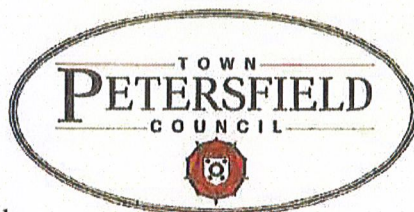


NEIL HITCH
Town Clerk

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The Town Hall
Heath Road
Petersfield
Hampshire
GU31 4EA

2nd October 2020

Dear Councillor

I hereby summon you to attend a meeting of the Public Halls Committee that will be held on Monday 12th October 2020 in the Council Chamber, Town Hall, Petersfield at 6.30 p.m., and via Zoom teleconference/video-conference facility as permitted by UK Government legislation during the current Covid-19 pandemic. The log in details to join via Zoom are as follows: <https://zoom.us/> with meeting ID: 813 9552 7945 (members of the public are asked to email committee.admin@petersfield-tc.gov.uk by 5.p.m on the day of the meeting for the password).

Yours sincerely,

A handwritten signature in blue ink that reads "pp Neil R Hitch".

Neil R Hitch
Town Clerk

AGENDA

1. Chairman's Comments.
2. To receive and record apologies for absence.
3. To consider the granting of a dispensation under Section 33 of the Localism Act (2011) to enable members to participate in, and vote on, an item of business on the agenda where they would otherwise have a Disclosable Pecuniary Interest and to confirm how long this dispensation may have effect.
4. To receive and record Declarations of Interest. Councillors are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, members may not participate in any discussion of, or vote on, or discharge any function related to any matter in which they have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011. Councillors must withdraw from the Chamber when the meeting discusses and votes on the matter.
5. To approve the minutes of the Public Halls Committee meeting held on 12th September 2020 (*previously circulated*).

6. Public Representation - Councillors to receive representation (including items on the agenda) from members of the public provided they (public) have given due notice of their intention to the Town Clerk no later than 10.30 am on the day of the meeting. The maximum time limit allowed per person is three minutes although this may be reduced if a large number of people express their wish to address councillors.
7. To receive the Festival Hall Manager's report (*to follow*).
8. To review the composition of the Festival Hall Working Party.
9. To consider and agree a recommendation regarding the proposed refurbishment of the Festival Hall and to consider the suggested conditions from the Festival Hall Working Party as well as the following considerations received from the Finance and General Purposes Committee: 1) the need to test the proposed business model; 2) any design changes which may be required as a result of Covid-19 and 3) the possibility for a staged approach to the project rather than a full commitment (*attached*).
10. To consider a new date for the Public Halls Sub-Committee meeting which was due to have taken place on 13th July 2020 but was cancelled due to the Covid-19 pandemic.
11. To consider a report from Andrews Newby regarding a structural survey of the Festival Hall building (*to follow*).
12. To consider a quote for the cost of replacing the lighting rigging bars (*to follow*).
13. To receive and consider the Auditel August and September 2020 utility reports (*to follow*).

Confidential

14. To consider staff and other confidential matters.

~ End ~

Committee Admin

From: JC Crissey <jc.crissey@petersfield-tc.gov.uk>
Sent: 21 September 2020 19:13
To: Ms Sophie Fisher
Subject: Fwd: Festival Hall Full Refurbishment Proposal - My proposed amendments for F&GP

Sophie,

Here is the wording...

The recommendation from PHC reads:

To undertake a full refurbishment of the Festival Hall, under option 5 of the FHWP's September 2020 report to explore the cost and possibility of bringing the Festival Hall offices into community use under the scheme.

On reflection, this sounds like the decision, if adopted by the full council, would be irreversible and unnecessarily risky at this point in time. As such, I propose the following amendments/safeguards:

1. That Foster Wilson are instructed for RIBA3 that the final plan should be arranged in such a way that each zone could be undertaken as a specific project. Thus, if after RIBA3 and public consultation, if the council would only want to undertake is zone 1, then we would have an 'oven ready' RIBA 3 project to go ahead with for a much more limited RIBA 4/5.
2. That no increase in precept would be recommended for FH work (excluding the £217k already in the annual budget) until after the result of grant applications post RIBA3.
3. That at the point of the RIBA3 public consultation, a period of time post-COVID and significant grant applications, the Public Halls Committee need to reevaluate the decision to go for the full refurbishment with recommendation to proceed made to full council or a recommendation for another option.
4. That Foster Willson are instructed for RIBA3 to make further improvements to account for a much more carbon neutral building, achieving the highest standards possible and affordable (Cllr Palmer to advise specifics)

Please let me know if you think of anything else or how I can reword to ensure these safeguards 'have teeth' while at the same time moving the project forward in terms of planning and finance scenario planning.

Regards,

JC Crissey

Town Councillor for Petersfield Ramshill

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www.facebook.com/CllrJCCrissey

Zoom: jc.crissey@petersfield-tc.gov.uk

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