PETERSFIELD TOWN COUNCIL

A meeting of the Petersfield Town Council was held at the Town Hall, Petersfield, 22nd February 2018 at 6.30 pm

PRESENT: Cllr J Matthews (Town Mayor), Cllr Mrs H Ayer, Cllr J Deane, Cllr Mrs L Farrow, Cllr A Glendinning Cllr Mrs V Morgans, Cllr J Palmer, Cllr P Strawbridge, Cllr Ms M Vincent and Cllr G Watkinson

Also in attendance: Mr N Hitch (Town Clerk), Mr S Field (Office & Committees Manager) and 3 members of the public

C 0743 TOWN MAYOR'S REMARKS

The Town Mayor welcomed everyone to the meeting, and wished to remember Mr Richard Besant, whose funeral he had attended the previous day. Richard had been chairman of the Petersfield Neighbourhood Plan, and had made a significant contribution to its success. Richard had also been awarded the Mayors Award for his contribution to the town, as well as becoming a prominent member of the Town Development Committee. His family should be justly proud of Richard's contribution to the town.

The Town Mayor had also attended a performance by The Petersfield School of Oliver at the Royal Theatre, Portsmouth, and attended a performance of Dick Whittington. Both of these performances were outstanding.

C 0744 APOLOGIES FOR ABSENCE

Apologies were received from Cllr D Holdaway and Cllr P Humphries

C 0745 GRANTING OF DISPENSATION UNDER SECTION 33 OF THE LOCALISM ACT (2011)

There were no requests for dispensation.

C 0746 DECLARATIONS OF INTEREST

Cllr J Deane wished to declare a pecuniary interest in item 13 of the agenda - Skinners Lane footpath.

C 0747 APPROVAL OF MINUTES

RESOLVED **that the Minutes of the Petersfield Town Council meeting held on 18th January 2018 be approved and signed.**

C 0748 PUBLIC PARTICIPATION

Roger Parkes of Festival for Young People spoke regarding the progress of the Skate Park, and the possibility of introducing stage two of the Skate Park for beginners and wheel chair users. *(Appendix A attached)*

Members asked in respect of the timeframe. Mr Parkes explained that if money was available, then work could be started as early as Autumn 2018. It was agreed that further discussions should take place in a Grounds Meeting.

C 0749 **COUNTY COUNCILLORS' REPORTS**

County Councillor R Oppenheimer had just arrived back from the budget meeting where approval had been given for a council tax increase of 5.99%. It was recognised that this would be difficult for some, but the County Council needed to maintain its responsibilities to the community. From a total of £2 bn, £1 bn was spent on schools. £410 m was spent on social care which is expected to grow with the increase of aging population.

It was noted that the Government were currently reviewing the social care budget with a green paper imminently being produced.

Bus subsidies are protected, but sometimes the bus operators will change the routes that they provide.

He expressed his delight that the Town Council were engaged with Hampshire County Council Trading Services for the surveys that would be carried out to assist with the vision of the Town Centre Spine.

Members asked about the progress of 'Bulmer House' site and he explained that three elements of adult care needed to come together, and the Council were poised to appoint contractors. It was envisaged that this would be a mix of affordable and social rented shelter.

C 0750 **DISTRICT COUNCILLORS' REPORTS**

There was no District Councillors report.

C 0751 **TOWN CLERK'S REPORT**

Members received and noted the Town Clerk's report dated 11th February 2018. *(A copy is attached to these Minutes as Appendix B)*

C 0752 **COMMITTEE REPORTS**

(a) Planning Committee

RESOLVED **that the Minutes of the Planning Committee held on 30th January and 20th February be received.**

(b) Town Development Committee

RESOLVED **that the Minutes of the Town Development Committee held on 9th February be received.**

(c) Public Halls

RESOLVED — that the Minutes of the Public Halls Committee held on 12th February be received.

(d) Grounds

Members indicated their intent to further the discussions held in respect of the use of public spaces, and wished to bring this topic back to the Grounds Committee for further discussions in the future, as there seemed to be a number of different approaches depending on the leisure activity being pursued

RESOLVED — that the Minutes of the Grounds Committee held on 15th February be received.

(e) Finance and General Purposes

RESOLVED — that the Minutes of the Finance and General Purposes held on 19th February be received.

Grounds

G0707 — CCTV FOR KEY AREAS OF TOWN COUNCIL OWNED SITES

RESOLVED — that the council approve the use of Developers Contributions to fund the costs of implementing CCTV at the Avenue and Love Lane

RESOLVED — that Cllr P Strawbridge continues his investigation into the details of installing CCTV and reports back to the March Grounds meeting

PUBLIC HALLS

PH0694 — FESTIVAL HALL COMPLEX - RIBA KEY STAGE 2 & CONSULTATION PROCESS

RESOLVED — that RIBA key stage 2 is adopted for all phases included in the feasibility study

RESOLVED — that RIBA key stage 2 is carried out by Foster Wilson Architects

RESOLVED — that capital reserves put aside for various equipment and aspects of the Festival Hall are amalgamated to provide funds for the Town Hall Complex refurbishment. These consist of the Capital. Receipt Reserves of £305238.00 and Capital Earmarked Reserves of £91,261.00. If the works in the Festival Hall are not

undertaken in their entirety as part of the Town Hall Complex refurbishment then these amounts/works will need to be re-budgeted and re-allocated.

RESOLVED **that the Town Council initiates a public consultation as advised by the RIBA key stage 2 consultation process**

Finance & General Purposes

F0724 SMITH HOBBS WEALTH MANANGEMENT FINANCIAL ADVICE ON THE SECOND TRANCE OF SALE PROCEED FROM PENNS FIELD 'A'

The Town Clerk provided further information regarding the types of businesses and activities that Smith Hobbs invested funds into. Members further discussed this option at some length, sharing concerns of potential types of investment based on ethical concerns, while other members raised concerns regarding the length of time it was taking to make an investment so that optimum interest could be earned. It was

RESOLVED **that Smith Hobbs be invited to make a further presentation of the investment details to the next Full Council in March, also including a breakdown of the 1.8% costs**

F0726 POTENTIAL TO PROVIDE TOURIST INFORMATION SERVICES FOLLOWING THE ANNOUNCED CLOSURE OF THE TOURIST INFORMATION CENTRE

Members discussed that the Tourist Information Centre utilised the "Visit Petersfield" website for Bed & Breakfast information. Members also discussed the need for face to face contact, and that it was noted that this particular area of contact at the Petersfield Tourist Information Centre had increased. The TIC currently covered a large area including Queen Elizabeth Country Park, areas of Portsmouth, South Downs National Park, and Petersfield among many other areas. However, it was noted by the Town Clerk that this could be more focussed on the Petersfield Area if the Council participated in any way. It was also discussed that the Town Council would need to be more proactive at promoting the area. It was concluded that the timescale given for any organisation to 'rescue' this service was very limited. It was

RESOLVED **that a working party of Cllr A Glendinning, Cllr L Farrow, Cllr H Ayer, Cllr M Vincent and a Town Council Officer be created to explore any possibilities of how this service could be provided after 25th April when the Tourist Information Centre officially closes. The**

terms of reference are to create a short and long term feasibility plan including costs, benefits, locations, staffing and other related matters

C 0753 **ANNUAL COMMUNITY GRANTS JANUARY 2018 - 2ND TRANCHE**

Members received the recommendations from the grant panel for the 2nd tranche of community grants 2017-18 *(attached as appendix C)*. It was

RESOLVED **that grants be awarded as recommended by the Grants Panel, and where possible, be presented at the Annual Town Meeting on 25th April**

C 0754 **EAST HAMPSHIRE ASSOICATION OF PARISH & TOWN COUNCILS**

Members received details of the East Hampshire Association of Parish & Town Councils. Cllr J Deane and Cllr G Watkinson confirmed that they would be attending the next meeting

Cllr J Deane left the meeting at 7.30 pm

C 0755 **MAINTENANCE RESPONSIBILITIES FOR SKINNERS FARM LANE**

Members received an update from Cllr R Oppenheimer of the progress that had been made. It was noted that Taylor Wimpey should have completed their work on Skinners Farm Lane, and that once this work had been completed, it was his understanding that the Town Council would then adopt the lane.

Hampshire County Council was involved in redesigning Skinners Farm Lane in respect of the surface and drainage. It was considered whether drainage issues could be waived, but it was recognised that this was not possible.

It was also discussed that perhaps if Hampshire County Council and Petersfield Town Council were able to collaborate in any issues that did occur, e.g. drainage flowing into areas where it shouldn't, then perhaps solutions could be worked out between the two councils.

It was noted that opening this path would create a beautiful walk and a green finger out to other areas beyond Petersfield.

Petersfield Town Council wished to thank Cllr R Oppenheimer for all his support and help in this matter.

Members asked whether lighting was still an issue? It was noted that trees would need to be trimmed to allow light onto the path.

Members also raised the question regarding the work that should happen to the retaining walls. It was noted that whilst Taylor Wimpey had indicated

that they would be rebuilding these walls, it was likely that they would be writing to the residents for a contribution.

After consideration it was

RESOLVED **that Petersfield Town Council would adopt Skinners Farm Lane, subject to the completion of the rebuilding of walls to the agreed specification**

Cllr J Deane re-joined the meeting at 7.57 pm

C 0756 **REPRESENTATION ON OUTSIDE BODIES**

Petersfield Swimming Pool - Cllr P Humphries
Members received an update report on Petersfield Swimming Pool *(attached as appendix D)*

Petersfield Town Football Club - Cllr J Deane
Members received an update report on Petersfield Town Football Club *(attached as appendix E)*

Goodyer Trust - Cllr J Deane
Members received an update report on Petersfield Town Football Club *(attached as appendix F)*

C 0757 **SIR DANIEL DAY LEWIS AWARD**

Members received nominations for the Sir Daniel Day Lewis Award. After some discussion it was

RESOLVED: **that the nominee's sponsor be informed of the decision, and informed that the award will be presented at the Annual Town Meeting**

C 0758 **EAST HAMPSHIRE COMMUNITY RAIL PARTNERSHIP STAKEHOLDER GROUP MINUTES 29TH SEPTEMBER 2017**

Members received a copy of the East Hampshire Community Rail Partnership Stakeholder Group Minutes dated 29th September 2017

C 0759 **WORLD WAR 1 WORKING PARTY**

Members received a copy of the latest World War 1 Working Party notes Payments *(attached as appendix G)*

C 0760 **SCHEDULE OF PAYMENTS JANUARY 2018**

Members received and approved a copy of the January 2018 Schedule of Payments *(attached as appendix H)*

RESOLVED: **that the Schedule of Payments for January 2018 be approved**

C 0761 **UPDATE ON ANNUAL TOWN MEETING 25TH APRIL 2018**

It was noted that Foster Wilson had agreed to provide the main presentation of the evening.

C 0762 **HAMPSHIRE COUNTY COUNCIL TRADING SERVICES SURVEYS**

Members received and considered a copy of the Hampshire County Council Trading Services Contract. Members requested that the contract be changed to reflect that Petersfield Town Council would retain the rights to the property of the data, with free use being granted to Hampshire County Council Trading Services when required.

RESOLVED **that the Hampshire County Council Trading Services contract be agreed, subject to the retaining of rights over the property of the data with free use being granted to Hampshire County Council Trading Services when required**

CONFIDENTIAL

C 0763 **STAFF PANEL**

Members of the staff panel have confirmed the that the position of Office Administrator will be filled by Mrs K Ellis Blandford from 16 April on a pay scale of 19-23, working 37 hours a week.

C 0764 **SUTTON WINSON LEASE**

Sutton Winson has served notice to terminate their lease from November 2018.

There being no further business the meeting closed at 8.46 p.m.

APPENDIX A

Festival for Young People

01730 265438

Registered Charity No. 1124641

Festival for Young People Petersfield Town Council Meeting 22 February 2018

Phase 2 Skate Park Love Lane Speaking Note

This is an update on our activities to provide the second phase of the Skate Park Facility at Love Lane. This will provide a facility for beginners and wheel chair users. The trials with the wheel chair users was a great success and we have received warm support from charities that care for the disabled and notably from Lord Mayor Treloars at Alton.

You will recall that the Phase 2 Scheme was expected to cost about £155K. We plan to meet this cost through our own fund raising effort, and grants various, drawn from local and national charitable organisations and central and local government. Festival for Young People is getting close to its own target of £15,000.

We are drafting a bid to the Heritage Lottery Fund for a grant to meet much of the costs and are exploring grants from other organisations.

Since we last reported to you 2 events have taken place. Unhelpfully, the original contractor Wheelscape has ceased trading and we will have to look for a suitable replacement. Secondly, the original planning permission for phase 2 has lapsed. Festival for Young People made the original application and will seek to extend the existing permission or repeat the process.

As you know, the existing skate park phase 1 has been a great success. It is also apparent that the beginners need less demanding features and we know that a wheel chair friendly facility will be greatly welcomed and may be a national first.

We seek confirmation that the Town Council will continue to permit the use of the land adjacent to Skate Park Phase 1. This will be vital to the Lottery Grant and it would be really nice if the council make a grant towards the cost of the facility.

R J Parkes

APPENDIX B

CLERKS REPORT

Members are reminded that the items within this report are provided for information only and are not available for debate. If it is considered that an item listed within the report should be debated fully by members, then it will be placed on the next appropriate Committee or Council agenda. Any member wanting clarification or further information on any aspect of items within the report, please contact me in advance of the meeting.

General Reading and Information

The following publications have been received and are available for members to read:

- Community First Enews
- Direct Information Service issue 923 from the National Association of Local Councils
- Campaign to Protect Rural England Hampshire's Monthly eNewsletter January 2018
- War Memorials News from Civic Voice
- Minutes of the East Petersfield Community Annual General Meeting of 25th January 2018
- Petersfield Matters email bulletin from The Petersfield Society
- Sheet News

Other Information

1 The next Community Forum will be held on a date to be confirmed in April 2018 at East Hampshire District Council's Chamber in Penns Place from 6.30 p.m.

2 All members need to be aware of their Register of Interest Forms and consider whether there have been any changes since it was last written. If there is a need for any change to be made please contact me and I will supply a fresh document for completion.

3 Portsmouth Water has distributed a copy of their Draft Drought Plan Consultation Summary that is out for consultation until 2nd March 2018 for anyone that wishes to respond.

4 The Local Government Boundary Commission for England has advised that an additional period of consultation is being undertaken on further limited draft recommendations for ward boundaries in East Hampshire. It focuses on proposals for Alton plus Horndean and Rowlands Castle, closing on 5th March 2018. Final recommendations for the whole district will be published on 3rd April 2018.

5 Hampshire Association of Local Councils has advised that, as part of the Governments Transport Investment Strategy, they have committed to creating a Major Road Network and

have published a consultation seeking views on these proposals. Details of the consultation are available from https://www.gov.uk/government/consultations/proposals-for-the-creation-of-a-major-road-network and responses are required by 19th March 2018.

6 The Hampshire Association of Local Councils and Hampshire County Council are hosting a parish event on 1st March 2018 from 6.00-8.00p.m. in Ashburton Hall, Winchester. The focus of the event is to look at the social aspect of maintaining healthy communities and Rights of Way. Places are available on a first come, first served basis so anyone interested please let me know.

7 Winton House Centre has written thanking the Council for the award of its perennial grant for 2018/19.

Neil Hitch
Town Clerk
11th February 2018

ANNUAL GRANTS/FUNDING JANUARY 2018 2nd TRANCHE

Name of Organisation and project/item	Legal	History	Amount Requested	Amount agreed by Grants Panel	Date to be paid	Amount agreed at Council	Cheque Details No/Date	P No
Petersfield Youth Theatre - to advance the education of children and young people in music and theatre arts	LGA (1972) Section 145	Grant History: 2017/2018 first tranche £1000 towards 3 x cases for 'delicate' stage equipment (sound, lighting etc) 2016/2017 second tranche £500 for workshop leaders for a five day summer school for children aged 5-13 years in August 2017 2014/2015 first tranche £400 towards the costs of 'flying' equipment for the 2014 Christmas production of 'Peter Pan' 2013/2014 first tranche £1000 to replace obsolete radio microphones 2012/2013 first tranche £1,000 for additional refurbishment to premises at 2a Heath Road, known as The Space. 2011/2012 £NIL - to pay workshop leaders for a five day summer school for children aged 5 – 13 years to be held at Bedales School in August 2012, open to members and non members (£1250 requested) 2011/2012 1st Tranche £1000 (£1500 requested) towards the cost of setting up of the school hall at Bedales school to allow the Christmas project to take place 2010/2011 2nd Tranche £1,000 workshop leaders for a five day summer school for children aged 5 to 13 years to be held at Bedales School in August 2011 open to both members and non members 2010/2011 1st Tranche £750 towards the cost of setting up of the school hall at Bedales school to allow the Christmas project to take place (£2,000 requested) 2009/2010 2nd Tranche £900 to partially fund the cost of hire of performance hall for an auditioned workshop production of "The Wizard of Oz" 2009/2010 1st Tranche £350 workshop leaders for summer school (£750 applied for)	£1,000.00	£500.00				

APPENDIX C

ANNUAL GRANTS/FUNDING JANUARY 2018 2nd TRANCHE

Revitalise - to provide essential respite break for disabled guest and carer (Petersfield area)	**LGA Section 137**	Grant History: 2016/2017 first tranche £354 towards one-week respite break	£354.00	£708.00				
The Petersfield School - development of an artistic learning zone, highlighting issues of pollinating plants and plight of our bees	**LGA Section 137**	Grant History:	£1,600.00	£1,600.00				
Herne Junior School - purchase of a defibrillator, to be sited near to school	**LGA Section 137**	Grant History: to give 9 families assistance towards the cost of this trip to Ironbridge in Shropshire £450 (requested £862)	£750.00	£750.00				
Green A Team - to purchase wireless mics	LGA (1972) Section 145	Grant History: None	£1,500.00	£0.00				
Victim Support - to purchase security items that we provide free of charge	LGA (1972) Section 142	Grant History: 2014/2015 2nd tranche towards costs of recruiting volunteers to provide services to Petersfield residents plus ongoing support for volunteers £200 2013/2014 2nd tranche towards the costs to recruit and train volunteers and then provide support to them £200 2012/2013 2nd tranche towards the costs to train volunteers £200	£200.00	£200.00				
Petersfield Lipreaders - employ qualified tutor £25 per hours 3 terms of 10 sessions of 2 hours	LGA (1972) Section 142	Grant History: None	£2,150.00	£500.00				

ANNUAL GRANTS/FUNDING JANUARY 2018 2nd TRANCHE

Petersfield Musical Festival - Festival events March 2019	LG Act (1972) Section 145	2016/2017 2nd tranche £800 (£1,000 requested) to help fund the festival events for March 2018 2014/2015 2nd tranche £700 (£1,000 requested) to help fund the festival events for March 2016 2013/2014 2nd tranche £800 (£1,000 requested) to help fund the festival events for March 2015 2012/2013 first tranche £500 (£1,000 requested) to help fund the Festival events for March 2014. 2011/2012 £NIL (£1,000 requested) to help fund the concerts to be held in March 2013 – Invited to apply in 2012/2013 financial year 2010/2011 second tranche £750 To help cover the difference between expected costs of the March 2012 Festival and income (£1,000 requested) 2009/2010 £1,000 support costs 2008/2009 £1000 support costs 2007/2008 £500 in 1st tranche £500 in 2nd tranche support costs 2006/2007 1st tranche £500 – support costs (£1000 requested) 2005/2006 1st Tranche £500 and £500 second tranche - support costs 2004/2005 - £300 support costs 2003/2004 - £300 support costs 2002/2003 - £300 – support costs 2001/2002 - £1000 – support costs 1999/2000 - £1000 – support costs 1998/1999 - £1000 – support costs 1996/1997 - £ 850 - support costs 1995/1996 - £ 750 – support costs	£1,000.00	£1,000.00				

ANNUAL GRANTS/FUNDING JANUARY 2018 2nd TRANCHE

Children's Concerts - to fund Chichester Concert to which many Petersfield children will attend	LGA (1972) Section 145	Grant History: 2016/2017 1st tranche towards staging Petersfield Concert and coach travel £500 awarded (£1000 requested) 2014/2015 1st tranche towards the costs of paying for the orchestra 2013/2014 2nd tranche towards the costs of putting on an orchestral concert - £600 awarded (£900 requested) 2012/2013 1st tranche Children's Concerts (Southern Orchestral Concert Society)£300 to pay the costs of putting on an orchestral concert 2011/2012 1st tranche £500 to help meet deficit between (estimated) income and expenditure for the coming season 2010/2011 1st Tranche £500 to help meet deficit between (estimated)income and expenditure for the coming season (£750 requested) 2009/2010 1st Tranche £500 - to help meet deficit between (estimated) income and expenditure for the coming season (£1000 requested) 2008/2009 £1000 help meet deficit between (estimated) income and expenditure for the coming season 2007/2008 1st tranche £500 to help meet the deficit between (estimated) income and expenditure for the coming season (£750 requested) invited to apply for 2nd tranche) Second Tranche £500 awarded same as above. 2006/2007 1st tranche £500 – to help meet the deficit between (estimated) income and expenditure for the coming season 2005/2006 £500 towards the deficit between (estimated) income and expenditure for the season 2004/2005 £300 – to help meet the deficit between (estimated) income and expenditure 2004/05 season 2003/2004 £300 to help meet the deficit between (estimated) income and expenditure 2003/04 season 2002/2003 £150 as above	£1,000.00	£0.00				
Total Applications for 2nd Tranche			**£9,554.00**	**£5,258.00**				
Remaining Budget for 2017-2018 Community Grants stands at £11,936.00								

APPENDIX D

Open Air Swimming Pool Meeting Notes 17/1/18

Current Actions

- Filter, pump and pipework remediation is going well and will be complete for the new season.
- Online application for alcohol licence in hand.
- New pool cover to be fitted end of Feb.
- Toddler pool being decommissioned.
- Subsidence baseline measurements now captured for ongoing monitoring as part of the risk management plan.
- Insurance have indicated they will cover some of the plant room costs and lost revenue from cold water swims which will offset the cost of these works to a considerable degree.
- Roundtable have donated £1000 towards the repairs.
- Planning a schools competition for the replacement of the outside mural.

Swim prices

These are going up slightly this year which is to ensure we can meet the requirements of the minimum wage. However, there will be a new term time after school swim ticket which can be purchased as a 10 for the price of nine discount.

Charitable Incorporated Organisation

This is moving ahead although location of the deeds and precise allocation of the land is something of a sticking point. A meeting with the town clerk is proposed in the near future to discuss the issue of the deeds and the role of PTC as custodian trustee.

Future Events

Swimathon is booked for the end of April.

Fundraising this year are likely to include another aquathon, a quiz night, a cinema night, midnight swim, synchronised swimming and wine tasting.

APPENDIX E

Petersfield Town Council

Council Liaison – Petersfield Town Football Club

Cllrs George Watkinson and James Deane attended the PTFC's delayed Annual General Meeting at Love Lane Stadium on Thursday 1 February 2018.

A comprehensive report concerning matters and off the field was delivered by Chairman Graeme Moir. Audited Accounts for period up to and including 30 April 2017 were presented.

Vice Chairman John Geddes has now assumed the Chair with Graeme Moir becoming Vice Chairman. Graeme Moir will continue to be PTC's point of contact.

As far as PTC's interests go there is nothing to report other than to acknowledge that the Minutes of this AGM will reflect the fact that Club faces a number of challenges in the forthcoming months which they are determined to tackle.

AGM for 2018 has been scheduled for July 2018

Cllr James Deane 8 February 2018

Cllr George Watkinson

Petersfield
WW1 CENTENARY
1914-1918
Remembering the past and looking to the future

APPENDIX F

Petersfield Town Council

Council Liaison – John Goodyer (Bishop Laney) Trusts

Cllrs Mrs Mary Vincent and James Deane attended the Annual General Meeting of the John Goodyer (Bishop Laney) Trusts in Council Chambers on Wednesday 7 February 2018. The Account was presented.

Points of note from the meeting were as follows:

- The Rev Will Hughes asked members to seek a successor Chair as his professional duties have recently increased and with him spending much time in a wider area.
- Members were also asked to trawl for an additional Trustee Member as there is one vacancy.
- Ideas were put forward to enhance the profile of this Charity and also to forge more formal links with Schools and other charitable organisations in the Town and surrounding areas.
- It was explained that although this Charity is not under formal auspices of the Charities Commission as too small it does have an HMRC Number in order for capital funds to be invested in the Charitable Organisation Investment Fund (COIF) managed by CCLA.
- One financial distribution was agreed.

Next Meeting has been scheduled for 13 June 2018.

Cllr Mrs Mary Vincent

Cllr James Deane

8 February 2018

Petersfield
WW1 CENTENARY
1914-1918
Remembering the past and looking to the future

APPENDIX G

Petersfield
WW1 CENTENARY
1914-1918
Remembering the past and looking to the future

Petersfield Town Council

Update on Events for World War 1 Anniversary to Full Council Meeting on 22 February 2018

War Memorial, High Street - Refurbishment

Work commenced on 12 February 2018 and is ongoing. An update will be provided at Full Council as to how this work has progressed.

Awaiting meeting with Rev Will Hughes and the Royal British Legion (RBL) to decide if and when on a formal Dedication Service

Poppy Remembrance Field

The concept of this idea was submitted by a member of the public and who to date we have not been able to contact to advance. However two other ideas have since been submitted. The first submission received by FoPH who are willing to introduce a wild flower and poppy field along the hedgerow on Heath Road (South of where the tennis courts used to be). This was considered by Grounds on 15 February 2018 with the resolution that....

In addition the patch known as the Dickens Area opposite the lights at the Town end of Tor Way. At present we are seeking the owners of this piece of land. Awaiting response.

Trees in Memoria

Originally the idea was to arrange for a tree to be planted in memory of each name on our War Memorial and which came out of the need to increase our Tree Canopy in Petersfield following the Petersfield Society's (PS) iTree Survey. PS were initially consulted and have come up with a number of options which differ slightly from the original PTC intention. However the ideas are sound and also complement their own work in increasing Tree Management. So this idea is still under some discussion. However we believe it essential that whatever we do decide should at least be 'launched' in 2018 with a ceremonial planting by a dignitary. PS and our Tree Warden (Robin Hart) are thanked for the work they are doing with this.

Silhouettes – The Silent Soldier Campaign

This is formed from a National initiative by the RBL. *"The Silent Soldier stands as a tribute to those who didn't return home and to those whose lives would never be the same again"*. A local tribute on a slightly differing format recommended and overseen with help from PTC by Petersfield Branch of the RBL to persuade shopfronts to display a silhouette in the windows for a period of time. We expect some activity on this towards the end of Summer.

Petersfield in Bloom

The first meeting for this annual event took place on 9 Feb 18 and at that meeting it was agreed to include a one-off additional category of an Indoor Flower Arrangement to acknowledge the events of the War and also to acknowledge to advances made in 1918 by the Women's Suffrage Movement. Submissions arranged for the actual Awards Evening and to assist in the décor for the evening. Awards to be judged by Pippa Greenwood

Taro Fair – Themed?

This is an idea to ask Walls to provide if possible a number of themed old fashioned fair attraction (most of which have hitherto been thwarted by H & S Regulations). It very much depends on our relationship with Walls and with timing of Taro since the issues from 2017. Thus may not be a runner but there are Victorian/Edwardian Fairs that can be sourced.

A Town Poppy – A Mural

Again submitted by a member of the public and again we have not to date made any advances on this due to lack of contact – albeit we have been trying. The idea is a large template of a Poppy place in a suitable spot with the public able to paint a strip of a petal in red and with a signature/or name in the centre depicting the black spot in the centre of the poppy.

An Event in the Square?

Initially it was thought that some sort of event should take place in the Square. With two Festivals in place for 2018 it was thought that Hometown Festivals might wish to consider an element of such an Anniversary in these two Festivals. This is awaiting response. It is also thought that the Petersfield Museum might well have something lined up in their programme.

Education – The Petersfield Museum

The Museum is at the very nub of such an anniversary and have attended meetings and have disclosed that they have a full educational programme planned. PTC will continue to assist where possible. Petersfield Museum are thanked for their offer to assist other

organisations doing appropriate events with historical data, photographs where possible etc.

A Football Match

Plenty of football was played near the Front including the infamous Truce Game on 25 December 1914. PFC is looking at putting on a Charity Match as a re-creation and several ideas are being considered. The first option is a game between Petersfield Seniors and Petersfield Juniors for the Petersfield Memorial Truce Trophy (!). A submission will be made through F & G to fund and provide a Trophy which if it goes well can be an annual match into the future. PFC approaching Town Juniors.

Edwardian Music Hall

This is based on PTC providing the facility and production team for an Edwardian Music Hall/Revue in the Festival Hall from 1 – 3 Nov 18 and for involvement by the Community. Three production meetings have taken place and the red tape part such as insurance, performing rights etc has been completed. We have two artistic producers (Cllr Phill Humphries and Mrs Ruth Hiller) and a Musical Director (Tony Blackford) in place.

The set and technical lighting to reflect where we can how it would have been. The stage will have a backcloth which has been ordered and light props on stage used. Forms have been submitted to Green 'A' for their support.

Work is now taking place to fill approx ten performance slots each lasting between 5 – 10/15 minutes depending. An appeal is being circulated to allow individuals or organisations to submit performance 'gigs' or 'turns' as well as assistance with stage crew and Front of House. For the latter we would like to see max Councillors assisting. The Townhouse have been approached to provide a bar and we have suggested a theme cocktail (one alcoholic and one not so). This requires further discussion and planning.

Ticketing suggested by PTC at the Town Hall to cover costs. In the event of profits then initially we should consider the RBL but it might be Council Members would wish to make other suggestions.

Remembrance Sunday – 11 November 2018

Scheduled to take place as usual and very much subject to further discussion when meetings take place. Three ideas have emerged to acknowledge this special year. The first is a single gunshot to signify the last gunshot of the War to take place between the Last Post and the Silence; the second following the Bugle Call 'Rouse' after the Silence the release of doves/pigeons. (The former is not currently supported by the RBL). The third idea is to get local organisations to offer charitable lunches for their groups following the Service.

APPENDIX H

Petersfield Town Council

Current/Savings Bank A/c

List of Payments made between 01/01/2018 and 31/01/2018

Date Paid	Payee Name	Cheque Ref	Amount Paid	Authorized Ref	Transaction Detail
01/01/2018	Cinema float banked in error	ERROR	10.00		Cinema float banked in error
02/01/2018	Network	DDJan	444.67		montly rental - toyota
02/01/2018	WPS Insurance Brokers & Risk S	DDJan	1,502.51		data breach
02/01/2018	Wex Europe Services (uk) Ltd	DDJan	87.73		diesel
04/01/2018	Grenke Leasing Ltd	DDJan	156.00		Grenke -Defib rental 2018
08/01/2018	Wex Europe Services (uk) Ltd	DDJan1	17.22		unleaded
10/01/2018	Winton Players Dep rtn S16006	017080	150.00		Winton Players Dep rtn S16006
10/01/2018	P/FYouth Theatre DepRtnS15988	017081	250.00		P/FYouth Theatre DepRtnS15988
11/01/2018	Network	DDJan	358.62		monthly rental
12/01/2018	J.C.Cleife S16077 Dep Return	JC.CLEIFE	75.00		J.C.Cleife S16077 Dep Return
12/01/2018	K Knowles S16052 Dep Return	K KNOWLES	150.00		K Knowles S16052 Dep Return
12/01/2018	PAYE/NI December 2017	PAYEDEC	4,824.06		PAYE/NI December 2017
12/01/2018	A Humphrey Carpentry	bacs	306.00		replace damage fence slats
12/01/2018	ACORN OFFICE SUPPLIES	BACS	151.70		stationary
12/01/2018	Cluson Engineering Ltd	BaCS	60.00		safety boots
12/01/2018	CPC	BaCs	72.31		LAMP
12/01/2018	FARNHAM CASTLE	BAcS	424.80		advertising
12/01/2018	HAMPSHIRE COUNTY COUNCIL	bACS	100.00		Paddock Way lease
12/01/2018	PHS GROUP PLC	bacS	457.67		saintary disposal
12/01/2018	Petaprint Ltd	baCS	220.00		spare leaflets
12/01/2018	Robin Burleigh	BacS	855.00		make safe tree in Love Lane
12/01/2018	Elite Playground Inspections	BAcs	289.80		inspections - Penns Farm
12/01/2018	Travis Perkins Trading Company	BACs	184.10		rolawn landscaping bark
12/01/2018	SMITH OF DERBY LTD	_BACS	223.20		service for Remembrance Clock
12/01/2018	VoxIT Limited	_bacs	120.00		sever support & maint
12/01/2018	S Martin S15998	SMARTIN	75.00		S Martin S15998 dep rtn
12/01/2018	Bank fees and charges	BANKCHARGE	11.85		Bank fees and charges
12/01/2018	Petty Cash	017079	29.83		Cinema Float & Restore P/cash
15/01/2018	Dual Energy Direct Ltd - Avenu	DDjan	45.00		electricity
15/01/2018	Dual Energy Direct Ltd - Heath	DdJan	100.00		electricity
15/01/2018	Wex Europe Services (uk) Ltd	DDJAn	67.75		Diesel
15/01/2018	Cardnet fees and charges Jan	DDJAN	20.00		Cardnet fees and charges Jan
16/01/2018	Foster Wilson Architects	bacs	22,200.00		design fees
16/01/2018	First Data	DDJan	25.60		First Data Card processing equ
18/01/2018	Fields in Trust	bacs	50.00		subscription
18/01/2018	Mr Jamie Matthews	baCS	293.03		Expenses
18/01/2018	Haven Power Ltd	DDJAN	1,145.12		electricity chgs
19/01/2018	S Irving S16058 Dep Return	S IRVING	75.00		S Irving S16058 Dep Return
19/01/2018	Staff wages January 2018	STAFFWAGES	17,055.90		Staff wages January 2018
19/01/2018	Busy Bees Benefit Ltd	DDJan	10.66		service charge
22/01/2018	TROY HAYES PLANNING LTD	BACS	1,350.00		review of Jon Herbert guide
22/01/2018	Queensbury Shelters Ltd	BACS	1,031.38		Causeway Bus Shelter repairs
22/01/2018	Hampshire LGPS Pension Jan 18	PENSION	5,375.74		Hampshire LGPS Pension Jan 18
22/01/2018	Winton Players-D Whittington	BACS	328.50		Winton Players-D Whittington
22/01/2018	CNG LTD Avenue Pavilion	DDJan	131.95		GAS
22/01/2018	Wex Europe Services (uk) Ltd	DDJan	85.96		diesel
25/01/2018	Focus Group	DDJaN	137.98		additional services

Continued on Page 2

List of Payments made between 01/01/2018 and 31/01/2018

Date Paid	Payee Name	Cheque Ref	Amount Paid	Authorized Ref	Transaction Detail
26/01/2018	Beaver Tool Hire	bacs	214.93		rotovator hire
26/01/2018	Christine Greaves	BACs	36.00		calligraphy
26/01/2018	Parcar Ltd	baCs	780.00		service of boilers
26/01/2018	Petaprint Ltd	bACS	1,595.00		town hall leafelts
26/01/2018	Winchester Garden Machinery	baCS	670.85		Huskey service
26/01/2018	Cavendish Communications	DDJAN	111.85		mobile chgs
26/01/2018	SSE Scot Hydro-Southern Electr	DDJan	1,153.34		Gas
29/01/2018	Eden Springs UK Ltd	DDJAN	107.90		Water
29/01/2018	Veolia ES (UK) Ltd	DDJan	286.67		waste collection
29/01/2018	Wex Europe Services (uk) Ltd	DDJan	70.65		Diesel Fuel January
30/01/2018	Network	DDjan	444.67		monthly rental
31/01/2018	Meon Cleaning Services	bacs	270.60		glass bus shelter cleaning
31/01/2018	Microshade Business Consultant	Bacs	668.52		server support & backup
31/01/2018	Mr Bob Whittle - Milk & More	BAcs	38.86		milk
31/01/2018	PMDC Design (2016) Ltd	BACs	812.40		design logo for WW1 events
31/01/2018	Public Performance Licences	BACS	463.87		music licence
31/01/2018	Robin Burleigh	bacS	3,010.00		coppice work at lake
31/01/2018	St John Ambulance Shared Servi	baCS	258.00		First aid at work course
31/01/2018	Waverley Contract and Supply L	bACS	969.60		supply & install roller blind
31/01/2018	Winchester Garden Machinery	baCs	204.26		honda mower service
31/01/2018	Winton Players S16040 dep rtn	WINTON	250.00		Winton Players S16040 dep rtn
31/01/2018	Strawbridge S16079 dep rtn	STRAWBRIDG	150.00		Strawbridge S16079
31/01/2018	COSIER S16053 dep rtn	COSIER	75.00		Cosier S16053 dep rtn
31/01/2018	SUEZ Recycling and Recovery UK	DDJan	299.66		recycling
		Total Payments	74,079.27		