

## PETERSFIELD TOWN COUNCIL

A meeting of the Town Development Committee was held at the Council Chamber, Town Hall, Petersfield on 7<sup>th</sup> September 2018 at 3.00 pm.

**PRESENT:** Cllr J Palmer (Chairman), Cllr J Deane, Cllr J Matthews, Cllr Ms M Vincent, Cllr C Wilton, Cllr R Oppenheimer (Hampshire County Council), Cllr Mrs J Butler (East Hampshire District Council), Cllr R Mocatta (South Downs National Park Authority), Mr T Struthers, Ms L Bevan and, Mr D Humphries

Also in attendance: Mr N Hitch (Town Clerk) and Mr S Field (Committees and Office Manager). There were 2 members of the public present and 1 member from the Petersfield Post.

### **T 0245**      CHAIRMAN'S REMARKS

The Chairman welcomed everyone back after the summer recess.

Mr Tony Struthers was invited to speak, where he offered his resignation due to the fact that he was moving from the Petersfield area shortly. The chairman wished to thank Tony for his guidance and wisdom during his time on this committee, and other past committees including Petersfield Neighbourhood Plan and Petersfield Tomorrow. It was agreed that the Town Clerk should formerly write to Tony, thanking him for all his work.

### **T 0246**      APOLOGIES FOR ABSENCE

There were no apologies received

### **T 0247**      GRANTING OF DISPENSATION UNDER SECTION 33 OF THE LOCALISM ACT (2011)

There were no requests for dispensation.

### **T 0248**      DECLARATIONS OF INTEREST

There were no declarations of interest

### **T 0249**      APPROVAL OF MINUTES

The Town Development Committee minutes of the meeting held on 6<sup>th</sup> July 2018, previously circulated, were approved.

**RESOLVED**                      that the minutes of the Town Development Committee, held on 6<sup>th</sup> July 2018 be approved.

**T 0250**            **PUBLIC PARTICIPATION**

There was no public representation

**T 0251**            **HAMPSHIRE COUNTY COUNCIL TRANSPORT STUDY**

Ms Annie Tomlinson and Ms Nicola Waight from Hampshire County Council Traded Services were welcomed to the meeting, and proceeded to share their findings on the recent Petersfield transport studies.

A number of topics were presented and considered including:

- There is a need for a town wide plan
- Review of shared spaces – worth considering Romsey’s recent redevelopment of central space
- Business deliveries back and front of premises
- Better use of existing car parks, and directional signage
- Improved pricing strategy for inner and outer car parks
- Consideration needed for crossroads at bottom of high street
- Cycle parking and signage
- Reduced parking on spine and consideration of appropriate parking for deliveries and blue badge holders
- General directional signs for traffic entering and exiting the town

A number of recommendations were presented as follows:

- Governance – establish a formal Delivery Board for the project with representation from all tiers of local government and the National Park Authorities
- Funding – establish a budget – set a ceiling and fit design to it
- Parking strategy – consider the good access to the town that the train provides – more parking means more people arriving by car
- Additional survey – possibly junctions assessment and level crossing issues

Members discussed both topics and recommendations at length and it was:

**RECOMMENDED:**            that the Town Clerk write to senior executives of East Hampshire District Council and Hampshire County Council to formally advise them that the project was moving into a tendering stage, and would require their official support, plus commitment with decisions made

**RECOMMENDED:** that a Project Delivery team of 2 PTC Councillors, 2 District Councillors, 2 County Councillors, Mr D Boyson from SDNPA and other appropriate council officers be established that will meet monthly to drive the project forward

**RECOMMENDED:** that a Project Manger with a Prince 2 qualification be appointed to the project to produce initial documentation, including a Project Initiation Document by the end of the year

**T 0252** **TOURISM SUB-GROUP 16 AUGUST 2018**

Members received notes from the newly formed Tourism Sub-Group, and it was noted from this report that Petersfield had a vast amount of events and activities to offer tourism, but no one thing stood out, with possibly the exception of the Heath.

Members discussed that as Petersfield was in the heart of the South Downs National Park, that this should be reflected in the retail offering of the town, just as Keswick has retail businesses that reflect the activities of the Lake District.

**RESOLVED:** that a 'scope of work' be produced for the appointment of a Tourism Consultant

**RESOLVED:** that the next meeting be scheduled immediately to continue discussions

**T 0253** **RESOLUTIONS AND ACTIONS FROM PREVIOUS MINUTES**

Members received a list of resolutions and actions from previous minutes. The following updates were agreed.

Vacancy for 2 Public Members - Advertisement to be made during September

All other items would be discussed at the next meeting

**T 0254** **TOP 5 IDP PROJECTS**

Shared Spaces - Town Spine - already discussed  
Station/Lavant Street - Town Spine - already discussed  
Car Parks (Mr R Mocatta) - already discussed  
Cycle Ways (Mr C Wilton) - no change  
Link to Countryside (Mr T Struthers) - no change  
Self Build (Cllr J Palmer) - no change

T 0255

PLANNING APPLICATION REVIEW

Members reviewed the 3 planning meeting agendas that had taken place since the last Town Development Meeting. There were no comments made.

*There being no further business, the meeting closed at 5.02 p.m.*