

Original:

Terms of Reference for “Friends of Petersfield Heath”

25-1-99

To act in an advisory capacity to the Town Council on matters relating to the progress of the implementation of The Heath Management Plan.

To make recommendations to the Town Council on possible amendments to The Heath Management Plan.

To formulate a Volunteer Labour Group in order for additional works to be undertaken from a schedule of works agreed by the Town Council, so as to complement the maintenance works carried out by the Town Council's Grounds Maintenance Contractors.

The Town Council shall arrange an annual meeting (normally in January or February each year) with the Friends of Petersfield Heath and other relevant parties, so that an annual programme of work can be agreed that can be undertaken by Volunteer Labour Groups.

Friends of Petersfield Heath shall forward to the Town Council copies of both agendas and meetings of all the Group's meetings.

A representative of the Town Council (normally the Chairman of the Grounds Committee) will attend meetings of Friends of Petersfield Heath.

The Council's Contracts Manager will attend meetings from time to time or when a particular subject matter makes it appropriate.

end



Friends of Petersfield Heath

Terms of Reference

To act in an advisory capacity to the Town Council on matters relating to the implementation of The Heath Management Plan and to make recommendations to the Town Council on possible amendments to The Heath Management Plan.

To formulate a Volunteer Labour Group in order for appropriate works to be undertaken from a schedule of works agreed by the Town Council, so as to complement the maintenance works carried out by the Town Council's grounds maintenance contractors and in-house grounds staff.

The Town Council shall arrange regular meetings with the Friends of Petersfield Heath and other relevant parties. The Friends of Petersfield Heath will give at least one week's written notice (email to grounds staff and Town Clerk) of work they plan to undertake.

Friends of Petersfield Heath shall forward to the Town Council copies of both agendas and minutes of all the Group's meetings.

A representative of the Town Council (normally a designated councillor, although the Chairman of the Grounds Committee may also attend when appropriate) will attend meetings of Friends of Petersfield Heath.

The Council's grounds staff may attend meetings from time to time or when a particular subject matter makes it appropriate.

Approved at Grounds Committee 16th February 2017 minute ref: G 0670 refers