

PETERSFIELD TOWN COUNCIL

A meeting of the Town Development Committee was held at the Council Chamber, Town Hall, Petersfield on 5th January 2018 at 3.00 pm.

PRESENT: Cllr J Palmer (Chairman), Cllr J Deane, Cllr L Farrow, Cllr P Humphries, Cllr R Oppenheimer (Hampshire County Council), Cllr J Butler (East Hampshire District Council), Mr T Struthers, and Mr V Clarke

Also in attendance: Mr N Hitch (Town Clerk), Mr S Field (Committees Manager), and Town Mayor Cllr J Matthews. There were no members of the public and one person from the Petersfield Post.

T 0574 **CHAIRMAN'S REMARKS**

The Chairman welcomed everyone to the first meeting of 2018.

T 0575 **APOLOGIES FOR ABSENCE**

Apologies were received from Mr R Mocatta (South Downs National Park Authority), Mr R Besant, Ms L Ferraby, Mr D Humphries and Mrs L Bevan.

T 0576 **GRANTING OF DISPENSATION UNDER SECTION 33 OF THE LOCALISM ACT (2011)**

There were no requests for dispensation.

T 0577 **DECLARATIONS OF INTEREST**

There were no declarations of interest.

T 0578 **APPROVAL OF MINUTES**

The Town Development Committee minutes of the meeting held on 10th November 2017, previously circulated, were approved.

RESOLVED **that the minutes of the Town Development Committee, held on 10th November 2017, be approved.**

T 0579 **PUBLIC PARTICIPATION**

There was no public participation.

T 0580 **GREEN SPACES MEETING**

Members received and considered minutes from the Green Spaces Meeting presented by Mr T Struthers.

It was noted that Management Plans are being put together to clarify

the requirements, and this should assist in the future decisions made of volunteer groups and organisations working together. After discussion, it was

RECOMMENDED

that the report is presented to the February Grounds meeting, working with the volunteer groups and organisations on how to progress the ideas of working together, looking at the holistic management in support of the Town Council green spaces.

T 0581 **TOWN SPINE MINUTES 14TH DECEMBER 2017**

Members received and discussed the Town Spine Minutes dated 14th December 2017. It was noted and welcomed that the new surface would soon be placed around the trees in the square, and the temporary railings taken down.

T 0582 **TOWN SPINE BRIEF**

Members received and considered the latest Town Spine brief. This had been put together by Mr D Boyson of South Down National Park Authority, and it was recognised that further details, noted in red, were required. It was also noted that the brief would grow as various studies and meetings took place, before the document could be utilised in the tendering process. Two particular topics that were currently being looked at were transport through the town and tourism. Both of these would add to the report before it could be finalised.

RECOMMENDED

that a sub-group of Cllr J Butler (East Hampshire District Council), Cllr R Oppenheimer (Hampshire County Council) Mr T Struthers, Cllr J Palmer (Chairman of TDC) Ms L Whittle, Mr N Hitch and Mr S Field meet to discuss and finalise the requirements indicated in red

T 0583 **TRANSPORT TECHNICAL NOTE DATED 8TH DECEMBER 2017**

Members received and considered the Transport Technical Note dated 8th December 2017 received from Hampshire County Council Traded Services. It was noted that any survey regarding car parks would need to be in collaboration with East Hampshire District Council. It was also identified that the Gold level would provide speed of traffic and it was considered that East Hampshire District Council may have some of this data already. It was also suggested that taxi waiting areas should also be considered. After further discussion, it was

RECOMMENDED:

that Silver Level plus option B of Gold level be approved at a cost no greater than £26,720

T 0584

PETERSFIELD PLANNING GUIDE DECEMBER 2017

Members received and discussed the Petersfield Planning Guide, and a number of changes were identified. These included

- Map needs to focus more on Petersfield
- Map needs to be a higher resolution
- Create a clearer flowchart
- Members of the public should be directed initially to their ward Councillor for any enquiries
- The guide needs to be clearer on how and when events are carried out
- Possible use of 'flashcards'
- Change page 3, 2nd paragraph to read "...currently dealt with by East Hampshire District Council"

After further debate, it was

RESOLVED

that the Petersfield Planning Guide be sent to Mr S Jenkins (East Hampshire District Council) and Mr T Slaney (South Downs National Park Authority) to review the planning process and provide further comment. Members of the TDC can then finalise the document.

T 0585

RESOLUTIONS AND ACTIONS FROM PREVIOUS MEETINGS

The following actions and progress were noted:

- Self Build Sites:- "Conclude land agreement negotiations" currently with landowners
- Station Car Parks: Letter written and waiting for response. Move to 31st March 2018
- Tourism:- A sub-group of Mr D Humphries, Mrs L Whittle, Ms J Simpson, and Cllr R Oppenheimer are meeting on 22nd January 2018

T 0586

TOP 5 IDP PROJECTS

Shared Spaces - Town Spine

Already discussed as above

Station/Lavant Street - Town Spine

Already discussed as above

Car Parks

Already discussed - see notes above

Cycle Ways

Ideas had been passed onto Ms Sarah Hobbs at East Hampshire District Council

Link to Countryside

Discussed and includes Watermeadows near to Tesco.

Self Build

Already discussed

T 0587

PLANNING APPLICATION REVIEW

Members discussed the latest developments regarding Dolphin Court, which were in line with the Petersfield Neighbourhood Plan.

Concerns were raised regarding the approval of the demolition of Paris House, as this could make way for the area to be used for non-commercial purposes.

Confidential

There were no confidential matters to discuss.

There being no further business, the meeting closed at 4.40 p.m.