

NEIL HITCH
Town Clerk

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*The Town Hall
Heath Road
Petersfield
Hampshire
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12th February 2021

Dear Councillor,

I hereby summon you to attend a meeting of the Petersfield Town Council to be held on **Thursday 18th February at 6.30 p.m.** and via Zoom teleconference/video-conference facility as permitted by UK Government legislation during the current Covid-19 pandemic. The log in details to join via Zoom are as follows: <https://zoom.us/> with meeting ID 871 9007 7260 (members of the public are asked to email committee.admin@petersfield-tc.gov.uk in advance, and by no later than 5pm on the day of the meeting, for the password).

Yours sincerely,

Neil Hitch
Town Clerk

AGENDA

1. Town Mayor's comments.
2. To receive and record apologies for absence.
3. To consider the granting of a dispensation under Section 33 of the Localism Act (2011) to enable members to participate in, and vote on, an item of business on the agenda where they would otherwise have a Disclosable Pecuniary Interest and to confirm how long this dispensation may have effect.
4. To receive and record Declarations of Interest. Councillors are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, members may not participate in any discussion of, or vote on, or discharge any function related to any matter in which they have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011. Councillors must



withdraw from the Chamber when the meeting discusses and votes on the matter.

5. To approve as a correct record and authorise the signing of the minutes of the meeting of the Petersfield Town Council held on 21st January 2021 (*previously distributed*).
6. Public Representation - Councillors to receive representation (including agenda items) from members of the public provided they (public) have given due notice of their intention to the Town Clerk no later than 10.30 a.m on the day of the meeting. The maximum time limit allowed per person is 3 minutes although this may be reduced if a large number of people express their wish to address councillors.
7. To receive County Councillor's Report for January 2021 (*attached*).
8. To receive District Councillor's Report (*to follow*).
9. To receive Town Clerk's report (*attached*).
10. To receive the reports of the meetings of the following committees and approve any recommendations contained therein:

Planning Committee held on 2nd February (*previously distributed*)

Town Development Committee held on 5th February (*previously distributed*)

Public Halls Committee held on 8th February (*previously distributed*)

Grounds Committee held on 11th February (*to follow*)

Finance & General Purposes Committee held 15th February (*to follow*)

11. To receive and consider a quotation to carry out an energy survey on the Festival Hall in relation to Climate Change considerations (*to follow*).
12. To consider running an event to mark the Dedication of the Allies' Stone, 100 Year Anniversary of the unveiling of the War Memorial and the 100 Year Anniversary of the creation of the Royal British Legion (*attached*).
13. To receive and approve the Schedule of Payments for January 2021 (*to follow*).

CONFIDENTIAL

14. To consider any staff or other confidential matters.

~ End ~



**COUNTY COUNCILLOR REPORT
TO
ALL PARISH COUNCILS
IN PETERSFIELD HANGERS
1 FEBRUARY 2021**

1. HCC awarded £27m for decarbonisation of schools

I am delighted to report that the Government has awarded £27m to HCC to carry out improvements to the energy efficiency of buildings. The award comes from the Public Sector Decarbonisation Fund. This is a great vote of confidence in HCC. The funds will help us meet our carbon reduction targets whilst reducing energy bills. This will save taxpayers' money and give schools more cash to spend on classroom learning.

The funds will be spent as follows:

- A £6.7 million programme for the installation of solar panels (solar photo voltaics); and
- A £20.2 million window replacement programme to improve insulation levels by replacing inefficient single glazed windows with modern, double glazed units.

Across the two programmes, in total around 370 Hampshire schools and several County Council corporate buildings are expected to benefit. For Parish Councillors with links to local schools, I would encourage you to ensure that the school has responded to the energy survey sent out in January by the HCC Energy Team. This response is needed for the school to get in the line for these measures.

2. Local Transport Plan consultation

It is a statutory requirement for County Councils as Transport Authorities to produce a Local Transport Plan in line with the Transport Act (2000) and the Local Transport Act (2008). The existing Local Transport Plan for Hampshire was developed in 2011 and was the third such plan. HCC is now consulting on a replacement for that plan which we are abbreviating to "LTP4".

LTP4 has a lot to consider. There are huge pressures on the highway network from new housing and population growth. Climate change means we must reduce emissions - we also want healthier places with more sustainable transport. Within both communities and businesses there are often different views on priorities, and that means we need as much feedback as possible.

We are keen to engage widely and would welcome your views. HCC has set up an LTP4 microsite with some really useful background information and an online survey. I would encourage you all to visit the microsite and have your say. Here is the link:

<https://www.hants.gov.uk/transport/localtransportplan>

Later this year a draft plan will be produced, and there will then be a further public consultation on that draft. I will let you know when that happens.

3. Round-the-clock salting during freezing weather

This winter Hampshire Highways teams have been out 24/7 doing all they can to keep Hampshire's roads clear and safe. As well as the main roads, the teams are also treating roads leading to COVID vaccination and testing centres. We have additional gangs hand-salting the entrance and footway areas at these sites.

Each salt run takes approximately three to four hours. Once the first run is complete, teams return to their depots to re-load, ready for the next run. We have good stocks of salt, with more deliveries scheduled.

Forecast road surface and air temperatures, wind speed and direction, rainfall, and ice formation are all important factors in putting the winter fleet to work. Roads are treated with salt before temperatures drop to freezing to try to stop frost and ice forming. Temperatures and conditions can vary significantly within Hampshire, so winter teams look at a number of distinct weather bands to help decide when and where to put the winter fleet to work.

Hampshire Highways' dedicated fleet of 43 winter vehicles are fitted with the latest technology to ensure salting is accurate and efficient, including full GPS guidance and automatic salt delivery. The vehicles also have Euro VI efficient engines and dedicated snow ploughs.

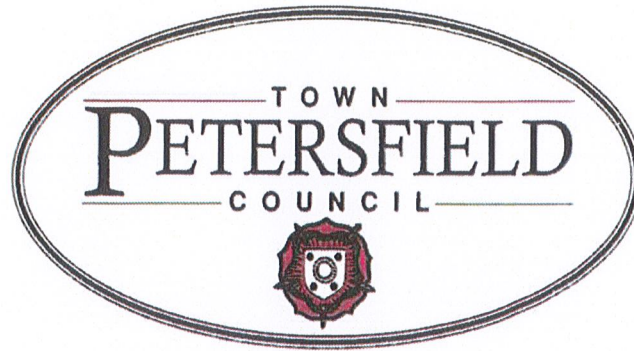
4. Byways Open to All Traffic

As many of you know, the BOATs in East Hampshire are regularly damaged by dirt bikes and 4x4s. Our clay soil and chalk substrata can result in the damage being acute in winter. This issue of vehicles using the BOATs for sport therefore restricts access to the National Park, damages the natural environment and causes noise nuisance and air pollution for residents and visitors.

I and others have been campaigning for the last three years to get these BOATS reclassified as Restricted Byways. As a result of our initial efforts HCC and SDNPA undertook a pilot scheme on the Fiveways BOATS (in East Meon), focusing on signage and voluntary restraint. This pilot had only limited success and I now believe we need to look at more permanent measures.

I am hoping that this issue will come onto the Agenda for the SDNPA Full Authority Meeting on 25 March 2021. In advance of that meeting I would be very grateful if concerned Parish Councils could consider writing to the SDNPA Chairman and Chief Executive setting out the negative impact on communities and urging them to use their powers under the National Park Authorities' Traffic Orders (Procedure)(England) Regulations 2007 to bring Traffic Regulation Orders to restrict vehicular access to these BOATs. It would also be helpful if Parish Councils could take photographic evidence of damage and a record of incidents.

RUSSELL OPPENHEIMER
County Councillor for Petersfield Hangers



CLERKS REPORT

Members are reminded that the items within this report are provided for information only and are not available for debate. If it is considered that an item listed within the report should be debated fully by members, then it will be placed on the next appropriate Committee or Council agenda. Any member wanting clarification or further information on any aspect of items within the report, please contact me in advance of the meeting.

General Reading and Information

The following publications have been received and are available for members to read:

- ✱ South Downs News January 2021 and February 2021 issued by the South Downs National Park Authority
- ✱ Community Rail News January 2021 issued by the Community Rail Network
- ✱ Rural Market Town Group Newsletter Spring 2021 issued by the Rural Services Network
- ✱ The Rural Bulletin issued by The Rural Services Network
- ✱ Enewsletter February 2021 issued by Community First
- ✱ Access Newsletter February 2021 issued by Hampshire County Council Rights of Way Central East Access Team
- ✱ Enewsletter from Petersfield Museum
- ✱ Crime Prevention Bulletin January 2021 issued by Hampshire Police Crime Prevention Team
- ✱ Newsletter for Local Authority Partners issue 14 February 2021 re the 2021 Census issued by the Office for National Statistics.
- ✱ Community Rail News issued by the East Hampshire Community Rail Partnership

Other Information

- 1 All members need to be aware of their Disclosable Pecuniary Interest Forms and consider whether there have been any changes since it was last written. If there is a need for any change to be made please contact me and I will supply a fresh document for completion.
- 2 A copy of an open letter sent to all local authorities in England from Play England emphasises the need for childrens' play areas to remain open for the physical and mental health wellbeing of children during the pandemic.
- 3 Formal permission has been requested by County Records Office for Petersfield Museum to borrow and display the following documents:

- 39M74/DB1, grant by Hawisa, Countess of Gloucester, to the burgesses of Petersfield, of all the liberties and free customs which the citizens of Winchester have in their city who are in the gild merchant, to hold them as her husband, William Earl of Gloucester, granted them, late 12th century.
- 39M74/DB2, grant by John, Count of Moret(ain) [Count of Moretain] (later King John) to the burgesses of Petersfield, in similar terms to 39M74/DB1, 9 April 1198.

The second item has been newly requested by the Museum, so that the two 12th-century Petersfield charters can be displayed for a year at a time, in rotation. In addition, permission has been requested for the Museum to display a reproduction of the Hanbury letters patent dated 1599 (39M74/DB41).

Permission had previously been granted following a request by Vaughan Clarke in January 2020 for the Countess of Gloucester Charter and original Hanbury letters patent to be displayed so I have taken the view that extending the permission as outlined above would be agreeable to the Council.

- 4 Members will recall that during the earlier stages of the Covid pandemic that meetings were held with the Ministry of Housing, Communities and Local Government comprising a number of people with expertise in the area of children's playgrounds on defining the regulations under which the play areas were re-opened in the summer of last year. I understand that this group is planning to meet again to consider the experiences of communities in dealing with play areas and the behaviour of parents in the light of the ongoing closure of schools.
- 5 I have given permission for the Council's logo to be used on a flyer promoting an event being organised through PeCAN on 12th February called, 'Showthelovepetersfield'.

Neil Hitch
Town Clerk
10th February 2021



Proposal to Mark 2021 Anniversaries and Dedicate the Allied Stone

Members will be aware that the Stone commissioned to record the gratitude and thanks of Petersfield to our Allies was eventually installed without ceremony on 18 December 2021. We should be planning, subject to restrictions, to carry out a formal Dedication.

Coincidentally 2021 marks two other anniversaries of note. First the unveiling of our War Memorial (1921) and also the 100th Anniversary of the creation of The Royal British Legion (RBL). The RBL are issuing Pennants to be flown from Standards for those Branches that qualify – we believe Petersfield does indeed qualify and the Petersfield Branch of the RBL is currently working on this.

Cllr Chris Paige has volunteered to lead with the planning and implementation with Cllr James Deane assisting. The objective of this particular proposal is to seek agreement in principle so that detailed planning can commence. An outline plan should be available to be presented to Council on 18 Mar 21 with a Final (perhaps) Plan on 22 April 21.

We would appreciate some officer support in terms of media and some formal action that may need to be taken. No funding has yet been identified but if so the balance of the Grant Awarded for The Stone to be laid should be available.

It is proposed that PTC seek and plan to hold an event in collaboration with the Petersfield Branch of the Royal British Legion to mark the 100th Anniversary of the unveiling of the Petersfield War Memorial, the 100 Year Anniversary of the creation of the Royal British Legion and to Dedicate the Allied Victory Stone laid on 18 December 2020. Date to be confirmed but with a planning assumption of Saturday 15 May 21 or near date in mind. An option is sought to either delay to a later date or reduce to a manageable format.