PETERSFIELD TOWN COUNCIL

Minutes of a meeting of the Finance and General Purposes Committee held at the Council Chamber, Town Hall, Petersfield, on 18th March 2019 at 6.30pm

PRESENT: Cllr J Deane (Chairman), Cllr Mrs L Farrow, Cllr J Palmer and Cllr G Watkinson.

ALSO IN ATTENDANCE: Mr N Hitch (Town Clerk & RFO), Mrs M Snow (Finance Officer) Mrs S Fisher (Committee Administrator), 1 member of the public present and no press.

F 0766 CHAIRMAN'S COMMENTS

The Chairman welcomed members to the meeting.

F 0767 APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllr P Humphries and Cllr A Glendinning.

F 0768 GRANTING OF DISPENSATION UNDER SECTION 33 OF THE LOCALISM ACT

No requests for dispensation had been received.

F 0769 DECLARATIONS OF INTEREST

No declarations of interest were made.

F 0770 PUBLIC REPRESENTATION

No requests for public representation were received.

F 0771 APPROVAL OF MINUTES

RESOLVED: **that the Minutes of the Meeting held on the 18th February 2019 were approved**

F 0772 FINANCIAL AND OTHER RECOMMENDATIONS FROM COMMITTEES

TOWN DEVELOPMENT COMMITTEE

T0712 NON-VOTING COMMITTEE MEMBER:

RECOMMENDED: **that Dave Winsor be invited to become a member of the Town Development Committee as a non- voting member**

T0714 FINGERPOST SIGNAGE FOR THE TOWN

RECOMMENDED: **the Council Officers to prepare a proposal as to the replacement and refining of the finger post signage in the Town**

Council Officers to investigate alternative quotes and design for alternative signage options (especially wood) and to liaise with the South Downs National Park Authority

GROUNDS

G0760 GROUNDS MAINTENANCE DEPOT

RECOMMENDED: **to purchase a container for the Grounds Maintenance Depot from Contractor B for the sum of £13,380 using Capital Earmarked Reserves and Community Infrastructure Levy Funds**

F0773 TOWN CLERKS FINANCE REPORT

The Town Clerk's Finance report dated the 8th March 2019 was noted and received; the Chairman thanked the Town Clerk for providing such a clear and helpful report *(attached at appendix a).*

F 0774 BANK RECONCILIATIONS FOR FEBRUARY 2019

The February 2019 bank reconciliation statements for cashbook accounts were received and approved *(attached at appendix b).*

RESOLVED: **that the bank reconciliations from February 2019 cashbook accounts be received and approved.**

F 0775 ASSET MANAGEMENT SOFTWARE USED BY THE FINANCE DEPARTMENT

Cllr J Deane provided a verbal report regarding the proposed new asset management software from RBS, he reported that the current software is not user friendly and the Town Council needs to compile a new asset register. The Finance Department currently use the RBS Purchase orders module and financial package and have found these intuitive and easy to use. It was agreed in principle to switch to the RBS asset management software but that the Finance Manager would seek to obtain an estimate of the costs in time for the Town Council meeting on Thursday 21st March to allow a decision to be made at that meeting (in the event that the costs cannot be obtained in time then a Finance and General Purposes Sub-Committee will meet to make a decision on the new software).

RESOLVED: **that the Finance Manager seek to obtain a costs estimate for the RBS asset management software to put to the Town Council meeting on 21st March or to a sub-committee of the Finance and**

General Purposes Committee in the event that the quote is not available in time.

F 0776 **EARMARKED RESERVES REVIEW**

Members received and considered the report from the Town Clerk setting out the extent of reserves expenditure that has taken place in this financial year. The Town Clerk advised the members that there were two areas where earmarked reserves remain unspent and that members may wish to re-allocate these funds that would otherwise revert back to General Reserves. Members agreed that the monies which had been allocated for Paddock Way Drainage (capital, £9,331.40) should be re-allocated towards part of the costs of commissioning the Town Spine study project as the drainage work has been funded through section 106 Developers Contributions monies instead. Members also agreed that monies allocated for the Love Lane Pump Replacement (revenue, £4,000) were probably insufficient to cover the costs of the work but should be used to put together a job specification and guide price for the work.

RECOMMENDED: **that the earmarked capital reserves of £9,331.40 which had been allocated to the Paddock Way Drainage project be re-allocated towards the cost of commissioning the Town Spine study project**

That the earmarked revenue reserves of £4,000 which had been allocated to the Love Lane Pump Replacement be re-allocated to be used for the preparation of a job specification and guide price for this project.

F 0777 **DEMENTIA FRIENDLY PETERSFIELD FESTIVAL ON FRIDAY 24th MAY 2019**

Cllr J Deane advised that this is planned to be a large scale county-wide event which is taking place in the Festival Hall on 24th May 2019. Members noted that there was still some budget capacity in the current financial year's grant allocation and that the Town Council would support the event by making a grant towards the cost of the hire of the Festival Hall for the event.

RECOMMENDED: **that the Town Council will give Dementia Friendly Petersfield a grant to cover the cost of the hire of the Festival Hall for the event on 24th May 2019**

F 0778 **CONSULTATION BY THE DEPARTMENT FOR THE ENVIRONMENT, FOOD AND RURAL AFFAIRS (DEFRA) REGARDING THE INTRODUCTION OF A DEPOSIT RETURN SCHEME**

Members noted that the introduction of a deposit return scheme is becoming a big issue and that the Town Council is generally supportive of such a scheme. It was agreed that a response to the online consultation would be sent to reflect the Town Council's support.

RESOLVED: **that a response to DEFRA's online consultation regarding the introduction of a deposit return scheme will be sent, to reflect the Town Council's positive views on the subject**

F0779 **REVIEW OF THE RISK MANAGEMENT POLICY**

Members reviewed the Risk Management Policy and noted that the following amendments were required:

(1) The following wording should be added: "Petersfield Town Council accepts that a number of activities will involve some element of risk and that it will take steps to minimise such risk".

(2) The existing policy does not make clear reference to cover cyber security and that this is a risk for which the Town Council should be explicitly insured. It was therefore agreed that an additional paragraph be inserted in section 1B of the policy identifying that there is a risk from cyber security and that the Town Council should take out additional insurance to cover: business interruption caused by a cyber attack, the re-establishment of data, IT forensic costs, defence costs, public relations to re-establish credibility following a cyber attack and to cover legal liability for the transmission of a virus to a third party.

(3) Clause 2A(a) should be amended to say that volunteers of Friends of Petersfield Heath assist the Senior Groundsman with the Petersfield Heath only.

The Risk Management Policy is to be reviewed in March 2020.

RECOMMENDED: **that the Risk Management Policy be amended as agreed and reviewed again in March 2020**

In view of the confidential nature of the business about to be discussed it was

RESOLVED: **that the public be asked to leave the meeting**

CONFIDENTIAL

F 0780 **STAFF MATTERS**

There were no staff matters to be discussed.

F 0781 **MINUTES FROM THE SECTION 106 PETERSFIELD PROJECTS MEETING HELD ON 4th FEBRUARY 2019**

Members received and noted the minutes from the section 106 Petersfield Projects meeting held on 4th February 2019 with East Hampshire District Council, South Downs National Park Authority and Petersfield Town Council.

There being no further business, the meeting closed at 7.32 p.m.

APPENDIX A

FINANCE REPORT

As with the Clerk's Report to Council, this report is not an item of debate, but seeks to inform councillors of all matters financial, including income and expenditure against budget, the level of balances held, proposed movements of deposits, future plans as well as seasonal issues, such as the Audit and Budget setting processes. If councillors consider a matter included in the report is in need of debate, the subject can be added to a future meeting's agenda for this purpose. I will always endeavour to answer any questions raised from the content of the report, but please bear in mind that if further investigation is necessary, answers will need to be given outside the meeting.

Bank Accounts

	£	Rate
Lloyds Current Account	9,965.46	
Lloyds 30 Day Account	172,595.54	0.05%
Lloyds Ticketsource	5.70	
Cambridge & Counties 30 Day Account	1,578,755.39	1.39%
Public Sector Deposit Fund	151,028.46	varies
Total	**1,912 350.55**	

Investments

Local Authorities Property Fund	2,077,819.13	varies 678,406 units
Rathbones Investment Management Ltd	3,050,000.00	
Total	**5,127,819.13**	
Town Mayor's Charity Account	110.43	

The sum held in the Public Sector Deposit Fund includes the Developer Contributions already received in respect of the new play area to be constructed at Borough Road recreation ground. The Lloyds funds are higher than usual due to the receipt of £50,000 from Rathbones Investment Management for the first part of the partial withdrawal required in accordance with the set budget for 2019/20 as well as the first quarterly 'interest' withdrawal, plus a higher than normal VAT quarterly refund plus the quarterly interest from the Local Authorities Property Fund.

Finance & General Purposes Committee

	£	Budget	% Budget
Income	83,198	40,000	208.00
Expenditure	382,463	470,425	81.30

Income reflects the interest received from the bank deposits plus the first payments of funds due under the Community Infrastructure Levy (CIL), totaling £9,642. These funds will be placed within Capital Earmarked Reserves. Expenditure includes the payment towards the operation of the Town Visitor Centre that has not been budgeted for and will need to be taken from reserves at the year end and will mean that this budget shows an overspend during the year. Members need to be aware that the newsletter budget heading will be exceeded this financial year because of the additional issue being produced regarding the Festival Hall development consultation. There is still some significant expenditure to process yet this year such as the second tranche of community grants plus the Capital Grant to Petersfield Museum.

Public Halls Committee

	£	Budget	% Budget
Income	175,144	206,779	84.70
Expenditure	197,783	257,714	76.75

The Festival Hall complex year to date income is 88.4% (2018:87.6%) and Avenue Pavilion income is at 86.7% (2018:84.0%) reflecting a reasonable performance to date. Recharges to office tenants are being done that will make up some of the year to date shortfall although it must be borne in mind that with the departure of Sutton Winson the level of re-charge income for this financial year will be lower than budgeted. Equally, so will rental income. Expenditure includes all the regular expenditure items. One code that is almost certain to exceed its budget this year is cleaning supplies. Initial investigation suggests that costs have increased higher than expected because volumes ordered have remained fairly constant. There is no concern with the budget as a whole. Members will be aware of the change in the way that the Festival Hall rigging is to be maintained and managed in the future. The initial inspection has cost just under £5,000 that can be found from Earmarked Reserves under projects that are no longer required and this will lead to future annual savings of between £1000-£1500.

Grounds Committee

	£	Budget	% Budget
Income	78,148	80,052	97.62
Expenditure	212,043	282,638	75.02

Income is mostly attributable to the invoicing of premises on The Heath and for the outside services being undertaken by the grounds team. Expenditure remains healthily within overall budget and the annual budget will be achieved. Equipment purchases will exceed its budgeted sum as a result of purchasing the second ride-on mower that was approved by Council earlier in the summer, as will the tree budget on The Heath with the pollarding of a larger than anticipated area of willows around the Pond although this is partly offset by the reduced need to spend funds on the Heath Management Plan tree works. Equipment Repairs and Maintenance may also exceed the expected budget but

Petersfield Town Council

APPENDIX B

Bank - Cash and Investment Reconciliation as at 28 February 2019

Confirmed Bank & Investment Balances

Bank Statement Balances

28/02/2019	Lloyds Current Account	25,000.00	
28/02/2019	Lloyds Savings Account	178,381.36	
28/02/2019	Cambridge & Counties	1,578,755.39	
28/02/2019	Public Sector Deposit Fund	151,028.46	
28/02/2019	Lloyds Ticketsource	11.40	
28/02/2019	Moviola Cinema Float	120.00	
28/02/2019	Petty Cash Tin Float	64.42	
28/02/2019	Reception Tin Float	25.00	
28/02/2019	Town Mayor's Charity -Current	10.00	
28/02/2019	Town Mayor's Charity-Savings	1,100.43	
31/03/2017	CCLA Local Auth Property Fund	0.00	
			1,934,496.46

Other Cash & Bank Balances

	0.00
	1,934,496.46

Receipts not on Bank Statement

	0.00
Closing Balance	**1,934,496.46**

All Cash & Bank Accounts

1	Current Bank A/c	203,381.36
2	Cambridge & Counties Bank A/c	1,578,755.39
3	Public Sector Fund A/c	151,028.46
4	Ticketsource A/c	11.40
5	Petty Cash	209.42
6	Town Mayor's Charity A/c	1,110.43
7	CCLA Local Authorities' Proper	0.00
	Other Cash & Bank Balances	0.00
	Total Cash & Bank Balances	**1,934,496.46**

APPENDIX C

Earmarked Reserves Review

Background

Members will be aware of the minutes from the Petersfield Projects Meeting held on 4th February 2019 that considered the demands upon Developers Contributions in the town and where the community priorities are. The minutes are due for formal consideration under the 'Confidential' section of this meeting at the request of that meeting. The meeting was made aware of this Council's priorities which have been previously documented and being in no particular order are:

- Town Centre Spine
- Heath Pond Bank Stabilisation
- Grounds Depot
- Links to the countryside with rights of way and cycle paths
- Penns Farm Sports Hub
- Car parking
- Town and Festival Hall complex redevelopment
- Play Area replacement

Earmarked Reserves

Attached to this document is a list of the current funds held within Earmarked Reserves for capital and revenue projects plus a list of funds held in the Capital Receipts Reserve. This is largely for information purposes but also demonstrates the extent of reserves expenditure that has taken place in the current financial year. It should also be borne in mind that some of these remaining funds have already been committed such as the sum of £5,915 towards the new play area at Borough Road and the monies needed to deliver the new Grounds Depot. Additionally, a list is attached of the funds included within the budget set for 2019/20 to be added to the Capital Earmarked Reserves as a reminder of what the Council has already agreed.

The column titled 'closed' is the area that members need to focus on. Most of these expenditure lines are at nil because they have been fully spent and will be removed at the end of the financial year. There are though 2 lines where funds remain unspent for differing reasons and decisions need to be made by the committee.

Under normal circumstances, when an expenditure line has been completed any residual balance remaining will be transferred back into General Unallocated Reserves which, members will recall the Council seeks to maintain at between 3 and 6 months revenue expenditure. Bearing in mind the contents of the Petersfield Projects Meeting minutes and the specific request for the Council to consider whether it can fund a study for the Town Spine Project that could cost around £40,000, members may wish to re-allocate some of these funds that would otherwise revert to General Reserves in order to be able to fulfil this request. The 2 specific expenditure lines requiring attention are as follows:

- Paddock Way Drainage (Capital) – this work was originally budgeted for however, subsequent to this, Section 106 Developers Contributions were identified that could fund the work instead and this was how

this is a result of the additional work undertaken by the grounds team as well as the increased amount of equipment that it has been necessary to obtain.

Overall

	£	Budget	% Budget
Income	336,490	326,832	102.96
Expenditure	792,289	1,010,778	78.38

If everything was on track the year to date figures would show a 91.67% spend. Income shows a comfortable position (2018:96.46%) although it should be borne in mind that the projected budget outturn when setting the Precept for next year anticipated end of year income at £369,346. If this is not achieved there could be some impact on the level of reserves at the year end. Expenditure is around the level expected, (2018:90.85%) with the end of year outturn being projected at £949,863. This figure does though include projected transfers to Earmarked Reserves totaling £63,700 and members need to bear in mind the Capital Grant for Petersfield Museum of £50,000 that is still to be spent. Members are aware of the sanctioned overspend in respect of the Town Visitor Centre and additional ride-on mower purchased.

This report aims to provide an overall summary of the position of the Council financially with any significant anomalies or variances being reported for your attention and potentially, action. It also demonstrates that councillors are fulfilling their role in monitoring the Council's finances and ensuring that good governance is being followed.

Neil Hitch,
Town Clerk & Responsible Finance Officer
8th March 2019

the project was funded. The drainage works have been completed so there is no further need for these monies to be retained. Members may recall approving a resolution in January to spend some of these monies on the new lighting desk for the Festival Hall but there remains an allocation of £9,331.40. If members are so minded, this sum or the majority of it (say £9,250) could be re-allocated towards commissioning the study for the Town Spine.

- Love Lane Pump Replacement (Revenue) – the sum of £4,000 has been held for a number of years without action being taken because the Council was advised by previous contractors that the existing pumps at the Love Lane Pavilion could not be replaced in their current form. Pumps of this nature are no longer manufactured. Our Internal Auditor has highlighted that the Council shouldn't be holding funds in Earmarked Reserves without action being taken unless there is good reason to do so which is why this particular spending line is being looked at. When setting the budget for 2019/20, Council removed an allocation of £5,000 to go towards the replacement of the sewage pumps at the Love Lane Pavilion as it recognised the inadequacy of the current provision. Members may consider that this funding line should remain whilst the Council seeks a formal opinion and specification of works to undertake the project along with an indication of likely cost to aid future budget planning.

Town Centre Spine

As referred to above, the Town Council has been asked whether it can identify funding to commission a study for this project.

Members will recall that a Project Delivery Board has been established to drive this project forward which by its very nature is a long-term project. The Board consists of members of all layers of local government as well as the National Park.

Hampshire County Council is exploring the potential of providing some funding towards the feasibility and delivery of the project through the Market Towns Initiative. These discussions are on-going between members and officer of the county council, including our local representatives. It is considered that there is a need to provide further background information from a study to feed into this work and provide a stronger base from which to move forward and seek further outside funding. The anticipated cost of a project of this nature is around £40,000. Potential funding for this project has been identified as follows:

- £20,000 from Capital Earmarked Reserves from the 2019/20 budget, as approved;
- £20,000 from the current (2018/19) years budget specified for Town Spine Consultancy that will be moved to Revenue Earmarked Reserves as part of the financial year end process in April;
- £9,250 as identified above by re-allocating funds currently held in Capital Earmarked Reserves

If members are in broad agreement with supporting this project, as outlined it would be helpful to have the above proposals approved.

Recommendation

It is recommended that the Paddock Way Drainage Earmarked Reserves be re-allocated to the Town Centre Spine project as outlined above and that the Love Lane Pavilion Pumps Earmarked Reserves be retained until a formal opinion of the required works is obtained and potentially, used to fund a specification for the work.

It is also recommended that the Town Centre Spine project be supported by allocating funding of £49,250 as outlined above towards commissioning a study for the project with the details of the study still to be decided and approved by Council.

Neil Hitch
Town Clerk
8th March 2019

EARMARKED & CAPITAL RECEIPTS RESERVES 2018/19

Earmarked Reserves		A/c Code	Balance 31-Mar-18	Sums Spent	Additions	Closed	Balance 31-Mar-19
Capital Projects	Play Equipment Replacement	321	62,994.27	16,366.36	10,000.00		56,627.91
	High Meadow Path	321	650.00		2,500.00		3,150.00
	Paddock Way Drainage	321	12,926.90	3,595.50		Remove	9,331.40
	Heath Toilets Refurbishment	321	40,000.00				40,000.00
	Heath Pond Bank Stabilisation	321	50,000.00				50,000.00
	Penns Farm Field 'B' Development	321	9,760.00	3,865.00	20,000.00		25,895.00
	Open Spaces Signage	321	1,436.00		10,000.00		11,436.00
	Grounds Depot	321	0.00		75,000.00		75,000.00
	Visitor Surveys/Management Plans	321	0.00	8,911.40	15,000.00		6,088.60
	Enforcement for Dog Fouling & Litter	321	0.00		5,000.00		5,000.00
	Festival Hall Replace Lighting Desk	321	12,000.00	12,000.00		Remove	0.00
	Town Hall Air Conditioning Units	321	9,500.00				9,500.00
	Avenue Pavilion - Sound cladding & chairs	321	11,955.00				11,955.00
	Rose Rm Chairs/Tiered Seat Re-Upholstery	321	10,000.00				10,000.00
	Town Hall Complex Refurbishment Project	321	91,261.12	123,300.00	50,000.00		17,961.12
	Festival Hall Dimmer Switch replacement	321	0.00		5,000.00		5,000.00
	Festival Hall Hearing Loop Amp Switch	321	0.00		1,000.00		1,000.00
	Town Development - Professional Fees	321	9,500.00	5,044.37			4,455.63
	Town Development - Community Events	321	5,000.00				5,000.00
	Town Centre Heritage Scheme/Townscape	321	5,000.00				5,000.00
	Local Authorities Property Fund Interest	321	85,702.71	20,931.97			64,770.74
	CIL Payments Received	321			9,642.00		9,642.00
			417,686.00	**194,014.60**	**203,142.00**	**0.00**	**426,813.40**
Revenue Projects							
Grounds Committee							
Millennium Path		320	3,000.00				3,000.00
Avenue Tennis Courts - Tennis Coaching Income*		320	1,067.00				1,067.00
Bell Hill Common Management Plan		320	3,000.00				3,000.00
Love Lane pump replacement		320	4,000.00			Remove	4,000.00
Love Lane Wild Area Improvements		320	3,000.00				3,000.00
Seat & Bin provision		320	1,366.00				1,366.00
Heritage Notice Boards (Heath)		320	5,000.00				5,000.00
Notice Boards		320	4,000.00	2,884.00			1,116.00
Heath Boardwalk Safety Surface & Repair		320	2,500.00				2,500.00
Goalpost Replacement		320	3,500.00				3,500.00
Avenue Tennis LTA Monies		320	1,525.00	339.99			1,185.01
Public Halls Committee							
Festival Hall - additional hinge for fire doors		320	1,000.00	1,000.00		Remove	0.00
Suite 2 Air Conditioning Units*		320	6,000.00		750.00		6,750.00
Moviola surplus for Festival Hall reinvestment*		320	9,079.22				9,079.22
Festival Hall Disabled Toilets		320	1,500.00				1,500.00
Festival Hall floor maintenance		320	7,270.00				7,270.00
Rose Room Shutter/Grill		320	3,000.00				3,000.00
Festival Hall Foyer Directional Signs		320	1,500.00	1,500.00		Remove	0.00
Town Hall Office & Green Room Carpets		320	3,929.00				3,929.00
Festival Hall DMX Network Bars		320	3,000.00				3,000.00
Festival Hall Lift Barrier Changes		320	2,000.00				2,000.00
Festival Hall Green Room black chairs		320	3,000.00				3,000.00
Heath Road House Kitchen Replacement		320	5,000.00				5,000.00
Finance & General Purposes Committee		320					
Bus Shelter Maintenance		320	11,443.38	737.00			10,706.38
Ramshill Bus Stop Seat		320	1,476.95				1,476.95
The Causeway Bus Stop Seat		320	995.00				995.00
Christmas Lights*		320	4,232.68				4,232.68
Lavant Street Project		320	1,302.80				1,302.80
Council Notice Board for Town Square		320	2,000.00				2,000.00
Council Elections		320	3,500.00				3,500.00
Town Mayors Board		320	1,000.00	1,000.00		Remove	0.00
Police Speed Reduction Project		320	159.40				159.40
Petersfield In Bloom Grant		320	327.95				327.95
Festival Hall brochures and marketing		320	6,500.00				6,500.00
Festival Hall & Town Council Web Site		320	2,318.54				2,318.54
Town Square works grant - EHDC		320	11,160.00	11,160.00		Remove	0.00
		320 Sub Total	**124,652.92**	**18,620.99**	**750.00**	**0.00**	**106,781.93**
Community Events		323	**1,633.40**	**0.00**	**0.00**	**0.00**	**1,633.40**
	Total Earmarked Reserves		**543,972.32**	**212,635.59**	**203,892.00**	**0.00**	**535,228.73**
Capital Receipts Reserve							
Heath Pond Bank Stabilisation		324	430,000.00				430,000.00
DDA Accessible Paths		324	10,000.00				10,000.00
Love Lane Skate Park Replacement		324	1,022.55				1,022.55
Play Equipment Replacement		324	11,801.02				11,801.02
Town Hall Complex Refurbishment Project		324	305,238.31				305,238.31
Penns Field 'A' Tranche 2		324	3,471,590.00	3,375,000.00			96,590.00
			4,229,651.88	**3,375,000.00**	**0.00**	**0.00**	**854,651.88**
	ALL RESERVES	Totals	**4,773,624.20**	**3,587,635.59**	**203,892.00**	**0.00**	**1,389,880.61**

* indicates income received from these activities or unused revenue budgets are transferred into Earmarked reserves at year end for use with future investment

CAPITAL WORKS	Centre		Supplier	2019-20 Actuals	Budget
Code	4101	330			
Reduced £10K Budget W		**Grounds**	Play Equipment - annual accrual		10,000.00
			Heath & Causeway Park Fencing/Gates		20,000.00
			Grounds Depot		75,000.00
Removed £60K Budget Working Party			Pond Bank Stabilisation		0.00
				0.00	**105,000.00**
4102	**330**				
		Public Halls	Town Hall Office Refurbishment		30,000.00
Removed £4K Budget Working Party			Festival Chambers - replacement heater		0.00
Removed £5K Budget Working Party			Love Lane Pavilion - replacement sewage pumps		0.00
				0.00	**30,000.00**
Red £10K B	**330**	**Town Development**	Car Park, Town Entry & Cycle Paths		20,000.00
Reduced £20K Budget Working Party			Town Spine Project - project mngmt re feasibility		30,000.00
				0.00	**50,000.00**
			Total	**0.00**	**185,000.00**