

## PETERSFIELD TOWN COUNCIL

Minutes of a meeting of the Grounds Committee held at the Council Chamber, Town Hall, Petersfield, on Thursday 13<sup>th</sup> July 2017 at 6.30 pm.

**PRESENT:** Cllr Mrs L Farrow (Chairman), Cllr J Deane, and Cllr Mrs M Vincent

**ALSO IN ATTENDANCE:** Mr N Hitch (Town Clerk), Mr S Field (Office and Committees Manager), and Mr D Budd (Senior Groundsman). There were no members of the public or press.

### **G 0169**      CHAIRMAN'S COMMENTS

The chairman welcomed everyone to the meeting, and wished to thank the Mayor, judges, officers and staff for their organisation of this years Petersfield in Bloom.

Comments were also made about the flower displays outside of the railway station, which was understood to be maintained by the Grounds Team.

It was also noted that the Council had been approached by the boat house on the heath to extend the jetty by 15 metres, as due to the reduction of water, boats were hitting the bottom of the pond. This had been agreed by the Town Clerk and Chairman of Grounds Committee.

Members were informed that any "fly-tipping" should be left as found, as forensic evidence could be lost. All incidents are to be reported in the first instance to Sonia Reames at East Hampshire District Council.

Positive feedback had been received from the Ramshill residents regarding the work that Petersfield Town Council had been permitted to carry out. Once this work had been officially handed over, this would be added to the schedule of work, and any additional work outside of the current brief could be considered.

### **G 0170**      APOLOGIES FOR ABSENCE

Apologies were received from Cllr P Strawbridge, Cllr Mrs V Morgans, and Cllr Mr D Holdaway

### **G 0171**      DISPENSATION UNDER SECTION 33 OF THE LOCALISM ACT (2011)

No requests for dispensation were received.

### **G 0172**      DECLARATIONS OF INTEREST

There were no declarations of interest.

### **G 0173**      APPROVAL OF MINUTES

**RESOLVED** that the minutes of the meeting of the Grounds Committee held on 15<sup>th</sup> June 2017 be received and approved

**G 0174** **PUBLIC REPRESENTATION**

There were no public representations

**G 0175** **GROUND'S REPORT**

Members received and noted the Grounds Report for July 2017 from the Senior Groundsman. (*attached as Appendix A*).

Members were informed that a number of fires had been set alight at the base of the oak tree near to the Skate Park. This was occurring at least once a week. The Senior Groundsman had been informed that for each time this happened, it should be reported to 101.

There had been no new graffiti, and the existing graffiti was being cleaned up in time for the Skate Park Jam being held on 22<sup>nd</sup> July.

**G 0176** **NEW SIGNS ON HEATH**

Members received an update regarding the roll out of the new signs on the heath. Phase 1 had almost been completed, but it was noted that more barbeques had taken place, coinciding with the introduction of the signs. It was felt that more understanding of why barbeques were so dangerous to heathland was needed generally, and articles in local press or PTC publications may help.

It was also noted that one word had been mis-spelt and would need to be corrected on all the signs which had the barbeque symbol. This was not a mammoth task and it was hoped that this would be completed in a short space of time.

**G 0177** **DRAINAGE AT PADDOCK WAY RECREATION GROUND**

Members received 3 quotes for the drainage work that needed to be carried out at Paddock Way Recreation Ground. After a brief discussion, it was

**RECOMMENDED:** that contractor C be awarded the drainage work at Paddock Way Recreation Ground at a cost of £9,897.94 plus VAT. There may be additional fees for the disposal of contract waste.

**G 0178** **FRIENDS OF PETERSFIELD HEATH MINUTES ANNUAL GENERAL MEETING DATED 9<sup>TH</sup> MAY 2017**

Members received and considered the minutes of the Friends of Petersfield Heath Annual General Meeting dated 9<sup>th</sup> May 2017 and it was requested that clarification was sought in respect of section 7.3

**RESOLVED:** that clarification is sought in respect of Friends of Petersfield Heath Annual General Meeting Minutes 9<sup>th</sup> May 2017 section 7.3

**G 0179** **FRIENDS OF PETERSFIELD HEATH MINUTES DATED 13<sup>TH</sup> JUNE**

Members received and considered Friends of Petersfield Heath Minutes dated 13<sup>th</sup> June. It was noted that Friends of Petersfield Heath intended to further discuss the topic of Ragwort

**G 0180** **BOOKING FORM FOR EVENTS HELD ON OUR GROUNDS**

Members received a verbal explanation from the Town Clerk of an idea that had been put forward by the Finance Officer to introduce a booking form for any events that took place on our open spaces such as the Dog Show and 6-a-side tournaments. Consideration would need to be given to what the pricing structure should be, particularly in the case of pitches, where there were a number of different sizes.

**RESOLVED:** that a booking form be designed and pricing structure agreed for events that are held on our open spaces such as the Dog Show and 6-a-side tournaments

**G 0181** **ALLOTMENT USERS MEETING**

Members discussed the format for this year's Allotment User Meeting, and it was:

**RESOLVED:** that the Chairman and Secretary of the Allotments Association be invited to hold a meeting with the Senior Groundsman and Committee Chairman, and bring any issues, concerns or ideas that plot holders may have with them to the meeting

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**G 0182** **GROUNDS APPRENTICE**

The Town Clerk informed members that interviews for the position of Grounds Apprentice would be taking place on 27 July. There were currently 3 candidates for the position.

**G 0183** **PETERSFIELD FOOTBALL CLUB LEASE REVIEW**

Members discussed the proposal of a one year freeze on Petersfield Football Club lease. It was

**RESOLVED:**

**that the lease remain at the current lease rate for one year, with a review taking place one year later.**

*There being no further business, the meeting closed at 7.56 p.m.*



*This report seeks to inform councillors of matters of interest affecting any of the public open space land which we own or manage. Members are reminded that its contents are not available for debate, but questions can always be asked and we will seek to answer them, however it should be borne in mind that if they involve the need for investigation or would be complex or lengthy, answers will need to be given outside of the meeting. If councillors consider that any matter on the report is in need of debate, the subject can be added to a future meeting's agenda for this purpose.*

**The Heath**

- July maintenance schedule.

**Love Lane Playing Fields**

- July maintenance schedule.

**Penns Farm Playing Fields**

- July maintenance schedule.

**Bell Hill Recreation Ground**

- July maintenance schedule.

**Paddock Way**

- July maintenance schedule.

**Woods Meadow**

- July maintenance schedule.

**General**

- Continued installation of new signs on PTC sites.
- Flail mowing of Rotherlands.

**ASB**

- Amber for skate park (verbal summary)
- Amber for Heath play area (verbal summary)
- Green for all other sites

Dugg Budd  
Senior Groundsman  
3<sup>rd</sup> July 2017