at a cost of £1,450.00 + VAT.

F 0404 ELECTORAL ARRANGMENTS FOR EAST HAMPSHIRE DISTRICT

After further discussion it was

RESOLVED: that a sub group of Cllr J Deane, Cllr D Holdaway, Cllr P Strawbridge and the Town Clerk meet to discuss the following points, collating further thoughts and ideas from other members by 3rd November and present to the November Council Meeting

- C 0419 REPRESENTATION ON OUTSIDE BODIES

C 0420 SCHEDULE OF PAYMENTS SEPTEMBER 2017

C 0421 COMMEMORATION OF 100 YEARS SINCE END OF WORLD WAR I
2018

C 0422 NATIVITY FESTIVAL 9-10 DECEMBER 2017 - PETERSFIELD
METHODIST CHURCH

C 0423 HAMPSHIRE COUNTY COUNCILS AUTUMN PARISHES WORKSHOP
- 13TH DECEMBER 2017

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C 0424 MINUTES OF MEETING OF THE EAST HAMPSHIRE ASSOCIATION
OF PARISH & TOWN COUNCILS HELD 6TH SEPTEMBER 2017

Members received and noted minutes of the meeting of The East Hampshire Association of Parish & Town Councils held on 6th September 2017 at Steep Village Hall

C 0425 70TH ANNUAL GENERAL MEETING OF THE HAMPSHIRE
ASSOCIATION OF LOCAL COUNCILS 4TH NOVEMBER 2017

Members received and noted an invitation to the 70th Annual General Meeting of the Hampshire Association of Local Councils being held on 4th November 2017. Members nominated Cllr Mrs H Ayer to attend the event.

CONFIDENTIAL

C 0426 There were no staff or other confidential matters to discuss

There being no further business the meeting closed at 8.17 p.m.

COUNTY COUNCILLOR REPORT TO PETERSFIELD TOWN COUNCIL

OCTOBER 2017

1. Serving Hampshire consultation

The next phase of the County Council process to find £140m of savings by 2019 is for the Cabinet to bring forward detailed cost-reduction proposals. These proposals will then form the basis of a further public consultation.

A wide range of options is being considered including raising council tax, charging a nominal fare of 50p to those who have free bus passes, closing some household waste and recycling centres and withdrawing school crossing patrols.

The County Council is lobbying central Government hard to give us more powers to raise revenue by charging for services, to allow us to raise Council tax beyond the 5% limit if necessary, and also to clarify the future of adult care funding which is a major part of our expenditure in Hampshire.

Until we have clarity on the proposals I would suggest that it is a bit premature to consider making any representations. We will report back again in November once more detail has been published.

2. Future Skills Centre opens in Whitehill and Bordon

The Future Skills Centre is the latest in a series of new, world-class technical training facilities which we at HCC are delivering across the County with a view to transforming the skills infrastructure in Hampshire. This facility has the potential to be a great resource for young people in and around Petersfield.

The innovative new building, built by Hampshire County Council and substantially funded by the Enterprise M3 Local Enterprise Partnership (LEP), was officially handed over, on 13 October 2017, to Basingstoke College of Technology, which is operating the centre, and providing its comprehensive range of vocational training courses in the construction sector, including apprenticeships.

The Home and Communities Agency secured an award of £3.8 million to fund the project, through the Local Growth Fund Grant from the Enterprise M3 Local Enterprise Partnership, and then selected the County Council to build the new facility and identify an operator. The County Council also put £250,000 towards the building costs for the new centre.

Although the focus is on training for the construction sector, the centre is the new local hub for technical training and will host a broad adult and community learning programme for the wider community.

The first cohort of students is already taking courses at the centre, developing skills in carpentry, brickwork, plumbing and the built environment. Both full time and part time study options are available, as well as apprenticeships.

At the opening ceremony, Damian Hinds MP said: “I was delighted to be part of the official opening of the Future Skills Centre, and to meet students already at work in the new facility. It’s certainly an exciting time for the area and I would encourage any young person with an interest in construction to take a look at the courses available.”

3. South Downs Local Plan consultation commences

The Pre-Submission version of the South Downs Local Plan opened for public consultation on 26 September and runs for 8 weeks until 21 November 2017. This will be the last opportunity for the public to comment before the plan is submitted to the Planning Inspectorate in Spring 2018. You can read the plan and respond to the consultation online at: www.southdowns.gov.uk/localplan

A key message which all NPA Members wish to stress is this: when responding, please comment on aspects of the plan which you support as well as those you wish to challenge. For example, if you support the proposed 50% affordable housing allocation please say so!

The South Downs Local Plan will, on adoption, replace more than a thousand existing local plan policies currently operating in different parts of the National Park with one set of 96 consistent policies.

The South Downs National Park Authority (SDNPA) is asking people to give their final comments this autumn and while they are mainly looking at the soundness of the plan they will also listen to comments on all other aspects of the plan. Every comment will

be passed to the Planning Inspectorate who will respond to them as part of their examination into the Local Plan.

This is a landscape-led plan, based on the statutory purposes and duty for National Parks as specified in the Environment Act 1995. These nationally important landscapes are the reason the South Downs were designated a National Park and must sit at the heart of every planning decision which the SDNPA makes.

4. Hampshire Supporting Troubled Families Programme on track

The tight finances at County level should not obscure the fact that there are some very good things happening which are making a difference to people's lives. I would like to highlight two projects which have delivered positive results: the supporting troubled families programme (STFP) and the provision of better support for mental health sufferers.

On STFP, there has been a positive evaluation of this crucial area of Council activity. A report to the Hampshire Cabinet has highlighted that Hampshire's STF programme is on track to meet the Government's new and more challenging targets around the number of families that need to be reached, and the intervention criteria achieved. By 2020, 5,540 Hampshire families will need to have been supported through the programme - more than double the number supported during the first phase of the scheme from 2012-2015.

By working closely with partner agencies, including the Police, schools and the Health Service, we are able to help families who are on the verge of crisis to make positive changes in their lives. They have been helped to get back into and stay in work, their children now attend school regularly and keep out of trouble outside of school, whilst their home lifestyles are safer and more settled. The benefits of this support are not only felt directly by the families on the programme, but also across the wider communities in which they live. Independent evaluation of the second phase of the Hampshire programme is being carried out by Southampton Solent University.

5. One-stop community shops for those needing mental health support.

New plans will see extended opening hours during evenings and weekends, and social care and NHS mental health specialist staff brought together within the centres. A 'one stop shop' approach will also be developed for more areas such as crisis support and support for young people and families.

Support from the centres can be accessed by dropping in or through GP referral.

The plans for the Wellbeing Centres will make it much easier for people to access support in their local community as they will be able to drop in to their nearest centre. Our priority is to ensure that mental health is afforded the same attention and priority as physical health, which is what we are working on with our partners in the NHS to achieve.

The improvement plans are part of a new £8 million contract funded by the County Council and Hampshire's Clinical Commissioning Groups, awarded to Andover Mind, Solent Mind and Havant and East Hampshire Mind. These voluntary sector organisations, with mental health expertise, will work together to run the Wellbeing Centres across the county, from this month.

Havant and East Hampshire Mind operate from their centre at Leigh Park Community Centre in Havant. They can be contacted for advice on 02392 498916.

RUSSELL OPPENHEIMER
County Councillor for Petersfield Hangers

19 October 2017



CLERKS REPORT

Members are reminded that the items within this report are provided for information only and are not available for debate. If it is considered that an item listed within the report should be debated fully by members, then it will be placed on the next appropriate Committee or Council agenda. Any member wanting clarification or further information on any aspect of items within the report, please contact me in advance of the meeting.

General Reading and Information

The following publications have been received and are available for members to read:

- ✳ Enews from Community First Havant & East Hampshire
- ✳ Local Council Review magazine from the National Association of Local Councils
- ✳ Hampshire Views from the Campaign to Protect Rural England
- ✳ Action News Update September 2017 from Action Hampshire
- ✳ Direct Information Service number 915, 916 and 917 from the National Association of Local Councils
- ✳ September 2017 enewsletter from the Campaign to Protect Rural England
- ✳ Reaching Out magazine from Rowans Hospice
- ✳ Action News Update October 2017 from Action Hampshire
- ✳ War Memorials News from Civic Voice
- ✳ Charity Commission News, Autumn 2017
- ✳ Newsletter from the East Hampshire Community Rail Partnership

Other Information

- 1 The next Community Forum will be held on Tuesday 16th January 2018 at East Hampshire District Council's Chamber in Penns Place from 6.30 p.m.
- 2 All members need to be aware of their Register of Interest Forms and consider whether there have been any changes since it was last written. If there is a need for any change to be made please contact me and I will supply a fresh document for completion.
- 3 South East Water has published their draft drought plan covering the period from 2018 – 2023 which is out for consultation until 29th October 2017. The documents with the Plan can be accessed from www.southeastwater.co.uk/droughtplan.

- 4 Letters of thanks have been received from Petersfield Open Air Swimming Pool and Citizens Advice East Hampshire for the second tranche of their perennial grant from the Council.
- 5 South Western Railways have published their proposals for a timetable change across their network in December 2018. The consultation is now open and runs until 22nd December 2017. The details of the consultation can be found at <https://www.southwesternrailway.com/contact-and-help/timetable-consultation>. Mark Miller from the East Hampshire Community Rail Partnership is offering to collate any responses received. Is this something that members would wish to respond to corporately and have on a future agenda?

Neil Hitch
Town Clerk
13th October 2017

List of Payments made between 01/09/2017 and 30/09/2017

<u>Date Paid</u>	<u>Payee Name</u>	<u>Cheque Ref</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
01/09/2017	SOUTH EAST WATER LTD	DDSept17	246.64		water charges
01/09/2017	WPS Insurance Brokers & Risk S	Sept17.1	1,471.12		Purchase Ledger Payment
04/09/2017	P'field Arts & Crafts Society	017020	250.00		PACS Dep rtn Inv S15751
04/09/2017	Jo Tyler	017021	75.00		J Tyler Dep rtn Inv S15777
04/09/2017	Ros Chipperfield	017022	75.00		R Chipperfield Dep rtn S15766
04/09/2017	MACDONALD OATES SOLICITORS	Retainedfu	42.00		Bank Transfer Charges -Penns A
04/09/2017	Haven Power Ltd	DDSept	732.07		energy
04/09/2017	Wex Europe Services (uk) Ltd	DDSept17	21.85		unleaded
06/09/2017	NEOPOST LTD	017023	500.00		Purchase Ledger Payment
06/09/2017	Petty Cash	017019	23.94		Restore imprest August 2017
06/09/2017	Grenke Leasing Ltd	DDSept	156.00		Annual Lease of Grounds Truck
07/09/2017	British Telecommunications plc	DDSept	659.88		Purchase Ledger Payment
08/09/2017	Jamie Matthews exp	BANK TFR	398.89		car park, childcare & clothing
08/09/2017	BACS B/L Pymnt Page 853	BACS Pymnt	8,906.80		BACS B/L Pymnt Page 853
08/09/2017	BACS B/L Pymnt Page 856	BACS Pymnt	15.00		BACS B/L Pymnt Page 856
08/09/2017	Bank fees and Charges	DD	11.72		Bank fees and Charges
08/09/2017	EHDC Dep Rtn S15734	BANKTRANS	150.00		EHDC Dep Rtn S15734
11/09/2017	Karen Reid-Mogford	017025	75.00		Karen Reid-Mogford - dep rtn
12/09/2017	Penman Antique Fairs	017026	250.00		Penman Antique Fairs - dep rtn
14/09/2017	HMRC PAYE/NI August 2017	BANKTRAN3	4,828.03		HMRC PAYE/NI August 2017
14/09/2017	Cardnet fees and Charges	DDSEPT	20.00		Cardnet fees and Charges
14/09/2017	C & C Bank A/c	017024	1,600,000.00		Penns Field A Transfer
15/09/2017	Steady Course DR S15763/881	BANK TRAN	300.00		Steady Course DR S15763/881
15/09/2017	BACS B/L Pymnt Page 865	BACS Pymnt	1,553.31		BACS B/L Pymnt Page 865
15/09/2017	Dual Energy Direct Ltd - Avenu	DDSept	45.00		electricity
15/09/2017	Dual Energy Direct Ltd - Heath	DDSept17	127.00		electricity
18/09/2017	Juliet Handslip	017027	75.00		Juliet Handslip - deposit rtn
18/09/2017	Wex Europe Services (uk) Ltd	DDSept17	123.04		diesel & unleaded
19/09/2017	First Data	DDSept	25.60		First Data Card processing equ
20/09/2017	CNG LTD Avenue Pavilion	DDsept	21.89		gas supply
20/09/2017	Busy Bees Benefit Ltd	DDsep	106.60		childcare vouchers
20/09/2017	Staff wages Sept 2017	STAFFWAGES	18,193.20		Staff wages Sept 2017
21/09/2017	LGPS - Hampshire pension fund	BANK TRANS	5,687.91		LGPS - Hampshire pension Sept
22/09/2017	BACS B/L Pymnt Page 872	BACS Pymnt	6,532.37		BACS B/L Pymnt Page 872
25/09/2017	Petersfield Youth Theatre	017028	250.00	PYT - deposit rtn	PYT - deposit rtn
25/09/2017	Prince Philip	017029	150.00		Prince Philip - deposit ret
25/09/2017	SSE Scot Hydro-Southern Electr	DDsept17	232.54		gas - Festival Hall
25/09/2017	Wex Europe Services (uk) Ltd	DDSEPT2017	40.93		unleaded
26/09/2017	Cavendish Communications	DDSept	123.36		telephone - Ave Pav
26/09/2017	Focus Group	DDSEPT17	120.19		line rental & additional servi
26/09/2017	Haven Power Ltd	DDSept17	1,115.97		electricity supply - Fest Hall
28/09/2017	Eden Springs UK Ltd	DDSEPT	86.59		water
28/09/2017	Veolia ES (UK) Ltd	DDSEPT	244.99		waste disposal - Town Hall
29/09/2017	BACS B/L Pymnt Page 876	BACS Pymnt	6,543.13		BACS B/L Pymnt Page 876
29/09/2017	BACS B/L Pymnt Page 878	BACS Pymnt	1,396.47		BACS B/L Pymnt Page 878
29/09/2017	SUEZ Recycling and Recovery UK	DDSept	1,251.56		recycling

At : 11:58

Current/Savings Bank A/c

List of Payments made between 01/09/2017 and 30/09/2017

<u>Date Paid</u>	<u>Payee Name</u>	<u>Cheque Ref</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
Total Payments			1,663,255.59		