



# PETERSFIELD TOWN COUNCIL

## PRICE LIST APRIL 2018-2019



Charges include VAT unless otherwise stated

<u>Venue/Detail</u>	<u>Use</u>	<u>Charge</u> (Inc VAT)	<u>Notes</u>
<b>NO VAT ON RETURNABLE DEPOSITS</b>			
Avenue Pavilion 8am - 6pm	Weekday Pavilion & Kitchen	£10.56	per hour rate
Avenue Pavilion 6pm - 11pm	Weekday Pavilion & Kitchen	£17.04	per hour rate
Avenue Pavilion 8am - 11pm	Weekday Pavilion & Kitchen	£152.22	all day rate
Avenue Pavilion 8am - 11pm	Weekend Pavilion & Kitchen	£19.76	per hour rate
Avenue Pavilion 8am - 11pm	Weekend Pavilion & Kitchen	£244.98	all day rate
Avenue Pavilion Deposit	All Hires	£150.00	returnable deposit (no VAT applies)
Avenue Pavilion Deposit	Children's Parties (Under 13 years) only	£75.00	returnable deposit (no VAT applies)
<b>Allotments - Per Rod (5.029 Metres)</b>	Tilmore	Annual Charge	per year (No VAT applies)
5 Rods		£5.47	per year
10 Rods		£27.35	per year
		£54.70	per year
<b>Allotment Deposit</b>		£60.00	Payable on first invoice
<b>Avenue Pavilion - Petanque</b>	Hourly Rate	£3.74	per hour
	5 Hours Hire	£14.96	per 5 hours
	All day	£24.95	per day
			8 am to 6 pm
<b>Love Lane Playing Fields</b>	Use of Soccer pitch casual use	£60.12	per session
<b>Penns Farm Playing Fields</b>	Use of Soccer pitch casual use	£60.12	Season Sept-April inclusive (8 months)
	Junior team seasonal use	£619.67	
	Senior team seasonal use	£1,239.08	
<b>Heath Pond - Boats</b>	Licence for private boats	p.a	£54.83 per year
	Licence for private boats	daily	£6.23 all day rate

### Commercial Activities

### EX VAT

<u>Charges for one-off events per day</u>	<u>Non-Commercial</u>	<u>Commercial</u>	
Penns Farm	£309.73 Inc VAT	£516.22	per day (deposit may apply)
Love Lane	£206.50 Inc VAT	£344.15	per day (deposit may apply)
Bell Hill	£206.50 Inc VAT	£344.15	per day (deposit may apply)
<b>The Heath</b>	Fair or Circus - trading day	£285.24	per day
<b>Bell Hill and The Heath</b>	Fair or Circus - setting up day	£51.97	per day
<b>Bell Hill and The Heath</b>	Fair or Circus - deposit	£650.00	returnable deposit (no VAT applies)
<b>Ballooning</b>			
Penns Farm	£40.56	£688.85	per flight / per year

**Please note:** Groups/Organisations who regularly use the opens spaces should contact Petersfield Town Council.

### Terms for Booking a Hall or Room

- All bookings made between Christmas and New Year's Day inclusive will attract an additional charge for cleaning the premises as levied by an outside contractor and likely to be in the order of £50 plus VAT.
- Returnable Deposit required ( subject to deduction for any additional cleaning etc, that may be necessary )
- 10% of Invoice total will be charged for one-off events (eg Birthday party) to be covered by the Town Councils Hirers Public Liability Insurance
- On evening bookings up to half an hour is allowed for clearing the Halls ( until 11.30pm )
- Any changes after the booking form has been submitted, will require a new booking form to be completed

### **Please Note:**

**Cancellation charges** - if notified 8 weeks in advance - no charge

- if notified less than 8 weeks in advance - 50% of hire cost (excluding deposit)  
- if notified less than 7 days - 100% of hire cost (excluding deposit)

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## THE AVENUE PAVILION

Approved at Budget Working Party 2016

For the year April 2016 - March 2017  
(All prices are subject to VAT at the current rate)

Charge per hour £	Week day			Weekend	
	8am - 6pm	6pm - 11pm	All day 8am - 11pm	8am - 11pm	All day 8am - 11pm
<b>Avenue Pavilion *</b>	8.47	13.66	122.04	15.85	196.42

For all bookings made between Christmas and New Year's Day inclusive will attract an additional charge for cleaning the premises as levied by an outside contractor and likely to be in the order of £30 plus VAT.

\* Returnable Deposit required ( subject to deduction for any additional cleaning etc, that may be necessary )

Deposit all hires	£150	NO VAT
Children's Parties (Under 13 years) only	£75	NO VAT

**NB: 10% of Invoice total will be charged for one-off events (eg Birthday party) to be covered by the Town Councils Hirers Public Liability Insurance**

On evening bookings up to half an hour is allowed for clearing the Halls ( until 11.30pm )

<b>Cancellation charges</b>	- if notified 8 weeks in advance	- <b>no charge</b>
	- if notified less than 8 weeks in advance	- <b>50% of hire cost (excluding deposit)</b>
	- if notified less than 7 days	- <b>100% of hire cost (excluding deposit)</b>

PETERSFIELD TOWN COUNCIL

**CUTLERY CHARGES**  
Charges are subject to VAT

Approved at Budget Working Party 2015  
For the year April 2016 - March 2017

Name and address for invoice:		Invoice No: <input type="text"/>	
Post Code:	Tel: <input type="text"/>		
Item description (with number available)	Number required	Prices per item	
		Daily	Weekly*
Teacup, saucer and teaspoon (200)		12	-
Tea plate 7" (100)		7p	5p
Dinner plate 10" (100)		7p	5p
Oval dish 12" (30)		7p	5p
Soup / dessert bowl (100)		7p	5p
Tea / Coffee pot (25)		7p	5p
Salt & Pepper pot unfilled (10)		7p	5p
Jug 10oz (10)		7p	5p
Sugar bowl (10)		7p	5p
Oval serving dish 13" (30)		7p	5p
Tablespoon (30)		7p	5p
Soup spoon (100)		7p	5p
Table knife (100)		7p	5p
Table fork (100)		7p	5p
Dessert knife (100)		7p	5p
Dessert fork (100)		7p	5p
Dessert spoon (10)		7p	5p
Glass Tumbler 8oz (100)		7p	5p
Wine glass 6.7oz (100)		7p	5p
Glass jug 1.3lt. (10)		7p	5p

\* Weekly refers to Hall Booking of 6 days or more, excluding Sundays

**Please Note - Hirers must return all crockery etc, clean, dry and suitable for use by the following booking. Petersfield Town Council reserve the right to levy charges. Cleaning materials must be supplied by the Hirer.**

Date of Hire ..... Full Name .....

**PETERSFIELD TOWN COUNCIL**

**CUTLERY CHARGES**

I agree to pay for all breakages that may occur during my period of visit. ~~Charges are subject to VAT.~~

Signed ..... Date .....

**Approved at Budget Working Party 2015  
For the year April 2016 - March 2017**

**PETERSFIELD TOWN COUNCIL**

**ALLOTMENTS**

**£5.47 per rod**

**PRICES ARE NOT SUBJECT TO VAT**

**For the year October 2016 - September 2017**

**1 Rod length is equal to approximately 5.029 Metres**

<b>No of Rods</b>	<b>Metres</b>	<b>£ per year</b>	<b>£ per month</b>
2.5	12.6	13.40	1.12
3	15.1	16.08	1.34
3.5	17.6	18.76	1.56
4	20.1	21.44	1.79
4.5	22.6	24.12	2.01
5	25.1	26.80	2.23
5.5	27.7	29.48	2.46
6	30.2	32.16	2.68
6.5	32.7	34.84	2.90
7	35.2	37.52	3.13
7.5	37.7	40.20	3.35
8	40.2	42.88	3.57
8.5	42.7	45.56	3.80
9	45.3	48.24	4.02
9.5	47.8	50.92	4.24
10	50.3	53.60	4.47
10.5	52.8	56.28	4.69
11.5	57.8	61.64	5.14
12	60.3	64.32	5.36
13	65.4	69.68	5.81
13.5	67.9	72.36	6.03

14	70.4	75.04	6.25
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£60 deposit payable on first invoice.





**PETERSFIELD TOWN COUNCIL**

**ALLOTMENTS**

**£5.47 per rod**

**PRICES ARE NOT SUBJECT TO VAT**

**For the year October 2016 - September 2017**

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<b>No of Rods</b>	<b>Metres</b>	<b>£ per year</b>	<b>£ per month</b>
2.5	12.6	13.68	1.14
3	15.1	16.41	1.37
3.5	17.6	19.15	1.60
4	20.1	21.88	1.82
4.5	22.6	24.62	2.05
5	25.1	27.35	2.28
5.5	27.7	30.09	2.51
6	30.2	32.82	2.74
6.5	32.7	35.56	2.96
7	35.2	38.29	3.19
7.5	37.7	41.03	3.42
8	40.2	43.76	3.65
8.5	42.7	46.50	3.87
9	45.3	49.23	4.10
9.5	47.8	51.97	4.33
10	50.3	54.70	4.56
10.5	52.8	57.44	4.79
11.5	57.8	62.91	5.24
12	60.3	65.64	5.47
13	65.4	71.11	5.93
13.5	67.9	73.85	6.15

14	70.4	76.58	6.38
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**£60 deposit payable on first invoice.**