PETERSFIELD TOWN COUNCIL

A meeting of the Town Development Committee was held at the Council Chamber, Town Hall, Petersfield on 1st November 2019 at 3.00 pm.

PRESENT: Cllr J Palmer (Chairman), Cllr J Crissey, Cllr P Bisset, Cllr S Dewey, Cllr P Shaw, Cllr R Oppenheimer (Hampshire County Council), Mr R Mocatta (South Downs National Park Authority), Ms L Bevan, Mr K Hopper, Mr P Marshall, Mr G Morgan-Owen, Mr D Winser.

Also in attendance: Cllr Mrs L Farrow (Town Mayor), Cllr J Deane, Cllr J Matthews, Cllr G Watkinson, Mr N Hitch (Town Clerk), Mr S Field (Projects Manager) and Mrs S Fisher (Committee Administrator). There was 1 member of the public present and no members of the press.

T 0500 CHAIRMAN'S REMARKS

The Chairman welcomed everyone to the meeting and thanked Cllr JC Crissey for chairing the October meeting.

T 0501 APOLOGIES FOR ABSENCE

Apologies were received from Cllr Mrs J Butler (East Hampshire District Council) and Mr Tim O'Kelly.

T 0502 GRANTING OF DISPENSATION UNDER SECTION 33 OF THE LOCALISM ACT (2011)

There were no requests for dispensation.

T 0503 DECLARATIONS OF INTEREST

There were no declarations of interest.

T 0504 APPROVAL OF MINUTES

RESOLVED **that the minutes of the Town Development Committee, held on 4th October 2019 be approved.**

T 0505 PUBLIC PARTICIPATION

There were no requests to speak.

T 0506 REVIEW OF THE INFRASTRUCTURE DELIVERY PLAN

Cllr P Bisset facilitated the review of the Infrastructure Delivery Plan (IDP). It was noted that the intention of the IDP is to identify priorities and to feed into other documents and processes across the committees which then result in funding. It was recognised that previously the IDP has not been used properly and that each committee should regularly

review their relevant sections. Mr R Mocatta advised that last year the South Downs National Park Authority (SDNPA) tried to fund as many smaller projects as possible (between £10,000 and £15,000) and that all of the schemes which were funded had funding matched by other bodies. There is a bias towards landscape projects which enhance the beauty of the national park. Mr Mocatta advised that there were a lot of projects on the IDP which were too big to receive funding from the SDNPA and it would be best to break them down into smaller, more discrete projects which would be more likely to be funded. Some funding may be available from Community Infrastructure Levy funding, although this is likely to be mainly for essential highways work.

It was agreed that the meeting would focus on updating the IDP and the document was duly amended and updated (*appendix A).*

Members noted that the Serpents Trail and Shipwrights Way both required some clearing and maintenance to improve access and a Management Plan for links to the countryside would be useful, this may be something the SDNPA may assist with.

It was agreed that, at the January Town Development Committee meeting, members will go through and score each item on the list using the following 7 agreed criteria:

1. Positive impact on the community (including different sections of the community);
2. Landscape and visual appearance;
3. Deliverability;
4. Safety;
5. Carbon neutrality/sustainability;
6. Economic value;
7. Positive impact on neighbouring parishes

Cllr P Bisset was thanked for his hard work in preparing for and facilitating the review of the IDP.

RESOLVED **that the Infrastructure Delivery Plan be updated as agreed and that the January Town Development Committee meeting will score each item in the document using the agreed criteria**

RESOLVED **that the Town Clerk do contact Laura Tong at South Downs National Park Authority with regard to the possibility of preparing a management plan for links to the countryside**

T 0507 **TOWN CENTRE MAP BOARDS**

Members received and commented on the final design of the town centre map boards and thanks were given to the working group involved in the preparation of the map.

RESOLVED **that, subject to the changes discussed, the final design for the town centre map boards is approved**

T0508 **PLANNING APPLICATION REVIEW**

It was noted in relation to SDNP/19/04720/FUL (erection of 29 apartments) that the Town Council does not have any ability to set green requirements in relation to the proposed development (e.g. with regard to carbon emissions, insulation etc...).

There being no further business, the meeting closed at 5.05 p.m.

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SITE	PROJECT	PRIORITY	STATUS	ESTIMATED COST	FUNDING SOURCES	TARGET DATE	COMMENTS	PNP
Childrens Play Areas	Upgrade of all play areas	C	In Progress	£ 175,000	Developers Contribution	2020	Penns Farm & Heath older equipment still outstanding	CP 2 & 4
Festival Hall	Proposed extension to include kitchen, toilet facilities, relocation of sound and lighting desks plus office/rehearsal space, improved ventilation/air conditioning, replacement of boilers			£ 8,300,000	PTC	2021	Current single storey extension provided as a temporary building over 40 years ago. Issues exist re water ingress as well as services beneath floor. Urgently needed facilities to provide a quality theatre/multi-purpose hall for community use with potential for operating as a Conference venue.	
Festival Hall	Sprinkler System Installation			£ 175,000		2021	Desired as an addition to the Festival and Town Hall following the fire of 2008. Planned now in medium term.	
Festival Hall	Double glazing to Rose Room, Changing Rooms and Offices	A		50000		2021	Windows to Rose Room and commercial offices on first floor of Festival Hall are now barely weather-proof. Redecoration has extended their life a bit. Needed as a priority.	
Festival Hall	Lowerable lighting bars and lights for theatrical purposes		Firm Plan	70000		2021	Requested by theatrical groups as an improvement to existing facilities to speed up set up and take down from shows as well as improve health & safety matters.	
Festival Hall	Town Hall refurbishment			55000		2021	Plans to refurbish ladies toilets in Town Hall as facilities now looking tired.	
Festival Hall	Town Hall refurbishment					2021	Town Hall Reception area in need of refurbishment to improve access and working conditions for the public and staff alike.	
Footpaths	Provision of footbridge over A3 for pedestrians using footpaths to be located between Winchester Road roundabout and southern part of town			£ 500,000	HCC most likely	2030	Long term aspiration	

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G2a Green Space east of Causeway Farm/Sussex Meadows	NEP2 Green Network and Open spaces	B	Break down for SDNPA funding	£ 75,000	over 5 years	Sep-20	New Allocation - drainage, planting, cycle access to TPS? (LCWIP), access to Sussex Road -	PTC IDP includes - G1, G3, G5, G7, G8, G9, G10 and G11 - need to rationalise and co-ordinate
G3 Tilmore Brook	NEP2 Green Network and Open spaces	B		500000		2021	New Allocation - planting, access	PTC IDP includes - G1, G3, G5, G7, G8, G9, G10 and G11 - need to rationalise and co-ordinate
Tilmore Brook Criddell Stream	NEP8 Streams' enhancement	B		100000			Landscaping and improvements to Tilmore Brook within Main Car Park and Criddell Stream to west of Town Centre - Swan Street Car Park and Frenchmans Road	TDS 11.1.4
G4 North of Buckmore Farm	NEP2 Green Network and Open spaces	B		250000	Cil Funding	2021	New Allocation - creation, planting, access - Bid for S106 or CIL when planning goes through - Footpath to link up with Bell Hill	PTC IDP includes - G1, G3, G5, G7, G8, G9, G10 and G11 - need to rationalise and co-ordinate
G5 Merritts Meadow	NEP2 Green Network and Open spaces	B		£ 100,000		2020	New Allocation - drainage, renovation	PTC IDP includes - G1, G3, G5, G7, G8, G9, G10 and G11 - need to rationalise and co-ordinate
Merritts Meadow North	Renovation of derelict meadow and water courses through meadow			£ 50,000		2016	Depending on when or whether area is transferred to PTC ownership. Currently in residential ownership	
General	NEP7 Biodiversity BAP	B		50000			Biodiversity Action Plan - planting, preservation and management - example i-Tree Plan	Biodiversity Action Plan - NCP7
General	Improved Cycle ways	C		1000000			See LCWIP above	GAP1, 2, 3 & 4
Hangers Way	NEP6 Links to countryside	B		3300			Signage	HCC and SDNP

Lavant Street	National Park Gateway Project	A		£250-300,000	Part of Town Spine		Plans to plant trees to create an avenue type of feel; shared space scheme at railway station entrance; reduction in road width and increase in pavement width to deter inappropriate parking and speed of travel plus encourage pedestrians; provision of cycle racks; alteration of road priorities along Lavant Street at Charles Street junction and also raised crossing points at junctions with Charles Street and Chapel Street plus near footway to Swan Street car park.	
Love Lane Playing Fields	Refurbishment of Pavilion including sewerage and facilities			£ 50,000		2020	Pavilion currently used by Nursery and Juniors football club but not really suiting either group in present state. Planned re-organisation of internal aspects of building plus sewerage service and water drainage generally.	
Love Lane Playing Fields	Youth Facility Building	A		£ 4,500,000	In tandem with Alternative Funding raised by the FfYP	2025	Part of the vision from Neighbourhood Plan. Any re-structuring of the existing Pavilion would be intended to be incorporated within the new building footprint if possible. Provision of facility is seen as being a long term aim. Dependant on Community Centre move	CP2 & CP3 - Long term aspiration
Love Lane Playing Fields	Construction of a community park			£ 250,000		2025	Planned to be constructed in conjunction with the new Youth/Community Facility Building to provide an attractive community park.	
Love Lane Recreation Ground	Phase 2 of Skatepark			£ 150,000		2021	Planning permission needed followed by funding. Footprint of extension agreed to include skatepark facilities for the disabled – the first in the country.	

Penns Place Playing Fields	Extension to football pitches, provision of changing facilities	A		£ 2,000,000		2020	Penns Field B to be converted into new football pitches with a new changing facility for fottball to be provided plus an appropriate store for the Town Juniors and PTC grounds staff. Dependent on Penns Field B	CP4 & CP5
Penns Place Playing Fields	Provision of rugby club all-weather pitch			£ 400,000		2020	Funding required for project and precise site on the Penns Farm complex still to be agreed. Potentially could replace existing rugby training pitch. Dependent on Penns Field B	? Should this be removed
Serpents Trail	NEP6 Links to countryside	B		£ 3,300			Signage (for clearance how about approacing Monday Club to keep paths clear - Management Plan?)	HCC and SDNP
Shipwrights Way	NEP6 Links to countryside	B		£ 3,300			Signage (for clearance how about approacing Monday Club to keep paths clear - Management Plan?)	HCC and SDNP
Avenue	Provision of new play area			£ 60,000		2020/21	New Play Area	
The Avenue Pavilion/Playing Fields	Refurbishment of Pavilion to include new ceiling, windows, heating system, lights and toilets			£ 150,000		2020	Heating system currently adequate but only just. Building would benefit from greater fuel efficiency measures. To be re-considered when Festival Hall decision made. Budget request for new Kitchen 2020-21	
The Heath	Refurbish and improve existing poor toilet facilities		Firm Plan	£ 100,000		2020/21	Current toilets are very poor and do not reflect well on the town or the Council. The Heath is heavily used by visitors and improved facilities are required sooner rather than later. Planned for 2021-22. 106 Monies	

The Heath	Replace boardwalk along Sussex Road			£ 50,000		2020	Current facility is well used but showing signs of age. Maintenance keeps it in acceptable condition. Combine in project with bank stabilisation.Planned 2022	
The Heath	Major project including erosion control around play area, treatment to Pond margins re erosion, possible creation of extra islands, woodland thinning			£ 675,000	Possible Heritage Lottery bid	2020	NPA involvement and grants. Project likely to be funded over several years with work commencing on erosion control and bank erosion in 2015/16	
Penns Place Gym Playing Area	Create a playing area for Adult Gym excercises and fitness					2025		
The Heath	Heath access		Heath Road barrier complete	£ 70,000		2020	Heath Road car park surface is poor. No plans to tarmac surface as don't wish to urbanise the area. Sussex Road car park will need re-surfacing in the not too distant future. Desire to create a series of way-marked walks around the Heath taking in the points of interest (incl. Tumuli) and connecting with the footpath network leading out of town.	
Town Centre	Scheme aroun dtown centre to develop a shared-space pedistrian scheme	A		£ 500,000		2025	Neighbourhood Plan Scheme to create a shared-space scheme from the railway station in Lavant Street through to the bottom of the High Street. Details to be confirmed.	GAP1, GAP2 , GAP3,GAP4 TDS 9.1 Movement
Town Centre	Improvement to Conservation Area. Paving, street funiture, walls, removal of overhead lines	A		£ 300,000			CAAMP Action Plan p.58 TDS 10.1 Overhead Lines	BEP1, BEP2, BEP3
Town Centre	Improvements to car parks - Central, Swan Street and Festival Hall + new car parks Tesco and Station	A		£ 1,500,000	S.106, SDNP CIL, SWTrains		TDS 11.1.5 Central Car Park, TDS 11.1.9 Swan Street and BT Exchange, TDS 11.2.6 Festival Hall Car Park (EHDC?)	GAP5, GAP6, GAP7 and GAP8
Town Centre	Additional Cycle racks	C		£ 25,000				GAP1
Town Centre	Interactive Tourist Information Kiosk/board	C						TP2 & 3
Various Ground Improvements	Improvements to car park surface at Bell Hill, and install path from car park to road			£ 50,000		2020	Bell Hill car park resurfacing	
Various Ground Improvements	Fencing to Bell Hill play area					2020		
Support for LCWIP				£ 10,000				

Design preparation for dangerous road junctions				£ 15,000				
Update Bus Shelters with Real Time Information	Bus Shelters			£ 5,000				