

## PETERSFIELD TOWN COUNCIL

A meeting of the Petersfield Town Council was held at the Town Hall, Petersfield, on 20<sup>th</sup> September 2018 at 6.30 pm

**PRESENT:** Cllr Mrs H Ayer (Town Mayor), Cllr J Deane, Cllr Mrs L Farrow, Cllr A Glendinning, Cllr P Humphries, Cllr J Matthews, Cllr Mrs V Morgans, Cllr J Palmer, and Cllr G Watkinson

**Also in attendance:** Mr N Hitch (Town Clerk), Mr S Field (Office and Committees Managers), County Cllr R Oppenheimer and 7 members of the public. There were no members of the press present.

### **C 0311**      CHAIRMAN'S COMMENTS

The Chairman welcomed everyone to the meeting, and reported that she had been impressed with the new development at Station Road/College Street. The developers had been enthusiastic from the start, and whilst this was a modern and ecological development, the building materials used blended in well with the other buildings around.

### **C 0312**      APOLOGIES FOR ABSENCE

Apologies for absence had been received from Cllr P Strawbridge, Cllr Ms M Vincent, Cllr C Wilton, District Councillor B Bentley and District Councillor Mrs J Butler

### **C 0313**      GRANTING OF DISPENSATION UNDER SECTION 33 OF THE LOCALISM ACT (2011)

There were no requests for dispensations.

### **C 0314**      DECLARATIONS OF INTEREST

There were no declarations of interest.

### **C 0315**      APPROVAL OF MINUTES

**RESOLVED**            that the minutes of the Petersfield Town Council meeting held on 21<sup>st</sup> July 2018 be approved and signed.

### **C 0316**      PUBLIC PARTICIPATION

Mr Nigel Wells from Festival for Young People was invited to speak regarding the Skate Park. He noted that at the Grounds meeting on Monday he had made alternative

suggestions regarding the repairs to the sleepers that formed part of the path along the fenced wall at the Skate Park. He felt that prices that had been proposed were high, and he offered to seek an alternative cost. However, in retaining an alternative quote, the contractor and he felt that it would be better to concrete the section of path. This proposal came with an offer of a substantial sum from Festival of Young People. The Chairman of Grounds Committee expressed her concerns that the area would end up as another area where skateboarders would skate, and that the fence could come under further damage if this was allowed. Health and safety concerns were also shared. It was noted that this proposal would not be pursued.

Mr Roger Parkes from Festival for Young People was invited to speak regarding a community facility at Love Lane. He shared his keenness to see the Community Centre moved to Love Lane, and there had been a lot of enthusiasm and justification for this, although there had been discussion with the Town Clerk about issues over long leases. He also noted that there was now a common understanding that it would be the Community Centre who would need to be the driver for this move to Love Lane. Mr Parkes added that he hoped that one day his point of view would be understood and adopted. It was also noted that it would be the Community Centre who would run the centre and not Festival for Young People. Mr Parkes was also still hopeful that the Kings Arms may come on board, and will continue to keep in touch with them, and the council.

C 0317

#### COUNTY COUNCILLORS' REPORTS

Cllr R Oppenheimer: Cllr R Oppenheimer presented his report (*attached as appendix A*)

With regard to the Health Check trial members asked if other surgeries would be informed or invited to participate in this. There had been an article in the press, and once the pilot had been completed, other surgeries will be invited to participate. Public will be informed and invited to attend health check.

Members stated news regarding the No 67 route would have been 'good news' if it had not been cut so much over the last few years. If it is reduced to a peak period only

service, it would become a bus service for students only.

Members also requested whether there had been any news in respect of the street light survey. Cllr Oppenheimer said that the results had not been shared yet, but that SDNPA were keen to see lights turned off for a period during the night.

The Town Clerk added that the Health Check information could be included in the February or May Petersfield Town Newsletters if information was forthcoming

**C 0318**                    **DISTRICT COUNCILLORS' REPORTS**

**Cllr J Matthews:**        Cllr J Matthews presented his report  
*(attached as Appendix B)*

Members were informed that there was a trial taking place in the district where a % age of business rates will be held back for district and county councils which could represent a figure of around £30m. It was noted that the Town Council would not benefit direct from this but the County as a whole would benefit.

Members were informed that refuse and environmental works (verge grass cutting, bin collections) will be transferred to Norse South East from October 2019.

**C 0319**                    **TOWN CLERK'S REPORT**

Members received and noted the Town Clerk's report dated 12<sup>th</sup> September 2018. *(attached as Appendix C)*

The Town Clerk also advised members that he had been informed this week that the October Community Forum at EHDC had been cancelled.

**C 0320**                    **COMMITTEE REPORTS**

**(a) Planning Committee**

Cllr P Humphries wished to express his thanks to Mr Tony Struthers for all his assistance with the Planning Committee during his time as the Chairman of Planning

**RESOLVED** that the Minutes of the Planning Committee held on 7<sup>th</sup> and 28<sup>th</sup> August and 18<sup>th</sup> September be received

**(b) Town Development Committee**

Cllr J Palmer wished to express his thanks to Mr Tony Struthers for all his assistance with the Neighbourhood Plan and Town Development Committee

**RESOLVED** that the Minutes of the Town Development Committee held on 7<sup>th</sup> September be received

**(c) Public Halls Committee**

**RESOLVED** that the Minutes of the Public Halls Committee held on 10<sup>th</sup> September be received

**(d) Grounds Committee**

**RESOLVED** that the Minutes of the Grounds Committee held on 13<sup>th</sup> September be received

**(e) Finance and General Purposes**

**RESOLVED** that the Minutes of the Finance and General Purposes held on 17<sup>th</sup> September be received

**Town Development Committee**

**TDC 0251** **HAMPSHIRE COUNTY COUNCIL**  
**TRANSPORT STUDY**

**RESOLVED : 1)** that the Town Clerk write to senior executives of East Hampshire District Council, Hampshire County Council and South Downs National Park to formally advise them that the project was moving into a tendering stage, and would require their official support, plus commitment with decisions made

**RESOLVED : 2)** that a Project Delivery team of Cllr J Palmer, Cllr J Deane, 2 District Councillors, 2 County Councillors, Mr D Boyson from SDNPA and other appropriate council officers be established that will meet monthly to drive the project forward

**RESOLVED : 3)** that a Project Manger with appropriate qualifications be appointed to the project to produce initial documentation, including a Project Initiation Document by the end of the year using earmarked reserves of £5000.

Grounds Committee

**G 0280** TODDLER PLAY AREA EQUIPMENT ON HEATH

**RESOLVED:** that contractor Merrid Limited be awarded the work at a cost of £2650 + VAT

**G 0281** PADDOCK WAY PATH

**RESOLVED:** that contractor Regeneration Services Ltd be awarded the work at a cost of £2100 + VAT

**G 0286** SKATE PARK REPAIRS

**RESOLVED:** that Contractor Merrid Ltd be awarded the work at a cost of £2175 + VAT for the sleepers

**F 0300** TO RECEIVE AND APPROVE THE EXTERNAL AUDITORS REPORT FOR THE YEAR ENDING 31<sup>ST</sup> MARCH 2018

**RESOLVED:** that the external audit report for the year ending 31<sup>st</sup> of March 2018 be received and approved

C 0321

**PETERSFIELD IN BLOOM AND WW1  
COMMEMORATION EVENTS**

Members received a report with updated information regarding the events that were being put on by the WW1 sub-group.

Members were informed that the Poppy Field didn't work as well as had been hoped, and the trees in memoriam had proved difficult to get started due to the personalities involved. However, the first of 111 trees would be planted at Love Lane, along with the Queens Canopy tree on 30<sup>th</sup> November, and will be planted by MP Damien Hinds.

The silent soldiers have arrived and will be erected soon. They are quite heavy and some adjustments may be made to the anchoring attachments.

An additional category has been added to Petersfield in Bloom for a floral display, either to commemorate WW1 or Suffrage.

The 'truce' football match was still an idea, and it was hoped that this would take place anytime up to June 2019.

Cllr P Humphries gave an account of how the 'Music Hall' arrangements were coming on. Tickets and leaflets were now available. He and Ruth Hiller were looking after the artistic arrangements, while Cllr J Deane and Cllr C Wilton were taking care of House Management. The bar was being provided by Dom Humphries from the Town House and 11 groups had signed up to be involved. Support is also being provided by Green A Team. Janet Marshall and Anne Church were also on hand to provide teas and coffees.

Sew Creative were also mentioned for their support and their Flanders Field Project where they are hanging strings of made poppies in their window.

C 0322

**REPRESENTATION OF OUTSIDE BODIES**

**OUTDOOR SWIMMING POOL**

Members received a brief report regarding the Outdoor Swimming Pool from Cllr P Humphries

**AGENCIES WORKING TOGETHER**

Members received previous minutes of the Agencies Working Together from Cllr J Deane. A further set of minutes would be distribute to members from the meeting that was held on Monday 17<sup>th</sup> September.

C 0323

**SCHEDULE OF PAYMENTS - July & August 2018**

Members received the schedule of payments for July and August 2018 (*attached as appendix D*).

**RESOLVED:** that the Schedule of Payments for July and August 2018 were approved

At this point of the meeting, it was

**RESOLVED:** that in view of the confidential nature of the business to be transacted during the remainder of the meeting, pursuant to the Public Bodies (Admission to Meetings ) Act 1960 etc. any members of the press or public present be excluded and instructed to withdraw.

CONFIDENTIAL

C 0324\_ **STAFF UPDATE**

F 0302

**RESOLVED:** that the staff panel be granted delegated authority to complete the recruitment for the Groundsman and Committee Administrator.

*There being no further business the meeting closed at 7.45 p.m.*