

PETERSFIELD TOWN COUNCIL

A meeting of the Town Development Committee was held at the Council Chamber, Town Hall, Petersfield on 8th June 2018 at 3.00 pm.

PRESENT: Cllr J Palmer (Chairman), Cllr J Deane, Cllr J Mathews, Cllr Ms M Vincent Cllr R Oppenheimer (Hampshire County Council), Cllr Mrs J Butler (East Hampshire District Council), Mr T Struthers, Mr D Humphries, Mr V Clarke and Ms L Bevan

Also in attendance: Mr N Hitch (Town Clerk) and Mr S Field (Committees Manager). There were 2 members of the public present and no one from the press.

T 0045 CHAIRMANS REMARKS

The chairman welcomed people to the first meeting of the new civic year, and noted that a new Town Mayor was now in place. A meeting had been arranged with Mr S Smith of South West Railways on 21st June at 11.30 am regarding car parking, and a meeting with WYG on 6th July at 2.00 pm regarding the possible siting of a residential home at the Southern end of the Causeway.

T 0046 ELECTION OF DEPUTY CHAIRMAN

The chairman invited nominations for Deputy Chairman, nominating Cllr J Matthews. The nomination was seconded by Cllr Ms M Vincent. There being no other nominations it was

RESOLVED: **that Cllr J Matthews is elected as Deputy Chairman**

T 0047 APOLOGIES FOR ABSENCE

Apologies were received from Cllr C Wilton, Cllr Mrs J Butler (East Hampshire District Council), and Mr R Mocatta (South Downs National Park Authority)

T 0048 GRANTING OF DISPENSATION UNDER SECTION 33 OF THE LOCALISM ACT (2011)

There were no requests for dispensation.

T 0049 DECLARATIONS OF INTEREST

There were no declarations of interest.

T 0050 APPROVAL OF MINUTES

The Town Development Committee minutes of the meeting held on 6th April 2018, previously circulated, were approved.

RESOLVED that the minutes of the Town Development Committee, held on 6th April 2018 be approved, being that there had been no meeting held in May 2018.

T 0051 **PUBLIC PARTICIPATION**

There was no public participation.

T 0052 **APPOINTMENT OF PUBLIC MEMBERS TO THE COMMITTEE**

Community Members

Mr T Struthers, Mrs L Bevan and Mr D Humphires had confirmed their agreement to remain as Community Members of the Town Development Committee. Mr V Clarke had not confirmed his agreement to stand for another year, but would be contacted once again to confirm.

RESOLVED that Mr T Struthers, Mrs L Bevan and Mr D Humphries be re-appointed, and Mr V Clarke be contacted to confirm his position

Public Members

Mr S Pritchard has confirmed his agreement to remain as a public member, and it was agreed that as Ms L Ferraby and Mr J Dano had not responded to their willingness to be elected as Public Members, two new Public Members would be appointed at the next meeting. Members were asked to consider potential candidates for these roles.

RESOLVED that Mr S Pritchard be reappointed as a public members, and for Ms L Farraby and Mr J Dano be replaced with two new candidates. Members were asked to suggest possible candidates at the next TDC meeting.

T 0053 **TERMS OF REFERENCE**

Members received the revised Terms of Reference approved at the Council meeting in June.

T 0054 **OBJECTIVES AND PRIORITIES 2018-2019**

Members considered the objects and priorities list that was set in 2017-2018 and whilst many of these had been progressed, it was noted that many of these were behind the original schedule. It was also noted that the Neighbourhood Plan 5 year review should be added to this list, although very little information was available on how a Neighbourhood Plan should be reviewed. Members also highlighted the need to synchronise the

Neighbourhood Plan with the local plan. A document would be produced by the Office Manager for the July meeting to show how each of the projects had progressed

T 0055 **PETERSFIELD PLANNING GUIDE**

The latest version of the planning guide was received and considered. There were two minor amendments suggested, and it was

RESOLVED: **that subject to the minor changes being made to the Petersfield Planning Guide, that it be approved for publication**

T 0056 **TOURISM UPDATE**

Members received an update from the Tourism sub-group, which specifically focussed on a review of hotel and B&B rooms available in the Petersfield area. It was noted that the study had been carried out in relation to the Town Centre Spine, and that Petersfield was more of a leisure destination and there was not much business traffic. Most of the hotels and B&Bs had seen a reduction in trade since the additional rooms had been opened at the Premier Inn. Cllr R Oppenheimer explained that the sub-group felt they had come to the end of what they could explore in terms of accommodation. Members discussed that the Petersfield Neighbourhood Plan had further aims for tourism, and it was agreed that these should be discussed by a newly formed group of Members and Officers representing all three tiers of council. It was

RESOLVED: **that a sub group of Cllr R Oppenheimer (HCC), Cllr A Glendinning (PTC) Mrs L Whittle (Community Officer - EHDC), Mr S Field (Office & Committees Manager - PTC) and Mr D Humphries (Public Member - TDC) be formed to agree a strategy for general tourism in the town**

Cllr Ms M Vincent left at 4.05 pm

T 0057 **READON CLOSE CAR PARK**

Members received an update regarding the closed Readon Close Car Park from Hampshire County Council.

T 0058 **CYCLE PATH TO HARTING**

Members received a note from a member of the public describing possible routes for a Cycle Path from Petersfield to Harting. Members agreed that these notes should be forwarded to Mr Gallagher and Mr R Mocatta of South Downs National Park Authority.

RESOLVED: **that the notes regarding a Cycle Path from Petersfield to Harting should be forwarded to**

T 0059 RESOLUTIONS AND ACTIONS FROM PREVIOUS MINUTES

Members received a list of resolutions and actions from previous minutes. The following updates were agreed.

Town Car Parks	-	Waiting for update from Town Spine Survey
Tesco Water Meadow	-	Waiting for Tesco to respond
Petersfield to Midhurst		
Cycle Way Letter	-	Completed
Swan Street Waterway	-	To be investigated

T 0060 SIGNAGE FOR SHIPWRIGHTS WAY, SERPENTS TRAIL AND HANGERS WAY

Members considered the requirements to replace or improve signage that guides people through Petersfield on the Shipwrights Way, Serpents Trail and Hangers Way. It was discussed that Serpents Trail and Hangers Way should be in line with Petersfield Town Council signage, and Shipwrights Way as per the current signage being used. It was further discussed that Petersfield Town Council should consult with Hampshire Rights of Way and South Downs National Park Authority to seek any guidance on what is required. There is some urgency to this being agreed to secure developers 106 contributions of £9,900 that is available to be spent.

The crossing over the A3 was being investigated as these are now considered to be dangerous. A meeting was held with Helen Mountain who has contacted Highways Agency.

RESOLVED: **that Petersfield Town Council consult with Hampshire Rights of Way and South Downs National Park Authority to investigate the appropriate signage for Shipwrights Way, Serpents Trail and Hangers Way through Petersfield**

T 0061 TOP 5 IDP PROJECTS

Shared Spaces - Town Spine - traffic surveys being carried out
Station/Lavant Street - Town Spine - traffic surveys being carried out
Car Parks (Mr R Mocatta) - traffic surveys being carried out
Cycle Ways (Mr C Wilton) - no change
Link to Countryside (Mr T Struthers) - no change
Self Build (Cllr J Palmer) - no change

T 0062 PLANNING APPLICATION REVIEW

Members discussed the latest planning applications and there was some discussion over the Cedar Court developments. The planning application had been referred to the governance of the Petersfield Neighbourhood Plan.

Confidential

There were no confidential matters to discuss.

There being no further business, the meeting closed at 4.33 p.m.